INCIDENT MANAGEMENT





### Command & Control

Field Notebook

### Status of this Document

This document is issued by the New Zealand Fire Service pursuant to the Fire Service Act 1975 S27(A) – Operational Instructions and Gazette Notice 84/2004 Operational Instructions.

### What this means:

This document has the status of an Operational Instruction. It is written to comply with:

- Other Operational Instructions
- Other National Training material
- New Zealand Fire Service policies
- Fire Service Act 1975
- Health and Safety and other relevant legislation
- New Zealand Qualifications Authority requirements

The document, its content and specified processes are not to be altered except through National Training processes.

### **Recommendations for Change:**

National Training encourages and welcomes feedback on all its products and processes to ensure currency and continuous improvement.

Recommendations for changes to this material should be sent to National Training. Use the Feedback/Suggestions form available on FireNet. This may be found under Training Materials in the Training section of FireNet.

### Document Title: Command and Control – Field Notebook

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New Zealand Fire Service National Training Manager PO Box 27-143 Wellington 6141 Fax: (04) 802 0523

# **Command and Control** Ficial Information Act 1982

**Field Guide** 

### Contents

Incident Sketch Map Tasking Sheet **Incident Organisation Chart** Agency Action Plan Incident Ground SitRep Incident Ground Debrief

### Comcen SitRep

Height (floors) Area (length x breadth) Used as Location of fire Equipment in use Tactical mode

### Size Up

Risk to life Exposures Containment Extinguishment Overhaul

### **BSAHF**

Building Smoke Air flow Heat Flame

### Incident Ground SitRep

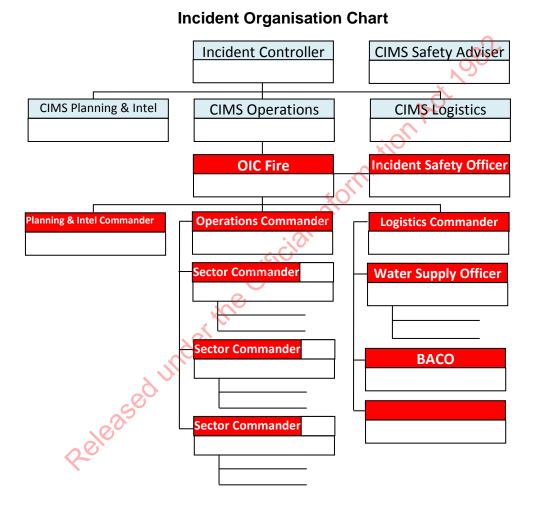
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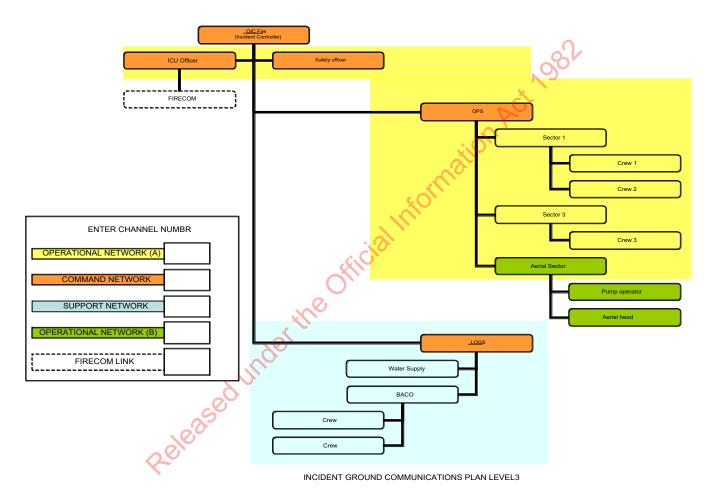
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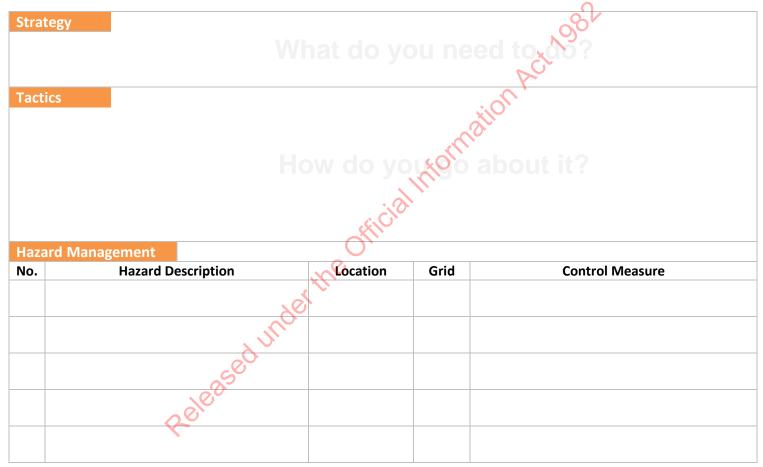
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### Tasking









