

## MEETING MINUTES

**Committee:** PUBLIC ADVISORY COMMITTEE ON DISARMAMENT AND ARMS CONTROL  
**Closing Date:** 5 April 2017  
**Meeting Date:** 20 April 2017  
**Meeting Start:** 10.30am  
**Meeting Venue:** Level 7, Boardroom,  
22 The Terrace,  
WELLINGTON (*corner Bolton St and The Terrace*)

### *Present*

Wayne Mapp (Deputy Chair)  
Treaasa Dunworth  
Sarah Paterson  
Ross Miller  
Kevin Riordan  
Paul Sinclair  
Angela Woodward  
Natasha Barnes

Scott Nielson (DIA)  
Joe Grace (DIA)  
Mark Pearson (MFAT, PACDAC Secretariat)  
Koreen Lowen (MFAT, PACDAC Secretariat)

### 1. APOLOGIES

No apologies.

### 2. MINUTES OF PREVIOUS MEETING (28 November 2016)

Ross noted that the minutes should indicate that the committee had ring fenced \$45,000 to support the schools competition.

**ACTION:** DIA to update the minutes of the meeting.

On the basis that the minutes are updated Kevin moved to accept the minutes/Treaasa seconded – motion passed. The minutes of the meetings of 29 November 2016 were accepted as a true and accurate record.

### 3. ADMINISTRATION OF PACDAC

Koreen provided an update on the new MFAT guidance for travel and expense claims. A short guidance document is being prepared which outlines the provisions relevant to PACDAC.

**ACTION:** This will be finalised and circulated to the committee before the next meeting. (MFAT to complete)

The committee were asked to update their contact details – there were no further changes to the contact details provided at the last meeting.

#### 4. PROMOTION OF PACDAC / PADET VIA FACEBOOK

Scott updated the committee on the work Natasha and he had been doing around setting up a Facebook page for PACDAC. There was a discussion of the need for branding and a logo. The committee agreed to do a quick mock up to get the page online and that they would include the logo design as an element in the schools competition.

**ACTION:** DIA to write to the trustee to seek a variation to the funding provided to PACDAC for Community a meeting (\$5,000) of which only \$150 has been spent. The variation will seek to use \$2,500 towards funding a disarmament intern to populate the website and keep it updated as well as responding to any enquiries.

#### 5. DEUNIF MUTLI-YEAR FUNDING

Scott updated the committee on the reply he had received regarding the possibility of the committee making multiyear funding commitments to certain organisations. There was a discussion in the committee about what they could do to provide some level of assurance to the organisations involved. It was agreed that the committee could look at the possibility of writing an additional sentence in the grant funding letter which states

*“While every application is judged on its merits at the time of the application the committee expect to be able to support [organisation name] in the following year.”*

**ACTION:** This decision will apply to applications made in the next round. The committee will re look at the organisations they are going to offer this support to at the next meeting.

#### 6. MEETING WITH NEW MINISTER OF FOREIGN AFFAIRS AND TRADE

The committee noted that the new Minister of Foreign Affairs would take office on 1 May and that it was not yet known who the new Minister would be. The committee would like to be able to meet with the Minister although acknowledged that depending on who the Minister was there could be issues getting a meeting ahead of the election.

**ACTION:** MFAT to advise the committee when the new Minister is announced and assist with setting up a meeting (if possible).

#### 7. 30<sup>TH</sup> ANNIVERSARY EVENT DISCUSSION

Wayne updated the committee on the discussion he had with Shane Reti regarding holding a 30<sup>th</sup> Anniversary event at parliament. PNND was not in a position to help given the dates of the anniversary and the upcoming election. The Committee also discussed the possibility of getting assistance from NZIIA however it was noted that the NZIIA Executive was currently on extended leave and that organising anything without her present not possible. The Committee looked at possible other options including partnering with civil society, approaching the Mayors of the major cities, working with the International Law Association in Auckland and or the UN Association. It was agreed that the committee would like to do something to acknowledge the anniversary and that this would take the form of a ½ day after the next meeting (date TBC between 20 July and 2 August). The committee would work towards getting every committee member to the event along with a cross section of MP's and inviting the UN

association to run an application process for up to 20 high school students to fly to Wellington to attend. The event would take the form of a panel discussion with a youth representative and Ambassador Higgie would also be asked to participate.

As well as the 30<sup>th</sup> Anniversary the event would provide an opportunity for PACDAC to continue its outreach activities and for members of the public to hear more about the Prohibition Negotiations which will have just concluded in New York.

**ACTION:** Wayne and Sarah to form a subcommittee to organise the event and other committee members will help out and comment by email.

**ACTION:** Committee noted that they would be minded to grant an application to the UN Association for such purposes subject to all the normal check and balances in the application process.

**ACTION:** Treasa to liaise with UN Youth Association

**ACTION:** Mark will provide the committee with the relevant contact details for people inside NZIIA to assist with securing a venue.

## **8. AMBASSADOR HIGGIE BRIEFING ON NUCLEAR PROHIBITION TREATY**

Ambassador Higgie provided some background to the prohibition negotiations which had taken place in New York in the last week of March. She outlined the key areas of agreement between participating states and where there were divergent positions. Ambassador Higgie then answered questions from the committee.

## **9. GRANT VARIATION AND CONTINUATION OF GRANT REQUEST**

The Committee approved the variation for s9(2)(a) and requested her to submit two books to libraries of her choice.

The Committee approved the extension of time request for the Peace Foundation Disarmament and Security Centre.

The Committee declined to release the second half of the grant to s9(2)(a) until the following had been completed; the \$5,000 released thus far was fully spent and a clear explanation of work done, hours worked, and outcomes achieved once the \$5,000 had been expended.

## **10. FINAL REPORTS RECEIVED FOR PADET GRANTS**

Reports received were tabled at the meeting.

**ACTION:** DIA to send reports via email to all members of the Committee.

## **11. PADET MARCH MANAGEMENT FINANCIAL STATEMENTS**

The Committee noted the March Managerial Financial Statements. The Committee requested the Financial Accountant to attend the next meeting.

**ACTION:** DIA to confirm the Financial Accountant is to attend the next meeting. 3

## **12. FUNDS AVAILABLE FOR DISTRIBUTION**

The Committee noted the funds available for distribution in the 2017/18 financial year.

## **13. DECLARATION OF CONFLICTS OF INTEREST**

There were no Conflicts of Interest declared for the 11 PADET applications submitted.

## **14. 2017/18 FIRST FUNDING ROUND GRANT REQUESTS**

PADET funding recommendations were made and recorded in appendix 1.

## **15. DATE OF NEXT MEETING**

The date of the next meeting was set as 27 July 2017. This would also be the date of the 30<sup>th</sup> Anniversary event.

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No	Request ID	Conflicts of Interest	Customer	Title	Summary	Amount Requested	Recommendation	Recommendation Amount	Comment
1	2017-55562		Judith Cartwright	National Secondary Schools Competition Pilot Project	To run a National Secondary Schools Competition Pilot Project.	\$ 48,080	Approve	\$ 48,080	Aligns to the priorities of the Trust. The Trust require the following conditions to be met before the grant is released. - confirm the breakdown of the hourly rate; -show how the learnings from the pilot could be applied regionally or nationwide; -confirm the scope of the pilot will use PADETs priorities; and - confirm the findings from the project will be PADETs Intellectual Property.
2	2017-55563		Lyndon Burford	National speaking tour - Benoît Pelopidas	To hold a New Zealand-wide public speaking tour by an international, award-winning nuclear weapons scholar, Associate Professor Benoît Pelopidas, in early-to-mid August 2017.	\$ 10,350	Approve	\$ 10,350	Aligns to the priorities of the Trust.
3	2017-55495		Soka Gakkai International Of New Zealand	Tumanako! Children's Art Works for a Peaceful World	To hold an art exhibition by children with their visions for a peaceful world commemorating the 30th anniversary of NZ's nuclear free legislation and Hiroshima Day.	\$ 16,650	Approve	\$ 16,650	Aligns to the priorities of the Trust.

No	Request ID	Conflicts of Interest	Customer	Title	Summary	Amount Requested	Recommendation	Recommendation Amount	Comment
4	2017-54938		The Peace Foundation Disarmament and Security Centre	Attend UN Ban Treaty negotiations in New York	To attend the UN negotiations for a treaty to Ban nuclear weapons in New York from 13 June - 8 July 2017.	\$ 11,080	Approve	\$ 11,080	Aligns to the priorities of the Trust.
5	2017-55471		United Nations Association of New Zealand Incorporated	A Nuclear Weapons Ban Treaty Forum	To hold a forum on the Agenda for the United Nations Conference being held in the General Assembly between June 15 – July 7 to negotiate a Treaty to Eliminate Nuclear Weapons.	\$ 2,500	Approve	\$ 2,500	Aligns to the priorities of the Trust.
6	2017-55354		AFS Intercultural Programmes New Zealand Inc	Intercultural Link Learning Programme	To support a new development in the area of intercultural training programmes.	\$ 17,800	Decline	\$ -	Not sufficiently aligned to the priorities of the Trust. The Trust is focussed on disarmament and arms control.
7	2017-55554		s9(2)(a)	Ko Rangi Ko Papa Ka puta Ko Rongo	To exhibit an artwork called - Ko Rangi Ko Papa Ka Puta Ko Rongo at ISEA (International Symposium of Electronic Art) which takes place in Colombia from June 11th - 18th 2017.	\$ 9,250	Decline	\$ -	Not sufficiently aligned to the priorities of the Trust. The Trust is focussed on disarmament and arms control.
8	2017-55446		Kendra Roddis	When Disaster Strikes: Civil-Military Coordination in Pacific Disaster Relief Operations	To conduct field research in Vanuatu and Fiji as part of a Master's thesis with the Centre for Defence and Security, Massey University.	\$ 4,926	Decline	\$ -	Not sufficiently aligned to the priorities of the Trust. The Trust is focussed on disarmament and arms control.

