



25 November 2019

Brian Warburton

Via email: fyi-request-11636-b317bbb0@requests.fyi.org.nz

Dear Brian

Cost to supply and extension of timeframe in order to respond to your request for official information relating to the draft District Plan

I refer to your official information request dated 11 November 2019 for information relating to the draft District Plan. We are processing your request under the Local Government Official Information and Meetings Act (LGOIMA) 1987.

We can provide the information you have requested, however a charge will apply given the amount of resource required to process your request under section 13(1A) LGOIMA. We estimate that the maximum charge will be \$6,456 including GST. If any of this maximum charge is not used, it will be refunded to you. This charge has been calculated under guidelines set by the Ministry of Justice (after the first hour free) as:

- Seven internal team members searching and reviewing emails (4 hours each at \$61 per half hour)
- Six contractors and consultants searching and reviewing emails (2 hours each at \$61 per half hour)
- Review and redaction of 85 submissions (estimated at 10 hours but not charged)
- Review, administration and oversight of all requested information (8 hours at \$61 per half hour)
- Printing and scanning of all requested information (estimated at 3000 A4 copies at 20c per copy)

Before we proceed further with your request, please indicate in writing that you agree to the charge. If so, we will provide you with an invoice and payment details. We won't start gathering information until payment is received. If you would like to reduce the scope or withdraw your request, please also advise us in writing.

If you agree to this charge, we will extend the time limit to respond to your request to 25 working days from the date of your deposit under section 14(1)(a) of LGOIMA. This is due to the request requiring a large quantity of information and meeting the original time limit would unreasonably interfere with the operations of the Council.

You have the right to seek an investigation and review by the Ombudsman about these costs under section 27(1)(b) of LGOIMA. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602. The address for the Office of the Ombudsman is PO Box 10152, Wellington 6143.

If you wish to discuss this decision with us, please feel free to contact Stewart McKenzie, Manager Environment & City Planning at Stewart.McKenzie@porirua.govt.nz or (04) 237 1376. Stewart will be able to assist you should you wish to change or refine your request to reduce or remove the need to charge.

Ngā mihi



Wendy Walker
Chief Executive
Kaiwhakahaere Matua