

Report of the

Ministry for Culture and Heritage
Te Manatū Taonga

For the year ended 30 June 2001

EXPENDITURE ADMINISTERED BY THE MINISTRY

In 2000/01 the Ministry incurred expenses of \$5.949 million (GST inclusive) in the provision of services under the departmental output classes Heritage Services and Policy Advice and Grants Administration.

The Ministry also administered the following non-departmental appropriations:

- ten output classes totalling \$135.582 million for services supplied, mainly by cultural sector Crown entities, comprising: ballet, orchestral, museum, public broadcasting, film archive and Māori performing arts activities, and the promotion and support of New Zealand films and the arts.
- three other expenses appropriations totalling \$3.688 million being:
 - \$1.438 million to the Otago Museum comprising the Government's contribution to a capital development project funded under the Policy for Government Assistance Towards Capital Projects at Regional Museums.
 - \$2.012 million being New Zealand's annual contribution to the Commonwealth War Graves Commission.
 - \$238,000 on the development and maintenance of services cemeteries, war graves, historic graves and monuments.
- a capital contribution of \$9 million to Te Papa for ongoing capital works, for museum operations and for exhibition research and development.
- a \$62,000 contribution towards the ANZAC Commemorative Park at Gallipoli.
- a \$3.363 million contribution towards the construction of the New Zealand Memorial in Canberra.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

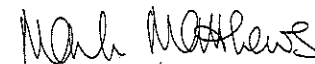
STATEMENT OF RESPONSIBILITY

In terms of Sections 35 and 37 of the Public Finance Act 1989, I am responsible, as Chief Executive of the Ministry for Culture and Heritage, for the preparation of the Ministry's financial statements and the judgements made in the process of producing those statements.

I have the responsibility of establishing and maintaining, and I have established and maintained a system of internal control procedures that provide reasonable assurance as to the integrity and reliability of financial reporting.

In my opinion, these financial statements fairly reflect the financial position and operations of the Ministry for the year ended 30 June 2001.

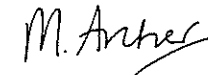
Signed:



Martin Matthews

Chief Executive
28 September 2001

Countersigned by:



Matthew Archer

Finance and Administration Manager
28 September 2001

STATEMENT OF NON-DEPARTMENTAL EXPENDITURE AND APPROPRIATIONS FOR THE YEAR ENDED 30 JUNE 2001

(Figures are GST inclusive where applicable)

	2000/01 Expenditure Actual	2000/01 Appropriation Voted*
	\$(000)	\$(000)
Appropriations for non-departmental output classes		
O1: Authentication of Antiquities	21	21
O2: Ballet Services	3,195	3,195
O3: Moving Image Collection and Protection	200	200
O4: Museum Services	20,006	20,006
O5: Orchestral Services	11,390	11,390
O6: Promotion and Support of New Zealand Films	1,375	1,375
O7: Promotion and Support of the Arts	2,687	2,687
O8: Protection for Historic Places	4,484	4,484
O9: Public Broadcasting Funding	91,121	91,121
O10: Traditional Māori Performing Arts Services	1,103	1,103
	135,582	135,582
Appropriations for other expenses to be incurred by the Crown		
Commonwealth War Graves	2,012	2,021
Development and Maintenance of War Graves, Historic Graves and Monuments	238	238
Otago Museum	1,438	1,438
	3,688	3,697
Appropriations for capital contributions to other persons or organisations		
Museum of New Zealand Te Papa Tongarewa	9,000	9,000
Purchase or Development of Capital Assets by the Crown		
ANZAC Commemorative Park	62	62
New Zealand Memorial in Canberra	3,363	3,363
	3,425	3,425
Total	151,695	151,704

* This includes an adjustment made in the Supplementary Estimates of an additional allocation of \$2.0 million to the New Zealand Memorial in Canberra to complete this project.

This statement is to be read in conjunction with the accompanying Statement of Accounting Policies and Notes to the Accounts.

STATEMENT OF TRUST MONEY ADMINISTERED ON BEHALF OF THE CROWN FOR THE YEAR ENDED 30 JUNE 2001

The following trust money was administered on behalf of the Crown under Part VII of the Public Finance Act 1989.

The statement shows the opening and closing trust balances, including bank and investments at cost, and the movements during the year.

	Opening Balance 2000/01	Contrib- utions	Distrib- utions	Revenue	Expenses	Closing Balance 2000/01
	\$(000)	\$(000)	\$(000)	\$(000)	\$(000)	\$(000)
NZ Encyclopaedia Trust	1	0	0	0	0	1
New Zealand Historical Atlas	27	0	0	11	7	31
New Zealand History Research	1,471	0	85	105	0	1,491
Australian Trust for Oral History	1,380	0	67	87	0	1,400
Dictionary of New Zealand Biography	629	457	0	134	522	698
Total	3,508	457	152	337	529	3,621

Under the Public Finance Act 1989 and by delegation from the Secretary to The Treasury, trust money can only be invested on deposit with New Zealand registered banks or in New Zealand Government Stock. Trust money is also managed so there is no significant concentration of credit risk. Interest rate risk is managed by investing across a wide range of maturity dates, but subject to liquidity requirements.

New Zealand Encyclopedia Trust

This trust was established to hold New Zealand Lottery Grant Board funds to be used for the feasibility study on the production of the Encyclopedia New Zealand. The feasibility study has been completed and the Government has allocated funding for the project to commence in 2002/03.

New Zealand Historical Atlas Trust

This trust was established to hold New Zealand Lottery Grant Board funds, donations and royalties from sales to be used for the production of the Historical Atlas of New Zealand and subsidiary volumes.

New Zealand History Research Trust

This trust was established to hold New Zealand Lottery Grant Board funds to make awards to individuals for historic research and interpretation projects.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2001

Output: Heritage Services

Objectives

Quantity, Quality and Timeliness

Dictionary of New Zealand Biography

- Volumes I, II, III, IV and V (English and Māori) to be kept in print.
- All DNZB essays will be completed to factual and reference standards as endorsed by the *Dictionary's* Policy Committee. These standards are set out in the 2000/01 Purchase Agreement with the Minister.
- Electronic Publication of DNZB Volumes I–V to be 50% complete by 30 June 2001.
- Database for Volume VI to be 31.4% complete by 30 June 2001.

New Zealand Written History

- Research and write 11 historical projects (four projects will be published during the year).
- 80% of historical publications completed meet time criteria specified by the Historical Branch Advisory Committee.
- 100% of historical publications completed meet content criteria specified by the Historical Branch Advisory Committee.

Historical Advice and Administrative Services

- Advice will be provided in response to an estimated 300 – 400 enquiries.
- An estimated 140–180 applications will be processed for three grants (Awards in History, Awards in Oral History, and Grants to Publishers).
- 98% of advice on historical enquiries will be provided in accordance with criteria as set out in the 2000/01 Purchase Agreement with the Minister.
- 98% of applications processed for the three grants schemes (Awards in History, Awards in Oral History, and Grants to Publishers) will be administered to standards as set out in the 2000/01 Purchase Agreement with the Minister.

Heritage Property Management

- 4,188 war graves, 70 historic graves and 16 national monuments will be maintained in accordance with the agreed programme.
- The National War Memorial and five overseas war memorials will be managed and maintained in accordance with the agreed programme.
- All sites inspections are to determine necessary maintenance and are undertaken in accordance with an agreed schedule and cycle time.
- All sites are to be managed and maintained in a good state of repair (the inscriptions are legible and the stonework intact) at the conclusion of scheduled maintenance.
- 90% of all contracts over \$1,000 for capital works and maintenance within New Zealand will comply with agreed criteria as set out in the 2000/01 Purchase Agreement with the Minister.
- Special projects will be managed in accordance with the agreed programme.

Antiquities Act

- 150 (the estimated range is 120 – 180) applications made under the Antiquities Act 1975 to be completed, made up of the following:
 - an estimated 50 export certificates for antiquities issued (estimated range being 40 – 60);
 - an estimated 50 determinations on the custody of newly found artefacts (estimated range being 40 – 60); and
 - an estimated 50 collectors of artefacts registered (estimated range being 40 – 60) and no decisions made are overturned through the appeal process.

Cost

Outputs in this class will be provided within the appropriated sum of \$2.418 million (inclusive of GST). This was amended to \$3.231 million (inclusive of GST) in the 2000/01 Supplementary Estimates.

Service Performance

Dictionary of New Zealand Biography

Volumes I–V of the *Dictionary of New Zealand Biography* were in print at 30 June 2001; Volume V (English and Māori) was published in November 2000.

All published essays were completed to factual and reference standards as endorsed by the *Dictionary's* Policy Committee.

Electronic publication of DNZB Volumes I–V was 56.9% complete by 30 June 2001, slightly ahead of the estimated 50%. This will be offset by anticipated

Policy Advice

Policy Advice comprises the provision to the Minister of briefing reports, Cabinet papers, and speech notes.

Briefing Reports

Performance against the following measures for briefing reports is reported for the year:

	Estimated	Actual
Number of briefing reports provided	300	431
	Target	Actual
Percentage of briefing reports that met the required deadlines	100%	99%

The Minister for Arts, Culture and Heritage and the Associate Minister rated the timeliness of briefing reports and the quality of policy advice they received during the first quarter as 'very good'. The Minister of Broadcasting noted the Ministry's timeliness as 'very good' and quality of advice as 'good'. The Minister for Arts, Culture and Heritage and the Associate Minister rated both timeliness and quality for the second quarter and the second half-year also as 'very good'.

Speech Notes

Performance against the following measures for speech notes is reported for the year:

	Estimated	Actual
Number of sets of speech notes provided during the year	25	70
	Target	Actual
Percentage of sets of speech notes that met the required deadlines	100%	100%

The Minister for Arts, Culture and Heritage, the Associate Minister and the Minister of Broadcasting rated the timeliness and the quality of the sets of speech notes they received during the first quarter as 'very good'. The Minister for Arts, Culture and Heritage and the Associate Minister rated both timeliness and quality of the sets of speech notes they received during the second quarter and the second half-year as 'very good'.

Cabinet Papers

Performance against the following measures for Cabinet papers is reported for the year:

	Estimated	Actual
Number of Cabinet papers provided during the year	24	18
	Target	Actual
Percentage of Cabinet papers that met the required deadlines	100%	88%

The Minister for Arts, Culture and Heritage, the Associate Minister and the Minister of Broadcasting rated the timeliness and the quality of the Cabinet papers they received during the first quarter as 'very good'. The Minister for Arts, Culture and Heritage and the Associate Minister rated both timeliness and quality of the Cabinet papers they received during the second quarter and the second half-year as 'very good'.