No	Request ID	Conflicts of Interest	Customer	Title	Summary	Amount Requested	Recommendation	Recommendation Amount	Comment
9	2017-54858		s9(2)(a)	G.I.V.E - Outreach to Enrich	To purchase camera equipment for a 5 short film series on up and coming and successful Pacific and Maori figures in the community	\$ 25,000	Decline	\$ -	Not sufficiently aligned to the priorities of the Trust. The Trust is focussed on disarmament and arms control.
10	2017-55587		The Foundation for Peace Studies Aotearoa/New Zealand Incorporated	NZ Nuclear Free @ 30 - Engaging in Schools, via Web/Social Media, & Training Young Leaders to be Peace Kaitiaki	To hold innovative disarmament and peace education events, programmes and projects to celebrate New Zealand's success of having achieved Nuclear Free legislation for 30 years	\$ 53,707	Decline	\$ -	Not sufficiently aligned to the priorities of the Trust. The Committee was unable to sufficiently distinguish the difference from the DEUNIF request in 2016/17. The Committee would be pleased to meet and discuss a request for the second funding round.
11	2017-55463		Waikato Community Broadcasting Charitable Trust	Salam Ashna and Voice of Afghanistan radio shows	To produce two radio shows, Voice of Afghanistan and Salam Ashna.	\$ 4,100	Decline	\$ -	Not sufficiently aligned to the priorities of the Trust. The Trust is focussed on disarmament and arms control.
						<u>\$ 203,443</u>		<u>\$ 88,660</u>	

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## MEETING MINUTES

**Committee:** PUBLIC ADVISORY COMMITTEE ON DISARMAMENT AND ARMS CONTROL  
**Closing Date:** 5 July 2017  
**Meeting Date:** 27 July 2017  
**Meeting Start:** 10.00am  
**Meeting Venue:** Level 7, Boardroom, 22 The Terrace, Wellington

### *Present*

Wayne Mapp (Deputy Chair)  
Treaasa Dunworth  
Sarah Paterson  
Ross Miller  
Kevin Riordan  
Paul Sinclair  
Natasha Barnes

Scott Nielson (DIA)  
Joe Grace (DIA)  
Mark Pearson (MFAT, PACDAC Secretariat)  
Ben Simons (MFAT, PACDAC Secretariat)

### 1. APOLOGIES

The chair conveyed an apology from Angela Woodward.

### 2. MINUTES OF PREVIOUS MEETING (20 April 2017)

The minutes of the previous meeting were accepted as a true and accurate record. (*Moved - Wayne / Seconded - Kevin*)

### 3. 30<sup>th</sup> ANNIVERSARY EVENT

The organising subcommittee (Wayne, Sarah, Treaasa, Kevin) briefed other members on the event taking place that evening at Parliament to mark the 30<sup>th</sup> anniversary of the NZ Nuclear-free legislation. An audience of 150 people was expected, including 35 young people invited and funded by the Committee from around the country at a cost of approximately \$17,000.

### 4. PACDAC FACEBOOK PAGE

Natasha provided an update on the development of the PACDAC Facebook page. The committee agreed to a "second check" process, under which posts would be prepared by one member and endorsed by a second member before being published. The Committee agreed to allocate up to \$250/month for a manager and intern to maintain the page, to be supervised by Natasha. (*Proposed - Wayne / Seconded - Ross*) Funding will be drawn from the \$4000 allocated by the Trustee for general promotion.

**ACTION:** Natasha to send an email to encourage networks to share links.

**ACTION:** Natasha to seek a draft invoice from NarrativeCampaigns.com to manage the site, which the Committee will review.

**ACTION:** Natasha to clear references to PADET on the Facebook page with DIA.

**ACTION:** Scott to email recent PADET recipients encouraging them to post details of their projects on the Facebook page.

## 5. MANAGEMENT OF PADET

Janine Legarth briefed the Committee on the current status of PADET and responded to members' questions. She advised that any surpluses available after topping the fund up for inflation were available for allocation. Janine confirmed that DIA conducted regular portfolio reviews, which included checking for ethical issues based on information supplied by First New Zealand Capital. She advised that audit fees were set by Audit NZ, which was mandated to conduct audits of the Trust. Ross noted the relatively high numbers of shareholdings with impairment issues.

**ACTION:** DIA to report to the next meeting on funding available for the next year.

## 6. OPERATION OF DEUNIF

Scott advised that it was not possible for the Committee to make a statement on possible multi-year funding as the Trust Statement made it clear that funding was contestable and not guaranteed. Members agreed on the importance of providing good feedback to applications to explain declines for funding.

## 7. NUCLEAR WEAPONS PROHIBITION TREATY

Ambassador Dell Higginson briefed the Committee on the recently concluded treaty negotiations in New York and responded to questions.

## 8. CONTINUATION OF GRANT REQUEST

The Committee approved the Continuation of Grant request from s9(2)(a) and asked to see a full and final report.

## 9. FUNDS AVAILABLE FOR DISTRIBUTION – PADET AND DEUNIF

Treasa asked whether DEUNIF applications which related to projects could be submitted to PADET. Ross suggested that the Committee should write to the Minister to propose that DEUNIF funding should be adjusted for inflation.

**ACTION:** Scott to revise the DEUNIF online application page to remove reference to "Projects" as this could be confusing to applicants

**ACTION:** Ross to work up a first draft of a position paper on inflation adjustment in discussion with Scott.

## 10. DECLARATIONS OF CONFLICTS OF INTEREST

Treasa declared a conflict of interest in regard to PADET application 2018-71118 and withdraw from the room when this item was discussed.

## **11.2017/18 PADET SECOND FUNDING ROUND AND DEUNIF GRANT REQUESTS**

PADET funding recommendations were made as recorded in appendix 1.

DEUNIF funding recommendations were made as recorded in appendix 2.

## **12.ADMINISTRATION OF PACDAC**

MFAT provided a note on travel and accommodation arrangements for PACDAC members.

## **13.ANY OTHER BUSINESS**

Some Committee members indicated they would prefer to receive Committee materials in electronic format.

**ACTION:** Scott to update distribution lists.

## **14.DATE OF NEXT MEETING**

The date of the next meeting was set as 15 November 2017. The Committee agreed to include the following items on the agenda: outreach; review of the strategy session held in March 2016; internships; review of website information.

The meeting closed at 3.25pm.

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## MEETING MINUTES

**Committee:** PUBLIC ADVISORY COMMITTEE ON DISARMAMENT AND ARMS CONTROL  
**Meeting Date:** 15 November 2017  
**Meeting Start:** 9.30am  
**Meeting Venue:** Level 7, Boardroom, 22 The Terrace, Wellington

### *Present*

Wayne Mapp (Deputy Chair)  
Natasha Barnes  
Treaasa Dunworth  
Sarah Paterson  
Ross Miller  
Kevin Riordan  
Paul Sinclair  
Angela Woodward (*arrived at 11am*)

Scott Nielson (DIA)  
Mark Pearson (MFAT, PACDAC Secretariat)  
Ben Simons (MFAT, PACDAC Secretariat)

### **1. MINUTES OF PREVIOUS MEETING (27 July 2017)**

The minutes of the previous meeting were accepted as a true and accurate record.

### **2. MEETING WITH UNDER SECRETARY FLETCHER TABUTEAU**

Parliamentary Under-Secretary for Foreign Affairs Fletcher Tabuteau made an introductory call on PACDAC. Members provided an overview of current issues and upcoming events.

**ACTION:** MFAT to check Under-Secretary's availability in May/June 2018 to attend the prize giving event for the Secondary Schools Peace Competition.

**ACTION:** Ross to discuss with Judith Cartwright how she/they might meet with Under-Secretary to support the Secondary Schools Peace Competition.

### **3. REVIEW OF NZNFZ 30<sup>TH</sup> ANNIVERSARY EVENT**

Members considered the 30<sup>th</sup> anniversary event a success. The Committee received positive feedback and there was a good turnout, including by young people.

**ACTION:** Kevin to draft an activity completion report for DIA.

**ACTION:** Natasha to edit event footage into a short clip for posting on social media.

#### **4. DISARMAMENT POLICY ISSUES**

Ambassador Higgle provided a debrief on disarmament issues at the First Committee of the UN General Assembly, and gave an overview of the upcoming Pacific Conference on Conventional Weapons Treaties in February 2018.

#### **5. PACDAC'S ONLINE PRESENCE**

Natasha provided an overview of PACDAC's social media reach. The Committee agreed that comments on Facebook will be enabled or disabled depending on the content posted and its purpose. The Committee agreed that posts would need to be authorised by a member of the Facebook sub-committee (Sarah, Natasha, Treasa and Angela).