SHURTS	Incident Ground SitRep
SIZE UP	The current Situation at this incident is:Height of building:Area:Used As:Location of Fire:Persons Reported: Y/N
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USING	Currently <u>U</u> sing:
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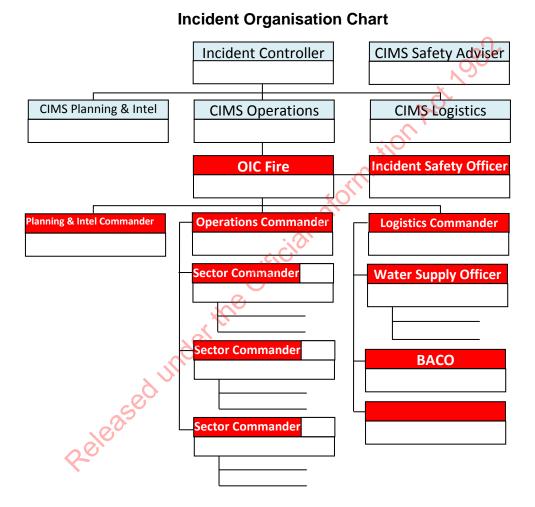
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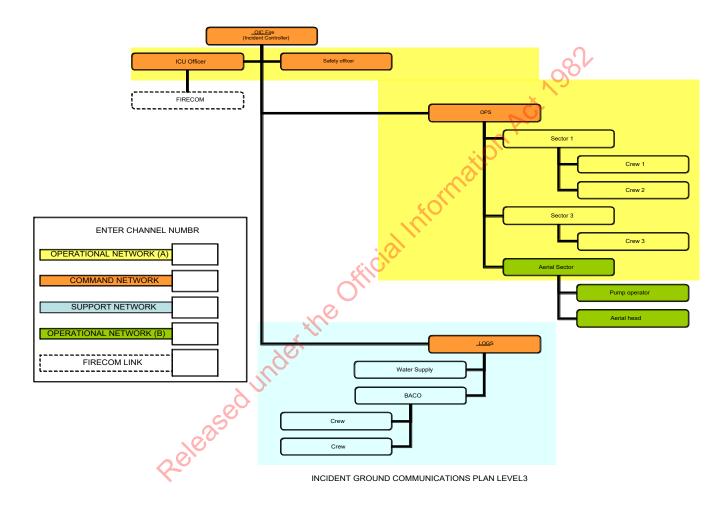
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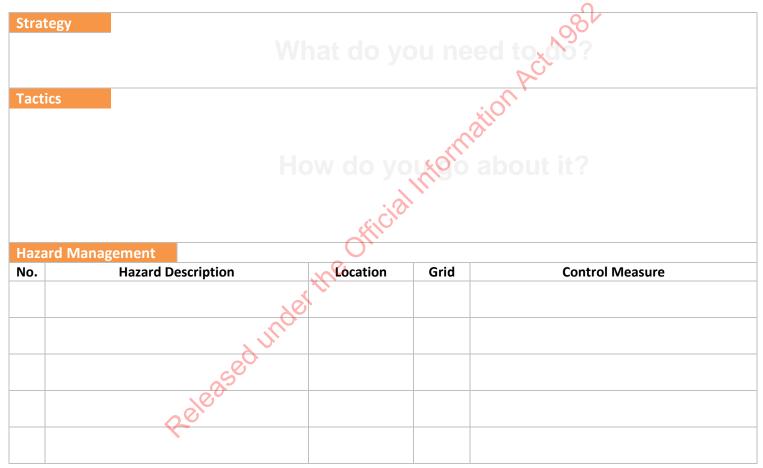