Indemnification

During the year two Deeds of Indemnity for exhibitions, which complied with Cabinet guidelines and met the required deadlines of all parties, were signed by the Minister of Finance. They were for:

- an exhibition of Treasures from Christ Church Oxford at the Robert McDougall Art Gallery Christchurch between October and February, which was lifted without claim or incident prior to balance date; and
- a proposed exhibition of the Dead Sea Scrolls at the Auckland War Memorial Museum. The Auckland War Memorial Museum Trust Board subsequently decided not to proceed with the exhibition.

Grants Administration

Disbursement of Payments on Behalf of the Crown

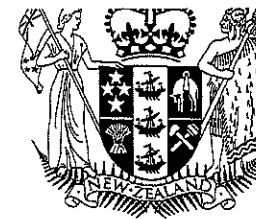
Payments on behalf of the Crown to arts, culture, heritage and broadcasting sector agencies made by the Ministry during 2000/01 matched exactly the respective annual appropriations, with the exception of the contribution to the Commonwealth War Graves, where the underexpenditure of \$9,000 reflected a minor savings from exchange rates. All payments were made in accordance with instructions and conditions governing payment.

Refer to the Statement of Non-Departmental Expenditure and Appropriations for a summary of disbursements made during the year.

Monitoring of and Assistance to Recipients of Non-departmental Output Class Funding

Monitoring of recipients of Crown funding through Vote Arts, Culture and Heritage during 2000/01 was carried out in accordance with a monitoring regime agreed with the Minister for Arts, Culture and Heritage and the Minister of Broadcasting.

Throughout the year Te Papa, the New Zealand Symphony Orchestra, the Royal New Zealand Ballet, the Broadcasting Commission (NZ On Air), and the New Zealand Historic Places Trust provided the Minister with quarterly reports in accordance with their contracts for the purchase of services (and in the case of Te Papa, NZ On Air, and the NZSO, against their statements of intent). A number of reports were provided subsequent to the specified reporting dates. Creative New Zealand and the New Zealand Film Commission provided the Minister with six-monthly reports in accordance



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For the year ended 30 June 2002

written by Rory Sweetman, looks at a key issue in education in the twentieth century. Two works of war history appeared during the year, both written by Ian McGibbon. *Kiwi Sappers: The Corps of Royal New Zealand Engineers' Century of Service* appeared for the anniversary of that group. *New Zealand Battlefields and Memorials of the Western Front* is a short guidebook that provides information for those wanting to examine the sites where New Zealanders fought during the First World War, or who wish to visit the graves of their forbears. This book signals an exciting new way of providing people with information about New Zealand history, and especially about war history, in which there is a steadily growing interest.

Historical Advice and Administrative Services

There is a growing interest in New Zealand history, and the Ministry continues to answer a large number of inquiries in this area. The website, <www.nzhistory.net.nz>, plays an important role in promoting New Zealand history both nationally and internationally. The fruits of many historical projects now appear as short exhibitions on the site, as well as in print form.

The number of applications for the Ministry's three funding schemes – Awards in History, Awards in Oral History, and Grants to Publishers – increased from the previous year.

Management of Cultural Heritage

Each year the Ministry oversees a substantial programme of maintenance of national monuments and war and historic graves in New Zealand. This year, amongst other projects, two major renovation projects have been carried out at the National War Memorial. The first was to replace the structure around the stained glass windows, which protects them from the weather and from breakage. The other major project was the removal of the asbestos ceiling from the Hall of Memories and preparation for a new ceiling covering to be installed in the coming year.

On 16 June 2002 a memorial to more than twenty Māori warriors who were killed in the Battle of Katikara in 1863 was unveiled. Until then, the burial site had gone unmarked except for a concrete slab over the mass grave. The memorial was a collaboration between the Ministry and the local hapū, Nga Mahanga a Tairi. This is indeed a project of historical significance. It is the first memorial initiated by the Crown that commemorates Māori who lost their lives in the New Zealand wars.

Research was carried out and a database developed to trace the graves of all New Zealand casualties of the South African War, which ended 100 years ago. The Ministry has been working with the New Zealand High Commission and the government agencies in South Africa to ensure that the graves of New Zealanders in South Africa are properly maintained.

Government funding is provided to support Waitangi Day commemorations. 2002 was the first year of the Ministry being responsible for administering this funding. There were 44 grants made to communities to fund Waitangi Day commemorative events. In addition, both the programme of events at Waitangi and the Governor-General's function in Wellington were funded.

Financial Performance

The Ministry's expenditure remained within each of its three departmental output class appropriations in 2001/02. Provision for payment of a net surplus of \$95,000 has been established in the Ministry's Statement of Financial Position as at 30 June 2002. Of this, \$62,000 relates to the under expenditure of funding on America's Cup activities, for which approval has been given by the Minister of Finance to carry over these funds into 2002/03.

Development of Ministry Capability

An external review of the Ministry's support services was completed by mid-year. It concluded that the internal support services provided were of a high quality and vital in assisting managers and their staff to deliver their outputs. The review's recommendations regarding resourcing and priorities were implemented during the second half of the year, and have resulted in further improvements in the quality and scope of internal support provided.

A review of the Policy Group structure and operation was also completed in late 2001. The nature and scope of the group's work had undergone significant change over the last two years. It was timely to reassess whether the policy development and team management processes were most appropriate to support the changed operation. The new structure proposed by the review was implemented during the period, and all of the positions in the group had been filled as at 30 June.

As at 30 June a review of the Agency Advisory Group was about to commence, with a focus on structure, positions and recruitment. The significant additional work transferred from other agencies to this group during the year necessitated a fresh look at how it should be resourced and managed.

Work continued during the year on the development of the Ministry's capacity to appropriately reflect a Māori perspective in its work. Internal activity undertaken included te reo Māori lessons and a marae visit to enhance understanding of Māori protocols and custom. Seminars specifically targeting Māori places and place names, regular waiata practice and the inclusion of support through online computer technology as educational aids have also been provided. During the year the Ministry organised guest speakers to update staff on Māori views and perspectives. The Ministry has also engaged externally with Iwi organisations and other entities, to discuss Māori issues as part of its Ministry responsibilities.

Equal Employment Opportunities

Throughout the year the Ministry has maintained sound baseline EEO practices, and EEO is incorporated in mainstream management systems. The Ministry has continued to operate with family friendly policies, including a policy on family responsibilities and a framework for flexible work practices, and staff have utilised these policies as needed. The various human resources initiatives undertaken during the year were considered carefully in terms of their EEO implications during their development and implementation.

administration of the Antiquities Act 1975; the research, writing and publication of New Zealand history; the administration of grants and the provision of advice in New Zealand history; and

- the provision of other negotiated services to Ministers, including the preparation of replies to Ministerial correspondence, and general services which assist Ministers in discharging portfolio obligations to Parliament.

ACCOUNTABILITIES

The Chief Executive of the Ministry was accountable to the Minister for Arts, Culture and Heritage for the production of the output classes detailed in the Statement of Service Performance, and for the efficient use of the resources invested by the Crown in the Ministry. Negotiated services were also provided to the Minister of Broadcasting, the Associate Minister for Arts, Culture and Heritage and the Minister for Sport, Fitness and Leisure.

Vote Arts, Culture and Heritage

In 2001/02 the Ministry incurred expenses of \$6.451 million (GST inclusive) in the provision of services under the departmental output classes Heritage Services, and Policy Advice and Grants Administration.

The Ministry also administered the following non-departmental appropriations:

- ten output classes totalling \$139.733 million for services supplied, mainly by cultural sector Crown entities, comprising: ballet, orchestral, museum, public broadcasting, film archive and Māori performing arts activities, and the promotion and support of New Zealand films and the arts.
- seven other expenses appropriations totalling \$5.598 million being:
 - \$2.2 million to the Puke Ariki Museum project, \$320,000 to the John Money Wing project at the Eastern Southland Gallery, and \$30,000 to the Wairarapa Arts & History Centre project comprising the Government's contribution to projects funded under the Regional Museums Policy for Capital Construction Projects.
 - \$2.086 million being New Zealand's annual contribution to the Commonwealth War Graves Commission.
 - \$299,000 for the development and maintenance of services cemeteries, war graves, historic graves and monuments.
 - \$200,000 towards the preservation of historic sites and artefacts in the Antarctic.
 - \$100,000 towards planning the celebrations of the 50th anniversary of Sir Edmund Hillary's ascent of Mt Everest.
 - \$323,000 towards the cost of Treaty commemorations held at Waitangi and within communities elsewhere in New Zealand.
 - \$40,000 to establish the Pukaki Trust, which will act as the guardian on behalf of the Crown for the taonga Pukaki;
- a capital contribution of \$9 million to Te Papa for ongoing capital works, for museum operations and for exhibition research and development; and
- a capital contribution of \$350,000 to purchase studios and transmission equipment for the National Pacific Radio service.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

Output Class D2: Policy Advice and Grants Administration

This appropriation was increased by \$0.177 million - GST inclusive - from the Budget night appropriation of \$3.166 million through:

- an increase of \$100,000 for funding for America's Cup cultural activities;
- an increase of \$ 40,000 for the establishment of a Youth Radio Advisory Board;
- an increase of \$ 88,000 to support monitoring and advice in regard to the Broadcasting Standards Authority;
- an increase of \$ 30,000 to support monitoring and advice in regard to the establishment of the National Pacific Radio Trust; and
- a decrease of \$ 81,000 resulting from a change in the apportionment of corporate overheads as a result of staff movements.

Vote Sport, Fitness and Leisure

Output Class D2: Purchase Advice and Monitoring of Sport and Recreation Crown Entities

From January 2002, the administrative functions relating to providing purchase advice and monitoring of sport and recreation Crown entities were transferred from the Ministry of Economic Development to the Ministry for Culture and Heritage. An appropriation of \$55,000 (GST inclusive) was allocated in Supplementary Estimates for this.

This statement is to be read in conjunction with the accompanying Statement of Accounting Policies and Notes to the Accounts.