**ACTION:** MFAT to check whether guidance currently exists for posting content on government and social media websites.

**ACTION:** Natasha to draft a disclaimer for opinion pieces authored by PACDAC members.

#### **6. OPERATION OF PADET AND DEUNIF**

PACDAC requested DIA to seek \$250,000 from the PADET Trustee for the 2018/19 grant funding round.

**ACTION:** Committee members to review language on DIA website regarding research grants.

**ACTION:** Ross to draft paper requesting that DEUNIF be adjusted for inflation.

#### **7. STRATEGY AND OUTREACH**

The Committee discussed how to generate interest in disarmament among young people. One idea raised was supporting a university course on disarmament.

**ACTION:** Treasa and Kevin to develop a proposal for a tertiary disarmament course prior to the next PACDAC meeting.

**ACTION:** Treasa/DIA to flag the committee's possible future interest in receiving proposals in this area on the PADET website.

**ACTION:** Sarah to create a list of New Zealanders living abroad who could help promote PACDAC through social media. MFAT to send its alumni list to Sarah.

## **8. INTERNSHIPS**

The Committee discussed ideas for providing disarmament-related internships for university students.

**ACTION:** MFAT to report back on the possibility of offering disarmament internships at MFAT or overseas posts.

## **9. PACDAC ADMINISTRATION**

No issues were raised.

## **10. SCHEDULE OF MEETINGS FOR 2018**

The next PACDAC meeting was scheduled for 3 May 2018 (to include grant funding). This could involve a prior/follow-on meeting of a small group to judge the Secondary School Competition.

An outreach meeting with NGOs is proposed for Hamilton or Rotorua in May/June to coincide with Secondary Schools Peace Competition prize giving.

The second funding meeting for the year will take place on 2 August.

The possibility of a strategy meeting at the end of the year could be considered.

Released under the Official Information Act

## **PACDAC Meeting Minutes: 3 May 2018**

Present:

Under-Secretary Fletcher Tabuteau (Chair) – *for items 1-5 and 7*

Hon Wayne Mapp

Kevin Riordan

Angela Woodward

Treasa Dunworth

Sarah Paterson

Natasha Barnes

Ross Miller

Talani Meikle (Ministerial Adviser)

Scott Nielson (DIA)

Mark Pearson (MFAT)

Ben Simons (MFAT)

Judith Cartwright

### **1) Apologies**

An apology was received from Paul Sinclair.

### **2) Review and approval of previous meeting's minutes**

The committee accepted the previous meeting's minutes.

### **3) Discussion led by Chair**

The Chair noted that the Prime Minister's speech to the NZIIA in February outlined the government's approach to disarmament. This included the appointment of Rt Hon Winston Peters as Minister for Disarmament and Arms Control, early ratification of the Treaty on the Prohibition of Nuclear Weapons, and ensuring New Zealand's voice is heard on other disarmament matters such as chemical and conventional weapons.

Mr Tabuteau gave an update on the ratification of the Treaty on the Prohibition of Nuclear Weapons. He also briefed members on the government's position on North Korea and the recent chemical weapons attacks in the UK and Syria.

The Chair noted that the UN High-Level Meeting on Nuclear Disarmament, originally scheduled for 14-16 May 2018, has been postponed until further notice.

Mr Tabuteau informed the committee that MDAC will host a meeting with NGOs [subsequently confirmed for 28 May]. The Chair invited PACDAC members to attend. PACDAC members will look to hold a separate meeting with the NGOs on PADET funding following the one with MDAC.

Action: MFAT to liaise with and arrange flights for non-Wellington based PACDAC members to attend NGO meeting.

Action: PACDAC to write a report following NGO-MDAC meeting.

#### **4) Update from Judith Cartwright on the secondary school peace competition**

Judith briefed the Committee on the pilot competition in the Waikato, which was proceeding well with 51 schools involved (instead of the 29 as initially planned). The prize-giving event is tentatively scheduled for the third week of June. A completion report will be circulated before the next PACDAC meeting in August. There was a discussion of the feasibility of extending the competition to other regions.

Action: Mr Tabuteau's office to liaise with Judith on his attendance at the prize-giving event.

Action: MFAT to arrange flights for PACDAC members wishing to attend the prize-giving event.

#### **5) Proposal to increase DEUNIF allocation**

Committee members briefed the Chair on their proposal to increase the DEUNIF allocation to take into account inflation since 2004. They noted the need to reinvigorate the disarmament NGO community in New Zealand. Running costs are always a challenge for NGOs and DEUNIF is one of the only resource bases available to keep them operational. Civil society now plays an essential role in New Zealand's foreign policy and so they need to be well resourced.

Action: Chair to consider whether the government will support the request. .

#### **6) PACDAC strategy and outreach, including media presence**



Members proposed that the committee would benefit from having a website, particularly for providing contact details and as a repository for disarmament resources.

Action: MFAT to report back on options for a PACDAC website.

## **7) Disarmament internships and educational course**

Treasa advised that a disarmament course has been confirmed for Summer School 2018-19 at the University of Auckland.

Mark provided an update on disarmament internship opportunities at MFAT. There are no MFAT-run internships at the head office but the Ministry hosts Legal, Economic and Pasifika internships sponsored by outside organisations over the summer period. The New Zealand Missions in Vienna and Geneva have internship programmes which include disarmament work.

The Committee discussed the value of developing a pilot internship programme at a relevant international disarmament organisation.

Action: Angela and Treasa to develop invitation for applications for a pilot internship programme for next funding round.

## **8) Funds available for distribution – PADET**

\$200,000 was made available for distribution in the 2018/19 financial year.

## **9) Declaration of conflicts of interest**

Declarations of conflicts of interest are noted in the Recommendation Schedule in Appendix 1.

## **10) 2018/19 PADET first round funding requests**

The Recommendation Schedule is attached in Appendix 1. \$97,819 was recommended in the first funding round, leaving \$102,181 available for the second funding round.

## **11) Administration of PACDAC**

There was no business under this item.

**12) Any other business**

No issues were raised.

**13) Date of next meeting**

The next meeting is scheduled for 2 August 2018.

Released under the Official Information Act

# **PACDAC Meeting**

**9.30am-3.00pm, 2 August 2018**

**Tiakiwai Room 1.04, Department of Internal Affairs  
St Paul's Square, 45 Pipitea Street**

## **Meeting Minutes**

Members present:

Under-Secretary Fletcher Tabuteau (Chair) – *for items 1, 2, 3(a), 3(b), 3(d)*  
Hon Wayne Mapp  
Natasha Barnes  
Tresa Dunworth  
Ross Miller  
Sarah Paterson  
Kevin Riordan  
Paul Sinclair  
Angela Woodward

Others present:

Tilly Hampton – *for item 6*  
Talani Meikle (Ministerial Adviser)  
Scott Nielson (DIA)  
Mark Pearson (MFAT)  
Ben Simons (MFAT)

### **1. Apologies**

Nil.

### **2. Review and approval of the minutes of the previous meeting**

The Committee accepted the minutes for the 3 May meeting.

### 3. Discussion led by the Chair:

As this was the last meeting as a group before their terms expire on 31 December, Mr Tabuteau thanked Committee members for their service over the last three years.

#### (a) Update on government's disarmament work

Mr Tabuteau advised that the government had deposited its instrument of ratification for the Treaty on the Prohibition of Nuclear Weapons on 1 August.

Mr Tabuteau noted that the government was hosting a conference in December for Pacific Island countries which intended to sign and ratify the Treaty on the Prohibition of Nuclear Weapons. Both Mr Tabuteau and Minister Peters were intending to be involved in the conference. Natasha asked about the potential role of civil society at the conference, and suggested that PACDAC could assist in providing recommendations for Pacific students to attend the youth forum. Mr Tabuteau said he would also speak to Minister Sio about Pacific student attendance.

Action: MFAT to advise PACDAC on the role of civil society at Pacific Conference. *[Members were subsequently advised that the youth forum would be the civil society element linked to the December Conference. Members were invited to suggest names of students for an initial "long list" of those who could be approached to attend by 7 September.]*

Action: Mr Tabuteau to speak to Minister Sio about Pacific student attendance at Conference.

Mr Tabuteau provided an update on chemical weapons issues, including New Zealand's support for a Decision passed at the meeting of CW Convention state parties in June on identifying perpetrators of CW attacks. He advised that New Zealand was joining a French initiative to combat impunity for perpetrators of chemical weapons.

Mr Tabuteau also advised that the government was closely monitoring developments on the Korean peninsula following the Singapore summit, as well as the next steps on the Iran nuclear deal. Treasa asked about New Zealand's official line on the US withdrawal from the Iran nuclear deal. Angela noted with appreciation the government's assistance to Pacific Island countries on DPRK sanctions implementation.

Action: MFAT to provide the government position on US withdrawal of Iran nuclear deal. [Members were subsequently referred to the PM's comments on Radio NZ on 9 May.]

**(b) Consideration of Judith Cartwright's report on Waikato pilot of Secondary Schools Peace Competition**

Ross acknowledged Judith Cartwright's work in making the pilot competition a success and thanked Mr Tabuteau's support for the project. Mr Tabuteau noted that he attended the prize-giving event and considered the competition successful in engaging both students and school management on peace and disarmament issues.

