

Technical Review and Resolutions Review Form

Reviewing Specialist :		
Date Received:		
Checklist 1: Receipt of file		Notes:
- Acknowledgment of file		
- Aconex		
- Policy Type		
- Endorsement		
- External Agent involvement		
- DRRR version		
- EMS		
- Scope Confirmed		
- Photographs		
Claim Details:		
Arrow PM or Pod Leader involved:		
Policy Type:		
Current Settlement Offer:		

Summary of Issues in Dispute : (brief points from the customer dispute request)

1.

Summary of File: (time line)

Checklist 2: Additional Info required:		Notes:
- TRR Arrow Review		
- QS Review		
- QS to QS Review		
- Build Audit Review		
- EQC		
- FOR		
- Build & Audit		

Actions:	Assigned To:	Required Date:	Complete

Review Findings:

1.
2.
3.
4.

RELEASED UNDER OFFICIAL INFORMATION ACT 1992



Checklist 3: Settlement		
- Settlement Election Form		
- Deed of Assignment		
- Settlement checklist		
- Settlement and Discharge		
- Current Title		
Date Completed:		
Manager Comments:		
Manager Approval:		Date:

RELEASED UNDER OFFICIAL INFORMATION ACT 1992