STATEMENT OF NON-DEPARTMENTAL EXPENDITURE AND APPROPRIATIONS FOR THE YEAR ENDED 30 JUNE 2002

(Figures are GST inclusive where applicable)

	2001/02 Expenditure Actual	2001/02 Appropriation Voted*
	\$(000)	\$(000)
Vote Arts, Culture and Heritage		
Appropriations for non-departmental output classes		
O1: Authentication of Antiquities	21	21
O2: Ballet Services	3,195	3,195
O3: Moving Image Collection and Protection	291	291
O4: Museum Services	20,006	20,006
O5: Orchestral Services	11,390	11,390
O6: Promotion and Support of New Zealand Films	1,375	1,375
O7: Promotion and Support of the Arts	2,687	2,687
O8: Protection for Historic Places	4,484	4,484
O9: Public Broadcasting Funding	94,980	94,984
O10: Traditional Māori Performing Arts Services	1,304	1,304
Sub-total	139,733	139,737
Appropriations for other expenses to be incurred by the Crown		
Commonwealth War Graves	2,086	2,086
Development and Maintenance of War Graves, Historic Graves and Monuments	299	300
Antarctic Heritage Trust	200	200
Regional Museums	2,550	2,550
Treaty of Waitangi	323	324
Pukaki Trust	40	40
Celebrate Mt Everest	100	100
Sub-total	5,598	5,600
Appropriations for capital contributions to other persons or organisations		
Museum of New Zealand Te Papa Tongarewa	9,000	9,000
Pacific Community Radio	351	1,045
Sub-total	9,351	10,045
Total Vote Arts, Culture and Heritage	154,682	155,382

* This includes adjustments made in the Supplementary Estimates.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2002

Vote Arts, Culture and Heritage

Output Heritage Services

Objectives

Quantity, Quality and Timeliness

Dictionary of New Zealand Biography

- Volumes I, II, III, IV and V (English and Māori) to be kept in print.
- All DNZB essays will be completed to factual and reference standards as endorsed by the Dictionary's Policy Committee. These standards are set out in the 2001/02 Purchase Agreement with the Minister.
- Electronic Publication of DNZB Volumes I-V to be 50% complete by 30 June 2002.
- Database for Volume VI to be 42.8% complete by 30 June 2002.

New Zealand Written History

- Research and write 20 historical projects (nine projects will be published during the year).
- 80% of historical publications completed meet time criteria specified by the History Group Advisory Committee.
- 100% of historical publications completed meet content criteria specified by the History Group Advisory Committee.

Historical Advice and Administrative Services

- Advice will be provided in response to an estimated 500-700 enquiries.
- An estimated 140-180 applications will be processed for three grants (Awards in History, Awards in Oral History, and Grants to Publishers).
- 98% of advice on historical enquiries will be provided in accordance with criteria as set out in the 2001/02 Purchase Agreement with the Minister.
- 98% of applications processed for the three grants schemes (Awards in History, Awards in Oral History, and Grants to Publishers) will be administered to standards as set out in the 2001/02 Purchase Agreement with the Minister.

Heritage Property Management

- 4,188 war graves, 71 historic graves and 16 national monuments will be maintained in accordance with the agreed programme.
- The National War Memorial and five overseas war memorials will be managed and maintained in accordance with the agreed programme.
- All site inspections are to determine necessary maintenance undertaken in accordance with agreed schedule and cycle time.
- All sites are to be managed and maintained in a good state of repair (the inscriptions are legible and the stonework intact) at conclusion of scheduled maintenance.
- 90% of all contracts over \$1,000 for capital works and maintenance within New Zealand will comply with agreed criteria as set out in the 2001/02 Purchase Agreement with the Minister.
- Special projects will be managed in accordance with the agreed programme.

Symbols of New Zealand Sovereignty

- 100% of Ministerial submissions in relation to the Flags, Emblems and Names Protection Act 1981 are accepted.

Treaty of Waitangi Commemoration Fund

- No justified complaints are received concerning administration of the Fund.

Antiquities Act

- 150 (the estimated range is 120 to 180) applications made under the Antiquities Act 1975 completed:
 - an estimated 50 export certificates for antiquities will be issued (estimated range being 40 to 60);
 - an estimated 50 determinations on the custody of newly found artefacts will be made (estimated range being 40 to 60); and
 - an estimated 50 collectors of artefacts will be registered (estimated range being 40 to 60).
- No decisions made are overturned through the appeal process.

Cost

Outputs in this class will be provided within the appropriated sum of \$2.957 million (inclusive of GST). This was amended to \$3.398 million (inclusive of GST) in the 2001/02 Supplementary Estimates.



Report of the

Ministry for Culture and Heritage
Te Manatū Taonga

For the year ended 30 June 2003

EXPENDITURE ADMINISTERED BY THE MINISTRY

Vote Arts, Culture and Heritage

In 2002/03 the Ministry incurred expenses of \$6.779 million (GST inclusive) in the provision of services under the departmental output classes Heritage Services, and Policy Advice and Grants Administration.

The Ministry also administered the following non-departmental appropriations:

- ten output classes totalling \$161.483 million for services supplied, mainly by cultural sector Crown entities, comprising: ballet, orchestral, museum, public broadcasting, film archive and Māori performing arts activities, and the promotion and support of New Zealand films and the arts.
- six other expenses appropriations totalling \$8.218 million being:
 - \$2.395 million for New Zealand's annual contribution to the Commonwealth War Graves Commission.
 - \$299,000 on the development and maintenance of services cemeteries, war graves, historic graves and monuments.
 - \$200,000 towards the preservation of historic sites and artefacts in Antarctica.
 - \$5 million, comprising the government's contribution to projects funded under the Regional Museums Policy for Capital Construction Projects.
 - \$316,000 towards the cost of Treaty commemorations held at Waitangi and within communities elsewhere in New Zealand.
 - \$8,000 towards the operating costs of the Pūkaki Trust, which will act as the guardian on behalf of the Crown for the taonga Pūkaki.
- a capital contribution of \$9 million to Te Papa for ongoing capital works, for museum operations and for exhibition research and development.
- a capital contribution of \$1.095 million to purchase studios and transmission equipment for the National Pacific Radio service.
- \$520,000 capital funding towards the construction of the Tomb of the Unknown Warrior.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

Vote Sport and Recreation

In 2002/03 the Ministry incurred expenses of \$110,000 (GST inclusive) in the provision of services under the departmental output class Purchase Advice and Monitoring of Sport and Recreation Crown Entities.

The Ministry also administered the following non-departmental appropriations:

- two output classes totalling \$12.073 million for services supplied by the New Zealand Sports Drug Agency and Sport and Recreation New Zealand.
- a payment of \$5 million towards Sport Education Scholarships under benefits and other unrequited expenses.
- 16 miscellaneous grants of various amounts totalling \$50,000, paid to various individual sportspersons/groups to assist them to participate in sport and recreation activities.
- a payment of \$2.5 million to the Sir Peter Blake Memorial Trust.

STATEMENT OF NON-DEPARTMENTAL EXPENDITURE AND APPROPRIATIONS FOR THE YEAR ENDED 30 JUNE 2003

The Statement of Expenditure and Appropriations details expenditure and capital payments incurred against appropriation. The Ministry administers these appropriations on behalf of the Crown. Figures are GST inclusive where applicable.

	2002/03 EXPENDITURE ACTUAL \$(000)	2002/03 APPROPRIATION VOTED \$(000)	2001/02 EXPENDITURE ACTUAL \$(000)
VOTE ARTS, CULTURE AND HERITAGE			
APPROPRIATIONS FOR NON-DEPARTMENTAL OUTPUT CLASSES			
01: AUTHENTICATION OF ANTIQUITIES	21	21	21
02: BALLET SERVICES	3,195	3,195	3,195
03: MOVING IMAGE COLLECTION AND PROTECTION	324	324	291
04: MUSEUM SERVICES	20,006	20,006	20,006
05: ORCHESTRAL SERVICES	11,390	11,390	11,390
06: PROMOTION AND SUPPORT OF NEW ZEALAND FILMS	2,232	2,232	1,375
07: PROMOTION AND SUPPORT OF THE ARTS	5,716	5,761	2,687
08: PROTECTION FOR HISTORIC PLACES	4,484	4,484	4,484
09: PUBLIC BROADCASTING FUNDING	113,213	113,419	94,980
010: TRADITIONAL MĀORI PERFORMING ARTS SERVICES	902	902	1,304
	161,483	161,734	139,733
APPROPRIATIONS FOR OTHER EXPENSES TO BE INCURRED BY THE CROWN			
COMMONWEALTH WAR GRAVES	2,395	2,395	2,086
DEVELOPMENT AND MAINTENANCE OF WAR GRAVES HISTORIC GRAVES AND MONUMENTS	299	300	299
ANTARCTIC HERITAGE TRUST	200	200	200
REGIONAL MUSEUMS	5,000	5,000	2,550
TREATY OF WAITANGI COMMEMORATIONS	316	324	323
PŪKAKI TRUST	8	8	40
CELEBRATE MT EVEREST	-	-	100
	8,218	8,227	5,598
APPROPRIATIONS FOR CAPITAL CONTRIBUTIONS TO OTHER PERSONS OR ORGANISATIONS			
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA	9,000	9,000	9,000
NATIONAL PACIFIC COMMUNITY RADIO	1,095	1,095	351
	10,095	10,095	9,351
PURCHASE OR DEVELOPMENT OF CAPITAL ASSETS BY THE CROWN			
TOMB OF THE UNKNOWN WARRIOR	520	600	-
TOTAL VOTE ARTS, CULTURE AND HERITAGE	180,316	180,656	154,682

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2003

Vote Arts, Culture and Heritage

Output: Heritage Services

Objectives

Quantity, Quality and Timeliness

Historical Publications and Administrative Services

Dictionary of New Zealand Biography (DNZB)

- Volumes I, II, III, IV and V (English and Māori) to be kept in print.
- All DNZB essays will be completed to factual and reference standards as endorsed by the Dictionary's Policy Committee. These standards are set out in the 2002/03 purchase agreement with the Minister.
- Electronic publication of DNZB Volumes I-V to be maintained by four updates.
- Database for Volume VI to be 52.4% complete by 30 June 2003.

Online Encyclopedia of New Zealand

- The structure, programme and entry format for the online Encyclopedia to be approved by the Encyclopedia Advisory Committee by 30 June 2003.

New Zealand Written History

- Research and write at least 20 historical projects (seven projects will be published during the year).
- 80% of historical publications completed meet time criteria specified by the History Group Advisory Committee.
- 100% of historical publications completed meet content criteria specified by the History Group Advisory Committee.

Historical Advice and Administrative Services

- Advice will be provided in response to an estimated 500-800 enquiries.
- An estimated 100-150 applications will be processed for three grants (Awards in History, Awards in Oral History, and Grants to Publishers).
- 98% of advice on historical enquiries will be provided in accordance with criteria as set out in the 2002/03 purchase agreement with the Minister.
- 98% of applications processed for the three grants schemes (Awards in History, Awards in Oral History, and Grants to Publishers) will be administered to standards as set out in the 2002/03 purchase agreement with the Minister.