The Committee:

- (a) Received Judith Cartwright's report of 9 July and invited Judith to make a further application for the PADET round in February 2019 for the continuation and consolidation of the pilot programme for 2020.
- (b) Recorded its view that the future PACDAC Committee consider this a priority for the 2019 funding year and refer to wording from the initial call for applications for the rationale behind this activity.
- (c) Recommended that the Committee considers an extension of the programme to selected further regions, including for example the West Coast and/or Bay of Plenty.

Action: Ross to follow up with Judith regarding more information on the total number of schools that participated in the competition.

Action: Secretariat to convey above points to the new Committee

**(c) MDAC-NGO consultation (members to report)**

The Committee noted that the MDAC-NGO meeting on 28 May provided a useful opportunity to increase engagement with civil society, and it sent a signal that the government takes disarmament issues seriously. The Committee decided that it would send a letter to the Minister thanking him for meeting the NGO community and for agreeing to increase the DEUNIF allocation (see 3(d) below).

Action: PACDAC to prepare a letter of thanks to MDAC.

#### **(d) Proposal to increase DEUNIF allocation**

Mr Tabuteau informed the Committee that their request to increase the DEUNIF budget by \$50,000 had been approved by the government, and would be effective from the next funding round. Members thanked Mr Tabuteau for his support of the proposal and noted that they had received positive feedback from the NGO community on the government's renewed focus on disarmament.

#### **4. Letter from Arias Foundation for Peace and Human Progress of Costa Rica**

The Committee discussed the letter from the Arias Foundation and noted that they could explore opportunities for cooperation through, for example, internship exchanges and collaboration on the Treaty on the Prohibition of Nuclear Weapons. It asked whether MFAT could also get in touch with the Arias Foundation through its Embassy in Mexico.

Action: PACDAC to prepare a letter of response thanking the Arias Foundation for reaching out and asking them what they had in mind for cooperation.

Action: MFAT to arrange for a representative at the New Zealand Embassy in Mexico to meet with the Arias Foundation during the next accreditation visit to Costa Rica.

#### **5. PACDAC Strategy and Outreach, including website**

MFAT outlined the options for a PACDAC website and its recommendation to upgrade the existing page on the MFAT website to include more information and increase functionality. The Committee agreed with this recommendation.

Action: MFAT to upgrade the current PACDAC webpage in time for the launch of the new Committee.

#### **6. Disarmament internships and education course**

Tilly Hampton provided a briefing to the Committee on her recent PADET-funded internship to UNIDIR in Geneva. Her work traversed the NPT Preparatory Commission, the Space Security Conference, armed drones and LAWS. Tilly said that if more students knew about PADET there would be a much higher number of applications. In order to increase awareness of the fund, she recommended that PACDAC/DIA reach out to research coordinators at the universities and promote it through university intranets.

Action: Natasha to post Facebook item on Tilly's experience when information and photo received.

Action: Committee to consider promoting PADET as per Tilly's recommendations.

**7. Variation of grant request**

PACDAC approved the extension of time request received.

**8. Funds available for distribution – PADET and DEUNIF**

After the first funding round for PADET on 3 May 2018, \$102,181 was available for distribution at this meeting.

DEUNIF had \$150,000 available for distribution at this meeting.

**9. Declaration of conflicts of interest**

Conflicts of Interest were noted in the recommendation schedules for both PADET and DEUNIF attached as Appendix 1 and 2.

**10. Assessment of PADET and DEUNIF applications**

Recommendations for funding were noted in the recommendation schedules for PADET and DEUNIF attached in Appendix 1 and 2.

**11. PACDAC administration**

The Committee noted that this was the last meeting before the current members' terms expire. They thanked DIA and MFAT staff for their service over the last three years.

**12. Any other business**

The Secretariat asked that any member interested in seeking reappointment to PACDAC let it know by 31 August.

# PACDAC Meeting

10.00am-2.00pm, 21 February 2019

Room M2.09, Department of Internal Affairs  
St Paul's Square, 45 Pipitea Street

## Meeting Minutes

### *Members present:*

Under-Secretary Fletcher Tabuteau (Chair) – *for items 1-5(a)*  
Hon Wayne Mapp – *in the chair for items 5(b) - 8*  
Tresa Dunworth  
Kennedy Graham  
Edwina Hughes  
Damien Rogers  
Guy Fiti Sinclair  
Ema Tagicakibau

An apology was conveyed from Alex Tan

### *Others present:*

Talani Meikle (Ministerial Adviser) – *for items 1-5(a)*  
Mark Pearson (MFAT)  
Joe Grace (DIA) – *for items 1-5(a)*  
Scott Nielson (DIA)

## **1. Introductions**

The Chair opened the meeting by acknowledging the contribution of previous and retiring members and welcoming those new to the Committee. Members of the committee introduced themselves and their interests.

The Chair requested Hon Wayne to continue to serve as Deputy-Chair.

## **2. Discussion led by the Chair**

The Chair outlined the role of the Committee under the Act. In discussion, a number of members expressed interest in the Committee playing a more active role in providing advice to government.



Hon Wayne Mapp outlined the work of the previous committee in areas such as tertiary scholarships, the schools competition, outreach to NGOs and the NWFZ Act 30<sup>th</sup> anniversary event.

The Chair outlined the government's current disarmament priorities including recent ratification of the Treaty on the Prohibition of Nuclear Weapons; hosting two conferences (on the TPNW and on conventional arms agreements respectively ) for Pacific Island countries; new legislation to control arms brokering by New Zealanders; initiatives for the de-alerting of nuclear weapons; and responding to international challenges such as the use of chemical weapons in the UK and Syria, North Korea's nuclear programme, and the collapse of the INF Treaty.

### **3. PACDAC's grant funding activities**

DIA briefed the Committee on funds available for distribution in 2019, i.e. \$125,000 for PADET and \$200,000 for DEUNIF. In response to a request, DIA offered to provide a paper showing three-year forecasts for PADET.

DIA also informed the Committee that an additional \$50,000 was available from DEUNIF for distribution by 30 June, following the increase of the Fund by that amount since the Committee last met. It was noted that none of the applicants for funding in the previous DEUNIF round had received the full amount they sought.

Later in the meeting (following the departure of the Chair):

***The Committee decided to open as soon as possible a one-off DEUNIF funding round for \$50,000 which would close 3 April, the same day as the current PADET Round, and call for immediate applications. The round should be widely advertised. Groups that received funds in the last round could submit a new application or provide a covering letter over their previous application reiterating their original request.***

Treasa Dunworth outlined the priorities set by the previous Committee in particular the focus on "disarmament" and on disbursing accumulated funds.

### **4. Ongoing PACDAC projects**

There was a discussion of the Schools Competition, internships and the request for collaboration from the Arias Foundation.

In preparation for a discussion of schools issues the next meeting, MFAT committed to seek information from the Ministry of Education on parts of the curriculum which were relevant to peace/disarmament, e.g. conflict resolution. The Committee also agreed to seek information from the Peace Foundation and Lucie Stewart on their programme in schools.

Treasa Dunworth briefed the Committee on the successful selection of a student to undertake an internship at UNIDIR using PADET funding and the possibility that other finalists in the selection process might apply separately to PADET.

The Committee decided to take no further action on the request from the Arias Foundation.

## **5. PACDAC outreach strategy**

DIA explained that the PADET Trustee had granted \$10,000 for promotion and public awareness of PADET. It clarified that any unallocated amount could be added to the PADET grant pool for the current year if the Trustee was notified following the second funding round.

Wayne Mapp explained the efforts which the previous Committee had made to conduct regional meetings and outreach to main groups which received funding. This had helped to identify groups which the Committee had high confidence could deliver projects, as well as how others could improve their applications.

It was agreed that objectives for outreach could be discussed at the strategy meeting later in the year.

MFAT offered to update the PACDAC page on the MFAT website and to keep the PACDAC Facebook page up-to-date. The Committee will consider at the next meeting how it wishes to manage the Facebook page.

## **6. PACDAC administration**

MFAT outlined arrangements for PACDAC travel, and requested that honorarium and travel claims be submitted within one month of the meeting.

DIA explained the online grant assessment tool. Scott Nielson will contact members individually to ensure they have access.

**7. Any other business**

The Committee agreed to two Requests for Variations submitted by (i) the Disarmament and Security Centre, and (ii) Anna Hood (Tresa Dunworth withdrew for discussion of this request).

**8. Date of next meeting**

It was agreed subject to the availability of the Chair, to meet again as follows:

1<sup>st</sup> Grant funding meeting – 23 May

Strategy meeting – 20 June

2<sup>nd</sup> Grant funding meeting – 22 or 29 August

The meeting closed at 2.20pm.

Released under the Official Information Act

# **PACDAC Meeting**

**09.30am-3.30pm, 23 May 2019**

**Room 1.02 Whakahikuwai, Department of Internal Affairs  
St Paul's Square, 45 Pipitea Street**

## **Meeting Minutes**

### *Members present:*

Treasa Dunworth (Acting Chair)  
Kennedy Graham  
Edwina Hughes  
Damien Rogers (for items 1-6)  
Ema Tagicakibau  
Alex Tan

### *Others present:*

Mark Pearson (MFAT)  
Sarah Mackey (MFAT)  
Scott Nielson (DIA)  
Dell Higgle (for item 5)

### **1. Apologies**

The Acting Chair (hereafter "the Chair") opened the meeting and conveyed apologies from Under-Secretary Fletcher Tabuteau, Hon Wayne Mapp, and Guy Fiti Sinclair.