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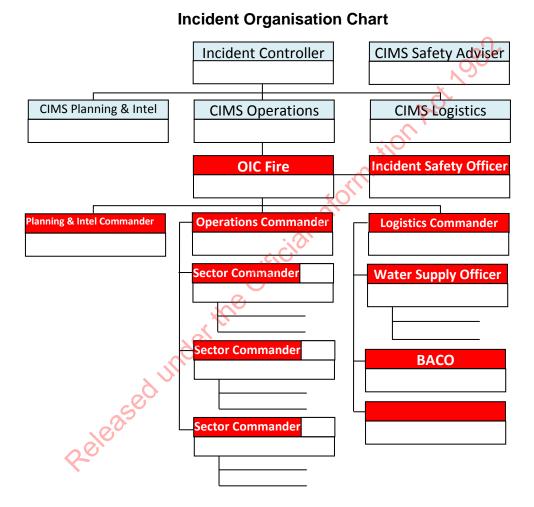
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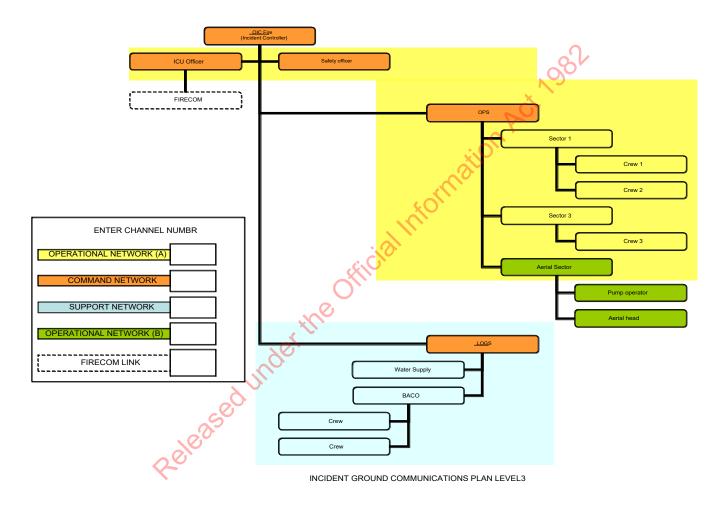
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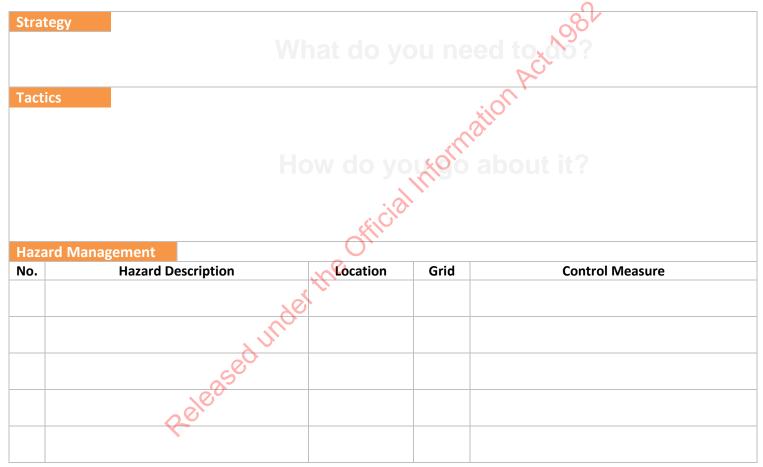
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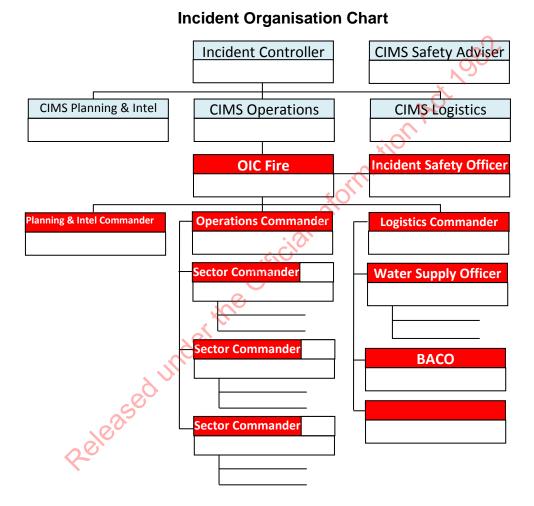
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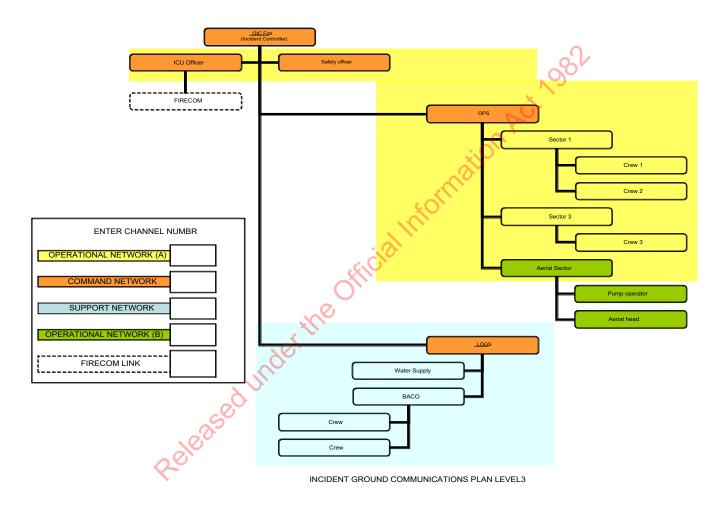