Heritage Property Management

- 4,188 war graves, 71 historic graves and 16 national monuments will be maintained in accordance with the agreed programme.
- The National War Memorial and five overseas war memorials will be managed and maintained in accordance with the agreed programme.
- All site inspections to determine necessary maintenance are undertaken in accordance with an agreed schedule.
- All sites at the conclusion of scheduled maintenance will be in a good state of repair (the inscriptions are legible and the stonework intact).
- 90% of all contracts over \$1,000 for capital works and maintenance within New Zealand will comply with agreed criteria as set out in the 2002/03 purchase agreement with the Minister.
- Special projects will be managed in accordance with the agreed programme.

Symbols of New Zealand Sovereignty

- 100% of Ministerial submissions in relation to the Flags, Emblems and Names Protection Act 1981 are accepted.

Treaty of Waitangi Commemoration Fund

- No justified complaints are received concerning administration of the Fund.

Antiquities Act

- An estimated 150 applications made under the Antiquities Act 1975 will be completed:
 - an estimated 50 export certificates for antiquities will be issued
 - an estimated 50 determinations on the custody of newly found artefacts will be made
 - an estimated 50 collectors of artefacts will be registered.
- No decisions made are overturned through the appeal process.

Cost

Outputs in this class will be provided within the appropriated sum of \$4.321 million (inclusive of GST). This was amended to \$4.549 million (inclusive of GST) in the 2002/03 Supplementary Estimates.

Service Performance

Quantity, Quality and Timeliness

Historical Publications and Administrative Services

Dictionary of New Zealand Biography

Volumes I, II, III, IV and V (English and Māori) are kept in print.



Report of the

Ministry for Culture and Heritage
Te Manatū Taonga

For the year ended 30 June 2004

EXPENDITURE ADMINISTERED BY THE MINISTRY

Vote Arts, Culture and Heritage

In 2003/04 the Ministry incurred expenses of \$9.405 million (GST inclusive) in the provision of services under the departmental output classes Heritage Services, and Policy Advice and Grants Administration. The Ministry received a capital contribution of \$150,000 in 2003/04.

The Ministry also administered the following non-departmental appropriations:

- five output classes totalling \$183.305 million for services supplied, mainly by arts, heritage and broadcasting Crown entities, comprising: ballet, orchestral, museum, public broadcasting, film archive and Māori performing arts activities, protection for historic places, and the promotion and support of New Zealand films and the arts.
- six other expenses appropriations totalling \$11.264 million:
 - \$2.213 million for New Zealand's annual contribution to the Commonwealth War Graves Commission.
 - \$328,000 on the development and maintenance of war graves, historic graves and monuments in New Zealand and overseas.
 - \$100,000 towards the preservation of historic sites and artifacts in Antarctica.
 - \$8.3 million in grants to regional museums for capital construction projects.
 - \$315,000 towards the cost of Treaty commemorations held at Waitangi and elsewhere in New Zealand.
 - \$8,000 towards the operating costs of the Pūkaki Trust, which acts as the guardian on behalf of the Crown for the taonga Pūkaki in Rotorua.
- \$9 million capital contribution to Te Papa for ongoing capital expenditure for museum operations, exhibition research and development, and the acquisition of collection items.
- \$511,000 capital funding towards the construction of the Tomb of the Unknown Warrior.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

Vote Sport and Recreation

In 2003/04 the Ministry incurred expenses of \$110,000 (GST inclusive) in the provision of services under the departmental output class Purchase Advice and Monitoring of Sport and Recreation Crown Entities.

The Ministry also administered the following non-departmental appropriations:

- three output classes totalling \$29.262 million for services supplied by the New Zealand Sports Drug Agency and Sport and Recreation New Zealand (SPARC).
- \$5 million to Sport Education Scholarships to enable emerging and talented New Zealanders to pursue tertiary study and elite-level sport development concurrently.
- 16 miscellaneous grants totalling \$49,900 to support sports-related initiatives including participation in sport and recreation activities for groups, individuals and organisations that are unable to obtain support through organisations such as SPARC, local government and the New Zealand Lottery Grants Board.
- \$50,000 to the New Zealand Sports Hall of Fame.

STATEMENT OF NON-DEPARTMENTAL EXPENDITURE AND APPROPRIATIONS FOR THE YEAR ENDED 30 JUNE 2004

(Figures are GST inclusive where applicable)

The Statement of Non-Departmental Expenditure and Appropriations details expenditure incurred against each appropriation administered by the Ministry on behalf of the Crown.

	2003/04 EXPENDITURE ACTUAL \$(000)	2003/04 APPROPRIATION VOTED \$(000)	2002/03 EXPENDITURE ACTUAL \$(000)
VOTE ARTS, CULTURE AND HERITAGE			
APPROPRIATIONS FOR NON-DEPARTMENTAL OUTPUT CLASSES			
<i>Museum Services</i>	20,851	20,851	20,351
<i>Performing Arts Services</i>	16,188	16,188	15,487
<i>Protection for Historic Places</i>	6,547	6,547	4,484
<i>Public Broadcasting Funding</i>	122,030	121,546	113,213
<i>Promotion and Support of Arts and Film</i>	17,703	17,703	7,948
SUB-TOTAL	183,319	182,835	161,483
APPROPRIATIONS FOR OTHER EXPENSES TO BE INCURRED BY THE CROWN			
<i>Commonwealth War Graves</i>	2,213	2,213	2,395
<i>Development and Maintenance of War Graves, Historic Graves and Monuments</i>	328	350	299
<i>Antarctic Heritage Trust</i>	100	100	200
<i>Regional Museums</i>	8,300	8,300	5,000
<i>Treaty of Waitangi Commemorations</i>	315	324	316
<i>Pūkaki Trust</i>	8	8	8
SUB-TOTAL	11,264	11,295	8,218
APPROPRIATIONS FOR CAPITAL INVESTMENT IN OTHER ORGANISATIONS			
<i>Museum of New Zealand Te Papa Tongarewa</i>	9,000	9,000	9,000
<i>National Pacific Radio Trust</i>	0	0	1,095
SUB-TOTAL	9,000	9,000	10,095
PURCHASE OR DEVELOPMENT OF CAPITAL ASSETS BY THE CROWN			
<i>Tomb of the Unknown Warrior</i>	511	546	520
TOTAL VOTE ARTS, CULTURE AND HERITAGE	204,094	203,676	180,316

	2003/04 EXPENDITURE ACTUAL \$(000)	2003/04 APPROPRIATION VOTED* \$(000)	2002/03 EXPENDITURE ACTUAL \$(000)
VOTE SPORT AND RECREATION			
APPROPRIATIONS FOR NON-DEPARTMENTAL OUTPUT CLASSES			
<i>Drugs Testing of Sports Persons</i>	1,281	1,281	1,092
<i>Sport, Fitness and Leisure Programmes</i>	23,981	23,981	10,981
<i>High Performance Sport</i>	4,000	4,000	0
SUB-TOTAL	26,262	26,262	12,073
BENEFITS AND OTHER UNREQUITED EXPENSES			
<i>Sport Education Scholarships</i>	5,000	5,000	5,000
APPROPRIATIONS FOR OTHER EXPENSES TO BE INCURRED BY THE CROWN			
<i>Miscellaneous Grants</i>	50	50	50
<i>New Zealand Sports Hall of Fame</i>	50	50	50
<i>Sir Peter Blake Memorial Trust</i>	0	0	2,500
SUB-TOTAL	100	100	2,600
TOTAL VOTE SPORT AND RECREATION	34,362	34,362	19,673

* This includes adjustments made in the Supplementary Estimates.

Explanation of Significant Variances

Public Broadcasting Funding: Expenditure on output class Public Broadcasting Funding exceeded budget by \$484,000, made up as follows:

- additional expenditure of \$495,000 was incurred by the National Pacific Radio Trust in establishing a pilot Pacific radio network (explained in more detail in the Statement of Unappropriated Expenditure on page 42); and
- the expenditure incurred in producing the report *Towards Precautionary Risk Management of TV Violence in New Zealand* was \$11,000 less than budgeted.

Tomb of the Unknown Warrior: In June 2004 approval was obtained to carry forward to 2004/05 any unspent 2003/04 capital funding for the construction of the Tomb of the Unknown Warrior at the National War Memorial in Wellington. The \$35,000 to be carried forward will be added to the \$1.771 million 2004/05 funding provided to complete the project in 2004. The total amount spent on this project to 30 June 2004 is included in the Schedule of Non-Departmental Assets.

This statement is to read in conjunction with the accompanying Statement of Accounting Policies on page 49.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2004

Vote Arts, Culture and Heritage

Output: Heritage Services

Description

This class of outputs involves:

- the research, writing and publication of New Zealand history and reference works, including *Te Ara, the online Encyclopedia of New Zealand*;
- the administration of grants and the provision of advice in New Zealand history;
- the management of national monuments, war and historic graves;
- the administration of legislation relating to commemorative days and to the symbols and emblems of New Zealand sovereignty;
- the administration of the government exhibition indemnification scheme; and
- the administration of the Antiquities Act 1975.

Quantity, Quality and Timeliness

The quantity, quality and timeliness objectives and service performance for each sub-output are as follows:

Historical Publications and Administrative Services

Dictionary of New Zealand Biography (DNZB)

Performance target in 2003/04 Statement of Intent	Actual performance
All DNZB essays will be completed to factual and reference standards as endorsed by the Dictionary's Policy Committee.	All DNZB essays have been completed to factual and reference standards as endorsed by the Dictionary's Policy Committee.
Electronic publication of DNZB Volumes I - V to be maintained by four updates.	Electronic publication of DNZB Volumes I - V was maintained with three updates by 30 June 2004. New sound files, images and captions have also been added.

Te Ara, the online Encyclopedia of New Zealand

Performance target in 2003/04 Statement of Intent	Actual performance
The first theme of the online Encyclopedia to be completed by 30 June 2004.	All 104 entries for the first theme of <i>Te Ara, the online Encyclopedia of New Zealand</i> were received and checked by 30 June 2004. 950 of the 2,409 resources (images, sound files, etc.) selected for the first theme had been received. The first theme will go live in November 2004 and be formally launched in February 2005.

New Zealand History

Performance target in 2003/04 Statement of Intent	Actual performance
Undertake at least 20 historical projects (seven projects will be completed during the year). These standards are set out in the 2003/04 Output Plan with the Minister.	A total of 30 projects were in the process of being researched and written during the year; six projects were published during the year and four delivered to the publishers.
80% of historical projects completed meet time criteria.	90% of projects met time criteria.
100% of historical projects completed meet content criteria.	100% of projects met content criteria.

