



Form A

Application for a General Archaeological Authority

This form is for a general authority which involves an activity that will or may modify or destroy the whole or any part of any archaeological site or sites within a specified area of land, whether or not a site is a recorded archaeological site or is entered on the New Zealand Heritage List.

Stage 1: Pre-Application

It is recommended that you undertake pre-application discussions with Heritage New Zealand Pouhere Taonga during the planning stages of your project, prior to submitting this form (see accompanying Guide A for contact details). This will ensure that the process will run as smoothly as possible. It is also recommended that during consultation with Tangata Whenua or Moriori (Chatham Islands), cultural protocols are established and agreed upon to ensure all parties are aware of what is expected on site while the proposed works are taking place.

Stage 2: Completing the Form

Accompanying this form is Guide A which contains information to assist in its completion. A checklist can also be found at the back of this form to ensure all required information has been provided.

Stage 3: Submitting the Form

This form plus any accompanying pages and reports may be received in electronic or hard copy format. Electronic applications must be legible, and maps and plans provided in colour at a minimum of 400dpi. Emailed electronic applications must be no larger than 10MB. Hard copy applications can be posted to the relevant Heritage New Zealand Pouhere Taonga office (see accompanying Guide A for details).

Stage 4: What Happens Next?

You will be informed in writing within five working days from receipt at the relevant Heritage New Zealand Pouhere Taonga office as to whether your application has been accepted.

Please direct any enquiries to the relevant Heritage New Zealand Pouhere Taonga office, who are here to help (see the accompanying Guide A for contact details).

There is **no fee** associated with Heritage New Zealand Pouhere Taonga processing your authority application.

Please note that once an authority is issued, it is subject to a 15 working day appeal period (plus three working days to allow receipt by all parties if sent by post), during which time the authority cannot be exercised.

If you are the owner of the land to which this authority relates, you are required to advise any successor in title that this authority applies in relation to the land. This will ensure that any new owner is made aware of their responsibility in regard to the Act.

This application is a legal document and is subject to the *Official Information Act 1992*.

Heritage New Zealand
Pouhere Taonga use only

Date received:

Application no.

RECEIVED

Archaeologist:

11 SEP 2015

Heritage New Zealand
Northland Area Office

SECTION A: APPLICATION SUMMARY

A.1. Name of Applicant

Name:

A.2. Location Details

Address/location to which the application relates:

Legal description (e.g. Lot and DP numbers) and CT number if available (provide location plan):

Local Authority within whose boundaries this application falls (e.g. Dunedin City Council):

A.3. Details of Archaeological Site to be affected

Are there known sites to be affected by the proposed works? Yes No If yes, provide details below:

NZAA Archaeological Site Number

Site Name (if known)

Site Type

A.4. Does the land lie within a:

Statutory acknowledgement area? Yes No

Customary marine title? Yes No

A.5. Brief Description of Proposed Activities (tick any that apply)

Below-ground

- Road works
- Subdivision works
- Tree harvest
- Earthworks relating to building construction/extension/demolition/strengthening
- Infrastructure works
- Quarrying
- Other (please state below)

Above-ground

- Demolition of pre-1900 building
- Demolition of post-1900 building
- Modification/demolition/repositioning of a pre-1900 structure
- Modification/demolition/repositioning of a post-1900 structure

SECTION B: APPLICATION DETAILS

B.1. Contact Details

Contact Details of Applicant

Name:

Address: Daytime phone:
Mobile:
Postcode:

Email:

Mailing Address:
(if different from above) Mailing Address Postcode:

Tick if you would also like the authority decision to be posted to you

Contact Details of Contact Person *(if not the applicant)*

Name:

Address: Daytime phone:
Mobile:
Postcode:

Email:

Mailing Address:
(if different from above) Mailing Address Postcode:

B.2. Have any authorities been granted for the proposed areas of works in the past?

Yes No

If yes, please list relevant authority numbers (contact the relevant Heritage New Zealand Pouhere Taonga office if assistance is required – see the accompanying Guide A for contact details):

B.3. Provide a full description of proposed activity, including a statement on what you are trying to achieve for your project. Plans, drawings, engineering specifications and /or photographs must accompany the application. Note that plans must show the proposed activity in relation to the archaeological site that is to be affected.

It is proposed that the existing steps and retaining walls at the wharf end, both to the north of the wharf and to the south, be upgraded to improve access to the beach. Limited landscaping will also be undertaken with the installation of new boulders to retain the areas where current steps have been removed. Installation of new bench seating and seating boulders in proximity to the new steps is also proposed. The footings for the proposed benches are planned to extend 200mm below the current ground surface, with the seating boulders set into the ground to the same depth.