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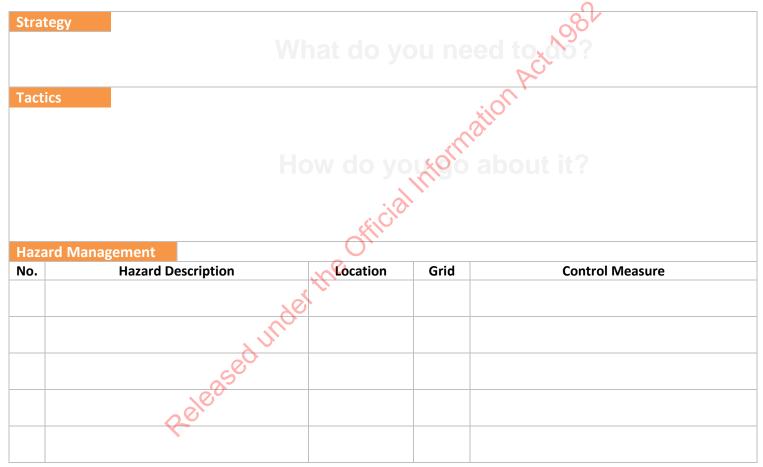
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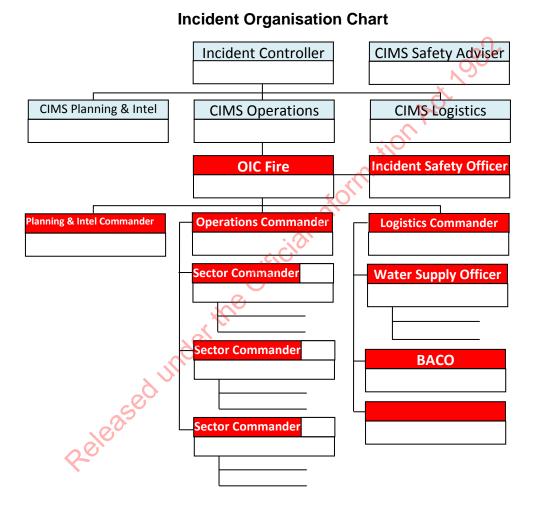
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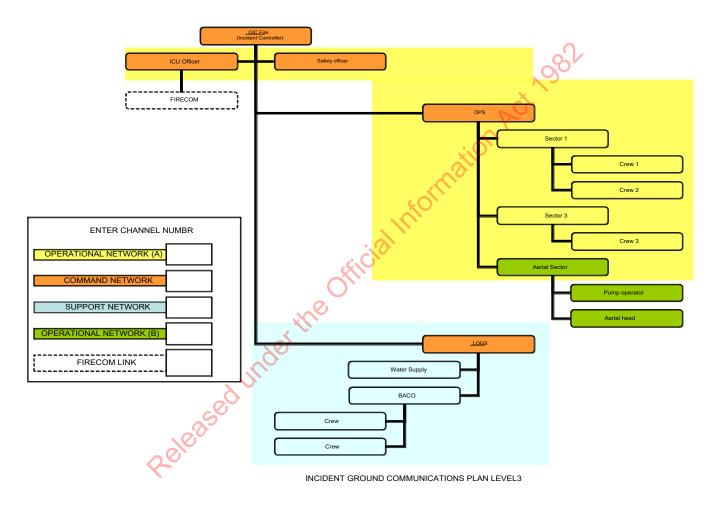
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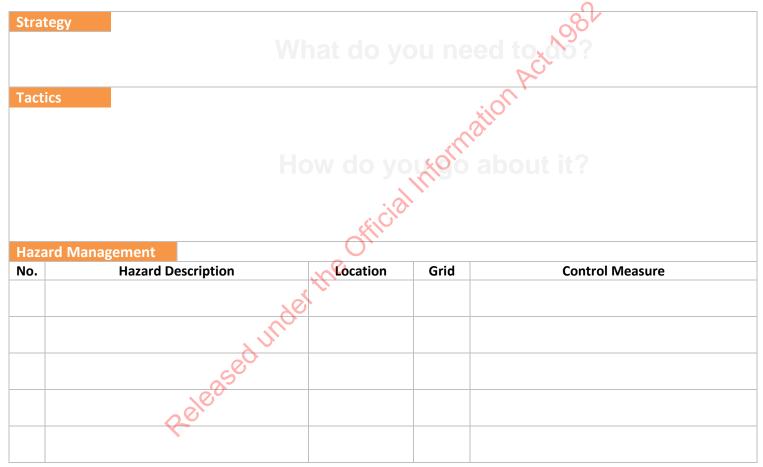
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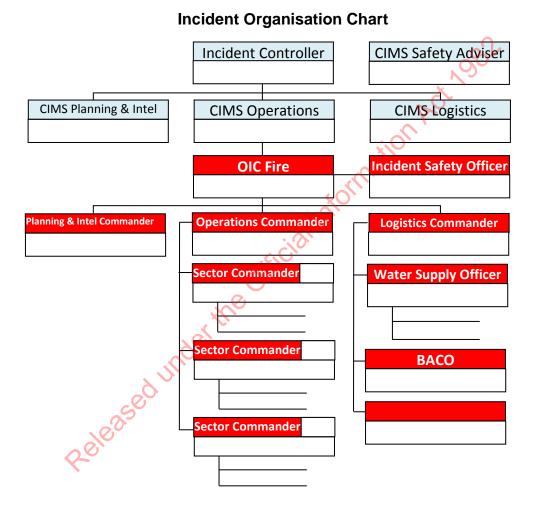