Historical Advice and Administrative Services

Performance target in 2003/04 Statement of Intent	Actual performance
Advice will be provided in response to an estimated 300 - 500 enquiries.	A total of 332 enquiries had been answered by 30 June 2004.
98% of advice on historical enquiries will be provided in accordance with criteria as set out in the 2003/04 Output Plan with the Minister.	99% of enquiries were answered in accordance with the criteria set out in the 2003/04 Output Plan with the Minister.
An estimated 100 - 150 applications will be processed for three grants (Awards in History, Awards in Oral History, and Grants to Publishers).	A total of 127 grant applications had been processed by 30 June 2004.
98% of applications processed for the three grants schemes will be administered to standards as set out in the 2003/04 Output Plan with the Minister.	100% of grant applications were processed to standards as set out in the 2003/04 Output Plan with the Minister.

Heritage Property Management

Performance target in 2003/04 Statement of Intent	Actual performance
4,188 war graves, 79 historic graves and 16 national monuments will be maintained in accordance with the agreed programme.	All graves and monuments were maintained in accordance with the agreed programme.
The National War Memorial and five overseas war memorials will be managed and maintained in accordance with the agreed programme.	Some basic maintenance work was undertaken at the National War Memorial ahead of the major work planned for later in the year around the Tomb of the Unknown Warrior.

Performance target in 2003/04 Statement of Intent	Actual performance
	Horticultural and structural maintenance was carried out at the five overseas memorials in accordance with the agreement with the Commonwealth War Graves Commission.
All site inspections to determine necessary maintenance are undertaken in accordance with an agreed schedule.	A full year's cycle of six inspection tours was completed, covering the Auckland region; Central/Hawkes Bay/Manawatu; Nelson/Marlborough/West Coast/Tasman; Canterbury; North and Central Otago; and Southland/South Otago.
At the conclusion of scheduled maintenance all sites will be in a good state of repair, with the inscriptions legible and the stonework intact.	The agreed annual maintenance programme was completed within budget, on time and to the required standard of workmanship. Major projects were the completion of the renovations inside the Savage Memorial at Bastion Point, Auckland, and the fencing of the war graves plot in the Magiagi Cemetery, Apia, Samoa.
90% of all contracts over \$1,000 for capital works and maintenance within New Zealand will comply with agreed criteria as set out in the 2003/04 Output Plan with the Minister.	All contracts let complied with the agreed criteria.
Special projects will be managed in accordance with the agreed programme.	The Tomb of the Unknown Warrior is being managed in accordance with the agreed programme, and is scheduled to be completed by the 11 November 2004.

Symbols of New Zealand Sovereignty

Performance target in 2003/04 Statement of Intent	Actual performance
100% of Ministerial submissions in relation to the Flags, Emblems, and Names Protection Act 1981 are accepted.	All nine submissions forwarded to the Minister and the Associate Minister for consideration under the Flags, Emblems, and Names Protection Act 1981 were accepted. The submissions all dealt with approving the use of the word 'Royal'.

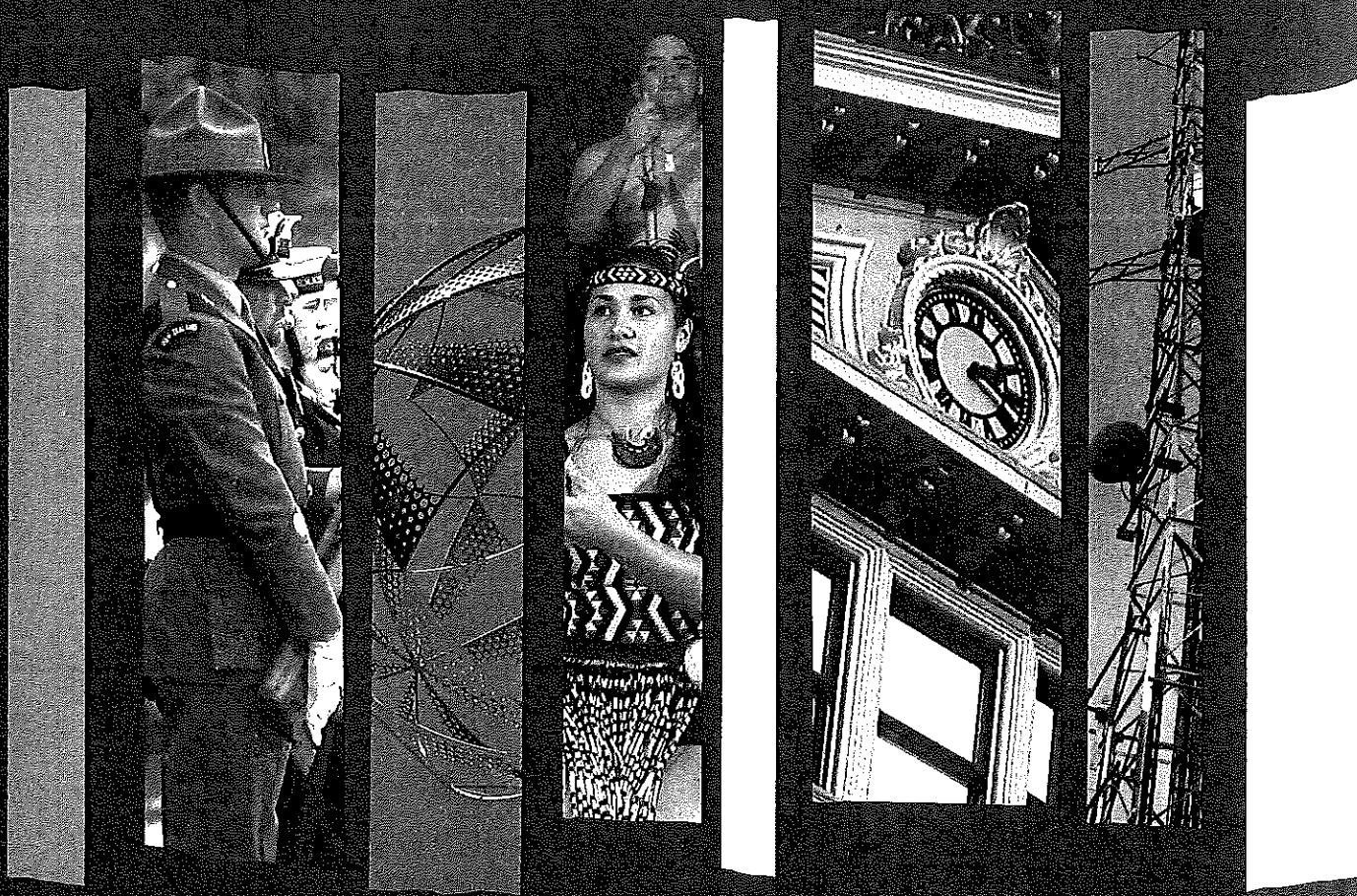
Annual Report

TE MANATŪ TAONGA | MINISTRY FOR CULTURE & HERITAGE

2005

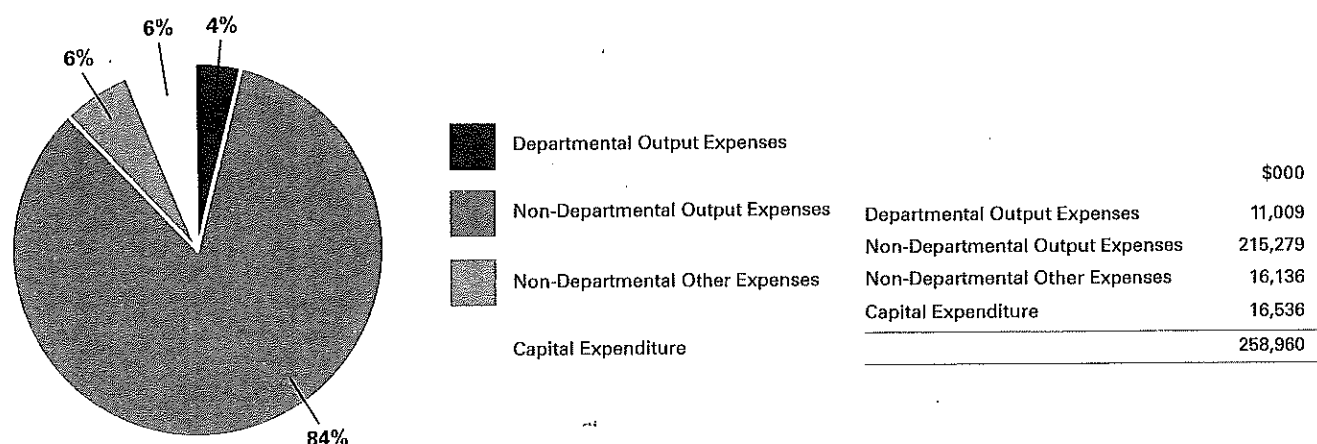


Te Manatū Taonga
Ministry for Culture & Heritage
2005



Expenditure administered by the Ministry

Vote structure in terms of appropriation types for 2004/05



Vote Arts, Culture and Heritage

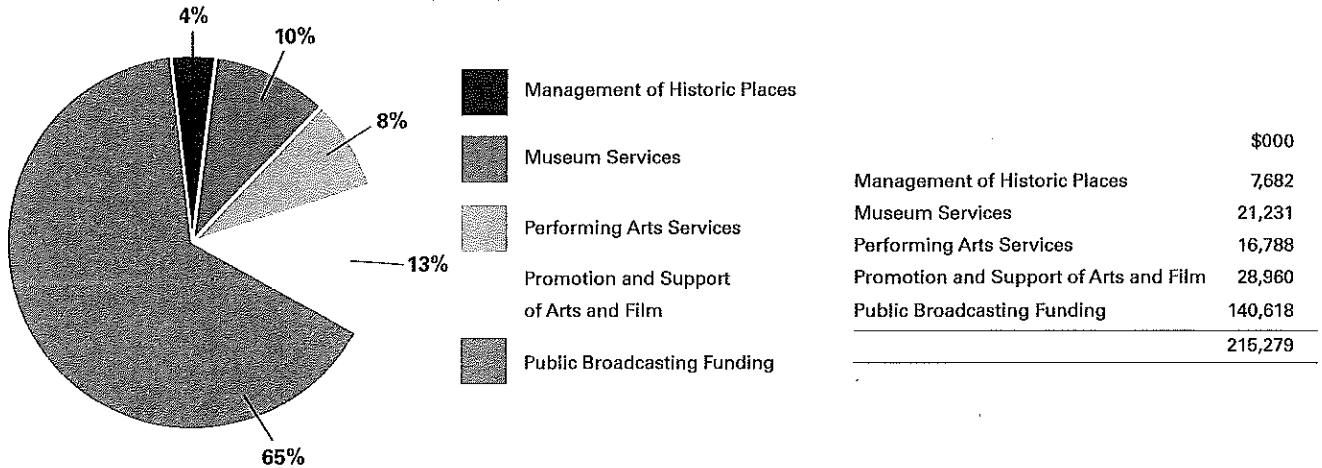
In 2004/05 the Ministry incurred expenses of \$11.009 million (GST inclusive) in the provision of services under the departmental output classes¹ Heritage Services, International Cultural Diplomacy, and Policy Advice and Grants Administration.

