

**From:** [REDACTED]  
**To:** [Kareena Stewart](#)  
**Cc:** [Amber Pacheco](#); [Stuart Grant](#)  
**Subject:** International Springs - Refreshment Place - Food Operation Registration  
**Date:** Wednesday, 19 June 2019 9:17:34 AM  
**Attachments:** [IS - NP3 - Scope of Operations - May19.pdf](#)

---

Hi Kareena,

I got your email address from your receptions by phone this morning. I understand Amber is away from the office at UHCC this week.

Are you able to assist with this matter. I have a Water Bottling Facility to gradually plan for here at Refreshment Place and suspect some level of Food Registration and Licensing is required.

Regards

[REDACTED]  
International Springs Ltd  
9-15 Refreshment Place,  
Heretaunga  
Upper Hutt  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** Tuesday, 18 June 2019 10:53 AM  
**To:** 'Amber Pacheco' <xxxxx.xxxxxx@xxxx.xxxx.xx>  
**Subject:** RE: International Springs - Refreshment Place - Registration

Hi Amber,

Per attached and below, on behalf of International Springs Ltd, I need to arrange to register as a 'Food Operation' with the Upper Hutt City Council.  
Stuart Grant has kindly provided your details.

Where do we go from here? I expect there are some forms for me to complete, can you please send through.

Regards

[REDACTED]  
International Springs Ltd  
9-15 Refreshment Place,  
Heretaunga  
Upper Hutt  
[REDACTED]

---

**From:** Stuart Grant <[xxxxxx.xxxxx@xxxx.xxxx.xx](mailto:xxxxxx.xxxxx@xxxx.xxxx.xx)>  
**Sent:** Friday, 17 May 2019 10:12 AM

**To:** [REDACTED]  
**Cc:** Amber Pacheco <[xxxxx.xxxxxxx@xxxx.xxxx.xx](mailto:xxxxx.xxxxxxx@xxxx.xxxx.xx)>  
**Subject:** FW: International Springs - Refreshment Place - Registration

Kia ora [REDACTED]

Further to my text yesterday, there is an 0800 number to call to confirm the operation's category. It is 0800 69 37 21 (Food Safety Helpline). I can't find an international direct dial number for this, sorry.

The contact here to complete the registration process is Amber Pacheco. I have copied her in above. She will be able to help from here.

If you are looking to develop here in Upper Hutt in such a way as to create ongoing local employment opportunity or add value to the local economy, we have incentive policies in place for which the operation may be eligible to apply, depending on the scale and scope of the development.

Thank you  
Stu

Stuart Grant  
Economic Development Manager

**Upper Hutt City** | 838-842 Fergusson Drive, Private Bag 907, Upper Hutt 5140, New Zealand  
M: +64 27 803 0620 | D: +64 4 527 2123 | T: +64 4 527 2169 | E: [xxxxx.xxxxx@xxxx.xxxx.xx](mailto:xxxxx.xxxxx@xxxx.xxxx.xx) | W:  
[www.upperhuttcity.com](http://www.upperhuttcity.com) | F: [www.fb.com/upperhuttcitycouncil](https://www.facebook.com/upperhuttcitycouncil)

---

**From:** [REDACTED]  
**Sent:** Thursday, 16 May 2019 4:56 PM  
**To:** Stuart Grant <[xxxxxx.xxxxx@xxxx.xxxx.xx](mailto:xxxxxx.xxxxx@xxxx.xxxx.xx)>  
**Subject:** International Springs - Refreshment Place - Registration



Hi Stuart,  
Thank you for responding and I have completed an initial Scope of Operations for NP3 business, attached.

If I interpret the reference information on the MPI website correctly I now need to register or lodge an application to be registered as a Food Operation with the local council, which would be the Upper Hutt City Council. If you could advise who I should liaise with directly to firstly get an application form from and then submit it back to it would be appreciated.

Initially, at this stage International Springs is looking to extract water under its consent and ship in bulk for bottling. Of course at some point we will be looking to have in place our own bottling facility here at Refreshment Place.

Thank you for your assistance to date.

Regards

  
International Springs Ltd  
9-15 Refreshment Place,  
Heretaunga  
Upper Hutt  


This email is intended only for the named recipient in this message and the information contained in it is confidential, maybe copyright and or legally privileged. If you are not the named recipient you must not use, read, distribute or copy it, please call the sender immediately on 04 527 2169 and erase the message and any attachments. Nothing in this e-mail message constitutes a designation of an information system for the purposes of section 11(a) of the Electronic Transactions Act 2002. You agree that if you respond to this e-mail, the time of receipt will be when the message actually comes to the attention of the addressee. All incoming e-mail messages are scanned for content and viruses and cleared by the Dimension Data Email Protection at the Upper Hutt City Council. This could result in the deletion of a legitimate e-mail before it is read by its intended recipient at Council. Please tell us if you have concerns about this automatic filtering. Thank you.