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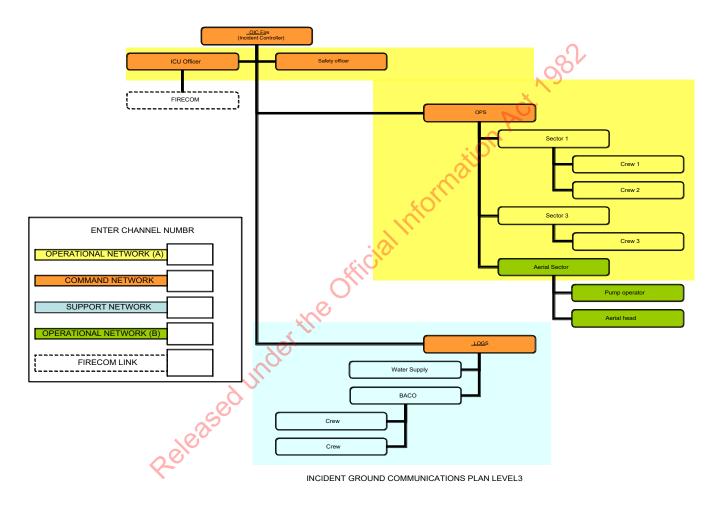
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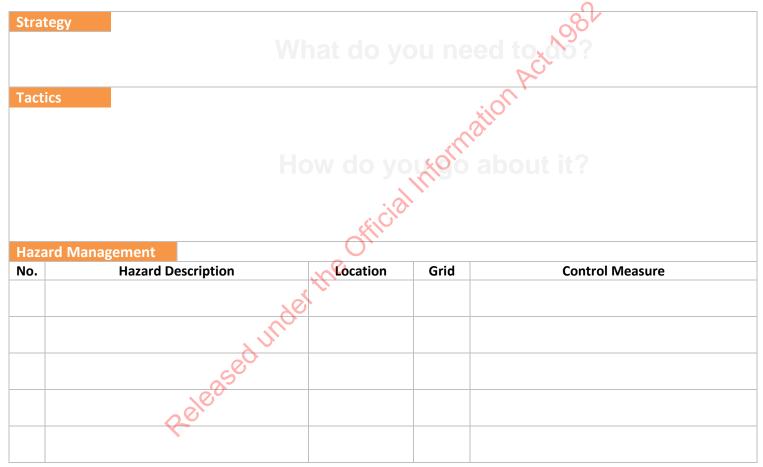
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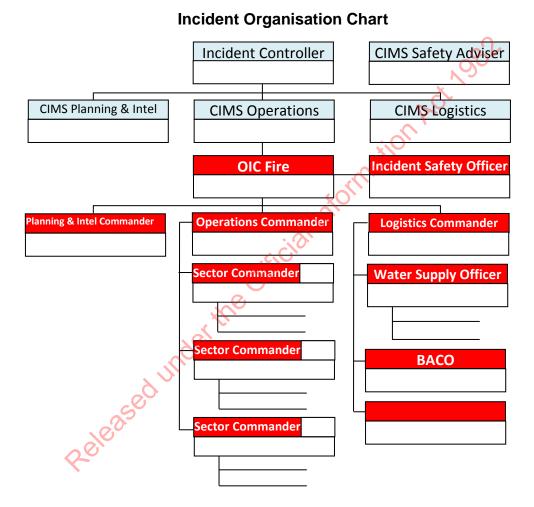
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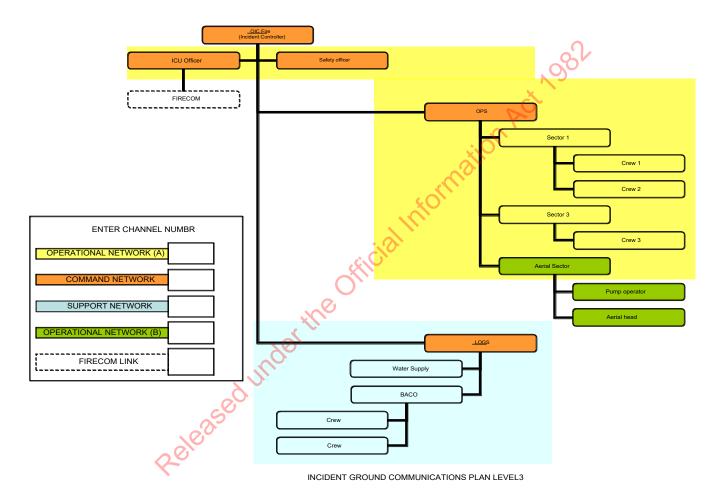
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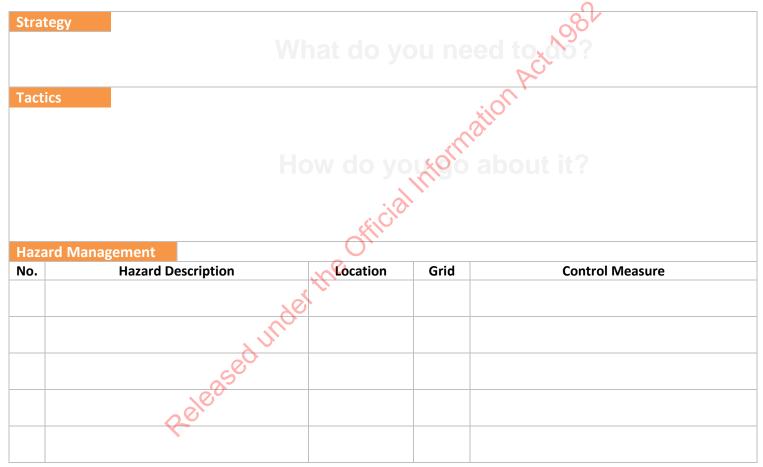