The Ministry also incurred the following expenditure against non-departmental appropriations administered on behalf of the Crown:

- five output classes totalling \$215.279 million for services supplied mainly by arts, heritage and broadcasting Crown entities comprising ballet, orchestral, museum, public broadcasting, film archive and Māori performing arts activities, protection for historic places, and the promotion and support of New Zealand films and the arts.
- ten other expenses appropriations totalling \$16.136 million being:
 - \$2.305 million for New Zealand's annual contribution to the Commonwealth War Graves Commission.
 - \$478,000 on the development and maintenance of war graves, historic graves and monuments in New Zealand and overseas.
 - \$100,000 towards the preservation of historic sites and artifacts in Antarctica.
 - \$10.946 million in grants to regional museums for capital construction projects.
- \$316,000 towards the cost of Treaty commemorations held at Waitangi and within communities elsewhere in New Zealand.
- \$8,000 towards the operating costs of the Pūkaki Trust, which acts as the guardian on behalf of the Crown for the taonga Pūkaki in Rotorua.
- \$11,000 for enhancements to the Gallipoli section of the NZHistory.net.nz website, a project to mark the 90th anniversary of Anzac Day.
- \$104,000 towards the cost of constructing a New Zealand Memorial in London.
- \$1.688 million to support the redevelopment of the Theatre Royal in Christchurch.
- \$180,000 to enable the Waitangi National Trust Board to design and consult with stakeholders on its proposed building development programme in Waitangi.
- \$9 million capital contribution to Te Papa for ongoing capital expenditure for museum operations, exhibition research and development, and acquisition of collection items, and an additional allocation of \$1.868 million for the costs of upgrading Te Papa's storage facility in Tory Street, Wellington.
- \$3.849 million to Radio New Zealand to purchase transmitters in low-density population areas to improve transmission arrangements (\$99,000), and purchase its Auckland accommodation at 171 Hobson Street (\$3.750 million).

¹ Outputs are defined as goods or services supplied by departments and other entities to external parties. Outputs have a variety of types, including policy advice, the administration of grants, and the provision of specific services. A class of outputs means a grouping of similar outputs.

Proportion of funding of each non-departmental output class to the total non-departmental output expenses



- \$1.805 million capital funding towards the construction of the Tomb of the Unknown Warrior.
- \$14,000 preliminary expenditure associated with the purchase of land for a National Memorial Park in Wellington.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

Vote Sport and Recreation

In 2004/05 the Ministry incurred expenses of \$ 110,000 (GST inclusive) in the provision of services under the departmental output class Purchase Advice and Monitoring of Sport and Recreation Crown Entities.

The Ministry also administered the following non-departmental appropriations:

- three output classes totalling \$42.920 million for services supplied by the New Zealand Sports Drug Agency and Sport and Recreation New Zealand (SPARC).
- \$5 million to Sport Education Scholarships to enable emerging and talented New Zealanders to pursue tertiary study and elite-level sport development concurrently.
- 15 miscellaneous grants totalling \$49,993 to support sports-related initiatives including participation in sport and recreation activities for groups, individuals and organisations that are unable to obtain support through organisations such as SPARC, local government and the New Zealand Lottery Grants Board.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

Accountabilities

The Chief Executive of the Ministry was accountable to the Minister for Arts, Culture and Heritage for the production of the output classes under Vote Arts, Culture and Heritage detailed in the Statement of Objectives and Service Performance, and for the efficient use of the resources invested by the Crown in the Ministry. The Chief Executive

of the Ministry was also accountable to the Minister for Sports and Recreation for the production of the output class under Vote Sport and Recreation as detailed in the Statement of Objectives and Service Performance. Negotiated services were also provided to the Minister of Broadcasting and the Associate Minister for Arts, Culture and Heritage.

Statement of Non-departmental Expenditure and Appropriations for the Year Ended 30 June 2005

(Figures are GST inclusive where applicable)

The Statement of Non-Departmental Expenditure and Appropriations details expenditure incurred against each appropriation administered by the Ministry on behalf of the Crown.

	2004/05 Expenditure Actual \$000	2004/05 Appropriation Voted* \$000	2003/04 Expenditure Actual \$000
Vote Arts, Culture and Heritage			
Appropriations for non-departmental output classes			
Management of Historic Places	7,682	7,682	6,547
Museum Services	21,231	21,231	20,851
Performing Arts Services	16,788	16,788	16,188
Promotion and Support of Arts and Film	28,960	28,960	17,703
Public Broadcasting Funding	140,618	140,618	122,030
Sub-total	215,279	215,279	183,319
Appropriations for other expenses to be incurred by the Crown			
Antarctic Heritage Trust	100	100	100
Commonwealth War Graves	2,305	2,305	2,213
Development and Maintenance of War Graves, Historic Graves and Monuments	478	631	328
Gallipoli Memorial Projects	11	113	0
Kerikeri Heritage Bypass	0	1,712	0
New Zealand Memorial in London	104	0	0
Pūkaki Trust	8	8	8
Regional Museums	10,946	12,300	8,300
Theatre Royal Christchurch	1,688	1,688	0
Treaty of Waitangi Commemorations	316	324	315
Waitangi National Trust Board	180	200	0
Sub-total	16,136	19,381	11,264
Appropriations for capital investment in other organisations			
Museum of New Zealand Te Papa Tongarewa	10,868	10,868	9,000
Radio New Zealand	3,849	3,849	0
Sub-total	14,717	14,717	9,000

* This includes adjustments made in the Supplementary Estimates.

Statement of Objectives and Service Performance
for the Year Ended 30 June 2005

Vote Arts, Culture And Heritage

OUTPUT | HERITAGE SERVICES

Description

This class of outputs involves:

- the research, writing and publication of New Zealand history and reference works, including *Te Ara, the Encyclopedia of New Zealand*;
- the administration of grants and the provision of advice in New Zealand history;
- the management of national monuments, war and historic graves;
- the administration of legislation relating to commemorative days and to the symbols and emblems of New Zealand sovereignty;
- the administration of the government exhibition indemnification scheme;
- the administration of the Antiquities Act 1975; and
- the administration of the Commemorating Waitangi Day Fund.

Quantity, Quality and Timelines

The quantity, quality and timeliness objectives and service performance for each output and sub-output are as follows:

Historical Publications and Administrative Services

Dictionary of New Zealand Biography (DNZB)

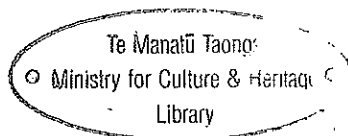
Performance target in 2004/05 Statement of Intent	Actual Performance
Electronic publication of DNZB volumes I-V to be maintained by two updates.	Electronic publication of DNZB volumes was maintained with one update in January 2005, and a second which was prepared in June 2005 and implemented in early July 2005. New sound files, images and captions were added.

Te Ara, the Encyclopedia of New Zealand

Performance target in 2004/05 Statement of Intent	Actual Performance
The first theme of the online Encyclopedia to be launched by 31 October 2004.	The first theme of <i>Te Ara, the Encyclopedia of New Zealand</i> went live in December 2004, and was formally launched by the Prime Minister on 8 February 2005. By 30 June 2005 the site had received 232,638 visitors.
The text for the second theme will be completed.	By 30 June 2005, 106 entries of 119 planned for the second theme had been written, and 62 had been resourced with images and sound files.

Heritage Property Management

Performance target in 2004/05 Statement of Intent	Actual Performance
4,188 war graves, 79 historic graves and 16 national monuments will be maintained in accordance with the agreed programme.	All graves and monuments were maintained in accordance with agreed programme.
The National War Memorial and five overseas war memorials will be managed and maintained in accordance with the agreed programme.	Extensive maintenance work was undertaken at the National War Memorial in conjunction with the Tomb of the Unknown Warrior. This work was managed in accordance with the agreed programme. Horticultural and structural maintenance was carried out at the five overseas memorials in accordance with the agreement with the Commonwealth War Graves Commission.
All site inspections to determine necessary maintenance are undertaken in accordance with an agreed schedule.	A full year's cycle of six inspection tours was completed, covering the Auckland region (excluding the big city cemeteries); Northland; Waikato; Taranaki; East Coast; and Bay of Plenty regions.
At the conclusion of scheduled maintenance all sites will be in a good state of repair, with the inscriptions legible and the stonework intact.	The agreed annual maintenance programme was completed within budget, on time and to the required standard of workmanship. All sites were in a good state of repair, with the inscriptions legible and stonework intact. This programme was much smaller than usual, as most of the capital works budget was utilised to cover the cost of additional work at the National War Memorial associated with the Tomb of the Unknown Warrior project.
90% of all contracts over \$1,000 for capital works and maintenance within New Zealand will comply with agreed criteria as set out in the 2004/05 Output Plan.	All contracts let complied with the agreed criteria.
Special projects will be managed in accordance with the agreed programme.	The Tomb of the Unknown Warrior was managed in accordance with the agreed programme and was completed by 11 November 2004. The design for the New Zealand Memorial in London was selected and the process for gaining planning approval from authorities in London was begun. Agreement was reached with Transit New Zealand for the transfer of land on Buckle Street in Wellington in order to create the National Memorial Park. Cabinet approval of the agreement will be sought early in 2005/06.



Annual Report

TE MANATŪ TAONGA | MINISTRY FOR CULTURE AND HERITAGE

2006

Vote Arts, Culture and Heritage

In 2005/06 the Ministry incurred expenses of \$11.086 million (GST exclusive) in the provision of services under the departmental outputs* Heritage Services, International Cultural Diplomacy, and Policy Advice and Grants Administration.

