Minutes

Auckland Transport
An Auckland Council Organisation

Working group discussion – St Heliers safety improvements (1)

Date: 24 July 2019
Time: 14.30 – 16.30
Venue: Bay Room at St Heliers Community Centre – 100 St Heliers Road, St Heliers
Attendees: Andrew Allen EGM Service Delivery
Rodger Murphy EGM Risk & Assurance
Randhir Karma GM Network Management
Andrew Garratt Principal T. Eng.
[redacted] St Heliers Residents Association
[redacted] St Heliers Village Business Association
Colin Davis Orakei Local Board
Councillor Desley Simpson
Amanda Miller AT (minutes)

Item		Responsible
1	**Introduction**	
1.1	The St Heliers working group was initiated following meetings with Shane Ellison (AT CE) and Rodger Murphy. This was in response to the feedback received on AT's proposed Road Safety Improvements for St Heliers Village. - A memorandum of understand (MoU) was developed and confirmed in the form of letter dated 12 June addressed to [redacted] and [redacted] and signed by Dr Lester Levy (AT Chair) and Roger Murphy (Acting CE at the time). It was noted that this will outline and form the basis of how the working group proceed. - It was agreed, and for clarification, that the St Heliers road safety improvement proposal is discontinued in its current form. Following the public consultation feedback and independent review, the parties will work together to achieve a desired outcome. - Rodger Murphy attended the start of the meeting to introduce the members of the working group. Rodger is responsible for overseeing the agreed process outlined in the MoU but will not be directly involved in the working group. The working group may at any time approach Rodger if they feel a matter has deviated from the process.	
2	**Consultation Update**	
2.1	A DRAFT Consultation summary pack was distributed during the meeting. It was agreed that the insights may be shared with the Orakei Local Board, St Heliers Residents Association and St Heliers Village Business Association constituents,	

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	however, this information should not be distributed as it is still in draft. It was also noted and would be highlighted during conversations with constituents that this is a draft version and the final feedback report is still being compiled. - The final report is expected within the next four weeks. - Clarification required under Sentiment for Project around the difference between "Partial Support" and Partial Oppose". - If there are any further questions around the draft handout, please feel free to contact Andrew Garratt.	**AG**
2.2	Concerns raised in relation to the consultation and feedback received. - There was some concern that the feedback may be diluted, as the consultation did not clearly articulate that the consultation process was two-fold, namely speed bylaw and safety improvements for the town centre. - It was discussed and confirmed that the Public meeting held on 19th March 2019 at the St Heliers Library was to discuss the speed bylaw and not the proposed engineering solutions. It was also clarified at the meeting that that the engineering proposal were to be consulted the following month after the Speed Bylaw Consultation. - The numbers detailed in the feedback themes do not accurately represent the amount of people who responded, as one person could have given numerous recommendations.	
3	**Independent Review**	
3.1	It was agreed that Andrew Garratt would send the working group the scope and data set given to AECOM. This will give the working group confidence that the same scope will be given to independent consult for review. It was also agreed to send the data relating to the "TOP 10 town centres" to the working group. It was noted and discussed that the working group were disappointed that AT presented that the same Scope agreed for Mission Bay and that the Scope does not incorporate, or reference points addressed in the terms of reference letter dated 12 June. AT clarified that the scope in fact does align with the terms of reference, however, it was agreed that [redacted] would amend the scope incorporating feedback from the Local Board, Councillor Simpson, Business Association and Residents Association. Both versions would then be merged and final will be agreed with the working group. The working group also felt that the scope alluded to a predetermined outcome in the way that it was worded. Once the Scope is agreed, AT will procure an independent road safety expert and share with the working group which independent road safety expert has been appointed. The working group was assured that they would have access to meet the selected consultant.	

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	Action: Andrew Garratt to send the working group the two data sets as requested above. [redacted] to send through an amended version of the Scope for review to AT by Wednesday 31 July.	**AG** **MW**
3.2	Proposed consultants for independent review - It was discussed that the fundamental reason for conducting an independent review is to confirm evidence of the problem and whether in fact any safety engineering improvements are required within the St Heliers Village. This will give the working group confidence in the evidence and determine whether the working group proceeds to phase two, reviewing the proposed engineering solutions. Shortlisted Consultants - Viastrada, Transportation consultancy based in Christchurch. [redacted] has done some work for AT in the past relating to cycling. - Mackie Research & Consulting. Specialises in human systems research and consultancy projects based in Auckland. - AT disclosed that Mackie Research and Consulting has submitted feedback in relation to the St Heliers engineering solutions. - [redacted] was also mentioned as a possible consultant but given that he previously worked for NZTA the group felt that he was not suitable. **Action:** AT to send out consultants resumes by close of business, Friday 26 July. Working Group to send through any questions or confirm support by close of business Friday 2 August.	**AA/All**
4	**General Business**	
4.1	Broader low-cost improvements - Discussed and agreed that this would be done in phase two once the independent review has been finalised. A linear approach will be followed in order to keep the process clean, avoid any duplicating work and allow for a best practice procurement process and value for money. This will be done as confirmed in Point 11 of the ToR regardless of the result of the review.	
4.2	Petition – bus stop relocation	

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	- Confirmed that this has been received by Auckland Transport and will be reviewed and considered in phase two once the review has been completed.	
4.3	Orakei Local Board youth representation group request. - Correction noted. The title is misleading as it was a request from an individual and not the youth representation group. - The Orakei Local Board considered a similar request at its meeting last Thursday 18 July. The motion for the Board to "support [redacted] request to Auckland Transport for his appointment to the Mission Bay and St Heliers Safety Improvements working groups as the Amplify Youth Representative for the Orakei Local Board area", was not supported and was lost. - This matter is now closed.	
5	**Timeline Summary**	
5.1	- **26 July** – Independent Consultants resumes to be sent out to the working group. - **29 July** – Draft minutes for working group comment and approval. - **31 July** – [redacted] to submit proposed amendments (on behalf of Local Board, Residents and Business Association and Councillor Desley Simpson). - **2 August** – Working Group to give feedback / support to progress to the procurement process for the single supplier to undertake the review. - **21 August** - Working group discussion meeting (2). Final consultation feedback to be presented. - **24 September** – Working group discussion meeting (3).	
Next Meeting - 21 August 2019 - 14.30 – St Heliers Community Centre		

Meeting closed at 16.15

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