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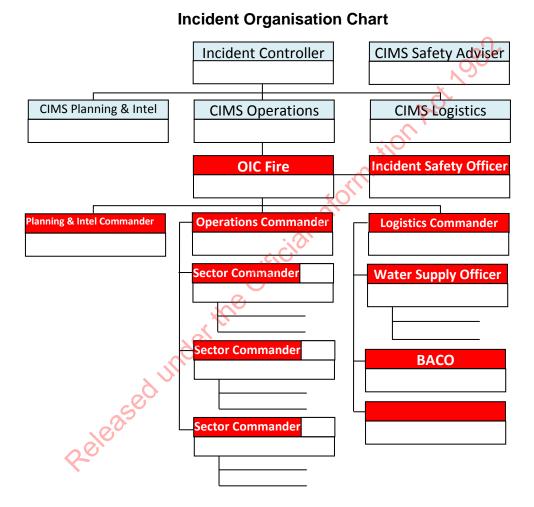
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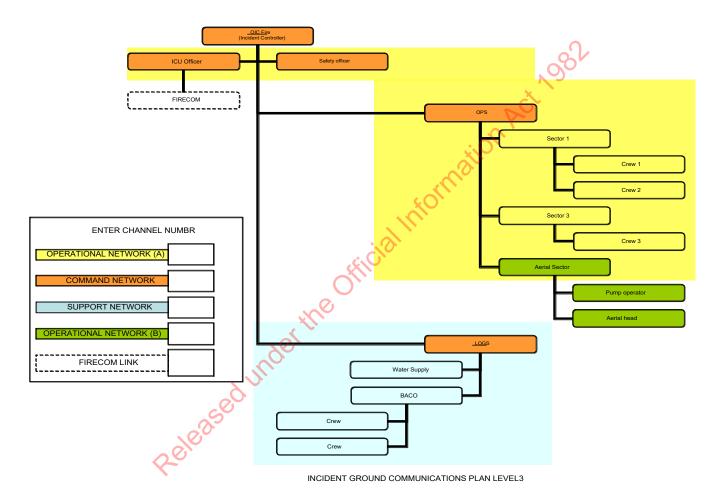
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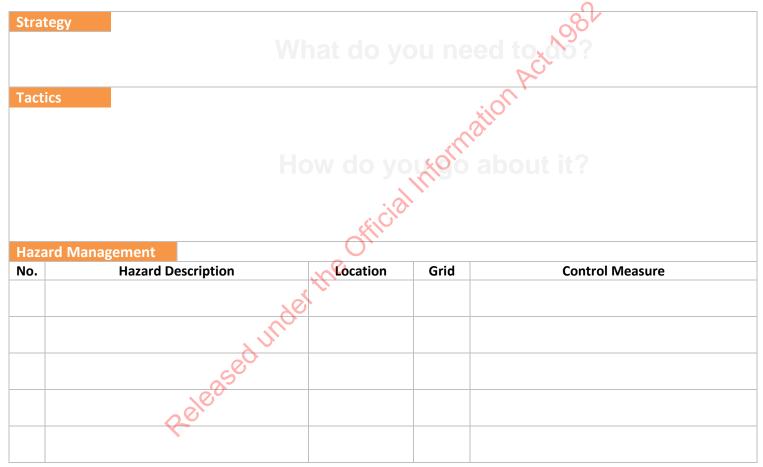
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brigades/agencies	
Communications radio	
procedure etc.	
procedure etc.	
Interacting with the public	
5	

