



3 March 2020

For: Mark Montgomery

By email: fyi-request-12152-89b3a4af@requests.fyi.org.nz

Dear Mr Montgomery,

Official information request for Asbestos Management Plans prepared under Regulation 13(2) of the Health and Safety at Work Regulations 2016.

I refer to your official information request dated 3 February 2020 for

“Copies of all Asbestos Management Plans prepared under Regulation 13 (2) of the Health and Safety at Work (Asbestos) Regulations 2016 for all workplaces occupied or from time to time occupied by the Waikato District Health Board where asbestos or ACM (Asbestos Containing Material) is suspected to be or has been identified at the workplace”.

Under the Official Information Act 1982 (the Act), Waikato DHB may impose charges for the time taken and resources used in dealing with a request. At present we generally charge where a request is likely to take more than 4 hours for a member of the public or 8 hours for MPs.

Your request has been identified as one likely to take this amount of time and accordingly we intend to invoice you for the request. At this stage it is estimated that your request will incur the following costs:

Staff time searching for relevant material: 40 hours (minus 4 hours free)
Rate: \$38/half hour (as per Ministry of Justice guidelines)
Total Charge: \$2736.00.

Please note that this is only **an estimate**, and that actual charges payable will depend on the actual time taken and costs incurred.

Please contact me to confirm that you wish to proceed with your request. If you do, you will be invoiced on completion of the request.

We will defer responding to your request until we receive confirmation from you that you wish to proceed. If you choose not to proceed or wish to alter your request in any way, please let us know as soon as possible.

In the meantime, we enclose the DHB overarching Asbestos Management Plan which sets out the DHB's expectations in meeting the duties imposed by Regulation 13 (2) of the Health and Safety at Work (Asbestos) Regulations 2016.

In addition, I have also enclosed a sample excerpt from the Waikato DHB Asbestos Register. This provides an example of how a multitude of plans and monitoring is embedded for each of the numerous buildings across our estate in which Asbestos Containing Material is suspected and / or identified and is being managed under the Policy and overarching Plan.



You have the right to seek an investigation and review of the Ombudsmen of the decision to charge. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

Yours sincerely,

A handwritten signature in grey ink, appearing to read 'Tanya Maloney', with a stylized, flowing script.

Tanya Maloney
Executive Director – Strategy, Investment and Transformation (Acting)
Waikato District Health Board