The proposed new steps are to be constructed from cast concrete with exposed beach gravel aggregate. The foundations of the new steps will extend down to bedrock within the beach, while the upper foundation will be placed against the seaward side of the existing concrete retaining wall and be cut into the ground surface.

The proposed design indicates that the current steps to the south of the concrete retaining wall on the southern side of the wharf will be removed and replaced with retaining boulders backed by imported topsoil. It is considered that the works to remove the current concrete steps have the potential to impact on stratified archaeological layers similar to those recorded as Q05/1186.

For further information please refer to the attached archaeological assessment of effects.

B.4. Heritage New Zealand Pouhere Taonga encourages avoidance and site protection in the first instance.

State what alternatives have been explored and, in cases where avoidance is not deemed possible, provide an explanation as to why this is the case and how the known impacts will be offset. The archaeologist that has been consulted with during the completion of this application will be able to assist with this.

The majority of the proposed works have been designed to have no impact on areas where there are recorded archaeological sites or suspected archaeological deposits. The only section of the works which has the potential to effect archaeological deposits is the removal of the existing concrete steps to the south of the wharf and their replacement with boulder retaining.

Reason for removal of concrete steps....

The installation of the boulder retaining is necessary to ensure that The Strand and any potential archaeological deposits below it are not eroded. The limited proposed earthworks will also permit the presence of archaeological features or deposits on the south side of the wharf to be determined. This will contribute to the understanding of the archaeology of Russell and provide information useful for future archaeological assessments.

B.5. Indicate if any of the following apply to the land under application:

- NZ Heritage List entry (previously the NZ Historic Places Trust Register) *(If yes, provide details below)*
- Covenant or Orders *(If yes, provide details below)*
- District plan schedule *(If yes, provide details below)*
- Reserve status *(If yes, provide details below)*
- Other *(If yes, provide details below)*

The proposed works are within The Strand Heritage Precinct as defined by the FNDC District Plan

B.6. Specify the archaeologist who will be carrying out the archaeological work associated with this application by completing 'Form E: Application for Approval or Change of Archaeologist' (attached to the end of this form).

B.7. Are there any historic heritage values other than archaeological, affected by the proposed activities? (see accompanying Guide A for examples of other values to consider)

Yes No

If yes, a discussion of the effect on these values should be included in the archaeological assessment report which you have appended to this application (see B.8).

B.8. An archaeological assessment report must accompany this application.

B.9. If an investigation pursuant to section 52(2) is recommended by the archaeologist in the archaeological assessment report, a research strategy must accompany this application.

B.10. If the proposed activities involve several different parties to carry out the work, or cover large areas, or are complex in nature, a site instruction or management plan may also need to accompany this application.

SECTION C: CONSULTATION

C.1. Has consultation been undertaken with the following parties?

Tangata Whenua or Moriori (Chatham Islands) Yes No

Landowner Yes No

Any other person likely to be affected Yes No N/A

If you have selected no to any of these, provide an explanation as to why this is the case:

C.2. Consultation with Tangata Whenua or Moriori (Chatham Islands). This is mandatory of sites of interest to Maori or Moriori (Chatham Islands).

Contact Details:

Iwi/Hapu:

Contact name:

Address:

Daytime phone:

Mobile:

Postcode:

Email:

Provide details of the consultation undertaken, including the views and the tenor of these views. This may take the form of a Cultural Values Impact Assessment provided by Tangata Whenua or Moriori (Chatham Islands).

You must also provide an assessment of the Tangata Whenua or Moriori (Chatham Islands) values of the archaeological site and the effect of the proposed activity on those values.

This information can be provided below, or attached as separate documents to the application form when submitted.

AREA MODIFIED SEVERAL TIMES BUT ONE NEEDS TO STILL BE CAREFUL WHEN WORKING $\frac{1}{2}$ BANK AREAS
I WOULD LIKE TO BE INVOLVED DURING ~~CONSTRUCTION~~ PREPARATION
A CONSTRUCTION PERIOD.

Emma Gibbs Smith
2 Sep 2015

C.3. Consultation with Landowner (if not the applicant)

Contact Details:

Contact name:

Address:

Daytime phone:

Mobile:

Postcode:

Email:

Provide details on the consultation undertaken, including the views and the tenor of these views. Also indicate the extent to which the protection of the archaeological site prevents or restricts the reasonable future use of the site.

This information can be below, or attached as separate documents to the application form when submitted.

