

18 June 2019

G.W.

[fyi-request-10516-5cff6b92@requests.fyi.org.nz](mailto:fyi-request-10516-5cff6b92@requests.fyi.org.nz)

Dear G.W.

I refer to your request under the Official Information Act 1982 (OIA), dated 12 June 2019 for:

“all communications between Museums Aotearoa and the ministry between 2017 and 2019. Communications should include emails, letters, minutes or other records from meetings, record of phone conversations and submissions to select committee.”

You requested “all communications” between Museums Aotearoa and Manatū Taonga Ministry for Culture and Heritage, including “emails, letters, minutes or other records from meetings, record of phone conversations and submissions to select committee”. You also requested all communications between 2017 and 2019.

The Ministry is unable to respond to the scope of this request without substantial collation or research. Your original request will need to be clarified or amended to enable us to respond. We suggest that you narrow down the scope of your request by focusing on information relating to specific policies or projects that you are interested in (for example the Museums Aotearoa 2019 Conference).

Please note, any clarification or amendment of a request is considered to be a new request for the purpose of calculating the maximum statutory timeframe for response (see section 15[1AA] of the OIA).

Depending on the final scope, we may need additional time to complete your request. We will notify you if we require an extension of the time to make our decision.

We also ask that you provide information to enable us to verify that you satisfy the legislative requirements to make a request under the OIA (section 12), and provide verification that you are:

- a New Zealand citizen
- a permanent resident of New Zealand
- a person who is in New Zealand
- a body corporate (ie, company or incorporated society) which is incorporated in New Zealand or
- a body corporate which has a place of business in New Zealand.

If you wish to discuss any aspect of your request, please feel free to contact us at [OIA@mch.govt.nz](mailto:OIA@mch.govt.nz).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Jonathan Easthope', with a horizontal line extending from the end of the signature.

Jonathan Easthope  
**Acting Director, Policy**