**Note:** this list should not be regarded as comprehensive. Once completed this debrief should be used to contribute to a formal debrief.

# **Command and Control** Information Act 1982

**Field Guide** 

#### Contents

Incident Sketch Map Tasking Sheet **Incident Organisation Chart** Agency Action Plan Incident Ground SitRep Incident Ground Debrief

#### Comcen SitRep

Height (floors) Area (length x breadth) Used as Location of fire Equipment in use Tactical mode

# Size Up

Risk to life Exposures Containment Extinguishment Overhaul

# **BSAHF**

Building Smoke Air flow Heat Flame

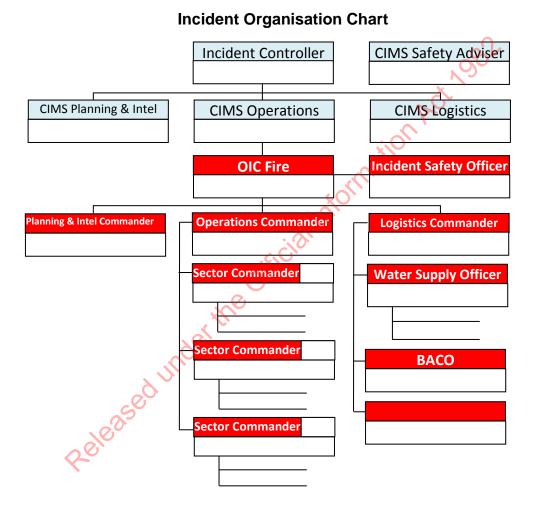
#### Incident Ground SitRep

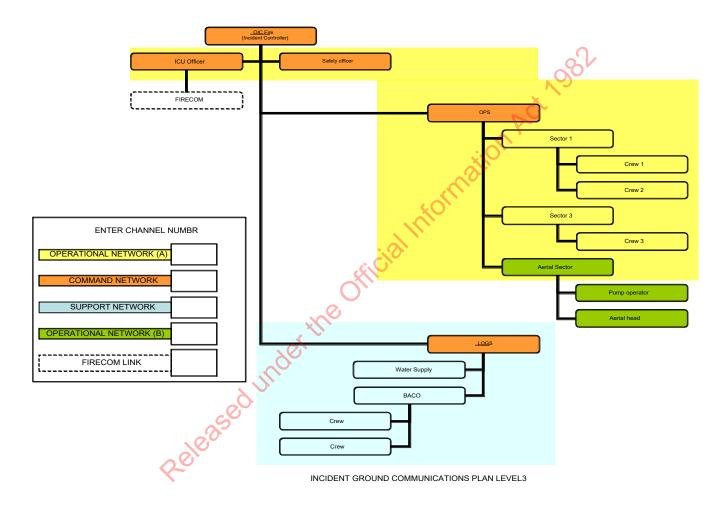
Size up Hazards Using **R**equirements Tactics Structure

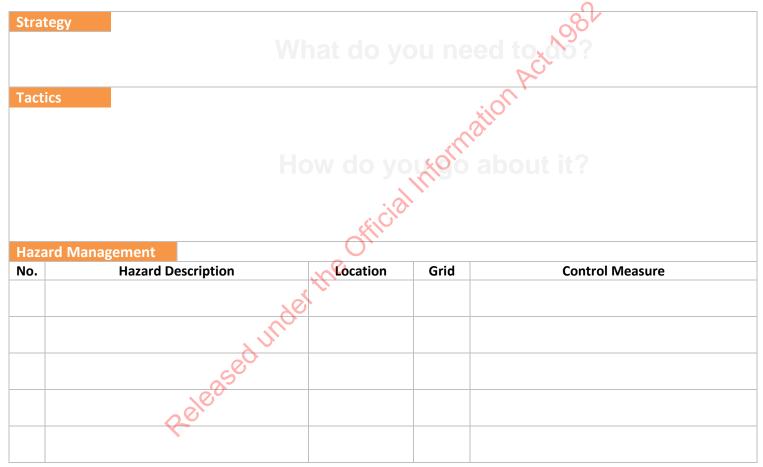
Incident Sketch Map

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# Incident Ground SitRep

SHURTS	Incident Ground SitRep
SIZE UP	The current Situation at this incident is:Height of building:Area:Used As:Location of Fire:Persons Reported: Y/N
HAZARDS	Hazards and control measures are:
USING	Currently Using:
REQUIREMENTS	<u>R</u> equirements are:
TACTICS	Tactics are predominantly: Offensive / Defensive Interior / Exterior attack The Incident progress is: Retreating / Holding / Advancing (Making progress)
STRUCTURE	Command Structure: Lead Agency: Incident Controller: OIC Fire: Fire Options: Fire Logistics: Sector One: Sector Two:

## Incident Ground (hot) Debrief

Strategy	
Tactics	
Tactics	
Operational tasking	.9.
Operational tasking	SV
Equipment handling (ladders	- G
waterway etc.)	
water way etc.)	<b>``</b>
Pump Operation	AN I
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Systems of work (search and	
rescue, entry control,	
decontamination etc.)	
Safety monitoring awareness	
of significant safety risks 🛛 🗸	
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BA procedures	
DA procedures	
Team working and	
cooperating with other	
brigades/agencies	
Communications radio	
procedure etc.	
procedule etc.	
Interacting with the public	

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Building Smoke Air flow Heat Flame

### Incident Ground SitRep

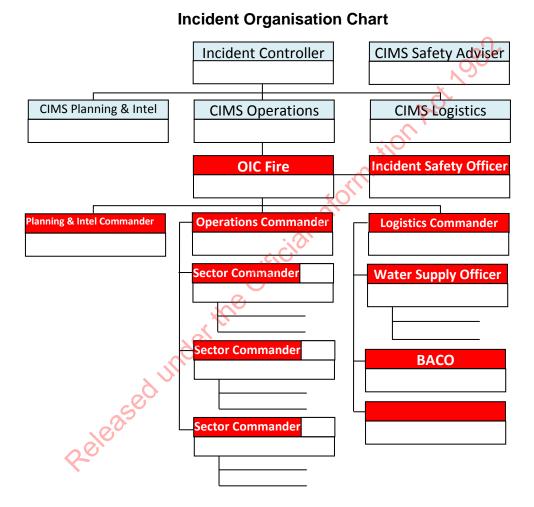
Size up Hazards Using **R**equirements Tactics Structure

