

6 March 2020



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70 The Terrace

WELLINGTON 6011

Dear Sir/Madam

Official information request for statistics associated with subdivision consents and related matters issued by Ashburton (CRM0800094/20)

I refer to your official information request dated 3 March 2020 for statistics for the last 6 and 12 months (1 October 2019 - 29 February 2020 & 1 March 2019 – 29 February 2020) and specifically:

- *Number of Subdivision Consents*
- *Average processing time (mean and median) for non-notified consents (working days, excluding on-hold days)*
- *Average processing time (mean and median) for non-notified consents (working days, including on-hold days)*

- *Number of 223 application requests*
- *Average processing times (mean & median) (working days) 224c applications*
- *Number of 224c application requests*
- *Average processing times (mean & median) (working days)*

Much of the information you have requested is harvested as part of our standard recording and reporting functions. This information is attached as **appendix 1** to this letter.

The request for the remaining information (highlighted in yellow within appendix 1) is captured in course form within our systems but would require specific reports to be created to harvest the data you have requested, the costs of this work would be recovered in accordance with the Council's set charge of \$41 per half hour after the first hour.

Our Information Services Team estimate the time needed to create, test and produce the required reports is between 8 and 16 hours. This is estimated to be similar or less than the time required to interrogate and extract information manually.

ASHBURTON DISTRICT COUNCIL

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Ashburton

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Ashburton 7740

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In order to proceed with the remainder of the request and pursuant to section 13(4) of the Local Government Official Information and Meetings Act (1987) we would require the advance payment of \$574.00 along with confirmation of your agreement to pay additional costs for production of the work if required. Please note, we have not charged for the work associated with your request to date.

Once these matters have been addressed, Council staff would include the work within existing work streams. I am advised that this would be in approximately 2-4 weeks from the time of confirmation.

Please use reference CRM0800094/20 in any correspondence or in the details field if payment is being made to Council.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact me on 03 3077700.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Ian Hyde', written over a light blue horizontal line.

Ian Hyde

District Planning Manager

Appendix 1, summary of available information:

1 October 2019 - 29 February 2020

<u>Subdivision Consent applications</u>		Mean	Median
•Number of Subdivision Consents	26		
•Average processing time (mean and median) for non-notified consents (working days, excluding on-hold days)		15.692	14.9
•Average processing time (mean and median) for non-notified consents (working days, including on-hold days)			

<u>223/224c applications</u>		Mean	Median
•Number of 223 application requests	20		
•Average processing times (mean & median) (working days) 224c applications			
•Number of 224c application requests	27		
•Average processing times (mean & median) (working days)			

1 March 2019 – 29 February 2020

<u>Subdivision Consent applications</u>		Mean	Median
•Number of Subdivision Consents	67		
•Average processing time (mean and median) for non-notified consents (working days, excluding on-hold days)		13.988	16.25
•Average processing time (mean and median) for non-notified consents (working days, including on-hold days)			

<u>223/224c applications</u>		Mean	Median
•Number of 223 application requests	54		
•Average processing times (mean & median) (working days) 224c applications			
•Number of 224c application requests	62		
•Average processing times (mean & median) (working days)			