

**Contractors and Consultants OIA**

**1. What are the staffing classifications for financial reporting e.g. contractors, professional services, temporary and full time staff.**

For financial reporting purposes the following categories exist which represent HUD's workforce:

**Employees** - permanent and fixed term employees.

**Contractors** - including temporary staff. HUD categorises contractors in accordance with the SSC guidelines.

HUD engages the services of consultants and professional service firms to provide expertise in specific fields where the relevant skills and expertise are not readily available within the Ministry. The costs associated with these engagements are captured under Professional Services.

**2. I would like a financial breakdown for each category since the establishment of the Ministry of Housing and Urban Development on the 1<sup>st</sup> of October 2018 including: The total amount paid in each category, and the number of individuals that applies to.**

All YTD spend represents all payments from 1 October 2018 to 31 January 2019.

	Numbers	YTD Spend \$ million
Employees *	224	9.4
Contractors **	73 individuals	3.3
Professional Services **	47 firms	1.5

\* number of employees paid through the payroll system as at 31 January 2019.

\*\* these figures do not represent the current number of contractors and/or professional service firms employed by HUD instead they represent the cumulative number of contracts since HUD was established some of which have now been completed.

**3. The number of professional firms and how much they have received, including daily rates for individual contracts where that's applicable. If the contracts are not on a daily rate I would like the rate as set out in each contract.**

HUD engages the services of consultants and professional service firms to provide expertise in specific fields where the relevant skills and expertise are not readily available or retained within the Ministry. The costs associated with these engagements are captured under Professional Services. The spend to date below relates to expenditure incurred since HUD was established from 1 October 2018 to 31 January 2019.

All YTD spend represents all payments from 1 October 2018 to 31 January 2019.

	YTD Spend \$	Hourly Rate	Hourly Rate Range (multiple resources)	Fixed Fee	Reason for Engagement
Provider A	31 245		\$120-270		This equates to 17 other providers with engagements less than \$5 000 each. Services provided reflected those similar to the range outlined above but on a smaller scale.
Provider B	22 420			\$57 850	Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider C	6 490	\$150			
Provider D	8 511			\$9 000	Information management and knowledge management advice.
Provider E	19 101				Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider F	10 199			\$30 300	Evaluation and recommendations on pay and performance structures for the new Ministry.
Provider G	24 526			\$36 400	
Provider H	13 176	\$125			
Provider I	8 349	\$150			Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider J	8 125		\$100-\$250		
Provider K	37 500				Multi ple cont. acts w th va y ng fee st. uctu es
Provider L	16 865		\$120-\$240		Development of an organisational strategy and associated advice including strategic cultural advice and support.
Provider M	27 450				Multi ple cont. acts w th va y ng fee st. uctu es
Provider N	21 188		\$190-\$300		Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider O	67 075			\$80 000	
Provider P	7 938		\$140-\$175		Establishment of talent acquisition systems and processes for the new Ministry.
Provider Q	50 000			\$50 000	Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider R	36 241				Multi ple cont. acts w th va y ng fee st. uctu es
Provider S	41 530				Multi ple cont. acts w th va y ng fee st. uctu es
Provider T	43 891				Multi ple cont. acts w th va y ng fee st. uctu es
Provider U	67 745			\$99 000	Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider V	33 976			\$67 500	Development of an organisational strategy and associated advice related to the establishment of HUD.
Provider W	49 000			\$49 000	
Provider X	63 231			\$30 000 & \$90 000	
Provider Y	73 162				Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider Z	36 324				Multi ple cont. acts w th va y ng fee st. uctu es
Provider Z	30 300				Multi ple cont. acts w th va y ng fee st. uctu es
Provider AA	98 750			\$98 750	Programme management services related to the establishment of HUD.
Provider BB	20 225	\$350			
Provider CC	215 394				Large scale and KB land development projects - technical support services including site analysis site valuations site remedial work site design site masterplanning and associated legal due diligence and legal contractual support.
Provider DD	186 378		\$115-\$245		
Provider EE	182 578		\$195-\$295		
<b>Total Professional Services Firms</b>	<b>1,558,882</b>				

**4. The number of contractors and how much they have received, including daily rates for individual contracts. If the contracts are not on a daily rate I would like the rate as set out in each contract.**

All YTD spend represents all payments from 1 October 2018 to 31 January 2019.

Categories	Hourly Rate Range	Number of Contractors	Reason for Engagements
Short-term Resource	\$27 - \$250	69	During the establishment phase of HUD a number of contractors have been required to provide capability until recruitment has been completed for permanent or fixed term roles. Not all roles are full time.
Specialist	\$145 - \$320	4	This category predominantly represents resources associated with large scale and KiwiBuild projects that are required on a short term basis.

Provider	Number of Contractors per Provider	YTD Spend \$	Hourly Rate	Hourly Rate Range (multiple resources)	Daily Rate
Provider A	1	\$ 1 315	\$ 55		
Provider B	1	\$ 4 070	\$ 110		
Provider C	1	\$ 7 545	\$ 37		
Provider D	1	\$ 8 772	\$ 110		
Provider E	1	\$ 13 200			\$ 1 100
Provider F	1	\$ 15 600	\$ 163		
Provider G	1	\$ 21 525	\$ 150		
Provider H	1	\$ 22 020	\$ 120		
Provider I	1	\$ 28 446	\$ 115		
Provider J	1	\$ 29 311	\$ 104		
Provider K	2	\$ 30 160		\$39-\$42	
Provider L	4	\$ 30 752		\$27-\$120	
Provider M	1	\$ 32 000	\$ 250		
Provider N	1	\$ 33 107	\$ 190		
Provider O	1	\$ 33 999	\$ 148		
Provider P	1	\$ 35 314			\$ 1 400
Provider Q	2	\$ 36 627		\$109-\$138	
Provider R	1	\$ 38 036	\$ 135		
Provider S	1	\$ 39 776	\$ 138		
Provider T	1	\$ 49 699	\$ 120		
Provider U	1	\$ 58 889	\$ 320		
Provider V	1	\$ 58 977	\$ 120		
Provider W	1	\$ 59 796	\$ 161		
Provider X	1	\$ 69 750	\$ 150		
Provider Y	3	\$ 74 855		\$42-\$84	
Provider Z	1	\$ 77 175	\$ 108		
Provider AA	1	\$ 77 401	\$ 26		
Provider BB	1	\$ 84 763	\$ 155		
Provider CC	2	\$ 87 210			\$ 1 350
Provider DD	1	\$ 93 165	\$ 150		
Provider EE	3	\$ 99 469		\$117-\$134	
Provider FF	3	\$ 103 853		\$116-\$134	
Provider GG	2	\$ 104 926		\$131-\$172	
Provider HH	2	\$ 105 231		\$110-\$151	
Provider II	1	\$ 125 000	\$ 250		
Provider JJ	4	\$ 158 964		\$35-\$148	
Provider KK	7	\$ 238 401		\$55-\$135	
Provider LL	4	\$ 254 819			\$1250-\$1400
Provider MM	4	\$ 394 152		\$100-\$250	
Provider NN	6	\$ 442 716		\$90-\$171	
<b>Total Contractors</b>	<b>73</b>	<b>\$ 3,280,885</b>			