The Ministry also incurred the following expenditure against non-departmental appropriations administered on behalf of the Crown:

- five outputs totalling \$198.482 million for services supplied, mainly by arts, heritage and broadcasting Crown entities, comprising: ballet, orchestral, museum, public broadcasting, film archive and Maori performing arts activities, protection for historic places, and the promotion and support of New Zealand films and the arts.
- eight other expenses appropriations totalling \$10.232 million being:
 - \$2.272 million for New Zealand's annual contribution to the Commonwealth War Graves Commission.
 - \$591,000 on the development and maintenance of war graves, historic graves and monuments in New Zealand and overseas.
 - \$691,000 contribution to costs of design, land purchase and construction of the Kerikeri Heritage Bypass to protect nationally significant buildings (Kemp House and the Stone Store).
 - \$105,000 towards the cost of constructing a New Zealand Memorial in Korea.
 - \$1.573 million towards the cost of constructing a New Zealand Memorial in London.
 - \$4.711 million in grants to regional museums for capital construction projects.
 - \$283,000 towards the cost of Treaty commemorations held at Waitangi and within communities elsewhere in New Zealand.
 - \$6,000 to conduct a review of the nature of Government's involvement in the Waitangi National Trust.
- \$788,000 to enable Creative New Zealand to develop online services and upgrade its historic building premises.
- \$12.5 million capital contribution to Te Papa for ongoing capital expenditure for museum operations, exhibition research and development, and acquisition of collection items.
- \$4.953 million to purchase land for the establishment of a National Memorial Park in Wellington.
- \$350,000 to New Zealand Historic Places Trust for an upgrade of information technology systems and regional office vehicles, and urgent deferred maintenance of historic properties.
- \$2.643 million to Radio New Zealand in support of a range of radio broadcasting initiatives.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

*Outputs are defined as goods or services supplied by departments and other entities to external parties. Outputs have a variety of types, including policy advice, the administration of grants, and the provision of specific services.

allocation per person on Ministry office space at balance date is approximately 17 square metres. The Ministry does not have any non-departmental commitments as at 30 June 2006 (2005: Nil).

This statement is to be read in conjunction with the accompanying Statement of Accounting Policies and Notes to the Financial Statements.

Statement Of Contingent Liabilities As At 30 June 2006

Quantifiable contingent liabilities are as follows:

	2005/06 Actual \$(000)	2004/05 Actual \$(000)
Departmental	0	0
Non-Departmental	250,000	0

The \$250 million is in regard to a Deed of Indemnification signed by the Minister of Finance for the exhibition *Impressions of Land, Sea and Sky: The Art of John Constable*. The deed is due to be lifted in October 2006.

Statement Of Unappropriated Expenditure For The Year Ended 30 June 2006

	2005/06 Actual \$(000)	2005/06 Main Estimates \$(000)	2005/06 Supp. Estimates \$(000)	2005/06 Unappropriated Expenditure \$(000)
Vote Arts, Culture and Heritage				
Other Expenses to be Incurred by the Crown:				
New Zealand Memorial in Korea	105	60	105	45
Capital Expenditure:				
National Memorial Park in Wellington	4,953	0	5,140	4,952

In Budget 2005 the government approved funding of \$60,000 in 2005/06 for the construction of a New Zealand Memorial in Korea. Additional expenditure of \$45,000 was incurred on the installation through the unforeseen necessity to engage a sub-contractor and architect to manage the installation on site. The shortfall was addressed through a fiscally neutral transfer from the non-departmental other expense appropriation 'Development and Maintenance of War Graves, Historic Graves and Monuments' in the 2006 March Baseline Update.

In Budget 2004 the government approved funding of \$6 million in 2004/05 and \$2.5 million in 2006/07 for the acquisition of land on Buckle Street in Wellington opposite the National War Memorial, for the establishment of a National Memorial Park. At the end of 2004/05 negotiations were continuing for the acquisition of the Buckle Street properties from Transit New Zealand. Agreement had not been reached over the extent of the land available or the purchase price. Any agreement was conditional on approval by Cabinet which extended the time it took to

conclude the purchase. An in-principle transfer of \$6 million was agreed as part of the 2004/05 March Baseline Update. The land was transferred to the Ministry from Transit New Zealand on 27 October 2005, and \$5.986 million was confirmed as an expense transfer from 2004/05 to 2005/06 in the 2005/06 October Baseline Update to meet the cost of the transaction.

The Ministry reported \$104,000 non-departmental unappropriated expenditure for 2004/05 in respect of the New Zealand Memorial in London project, which was due to a timing issue.

Statement Of Departmental Expenditure And Appropriations For The Year Ended 30 June 2006

	2005/06 Expenditure Actual \$(000)	2005/06 Appropriation Main Estimates \$(000)	2005/06 Appropriation Supp. Estimates \$(000)	2005/06 Section 5 Transfers \$(000)	2005/06 Final Appropriation \$(000)
Vote Arts, Culture and Heritage Appropriations for outputs					
Heritage Services	4,951	4,703	5,545	0	5,545
International Cultural Diplomacy	1,576	2,089	3,102	0	3,102
Policy Advice and Grants Administration	4,461	5,403	4,843	0	4,843
Total Vote Arts, Culture and Heritage	10,988	12,195	13,490	0	13,490
Vote Sport and Recreation Appropriations for outputs					
Purchase Advice and Monitoring of Sport and Recreation Crown Entities	98	98	98	0	98
Total Vote Sport and Recreation	11,086	12,293	13,588	0	13,588

Appropriations provide each Vote Minister with the authority to spend public money or incur expenses or liabilities on behalf of the Crown.

Changes to Appropriations in 2005/06 Supplementary Estimates

The Ministry's 2005/06 departmental output appropriations were increased by \$1.295 million in the 2005/06 Supplementary Estimates. A brief explanation for the changes to the three Vote Arts, Culture and Heritage departmental outputs is as follows.

Heritage Services: This appropriation was increased by \$842,000 due to:

- a fiscally neutral adjustment to align baselines with the 2005/06 output plan (\$551,000);
- an increase in funding for project management and operating costs for the National War Memorial on Buckle Street in Wellington (\$291,000);

*Statement Of Non-departmental Expenditure And Appropriations
For The Year Ended 30 June 2006*

(Figures for 2004/05 are GST inclusive where applicable)

The Statement of Non-Departmental Expenditure and Appropriations details expenditure incurred against each appropriation administered by the Ministry on behalf of the Crown.

	2005/06 Expenditure Actual \$(000)	2005/06 Appropriation Voted * \$(000)	2004/05 Expenditure Actual \$(000)
Vote Arts, Culture and Heritage			
Appropriations for non-departmental output expenses			
Management of Historic Places	8,309	8,609	7,682
Museum Services	21,479	21,479	21,231
Performing Arts Services	17,415	17,415	16,788
Promotion and Support of the Arts and Film	28,159	28,159	28,960
Public Broadcasting Funding	123,120	123,120	140,618
Sub-total	198,482	198,782	215,279
Appropriations for other expenses to be incurred by the Crown			
Antarctic Heritage Trust	0	0	100
Commonwealth War Graves	2,272	2,272	2,305
Development and Maintenance of War Graves, Historic Graves and Monuments	591	591	478
Gallipoli Memorial Projects	0	402	11
Kerikeri Heritage Bypass	691	2,415	0
New Zealand Memorial in Korea	105	105	0
New Zealand Memorial in London	1,573	2,896	104
Pukaki Trust	0	0	8
Regional Museums	4,711	10,360	10,946
Theatre Royal Christchurch	0	0	1,688
Treaty of Waitangi Commemorations	283	288	316
Waitangi National Trust Board	6	18	180
Sub-total	10,232	19,347	16,136
Appropriations for capital expenditure			
Creative New Zealand	788	788	0
Museum of New Zealand Te Papa Tongarewa	12,500	12,500	10,868
National Memorial Park in Wellington	4,953	5,140	14
New Zealand Historic Places Trust	350	350	0
Radio New Zealand	2,643	2,643	3,849
Tomb of the Unknown Warrior	0	0	1,805
Sub-total	21,234	21,421	16,536
Total Vote Arts, Culture and Heritage	229,948	239,550	247,951

*Statement of Objectives and Service Performance
For the Year Ended 30 June 2006*

Vote Arts, Culture and Heritage

OUTPUT: HERITAGE SERVICES

Description

This output involves:

- the research, writing and publication of New Zealand history and reference works, including *Te Ara, the Encyclopedia of New Zealand*;
- the administration of grants and the provision of advice in New Zealand history;
- the management of national monuments, war and historic graves;
- the administration of legislation relating to commemorative days and to the symbols and emblems of New Zealand sovereignty;
- the administration of the government exhibition indemnification scheme; and
- the administration of the Antiquities Act 1975.

Quantity, Quality and Timeliness

The quantity, quality and timeliness objectives and service performance for each output and sub-output are as follows:

Historical Publications and Administrative Services

DICTIONARY OF NEW ZEALAND BIOGRAPHY (DNZB)

Performance target in 2005

Statement of Intent

Electronic publication of DNZB volumes I-V to be maintained by two updates.

Actual performance

Electronic publication of DNZB Volumes was maintained with one update in July 2005 and a second in April 2006. A total of 171 new images and captions were added to the site.

TE ARA, THE ENCYCLOPEDIA OF NEW ZEALAND

Performance target in 2005

Statement of Intent

Four regional entries of the 'Places' theme of *Te Ara* will be launched by 31 December 2005.

Actual performance

Four regional entries, two on the Bay of Plenty and two on Northland were launched in December 2005. Entries on Manawatu and Canterbury were also completed, but not launched.

The 'Earth, Sea and Sky' theme will be launched by 30 June 2006.

The 'Earth, Sea and Sky' theme was launched by the Prime Minister on 12 June 2006.

NEW ZEALAND HISTORY

Performance target in 2005 Statement of Intent	Actual performance
Undertake at least 20 historical projects (seven projects will be completed during the year).	A total of 20 projects were in the process of being researched and written at the end of the year; 11 projects were completed during the year.
80% of historical projects completed meet time criteria.	95% of projects met time criteria.
100% of historical projects completed meet content criteria.	100% of projects met content criteria.
Publish at least two new features on <i>NZHistory.net.nz</i> .	Nine new features were added to <i>NZHistory.net.nz</i> .
80% of <i>NZHistory.net.nz</i> features completed meet time criteria.	100% of features met time criteria.
100% of <i>NZHistory.net.nz</i> features completed meet content criteria.	100% of features met content criteria.

HERITAGE PROPERTY MANAGEMENT

Performance target in 2005 Statement of Intent	Actual performance
4,188 war graves, 80 historic graves and 16 national monuments will be maintained in accordance with the agreed programme.	All graves and monuments were maintained in accordance with agreed programme.
The National War Memorial and five overseas war memorials will be managed and maintained in accordance with the agreed programme.	The National War Memorial was managed and maintained in accordance with the agreed programme. Horticultural and structural maintenance was carried out at the five overseas memorials in accordance with the agreement with the Commonwealth War Graves Commission.
All site inspections to determine necessary maintenance will be undertaken in accordance with an agreed schedule.	A full year's cycle of six inspection tours was completed, covering Canterbury, Otago, Hawkes Bay, Nelson/Marlborough/West Coast, Southland and Auckland.