### **2. Confirmation of the agenda**

Agenda for the meeting was confirmed.

### **3. Review and approval of previous minutes**

The Committee adopted the minutes of the previous meeting (moved by Chair, seconded by Damien).

The Chair clarified the dates for the two upcoming PACDAC meeting: 27 June for the strategy day and 29 August for the next Grants meeting.

### **4. Discussion led by the Chair**

The Chair opened the discussions by acknowledging the passing of Judith Cartwright, who had supported the previous PACDAC's work on peace education. The Committee asked MFAT to send a message of condolence on its behalf to the Cartwright family.

**Agenda item 4(a).** Peace Education in New Zealand.

The Committee reviewed material provided by the Ministry of Education and the Peace Foundation on peace education in schools, and agreed to defer discussion to the strategy meeting. MFAT will approach the Ministry of Education for further clarification on aspects of their information provided (specifically the conflict and disarmament aspect). Treasa suggested that at the June strategy day the Committee could consider "what, if anything, could this committee be doing to promote more peace and disarmament in schools?"

**Agenda item 4(b).** Report backs from PACDAC members on recent activities

Edwina profiled recent NGO lobbying of the government on lethal autonomous weapons, and it was agreed that MFAT and the Killer Robots Campaign (i.e. Edwina) will provide written material for discussion at the next meeting.

Kennedy profiled the March conference the New Zealand Centre for Global Studies convened on the TPNW. He is following up on potential for publication of a book as an outcome of the conference.

Ema highlighted her recent participation at the A/NZ sponsored conference on the Arms Trade Treaty (ATT) and the TPNW conference.

Members present agreed to write to the chair welcoming recent firearms law changes, but emphasising the need for full stakeholder engagement for the next phase of firearms law reform. As per discussion, Treasa has provided the below draft wording:

"At its meeting on 23 May 2019, the members of PACDAC discussed Mosque terrorist attacks in Christchurch in March. The Committee welcomed the long overdue action which the government took under urgency to amend New Zealand's gun laws as an immediate response to the atrocity. The Committee looks forward to further steps which need to be taken, with appropriate democratic consultation, in order to achieve effective arms control in New Zealand."

MFAT to forward the letter to MDAC through the Undersecretary.

#### **Agenda Item 4(c). Advice to the Government from PACDAC**

There was agreement to a standing agenda item on “advice to government”, reflecting PACDAC’s advisory mandate under the NZ Nuclear-Free Zone Act. It is proposed that the way this is operationalised will be discussed by the Committee at its Strategy Meeting on 27 June. Kennedy proposed that the Committee produce an annual report for MFA and the PM, and for possible tabling in Parliament and with FADTC, and offered to prepare a paper on what a report might contain. MFAT undertook to find out whether there is a precedent for the Committee submitting a report, while Edwina also undertook to check with former PACDAC members.

Kennedy and Edwina expressed concerns about the consistency of Rocketlab’s launches with the NZ Nuclear-Free Zone Act, ie whether the launches assist US nuclear strategy. The Committee requested a paper from officials on the subject (and the broader issue of transparency of launches) before the next meeting to inform discussion. Treasa undertook to talk to Kevin Riordan (former Committee member) re work he had undertaken on the legal powers of the Committee regarding provision of advice on issues which might be inconsistent with the Nuclear-Free Zone Act.

#### **5. Officials Briefing – Dell Higgle**

The Committee received a briefing on the recent Preparatory Committee meeting ahead of the 2020 Nuclear Non-Proliferation Treaty Review Conference and other disarmament initiatives from New Zealand’s Ambassador for Disarmament Dell Higgle. Dell also highlighted the Swedish, US and Japanese nuclear disarmament initiatives, and the fact that New Zealand would take over as chair of the Voluntary Trust Fund for the ATT in August.

#### **6. PACDAC Strategy and Outreach.**

The Committee ran out of time to discuss this in detail, and will be covered at the next meeting.

#### **7. Variation of Grant requests.**

No variations were requested.

## **8. Funds available for distribution**

DIA provided the Committee with an update on the amount of funds available for the PADET funding this year (approximately \$135,000) and the DEUNIF supplementary allocation (\$50,000). Scott highlighted the difficulty with DIA forecasting available funds going forward, noting they were tied in with interest rates which are at very low levels.

## **9. Declaration of conflicts of interest**

All conflicts of interests were notified as follows:

- Kennedy – is director of the New Zealand Centre for Global Studies, which has a DEUNIF fund application;
- Treasa – is on the advisory board of the Disarmament and Security Centre, which has two applications for PADET funding and DEUNIF funding;
- Ema – is an applicant for PADET funding;
- Edwina – conflict re Peace Movement Aotearoa application for DEUNIF funding.

Committee members withdrew while grants relevant to them were discussed.

## **10. Assessment of PADET and DEUNIF funding applications.**

The Committee completed its assessments of some 20 applications for PADET and DEUNIF grant funding. [See attached excel spreadsheets]

## **11. PACDAC administration**

Not discussed.

## **12. Any other business**

There was a brief discussion about social media and measures of effectiveness for outreach, as well as a need for the Committee to follow up on outcomes from research grants. Treasa and Scott undertook to do some work on this for the June meeting.

The meeting closed at 3.25pm.

## **PACDAC Meeting**

**09.30am-3.30pm, 27 June 2019**

**Room 1.16 Rimurapa, Department of Internal Affairs  
St Paul's Square, 45 Pipitea Street**

### **Meeting Minutes**

#### *Members present:*

Fletcher Tabuteau (Chair) (for items 1-4(b))  
Wayne Mapp (Deputy Chair)  
Edwina Hughes  
Kennedy Graham  
Damien Rogers  
Guy Fiti Sinclair  
Ema Tagicakibau  
Alex Tan

#### *Others present:*

Mark Pearson (MFAT)  
Sarah Mackey (MFAT)  
Scott Nielson (DIA)  
Val Sim (MBIE – for item 5(b))

#### **1. Apologies**

The Chair opened the meeting and conveyed apologies from Treasa Dunworth.

#### **2. Confirmation of the agenda**

Agenda for the meeting was confirmed.

#### **3. Review and approval of previous minutes**

The Committee reviewed the minutes of the previous meeting, noted two changes they wished to see included in the minutes (which have been amended), and approved them.



The Chair passed to the Committee the letter he had sent to Rt Hon Winston Peters containing the Committee's recommendation re firearms legislation.

The Chair also briefed the Committee on Minister Little's attendance at the Stockholm Ministerial Meeting on Nuclear Disarmament and the Non-Proliferation Treaty (NPT), including sharing the agreed meeting statement. Some members expressed concern that final ministerial statement referencing the NPT, and not the TPNW, as the "cornerstone of nuclear disarmament". The Committee decided it would offer advice to government on the Stockholm process at its next meeting. Interested members (Ken and Edwina) will seek a briefing from Disarmament Ambassador Dell Higginson intersessionally.

**ACTION:** It was agreed there would henceforth be standing agenda item on advice to government.

**ACTION:** Kennedy to circulate a draft letter setting out the Committee's views for discussion at the next meeting.

#### **4. Strategy Discussion**

##### **4(a) Advisory role of the Committee**

The Chair reviewed the relevant section of the NZ Nuclear Free Zone Act which established PACDAC and provides broad guidelines on the Committee's advisory role. He noted that the archives had been checked for previous committees' reporting and no evidence had been found of an annual report being produced. Chair's preference was the current method of providing advice continues – i.e. letters from the Committee sent to the Minister, signed off by the Chair. The Committee discussed whether these letters should be sent on PACDAC or Undersecretary letterhead, with members in agreement that it should formally come from PACDAC on its letterhead.

There was a discussion about whether an annual report was justified, and could increase the Committee's visibility to the Public; and what a report might entail e.g. being a record of the Committee's annual activity. The Chair asked members to put their proposal on paper for consideration and discussion with MFA.

The Committee felt that the current number of meetings was insufficient and would like to meet quarterly – i.e. have two grants meetings and two advisory meetings

each year. The Committee undertook to circulate diaries and agree a meeting for the fourth quarter of 2019. The Chair also agreed to try to schedule time to return to the Committee towards the conclusion of their meetings to discuss issues arising.

In the discussion, a number of other suggestions were canvassed, including forwarding policy questions in advance of meetings for the Chair to answer in person, publishing meeting minutes, and making advice to government public.

**ACTION:** A proposal for an annual report to be developed and submitted to the Chair for discussion with the Minister.

**ACTION:** MFAT to provide the Committee with PACDAC letterhead.

#### **4(b) PACDAC outreach strategy**

Members brainstormed public outreach over the next three years. There was broad support for 1-2 public events promoting disarmament and arms control and some form of consultation with NGOs, universities, etc. as per past practice, as well a discussion on what else the Committee could do to improve its visibility. The Committee noted that funding was bound by the Trust Deed (for PADET) and Cabinet Minute (for DEUNIF), but that the PADET Trustee made \$10,000 available annually for outreach.

