



30 September 2019

Alan Thompson
fyi-request-10815-223224d2@requests.fyi.org.nz

Reference: OIA-2019/20-0052

Dear Alan Thompson

Official Information Act request for minutes and associated documents for meetings relating to the Coordinated Incident Management System (CIMS) V2 Review

Thank you for your Official Information Act 1982 (the Act) request received on 25 July 2019. You requested:

I request copies of the minutes and associated documents for each of the meetings as convened by the Ministry for the purpose of a reviewing CIMS 2 as a precursor to publishing a Version 3.

The time frame for responding to your request was extended under section 15A of the Act by 30 working days because it necessitated a search through a large quantity of information before a decision could be made on the request. Following this extension, I am now in a position to respond.

Information being released

I have decided to release the relevant parts of the documents listed below, subject to information being withheld under section 9(2)(a) to protect the privacy of individuals as noted.

Item	Date	Document Description/Subject
1.	25 May 2018	Email and attachments
2.	12 June 2018	Email and attachments
3.	4 July 2018	Email and attachments
4.	16 July 2018	Email and attachments
5.	27 July 2018	Email and attachments
6.	8 August 2018	DRAFT CIMS Working Group Lead meeting minutes
7.	14 September 2018	Email and attachments
8.	19 October 2018	Email and attachments
9.	5 December 2018	Email and attachments

10.	10 December 2018	Email and attachments
11.	25 January 2019	Email and attachments
12.	7 March 2019	Email and attachments
13.	28 March 2019	Email and attachments
14.	9 May 2019	Email and attachments
15.	30 May 2019	Email and attachments
16.	25 June 2019	Email and attachments
17.	11 July 2019	Email and attachments, including the minutes of the meeting of the CIMS Steering Group held on 16 July 2019

In making my decision, I have taken the public interest considerations in section 9(1) of the Act into account.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be not be published on the Department of the Prime Minister and Cabinet's website.

Yours sincerely



Sarah Stuart-Black
Executive Director, Ministry of Civil Defence & Emergency Management