C.4. Consultation with any other person likely to be affected

Contact Details:

Group/Organisation (where appropriate):

Contact name:

Address:

Daytime phone:

Mobile:

Postcode:

Email:

Provide details of the consultation undertaken, including the views and the tenor of these views.

This information can be below, or attached as separate documents to the application form when submitted.

SECTION D: LANDOWNER CONSENT

Obtaining consent of all landowners is a legal requirement. It is preferred that consent is obtained as part of this application however it can be provided after the authority is issued. Please note however that consent must still be obtained prior to any works being carried out.

I (please print name): FAR NORTH DISTRICT COUNCIL hereby acknowledge:

- 1) That I have read and understood the description of proposed activity included in this application and I acknowledge and accept any implications the activity may have on me and my land
- 2) That I have been consulted regarding the proposed activity and give my consent to the activity being carried out
- 3) That I have read and understood the information on legal responsibilities concerning archaeological material provided in the accompanying Guide A.

Signature of landowner:

Mark Osborne

Date:

7/9/15.

SECTION E: APPLICANT'S DECLARATION

I (please print name): RUSSELL WHARF AND WATERFRONT TRUST hereby acknowledge:

- 1) That all the information provided with this application is true and correct to the best of my knowledge
- 2) That I have read and understood the description of proposed activity included in this application and I will inform Heritage New Zealand Pouhere Taonga about any changes to the proposed activity while the application is being considered
- 3) That I accept the responsibilities complicit with being an authority holder, including being liable for the compliance of all authority conditions and any monetary cost this will entail, including cost for analysis of archaeological material recovered and the dissemination of the data in report form.
- 4) I confirm to the best of my ability that the cost of the archaeological programme association with these proposed works will not exceed \$100,000. Please note that the approval of Heritage New Zealand Pouhere Taonga's Board will need to be sought if the programme is to exceed this figure.

If the archaeological programme is likely to exceed \$100,000 please check this box:

Signature of applicant:
(or authorised agent)

[Signature]

Date:

2/Sept/2015

CHECKLIST

Your application can not be considered until each section is completed, the attachments provided, and the application is signed and dated.

Have you:

- Completed each section?
- Attached a location plan? **(Section A.2)** *Report*
- Attached details of statutory acknowledgement area or customary marine title, if relevant? **(Section A.4)**
- Attached plans, drawings, engineering specifications and/or photographs of the proposed activity (if not already included in the archaeological assessment report)? **(Section B.3)**
- Ensured that at least one of these plans show the proposed activity in relation to the archaeological site that is to be affected? **(Section B.3)**
- Completed and signed Form E **(Section B.6)**
- Attached an archaeological assessment report which includes a New Zealand Archaeological Assessment site record form (where known sites are involved)? **(Section B.8)**
- Attached a research strategy if recommendation is made in the archaeological assessment that an investigation is required? **(Section B.9)**
- Attached a site instruction or management plan if required? **(Section B.10)**
- Provided names and contact details of Tangata Whenua or Moriori (Chatham Islands), details of consultation undertaken and an assessment of Maori (or Moriori) values? **(Section C.2)**
- Provided names and contact details of landowner, and details of consultation undertaken? **(Section C.3)**
- Provided names and contact details of any other person likely to be affected, and details of consultation undertaken? **(Section C.4)**
- Ensured that signatures have been provided for **Sections D and E and Form E?**

Form E

Application for Approval or Change of Archaeologist

SECTION A: ARCHAEOLOGIST'S DETAILS

Name:

Address: Daytime phone:
Mobile:
Postcode:

Email:

Mailing Address: Mailing Address Postcode:
(if different from above)

Tick if you would also like the decision to be posted to you

SECTION B: ARCHAEOLOGIST'S DECLARATION

I (please print name): hereby acknowledge:

- 1) That I understand that I am legally responsible for current archaeological practice in respect of the Archaeological Authority for which this approval is granted.
- 2) That I meet the criteria required to be an approved archaeologist under section 45 of the *Heritage New Zealand Pouhere Taonga Act 2014*. This includes providing evidence of my sufficient skill and competency in relation to Maori values, access to appropriate cultural support and access to appropriate institutional and professional support and resources.

Signature of Archaeologist: Digitally signed by RW Maguire
DN: cn=RW Maguire, o, ou,
email=heritagesurveyconsultants@gmail.com, c=NZ
Date: 2015.08.12 13:49:39 +12'00' Date:

SECTION C: APPLICANT'S DECLARATION

I (please print name): hereby acknowledge:

- 1) That all the information provided with this application is true and correct to the best of my knowledge.
- 2) That I have ensured all information relevant to the proposed works has been made available to the specified archaeologist.

Signature of Applicant: Date: