Minutes - Working group discussion - Mission Bay safety improvements (2)

Date:	2 July 2019
Time:	13.00 – 15.00
Venue:	Function room at Good George 71 Tamaki Drive, Mission Bay.
Attendees:	Andrew Allen, AT EGM Service Delivery Andrew Garratt, AT Principal Trans. Eng. [redacted], Chair Business Assoc. [redacted], Business Assoc. Councillor Desley Simpson Randhir Karma, AT GM Network Management [redacted], Chair Residents Assoc. [redacted], Business Assoc. Kit Parkinson, Orakei Local Board Amanda Miller, AT (minutes)

Item		Responsible
1	**Previous Minutes – 15 May 2019**	
1.1	- Feedback from Residents and Business Association discussed, agreed and updated in the minutes. - 15 May meeting final minutes – attachment 1.	
2	**Professional Services Brief for investigation of work**	
2.1	Feedback from Residents and Business Association discussed and agreed. AT have incorporated the agreed amendments into the brief, which is attached. - Final Draft Professional Services Brief – attachment 2 Two themes identified relating to the changes: - Clarification and confirmation that the consultants brief will extend to reviewing the evidence and this warrants treatment. The brief will not include any assessment or recommendations relating to the proposed engineering safety interventions. - AT agreed to make changes to the brief so as not to lead the Consultant to any pre-determined outcomes.	

	Action: Amended Professional Services Brief to be sent out to the Committee by close of business, Friday 5 July. Working Group will review and confirm acceptance by close of business Tuesday 9 July.	AA/RK [redacted]
2.2	Shortlisted Consultants - Viastrada, Transportation consultancy based in Christchurch. - Mackie Research & Consulting. Specialises in human systems research and consultancy projects based in Auckland. - AT disclosed that Mackie Research and Consulting has submitted in support of the proposed speed bylaw. - A number of people on the working group felt that it would be helpful for AT to enquire with the proposed Consultants the extent of previous experience they have had in reviewing and/or analysing similar data or evidence. **Action:** AT to send out consultant resumes once permission is obtained along with the response to the above enquiry.	RK
3	**Consultation Update**	
3.1	- Early insights were discussed with the working group. It was agreed that the discussion would be confidential as the analysis of the consultation feedback is still being worked through. - Consultation Report is likely to be finalised by end of July 2019. - 912 submissions were received in total for Mission Bay.	
4	**Any other Business**	
	Orakei Local Board youth representation - The Mission Bay Residents Association welcomes the opportunity for youth be involved and suggested that [redacted] joins the Association, and they will represent their views at the meeting. - [redacted] and [redacted] from Mission Bay Business Association have given their apologies for the August meeting. [redacted] will attend and represent the Business Association on their behalf.	
Next Meeting - tbc		

Meeting closed at 14.45