



National Headquarters

Level 12  
80 The Terrace  
PO Box 2133  
Wellington  
New Zealand

Phone +64 4 496 3600

3 July 2019

Alan Thompson  
By email: [fyi-request-10460-ad6ebb2e@requests.fyi.org.nz](mailto:fyi-request-10460-ad6ebb2e@requests.fyi.org.nz)

Dear Alan

### Information Request – Incident Management System Selection

I refer to your official information request dated 5 June 2019 asking for the following information:

1. *The names of all of the incident management systems that were considered when the choice was made that AIIMS was “the best option”; and*
2. *A copy of the formal evaluation that was undertaken during this evaluation and selection including:*
  - *the documented User Requirements (for the required incident management system);*
  - *the evaluation criteria and weightings;*
  - *the scoring for each of the systems evaluated against each criteria;*
  - *the analysis and decision as to the “best option”; and*
  - *the recommendation and supporting discussion as documented in the evaluation report.*
3. *In the unlikely event that a formal and considered evaluation of incident management systems was not undertaken, please provide copies of any documentation (eg reports, memos, emails, etc) that formed and supported the recommendation for AIIMS as the “best option”.*

We have identified four documents in scope of your request as follows:

- Analysis - Coordinated Incident Management System (CIMS) 2nd Edition 2014 and Australasian Inter-Service Incident Management System (AIIMS) 4th Edition 2017
- Differences between CIMS and AIIMS October 2017
- ICS Functional Position - Crosswalk (Overhead Personnel)
- Incident Command Systems (ICS).

We have previously provided you with copies of the first two documents in response to a request from you dated 21 August 2018. Some redactions have been made under section 9(2)(k) to prevent the disclosure of official information that could be used for improper gain or improper advantage.

Copies of those documents are attached again for your reference. Copies of the final two document are also attached.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Note also that this response (with your personal details removed) may be published on the Fire and Emergency website.

Yours sincerely



Raewyn Bleakley  
Deputy Chief Executive, Office of the Chief Executive

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