**ACTION:** Members agree to prepare papers for discussion at the next meeting on:

- a peace prize (**Damien / Guy**)
- a public symposium to precede the 2020 NPT Rev Con (**Wayne / Kennedy**)
- a paper on student peace prize competitions (**Ema / Edwina**)

It was agreed that MFAT and Edwina would look at social media options for the Committee's outreach. MFAT would provide members with copies of guidance to government organisations for using social media.

**ACTION:** Edwina and Sarah to investigate social media platforms and provide recommendations on the most appropriate platform for PACDAC's outreach

**ACTION:** MFAT to circulate guidelines for responsible use of Social Media for Government accounts.

#### **4(c) Peace education in New Zealand**

The Committee decided to consider providing advice to the Ministry of Education on including arms control and disarmament in the curriculum.

**ACTION:** Peace education to be included on the agenda of the next meeting.

#### **4(d) PACDAC Grant Funding Priorities**

Discussion centred on whether there was too much emphasis on disarmament issues to the detriment of peace initiatives in the current disbursement of PADET funds. It was agreed that the PADET website would be updated to simply reflect the words of the trust deed as a guide to potential applicants (that the trust fund would be disbursed to support projects that promote international peace, arms control and disarmament, and/or the resolution of conflict). There was also a discussion on whether a template would make assessment of applications for grant more transparent.

#### **4(e) New Zealand Peace Research Institute**

In tabling his proposal, Wayne asked for the Committee's permission to write a fuller paper to be discussed at the next meeting. There was broad interest in the initial proposal and the Committee agreed they would welcome a discussion paper.

**ACTION:** Wayne to produce a paper on the peace institute proposal.

### **5. Briefing on current issues**

#### **5(a) Lethal autonomous weapons systems**

MFAT had circulated a paper on the Government's current LAWS position prior to the meeting, and provided further briefing orally on the government's approach to issues such as developing international humanitarian law in the area of autonomous weapons, a political declaration and proposals for a treaty. Edwina outlined the Campaign to Stop Killer Robots' points of difference with the paper and noted the Campaign would prepare a rebuttal for the next PACDAC meeting. She asked the Committee to consider requesting the Government to develop domestic legislation to

prohibit fully autonomous weapon systems in New Zealand, and to support new international law, either to ensure meaningful human control over the use of force or to prohibit the development, production, deployment and use of fully autonomous weapons.

**ACTION:** Edwina to provide comments on the MFAT paper on New Zealand's current approach to LAWS at the next meeting.

### **5(b) Space Launches from New Zealand**

In addition to a paper provided by the NZ Space Agency and MFAT, Val Sim (Space Agency) briefed the Committee on the legislation and bilateral agreements underpinning the approval process for all payloads launched from New Zealand. She noted that nothing would be launched from New Zealand which is illegal under domestic or international law – this is an absolute prohibition – and the Minister responsible can also decline an application if he/she decided New Zealand's national interests are not met. She also noted that under the Technology Safeguards Agreement, the US had undertaken to provide us with sufficient written information about US payloads to enable us to assess whether the payload or its operation is contrary to NZ laws or policies in which event NZ can decline the payload application. We have a treaty-level commitment enabling us to ask for further information on payloads as we see fit.

In discussion, Committee members recalled the joint briefing paper which made it clear that, under the TSA, the US was obliged to provide the NZ Govt. with a written statement containing sufficient information to enable the NZG to determine whether the US launch would be consistent with NZ laws, regulations and policies. They asked whether this was being rigorously observed, and presuming this to be the case, whether such statements could be conveyed to the Committee to enable it to tender sound advice. Ms. Sim undertook to report back to the Committee on this point.

Further, some concerns were expressed regarding the prospect that R&D permits did not adequately take account of possible future military applications. MBIE agreed to provide more information in writing to the Committee in relation to the two military payloads that have been launched by Rocket Lab (via MFAT, to OIA standards) but noted that applications are also subject to commercial-in-confidence, research sensitivities, and other caveats which restricted how much information can be released. MFAT advised that, should Committee members feel they need greater access to information, they would need to raise this with the Chair in the first instance.

The Committee decided to pass the following resolution:

*“The Committee resolves that a discussion paper on the use of the Mahia launching facility to launch payloads that comply with the New Zealand Nuclear Free legislation, and other relevant legislation and international law, be prepared in relation to our advisory requirements.”*

**ACTION:** Kennedy, Damien and Edwina to prepare a discussion paper.

**ACTION:** MFAT to circulate to the Committee any further information it receives from the Space Agency on payload applications, noting if it is redacted, or a summary, etc.

## 6. PACDAC administration

- a. MFAT website update. This was not discussed.
- b. Facebook page. This was discussed in the context of the PACDAC outreach strategy (see agenda item 4(b)).

## 7. Any other business

The Committee agreed to defer substantive discussion of the legal powers of the committee (4(c) of the 23 May meeting minutes) until the next meeting.

**ACTION:** Discussion of the legal powers of the Committee be included on the agenda for the August meeting.

MFAT advised of an invitation from NATO for New Zealand to nominate someone working in the Women, Peace and Security field to join NATO's Civil Society Advisory Panel for WPS, and undertook to circulate the terms of reference for the nomination.

The meeting closed at 3.42pm.

# **PACDAC Meeting**

**9.30am-3.30pm, 29 August 2019**

**Room 1.03 Waipaekaka, Department of Internal Affairs  
St Paul's Square, 45 Pipitea Street**

## **Meeting Minutes**

### *Members present:*

Fletcher Tabuteau (Chair) (for items 1-4(a), 5(a) and 5(b))  
Wayne Mapp (Deputy Chair)  
Treaa Dunworth  
Kennedy Graham  
Edwina Hughes  
Damien Rogers  
Guy Fiti Sinclair  
Alex Tan

### *Others present:*

Mark Pearson (MFAT)  
Sarah Mackey (MFAT)  
Scott Nielson (DIA)

### **1. APOLOGIES**

Apologies were received from Ema Tagicakibau who was at the Arms Trade Treaty Conference of States Parties.

### **2. CONFIRMATION OF AGENDA**

The agenda was confirmed, with the Chair noting his preference to be present for discussions on items 4(a), 4(b), 5(a), 5(b) and 6(a).

### **3. REVIEW AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting were approved with no amendments.

#### 4. PACDAC FUNCTIONS

(a) Further consideration of the form of the Committee' advice and proposals for an annual report (AR). The Chair noted he had not received a written proposal on this, as requested in the 27 June meeting minutes. It was clarified that the substantive discussion on this item was on a possible annual report, as the form of the Committee's advice (via the Chair, on PACDAC letterhead) had been agreed at the 27 June meeting.

A discussion on process followed, with Committee members querying how an AR would be drafted, how actions would be agreed upon. The Chair suggested this year's AR could be a recounting of the Committee's activities in 2019, which would allow members time to discuss contents, process, etc., for a more developed report next year.

**ACTION:** Wayne, Kennedy and Edwina to develop a template for an Annual Report template to be circulated to the Committee by mid-October.

It was agreed that any Committee members wishing to pose a policy-related question to the Chair can do so in writing. MFAT, in its secretariat role, would ask these are received a minimum of two weeks prior to each PACDAC meeting to enable the Chair sufficient time to consult / seek information from his colleagues where necessary.

(b) Discussion on the Committee's legal powers. Treasa circulated a paper on this subject but the substantive discussion was adjourned until the next Committee meeting due to time constraints.

#### 5. ADVICE TO GOVERNMENT

(a) Stockholm Ministerial Meeting on Nuclear Disarmament and the Nuclear Non-Proliferation Treaty (NPT). The Committee discussed a background note from Kennedy on issues relating to the Communique of the above meeting which did not reference the Treaty on the Prohibition of Nuclear Weapons (TPNW) and describes the NPT as the *cornerstone* of nuclear disarmament.

In discussion, it was noted that the preamble of the TPNW itself references the NPT as the cornerstone of nuclear disarmament; that New Zealand, as a State Party to the NPT, had an obligation to support the NPT including Sweden's efforts to strengthen it; and the NPT remains the only obligation on (and commitment from) nuclear weapons states to disarm. Some members expressed discomfort with the

paper's proposed priorities. The Chair noted that from a government perspective both the NPT and TPNW were important priorities. There was majority agreement that the subject had been satisfactorily discussed. Committee members agreed to recommend to the Government that future NZ statements and action on nuclear disarmament, whether in the context of the 2020 NPT Review Conference or relevant discussions, should ensure that the Prohibition Treaty is appropriately referenced whenever possible.

**ACTION:** no further action required.

(b) Further discussion of space issues. The Committee had a discussion on the question of compliance of payloads from the Mahia launching facility with New Zealand's nuclear free legislation and other relevant legislation and international law. The paper had been prepared by Ken and Damien in consultation with Wayne and Edwina.<sup>1</sup>

While noting the work which had gone into the paper, some members articulated their concerns with aspects of the document, including:

- its suggestion that the NZ Space Agency not be excluded from working with defence agencies;
- the complexity of issues around 'aiding and abetting';
- that the Space Agency be transparent about the limitations of consultation with NZ Security Agencies when it comes to verifying information on payloads;
- the document's assertion that the Committee had received insufficient information to provide advice; and,
- the that overall consideration of space launches should go beyond the 1987 Act and encompass other disarmament legislation, broader disarmament obligations and international humanitarian law issues.