Annual Report 2007

TE MANATŪ TAONGA | MINISTRY FOR CULTURE AND HERITAGE

Vote Arts, Culture and Heritage

In 2006/07 the Ministry incurred expenses of \$15.321 million (GST exclusive) in the provision of services under the departmental outputs¹ Heritage Services, International Cultural Diplomacy, and Policy Advice and Grants Administration.

The Ministry also incurred the following expenditure against non-departmental appropriations administered on behalf of the Crown:

- + Five outputs totalling \$211.883 million for services supplied, mainly by arts, heritage and broadcasting Crown entities, comprising: ballet, orchestral, museum, public broadcasting, film archive and Māori performing arts activities, protection for historic places, and the promotion and support of New Zealand films and the arts.
- + Seven other expenses appropriations totalling \$12.031 million, being:
 - \$2.330 million for New Zealand's annual contribution to the Commonwealth War Graves Commission.
 - \$516,000 on the development and maintenance of war graves, historic graves and monuments in New Zealand and overseas.
 - \$48,000 on Gallipoli memorial projects.
 - \$1.037 million contribution to costs of design, land purchase and construction of the Kerikeri Heritage Bypass to protect nationally significant buildings (Kemp House and the Stone Store).
 - \$1.323 million towards the cost of constructing a New Zealand Memorial in London.
 - \$6.489 million in grants to regional museums for capital construction projects.
 - \$288,000 towards the cost of Treaty commemorations held at Waitangi and communities elsewhere in New Zealand.
- + \$15,500 million capital contribution to Museum of New Zealand Te Papa Tongarewa for ongoing capital expenditure for museum operations, exhibition research and development, and acquisition of collection items.
- + \$850,000 to New Zealand Historic Places Trust for an upgrade of information technology systems and regional office vehicles, and urgent deferred maintenance of historic properties.

The Ministry was responsible for making payments for the services supplied under non-departmental appropriations, for ensuring that these appropriations were not exceeded, and for managing and monitoring on behalf of Ministers the Crown's interests in these organisations.

1. Outputs are defined as goods or services supplied by departments and other entities to external parties. Outputs have a variety of types, including policy advice, the administration of grants, and the provision of specific services.

Statement of Unappropriated Expenditure for the Year Ended 30 June 2007

	2006/07 Actual \$(000)	2006/07 Main Estimates \$(000)	2006/07 Supp. Estimates \$(000)	2006/07 Unappropriated Expenditure \$(000)
Vote Arts, Culture and Heritage	-	-	-	-
Vote Sport and Recreation	-	-	-	-

*Statement of Departmental Expenditure and Appropriations
for the Year Ended 30 June 2007*

	2006/07 Expenditure Actual \$(000)	2006/07 Appropriation Main Estimates \$(000)	2006/07 Appropriation Supp. Estimates \$(000)	2006/07 Final Appropriation \$(000)
Vote Arts, Culture and Heritage				
Appropriations for outputs				
Heritage Services	6,510	5,142	7,251	7,251
International Cultural Diplomacy	3,584	2,091	3,615	3,615
Policy Advice and Grants Administration	5,129	5,469	5,565	5,565
Total Vote Arts, Culture and Heritage	15,223	12,702	16,431	16,431
Vote Sport and Recreation				
Appropriations for outputs				
Purchase Advice and Monitoring of Sport and Recreation Crown Entities	98	98	98	98
Total	15,321	12,800	16,529	16,529

Appropriations provide each Vote Minister with the authority to spend public money or incur expenses or liabilities on behalf of the Crown.

Changes to Appropriations in 2006/07 Supplementary Estimates

The Ministry's 2006/07 departmental output appropriations were increased by \$3.729 million in the 2006/07 Supplementary Estimates. A brief explanation for the changes to the three Vote Arts, Culture and Heritage departmental outputs is as follows:

Heritage Services: This appropriation was increased by \$2.109 million due to:

- increased funding for the New Zealand Memorial in London project
- new funding for a Vietnam war oral history project
- a number of funding transfers from 2005/06 to 2006/07 for various on-going projects, and
- changes in departmental and third-party revenue.

International Cultural Diplomacy: This appropriation was increased by \$1.524 million due to:

- a funding transfer from 2005/06 to 2006/07.

Policy Advice and Grants Administration: This appropriation was increased by \$96,000 due to:

- a number of funding transfers from 2005/06 to 2006/07 for various on-going projects, and
- changes in departmental and third-party revenue.

Statement of Trust Money Administered on Behalf of the Crown for the Year Ended 30 June 2007

The following trust money was administered on behalf of the Crown under Part VII of the Public Finance Act 1989. The statement shows the opening and closing net assets and the movements during the year.

	Opening Net Assets 2006/07 \$(000)	Capital Contributions \$(000)	Capital Distributions (Awards) \$(000)	Revenue \$(000)	Expenses \$(000)	Closing Net Assets 2006/07 \$(000)
New Zealand Encyclopedia	1	-	-	-	-	1
New Zealand Historical Atlas	86	-	-	12	-	98
New Zealand History Research	1,490	-	(95)	105	-	1,500
Australian Trust for Oral History	1,479	-	(45)	97	-	1,531
Dictionary of New Zealand Biography	348	-	-	20	(109)	259
Total	3,404	-	(140)	234	(109)	3,389

Under the Public Finance Act 1989 and by delegation from the Secretary to the Treasury, trust money can only be invested on deposit with New Zealand registered banks or in New Zealand Government Stock. Trust money is also managed so there is no significant concentration of credit risk. Interest rate risk is managed by investing across a wide range of maturity dates, but subject to liquidity requirements.

*Statement of Non-departmental Expenditure and Appropriations
for the Year Ended 30 June 2007*

The Statement of Non-departmental Expenditure and Appropriations details expenditure incurred against each appropriation administered by the Ministry on behalf of the Crown.

	2006/07 Expenditure Actual \$(000)	2006/07 Appropriation Voted * \$(000)	2005/06 Expenditure Actual \$(000)
Vote Arts, Culture and Heritage			
Appropriations for non-departmental output expenses			
Management of Historic Places	10,409	10,409	8,309
Museum Services	21,263	21,263	21,479
Performing Arts Services	18,284	18,284	17,415
Promotion and Support of the Arts and Film	25,563	25,563	28,159
Public Broadcasting Funding	136,364	147,421	123,120
Sub-total	211,883	222,940	198,482
Appropriations for other expenses to be incurred by the Crown			
Commonwealth War Graves	2,330	2,330	2,272
Development and Maintenance of War Graves, Historic Graves and Monuments	516	516	591
Gallipoli Memorial Projects	48	48	-
Kerikeri Heritage Bypass	1,037	4,181	691
New Zealand Memorial in Korea	-	-	105
New Zealand Memorial in London	1,323	1,323	1,573
Regional Museums	6,489	6,489	4,711
Treaty of Waitangi Commemorations	288	288	283
Waitangi National Trust Board	-	-	6
Sub-total	12,031	15,175	10,232
Appropriations for capital expenditure			
Creative New Zealand	-	-	788
Museum of New Zealand Te Papa Tongarewa	15,500	15,500	12,500
New Zealand Memorial Park in Wellington	-	-	4,953
New Zealand Historic Places Trust	850	850	350
Radio New Zealand	-	-	2,643
Sub-total	16,350	16,350	21,234
Total Vote Arts, Culture and Heritage	240,264	254,465	229,948

Section Six – Statement of Objectives and Service Performance for the Year Ended 30 June 2007

Vote Arts, Culture and Heritage

OUTPUT: HERITAGE SERVICES

Description

This output involves:

- The research, writing and publication of New Zealand history and reference works, including Te Ara – The Encyclopedia of New Zealand
- The administration of grants and the provision of advice in New Zealand history
- The management of national monuments, war graves and historic graves
- The administration of legislation relating to commemorative days and to the symbols and emblems of New Zealand sovereignty
- The administration of the Government Exhibition Indemnification Scheme
- The administration of the Antiquities Act 1975.

Quantity, Quality and Timeliness

The quantity, quality and timeliness objectives and service performance for each output and sub-output are as follows:

Historical Publications and Administrative Services

Performance target for 2006/07	Actual performance
<i>Historical Publications</i>	
Te Ara – The Encyclopedia of New Zealand	
Four additional regions in the 'Places' theme of Te Ara will be completed by 30 June 2007.	Four entries were launched: <ul style="list-style-type: none"> • Manawatū–Horowhenua on 24 July 2006 • Canterbury on 14 September 2006 • South Canterbury on 28 February 2007, and • Wairarapa on 29 March 2007. In addition, production of the Wellington entry was nearly completed at year end (The entry was launched 9 July 2007). Work on the Volcanic Plateau, Wanganui, Southland and Auckland entries was advanced.
The 'Bush' theme will be completed by 30 June 2007.	Achieved – The launch event took place in Wellington on 24 September 2007.
<i>New Zealand History</i>	
Undertake at least 12 historical projects (six projects will be completed during the year).	Six projects were completed or published during the year; 19 were in progress at the end of the year.
80% of historical projects completed meet the time criteria.	All completed projects met time criteria.

Performance target for 2006/07	Actual performance
100% of historical projects completed meet content criteria.	All completed projects met content criteria.
Publish at least 12 new features during the year on NZHistory.net.nz.	24 new features were published on the site.
80% of NZHistory.net.nz features completed meet time criteria.	All completed projects met time criteria.
100% of NZHistory.net.nz features completed meet content criteria.	All completed projects met content criteria.
Integrate treatyofwaitangi.govt.nz into NZHistory.net.nz.	The revised site went live as part of NZHistory.net.nz in February 2007. Additional follow-on work is being done to incorporate the Treaty of Waitangi and NZHistory.net.nz content.
Heritage Property Management	
4,188 war graves, 80 historic graves and 16 national monuments will be maintained in accordance with the agreed programme.	Achieved.
The National War Memorial and five overseas war memorials will be managed and maintained in accordance with the agreed programme.	Achieved – Management and maintenance of the National War Memorial and the five overseas memorials at Gallipoli, Longueval, Graventafel, Messines and Le Quesnoy was carried out according to the agreed work programme.
All site inspections to determine necessary maintenance will be undertaken in accordance with an agreed schedule.	All site inspections were undertaken in accordance with the agreed schedule.
At the conclusion of scheduled maintenance all sites will be in a good state of repair with inscriptions legible and stonework intact.	Achieved.
90% of all contracts over \$1,000 for capital works and maintenance within New Zealand will comply with agreed criteria as set out in the 2006/07 Output Plan.	All contracts let complied with the agreed criteria.
Special projects will be managed in accordance with the agreed programme.	Special projects (New Zealand Memorial in London and New Zealand Memorial Park) were managed in accordance with the agreed programme.