



**Te Tari Taiwhenua  
Internal Affairs**

John Luke  
EC177/DIA759

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Email: [fyi-request-12768-7bfc350a@requests.fyi.org.nz](mailto:fyi-request-12768-7bfc350a@requests.fyi.org.nz)

Dear Mr Luke

Thank you for your email received 25 May 2020 asking for the following information under the Official Information Act 1982 (the Act):

*"I would like to know the org structure of office of ethnic communities' Nominations Service. Also what effort has been put in to encourage people from different ethnic diversity backgrounds to apply. As of today, how many people successfully obtain the appointment from Nominations Service. When the position is available, what is Nominations Service's process of recommending potential applicants? Also, I would like to know how many people is currently registered with the Nominations Service and how many you have recommended for a position."*

I will answer your questions in turn:

1. *What is the organisational structure of Office of Ethnic Communities Nominations Service?*

The Office of Ethnic Communities (OEC) reports directly to the Office of the Chief Executive. It is comprised of three teams:

- Planning Systems and Services
- Community Engagement, and
- Policy and Research.

The Nominations Service sits within the functions of the Planning Systems and Services team. It has one dedicated Full Time Equivalent (FTE), in the role of Services Advisor. The Nominations Service can also call on resources from the Community Engagement, and Policy and Research teams as appropriate.

2. *What effort has been put in to encourage people from different ethnic diversity backgrounds to apply?*

OEC promotes the Nominations Service to ethnic communities in the following ways:

- distributing brochures at workshops and events run by OEC
- promoting the service when community engagement advisors meet with stakeholders
- promotion on wider OEC websites and through social media

- providing links to currently advertised state board vacancies on the Nominations website [www.ethniccommunities.govt.nz/nominations/](http://www.ethniccommunities.govt.nz/nominations/), and
- profiling ethnic community candidates and their governance journey on the Nominations website.

3. As of today, how many people have successfully obtained an appointment from the Nominations Service?

Between 1 March 2018 and 31 May 2020 OEC is aware of 17 successful appointments.

Prior to March 2018 the number of appointments cannot be calculated without substantial collation and research. Therefore, this aspect of your request is refused under section 18(f) of the Act.

4. *When a position is available, what is the Nominations Service process of recommending potential applicants?*

As you are aware, the database contains candidates from ethnic communities who are interested in being considered for roles on state sector boards and committees.

As board roles become available, the database is used to identify candidates who have the required skills and experience. Depending on the appointment process, OEC either forwards candidate details to the agency requesting nominations, or contacts candidates and encourages them to apply directly for the role.

5. *How many people are currently registered with the Nominations Service?*

There are currently 102 people registered on the Nominations database.

6. *How many recommendations for positions has the Nominations Service made?*

Between 1 March 2018 and 31 May 2020, OEC made 388 recommendations to positions on state sector boards.

Prior to March 2018 the total number of recommendations cannot be calculated without substantial collation and research. Therefore, this aspect of your request is refused under section 18(f) of the Act.

I trust this answers your questions. You have the right to make a complaint to the Ombudsman if you are unhappy with this response. You can do so by contacting the Office of the Ombudsman at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or by calling 0800 802 602.

Yours sincerely



**Anusha Guler**

Executive Director Office of Ethnic Communities