The Chair noted that MBIE was undertaking work on transparency. He asked that the Space Agency provide a briefing paper ahead of the next Committee meeting and also be present for further briefing at the next meeting.

**ACTION:** All members to provide Kennedy and Damien with their feedback on the paper, including any further questions for the Space Agency. A revised draft will be circulated ahead of the next Committee meeting.

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<sup>1</sup> Edwina asked for her name to be removed from the draft of the paper that had been circulated.



**ACTION: MBIE / NZ Space Agency** to be asked to provide a written brief to the Committee prior to the next meeting, and be invited to attend the next meeting.

(c) Peace Education in New Zealand. The interest of the Committee to write to the Ministry of Education requesting peace education and disarmament be explicitly included in the New Zealand curriculum was raised. In discussion, one member relayed previous difficulty to secure a top-down directive of this kind. It was suggested it might be more useful to target peace education at the Year 9/10 level before students specialise in their NCEA subjects. The Committee noted some current work being undertaken by the Disarmament and Security Centre to look at peace/disarmament education at the tertiary level and expressed an interest in seeing the report on this. The Committee agreed that, prior to considering further steps, it would be more useful to consider the tertiary sector report in the first instance.

**ACTION: MFAT** to write to the Disarmament and Security Centre and ask for a copy of the report, and to circulate among members (if it is complete).

(d) Peace Research Institute proposal. Wayne presented on his Peace Research Institute concept paper. He noted the amount of resources which Norway, with a similar population, is able to commit to peacekeeping and peace research. He considered that New Zealand might be able support a peace institute of a similar size to the Law Commission and suggested a working group be set up to consider the issue. There was broad support among members for the concept, with discussion focused on how to make any institute diverse and inclusive.

**ACTION: Wayne and Damien** to draft up Terms of Reference and a covering letter to the Minister, for the Committee to consider at its next meeting.

## 6. OUTREACH INITIATIVES

(a) Consideration of members' papers on outreach initiatives (peace prize, public meeting on NPT RevCon, student peace prize).

A peace prize: The Committee discussed the paper prepared by Damien and Guy. A number of issues were explored, including the size/need for a monetary award, the potential difficulty of securing funding from PADET, and how conflicts of interest could be managed. There was consensus that a peace prize was worth pursuing.

**ACTION: Damien and Guy** to revise the paper based on comments received, and provide a further version for the next meeting.

A Public Symposium on the NPT RevCon: It was proposed that the Chair could host at Parliament a day-long event, opened and closed by the PM and MFA, with costs covered by PADET. Members discussed options for panellists, and decided not to invite a representative from a state possessing nuclear weapons.

**ACTION:** A programme (scoped out by **Wayne**) would be discussed in more depth at the next meeting.

**ACTION:** **MFAT** to begin scoping out logistics around the hosting of an event at Parliament.

Student peace prize: As no discussion paper was available at the meeting, this item deferred till next meeting.

**ACTION:** **Edwina** and **Ema** to prepare a paper for discussion at the next meeting.

(b) Social media. This item was adjourned until the next Committee meeting due to time constraints.

## **7. BRIEFING ON CURRENT ISSUES**

- (a) Lethal autonomous weapons systems
- Comments by Edwina on MFAT paper
  - Update on Geneva negotiations (MFAT)

Due to time constraints, this item was adjourned until the next Committee meeting.

## **8. VARIATION OF GRANT REQUESTS**

Nil.

## **9. FUNDS AVAILABLE FOR DISTRIBUTION**

DIA informed the Committee that the PADET 2nd round was \$64,000 and the DEUNIF allocation was \$200,000.

## **10. DECLARATION OF CONFLICTS OF INTEREST**

Members who had Conflicts of interest on any DEUNIF applications were requested to leave the room for all DEUNIF funding discussion. One member had a Conflict for the PADET funding and was absent for the deliberation on that expenditure.

**PADET:**

- Kennedy declared a COI re the New Zealand Centre for Global Studies Charitable Trust Board application
- Kennedy was absent for the entire deliberation of PADET expenditure

**DEUNIF:**

- Edwina declared a COI re Peace Movement Aotearoa's application
- Kennedy declared a COI re the New Zealand Centre for Global Studies Charitable Trust Board application
- Treasa declared a COI re the Peace Foundation's application
- All three were absent for the entire deliberation of DEUNIF expenditure

**11. ASSESSMENT OF PADET AND DEUNIF APPLICATIONS**

The Committee completed its assessments of 14 applications for PADET and 5 applications for DEUNIF grant funding.

**12. UPDATE ON OIA REQUESTS**

DIA noted no OIAs had been received for either DEUNIF or PADET expenditure. MFAT did not have the opportunity to update the Committee on OIAs it had received due to a lack of time.

**13. PACDAC ADMINISTRATION**

- (c) Confirm date for final meeting this year.

**ACTION:** MFAT to collate responses re availability and circulate this date ASAP.

**14. ANY OTHER BUSINESS**

(a) Committee resourcing. During the course of the meeting, a Committee member made a request for the Chair to consider expanded and more formalised secretariat support for PACDAC. They felt that the Committee lacked sufficient support from the Civil Service to support its ambitions. This was discussed both in relation to the Annual Report process, and more generally. The Chair undertook to raise this with the Minister.

(b) Conflicts of Interest. A range of views were expressed on how to manage Conflicts of Interest. The Committee agreed to hold a further discussion on the matter at its next meeting in October. Concern was expressed about changing long-standing procedure on COIs, namely applying a blanket request for members with COIs in a funding round to be absent from all discussions on that round, without prior discussion with all committee members.

**ACTION:** The Committee requested that COIs and their management in grants funding rounds be included on the agenda for the next meeting.

**Meeting closed at 3.29pm**

Released under the Official Information Act

## **PACDAC Meeting**

**9.30am-3.30pm, 17 October 2019**

**Room 1.17 Raukawaakawa, Department of Internal Affairs  
St Paul's Square, 45 Pipitea Street**

### **Meeting Minutes**

#### *Members present:*

Fletcher Tabuteau (Chair) (for items 1, 4, 5(a), 5(b), 6(c), 7(b), 7(c))  
Treaasa Dunworth (Deputy Chair)  
Kennedy Graham  
Edwina Hughes  
Damien Rogers  
Guy Fiti Sinclair  
Ema Tagicakibau

#### *Others present:*

Mark Pearson (MFAT)  
Sarah Mackey (MFAT)  
Scott Nielson (DIA)  
Mike Asplet (MBIE / NZ Space Agency for item 6(a))

#### **1. APOLOGIES**

Apologies were received from Alex Tan and Wayne Mapp.

#### **2. CONFIRMATION OF AGENDA**

The Agenda was confirmed, with the addition of a variation of grants funding request.

#### **3. REVIEW AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

In reviewing the previous minutes, one member asked for an additional sentence outlining changes to long-standing practices for managing conflicts of interest to be included.

It was decided that an additional sentence would be placed under items 10 and 14 (b), and the 29 August minutes were agreed.

**ACTION:** MFAT to amend minutes accordingly and circulate.

#### 4. UPDATE ON RECENT INITIATIVES *(Chair)*

The Chair provided the Committee with an update on recent disarmament and arms control activities undertaken by the Government, including the tabling of the **Firearms Legislation**, the **Parliamentary seminar on 1540 implementation**, New Zealand's chairing of the **Missile Technology Control Regime** plenary, that public consultation was open for proposed updates for **Export Controls** (Catch-all controls) legislation, and that **UNGA First Committee** was under way.

Noting that updates from the Members need to be reinstated on the PACDAC agenda, members provided updates of their recent activities and broader events of note in the disarmament / arms control arena.

**ACTION:** for future meetings the Update section needs to include Government and Member's activities.

#### 5. PACDAC FUNCTIONS

- (a) Further consideration of the Committee' advice and proposals for an annual report

In Wayne's absence Kennedy presented the revised proposal for an annual report, which he envisaged would be prepared in early 2020, circulated to members and once agreed, sent to MFA for possible tabling in Parliament. There was a discussion on how, procedurally, a report might be tabled, and how it might be referred to FADTC. Possible content was also discussed: most members felt the broad four-point outline provided in the proposal would accommodate most content the Committee would want to raise in the report.

**ACTION:** **Kennedy** and **Wayne** to prepare a draft annual report to circulate to the Committee by **31 January 2020**, with a view to the Committee discussing it at their first meeting in 2020 and submitting it shortly thereafter.

**ACTION: MFAT** to find out the procedure for tabling a report in Parliament.

(b) Discussion on the Committee's legal powers

Treasa presented a paper on PACDAC's legal powers which former PACDAC member Kevin Riordan had prepared for the previous Committee. Treasa suggested it could form part of the PACDAC handbook, but also noted that given legislation is routinely amended, the legal powers section should be reviewed and updated by each new PACDAC Committee to ensure references to legislation are correct. There was broad agreement by Members that the paper was a really useful piece of work and would make a good addition to the Handbook.

Members then discussed the definition of "public" for the purposes of the Committee, the Committee's right to seek information, powers of the Chair / Deputy Chair, and personal liability. The Chair asked that the paper be amended to reflect this discussion and tabled again at the next meeting, and noted that somewhere in the handbook a reference to the terminology on 'public' would be useful.