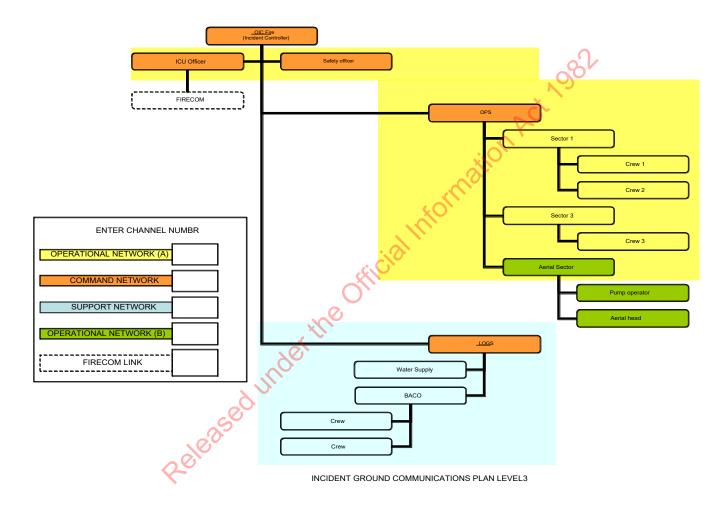
Consideration should be given to retaining the following pages as a record of the incident.

Incident Sketch Map

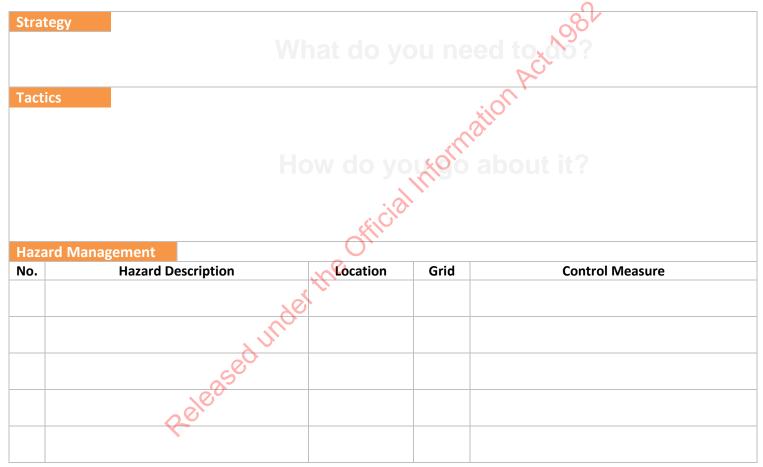
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### **Agency Action Plan**



# Incident Ground SitRep

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Operational tasking	- CV
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waterway etc.)	A Y ~
Pump Operation	
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Systems of work (search and	
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decontamination etc.)	
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of significant safety risks	
NO NO	
BA procedures	
201	
Team working and	
cooperating with other	
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Communications radio	
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Interacting with the public	
interacting with the public	

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### Safe Person Concept

### **Assessing the Risk – Rating Matrix**

Likelihood	Consequences							
	Insignificant	Minor	Moderate	Major	Catastrophic			
Almost Certain	L	М	V	v	v			
Likely	L	М	н	v	V			
Possible	L	М	н	V	V			
Unlikely	L	L	м	н	V			
Rare	L	L	M	н	н			
V = Very High: Do not proceed alternative tactics required								

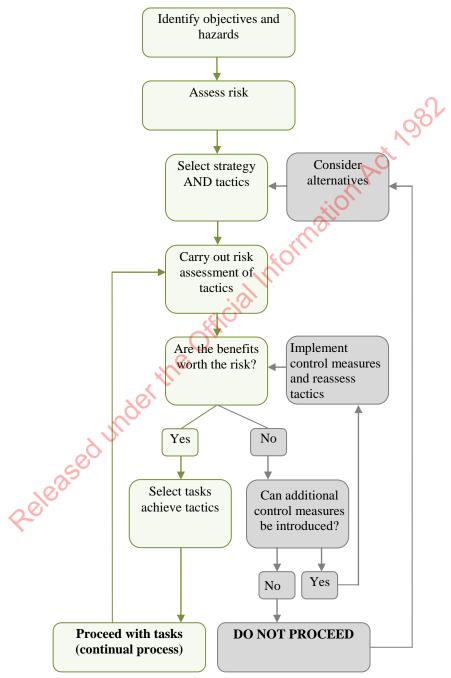
H = High: Close supervision and or back up required

M = Medium: Normal procedure should suffice

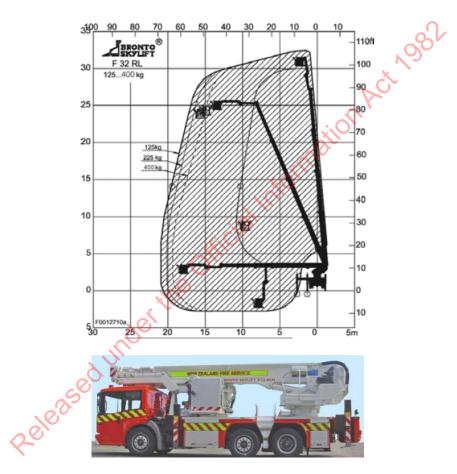
L = Low: Insignificant monitor for escalation

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### Safe Person Concept Model for dynamic risk assessment



## **Appliance Details**



Type 5

Overall length	. 9m.
Overall height	. 3.35m
Overall width	. ⊂ 2.5m
Weight of appliance	. 20 torme

## **Appliance Details**



