

NZ Police Air Support Unit Trial

Canterbury District

Planning for Deployment

Terms of Reference

TERMS OF REFERENCE

Client: NZ Police Air Support Unit Expansion project

Business Owner: Superintendent Karyn Malthus

1. CONTEXT

An Air Support Unit planned deployment is proposed for the 17th February to 20th March in Canterbury district.

Auckland Air Support will send a fully equipped helicopter and crew (Police staff and Pilots) to be based in Christchurch to deploy to events which occur throughout the 5 week timeframe. Road Policing and road related activity will be one of the incident types the unit attends along with other incident requests/demands and prevention activity.

The location chosen best fits the geographical range being covered. The shifts worked will be planned to provide the most effective service delivery within Canterbury and beyond.

Staff from Auckland and Canterbury districts as well as service centres will work in collaboration to provide a policing experience to ground crew and operational decision makers that a fully equipped helicopter makes available.

Aside from the deployment activity, the trial will give an opportunity for the residents of Canterbury to interact with the Air support crew gaining an understanding of the capability and how it supports community safety.

2. PURPOSE

The 5 week trial is to provide an overview of and support to the NIC demand profile for Canterbury and the wider south island and is part of the already approved in principle ASU expansion process.

The information obtained from the trial will help determine the wider than Tamaki Makaurau Air Support expansion process and information required for our partner agencies.

3. AIM

To deliver a safe and effective Air Support Capability to Canterbury between 17th February 2020 and 20th March 2020.

4. OBJECTIVES

- To scope, plan and implement what is required to provide Air Support capability in Canterbury for the trial period
- To identify & develop resources to build knowledge of Canterbury police to understand the capability of an Air Support unit
- To Support Canterbury to seek EOI's for observers from AOS/STG/Frontline etc.
- To support Canterbury workgroups to plan and prepare tasking's and deploy to demand.
- To liaise with Canterbury to maximise opportunity to increase Trust & Confidence
- To liaise with key stakeholders to progress the planning and implementation
- To ensure that deployment and reporting of activities meet the purpose
- To ensure that Air Support capability is maintained in Tamaki Makaurau during this period

5. KEY ACTIONS TO ACHIEVE THE OBJECTIVES

The key actions to achieve the above objectives are as follows:

- Appoint a logistics officer to support the project lead
- To identify a liaison officer in Christchurch
- Identify parameters of deployment, incidents/locations
- To plan visits to Christchurch pre-deployment to build knowledge and capability
- To communicate with and keep key stakeholders informed of project progress
- Establish clear understanding of required data and recording process.
- Capability maintained in TM to manage TM deployment

7. STAKEHOLDERS

Internal Stakeholders	External Stakeholders
Auckland District Commander	AFL – Pilots/Mechanics
Canterbury District Commander	Airways
Expansion Project Lead	
Air Support Unit	
National Intelligence Centre	
Christchurch Liaison Officer	
Media	

6. OUT OF SCOPE

Media communications plans will be managed in the first instance by the National Media Team.

7. TIMELINE OF ACTIVITIES

Activity	Completed by	By Who
Initial scoping	23 rd December 2019	Logistics officer
Planning	31 st January 2020	Logistics officer
Pre Deployment visit	January 2020	Logistics officer/project Lead
Deployment	17 th February – 20 th March 2020	ASU

8. REPORTING

Reporting requirements:

1. Superintendent Malthus and the Auckland City District Governance Group to be kept up to date with the progress of the work.
2. Deployment planning updates will be ongoing between the ASU logistics officer and the Expansion Project lead.
3. Stakeholders will be regularly updated, this includes the ASU team and the AFL operators.

9. BUDGET AND FINANCES

There is no specific budget for this project. Costs will be managed within current NZP budget baseline.

10. MANAGING RISK

A risk register will be established

Consultation with H&S advisor by the Logistics officer

Each crew will establish a H&S officer and ensure they are briefed on their role

Wellness and safety of staff is everyone's responsibility and overseen by the Logistics officer

TOR completed by Inspector Houliston

Manager Operations