**ACTION: Treasa** to tidy up the draft paper and recirculate, **Damien** to draft a paragraph on what "public" means in the context of the Committee.

## 6. ADVICE TO GOVERNMENT

- (a) Further discussion of space issues
- Further consideration of Kennedy and Damien's paper
  - Paper and briefing by NZ Space Agency in response to members' questions

Mike Asplet (NZ Space Agency) attended the Committee to provide a further briefing on discuss space issues and MBIE's new proactive release of information on payloads. Mike outlined MBIE's regulatory processes and the way in which R&D launches were prepared and conducted. He stated MBIE's confidence that nothing was being or would be launched in contravention of any NZ legislation.

**ACTION: MBIE** undertook to provide written information on payload verification and the list of treaties/legislation advice is checked against.

The Committee discussed their own updated space paper (which proposes to seek a US assurance that its defence payloads meet the terms of our nuclear-free legislation). There was a discussion on the relative priority of nuclear-free legislation over other prohibited weapons / IHL considerations.

**ACTION:** once the Committee has had an opportunity to review MBIE's material, **Kennedy** and **Damien** will circulate a revised paper, including a draft letter with advice to Government, for discussion among members by email.

- (b) Peace Education in New Zealand
  - Discussion of DSC's paper

MFAT provided the Committee with an update regarding the DSC paper on peace education at a tertiary level in New Zealand, which was in its final edits process and therefore unavailable for dissemination.

**ACTION:** This item to be placed on the agenda for the next strategy meeting.

- (c) Peace Research Institute proposal

The Chair introduced this item, encouraging the Committee to consider a number of aspects that would be important for the Government: the allocation of \$3-4 million annually to a peace research institute vs the work the Foreign Ministry already does, including its commissioning of independent research; was a PRI the right model for New Zealand and what would be the practical follow through of this work in terms of foreign policy?

In the following discussion, Committee members shared a range of views. Some queried whether a formal PRI was a better approach than the promotion of high-quality peace research through the Committee's grant activities, while another suggested that a think tank was of less importance than a body encouraging more foreign policy focus on conflict and peace building. Other Committee members considered that MFAT commissioned research was not necessarily independent enough from Govt policy. Members most in favour of the peace research institute supported asking the Minister to establish a working group to consider the feasibility of the proposal. In concluding discussion on this item, the Chair asked the Committee to consider where the value of a PRI would lie.

**ACTION:** **Damien** and **Wayne** to reconsider the paper and take a more substantive proposal to the Chair.

## 7. OUTREACH INITIATIVES

- (a) Further consideration of members' papers
  - a. Student peace award



The Committee considered the proposal to have a peace prize aimed at primary and secondary school students. While acknowledging the proposal needed further work (for example on the mechanics of organising and running the prize) there was unanimous support for the idea. The Committee thanked Ema and Edwina for preparing the proposal, noted its support for the idea as a way to raise the profile of PACDAC and PADET, and requested an expanded paper on the modalities of the prize.

**ACTION: Ema and Edwina** to develop the mechanics of the student peace prize further and circulate ahead of the next meeting.

b. Peace prize

Damien presented a re-worked version of the paper tabled at the August PACDAC meeting. There was broad support for the idea of a prize in principle, particularly the option of running one in alternate years to the student peace prize. There extensive discussion around the practicalities of managing a prize, what a prize might be awarded for, and what, if any conditions might be attached to a prize / the recipient.

The Chair and others noted that the suggested prize money of \$80,000 was a large sum. MFAT outlined a process by which the Committee could propose increasing their allocation of funds to promote PADET, but noted this would impact on PADET's overall funding. Some members concerned at the potential diversion of PADET funds towards this rather than their being available to students and NGOs etc.

**ACTION: Damien** will re-draft the proposal with no / a nominal financial prize, delinked from the PADET fund, for further discussion.

c. Public meeting ahead of NPT Review Conference

The Chair referred to the proposal for PACDAC to host a symposium at parliament and confirmed his support for the idea. There was enthusiastic support from the Committee for the initiative. The Chair suggested a small working group be set up to organise it (to comprise Wayne, Edwina, Treasa and MFAT). MFAT circulated a note on organising events at Parliament, noting it would be ideal for any event to be held on a sitting week to increase the likelihood of PM/MDAC attendance.

**ACTION: MFAT** to find out Parliament's 2020 sitting dates, and to check PM, MDAC and Disarmament Ambassador's availability and revert to the Committee with a couple of options for dates.

(b) Social media

- Discussion of paper prepared by Edwina and MFAT (*recirculated*)

MFAT provided a quick overview of the paper on social media options for the Committee. It noted the underlying key questions for the Committee to consider were “**Who** is PACDAC’s audience, and **What** is it trying to achieve?” The Committee discussed what a PACDAC social media presence could be used for, and whether it should just promote Committee initiatives and generated news, or have a wider function. Committee members undertook to reach out to the previous PACDAC Facebook administrator to see if admin rights for the account could be signed over to another user.

**ACTION:** Edwina and Treasa to follow up with Natasha Barnes re the Facebook admin login details. Social Media to be retained on the agenda for the next strategy meeting.

## 8. BRIEFING ON CURRENT ISSUES

- (a) Lethal autonomous weapons systems (LAWS)
  - Comments by Edwina on MFAT paper
  - Update on Geneva negotiations

MFAT provided a briefing on the recent LAWS Group of Governmental Experts (GGE) meeting in Geneva. The GGE has been extended for a further two years and will use this time to develop a normative and operational framework for LAWS ahead of the 2021 Certain Conventional Weapons Review Conference. Members expressed an interest in seeing some of the research relevant NGOs have done on LAWS.

Edwina noted New Zealand had not signed the political Declaration released by the Alliance for Multilateralism last month even though a political Declaration on fully autonomous weapons was one of New Zealand's options for a way forward. She noted only 18 states had signed the Declaration, whereas 29 states have explicitly called for new international law to prohibit fully autonomous weapons and ensure meaningful human control over the use of force.

**ACTION:** MFAT to circulate ICRC documents and a SIPRI paper on LAWS and check the situation regarding the recent statement.

## 9. GRANT FUNDING

- Discussion on managing conflicts of interest

The discussion on COIs was deferred until the next meeting.

- Change of investment service for PADET

DIA undertook to find out the amount of PADET funds for 2020 as soon as available.

- Variation of Grant

DIA noted that the Foundation for Peace Studies had requested an extension of their funding spend until the end of the calendar year, as they did not realise the term of the grant expired on 30 September. The committee were in agreement they could have an extension, noting their next grant would not be released until the current one was expended.

## **10. PACDAC ADMINISTRATION**

Members noted the question of additional secretariat support to the Committee was not mentioned by the Chair and asked for this to be placed on the agenda for the next meeting. Noting that its resources were currently sufficient to meet work generated by the Committee, MFAT suggested that the Committee articulate what additional support they required, and present that to the Chair.

**ACTION:** Question of secretariat funding to be placed on the agenda for the next Committee meeting.

## **11. ANY OTHER BUSINESS**

Nil.

## **12. DATE OF NEXT MEETING**

MFAT suggested the next PACDAC meeting could usefully be held back to back with the proposed Parliamentary Symposium and will revert to the Committee with a selection of suggested dates for both once the sitting calendar for 2020 is available. MFAT also outlined its expectation there would be two grant funding meetings and two strategy meetings of the Committee each financial year, meaning PACDAC would be likely to meet in February / March 2020 for a policy discussion and around mid-May for grant funding.

**The meeting concluded at 3.37pm.**

Released under the Official Information Act

## **PACDAC Meeting**

**9.30am-2.40pm, 11 March 2020**

**Room 12-13 McKenzie, Ministry of Foreign Affairs and Trade  
195 Lambton Quay**

### **Meeting Minutes**

#### *Members present:*

Wayne Mapp (Acting Chair)

Treasa Dunworth (absent for items 5, 6 (a), 6 (b), part of 6 (c))

Kennedy Graham

Edwina Hughes

Guy Fiti Sinclair

Ema Tagicakibau

Alex Tan

#### *Others present:*

Katy Donnelly (MFAT)

Sarah Mackey (MFAT)

Dell Higgin (MFAT) for items 1-4

Scott Nielson (DIA)

### **1. APOLOGIES**

Apologies were received from Fletcher Tabuteau and Damien Rogers

### **2. CONFIRMATION OF AGENDA**

The Agenda was confirmed with no further additions

### **3. REVIEW AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

Following a short discussion on the Committee's preferred form for the minutes (light touch vs more verbatim), it was agreed MFAT would work with Edwina to ensure she was happy with the wording used on the Lethal Autonomous Weapons Systems (LAWS) section in the 17 October minutes.

The remainder of the 17 October minutes were adopted (moved by Treasa and seconded by Guy).

#### **4. UPDATE ON RECENT AND CURRENT GOVERNMENT DISARMAMENT ACTIVITIES**

Disarmament Ambassador Dell Higgle provided the Committee with updates on a range of disarmament initiatives including, the Stockholm Stepping Stones process, which was representative of New Zealand and likeminded' hopes for the NPT Review Conference. Dell also outlined the impact that COVID-19 was having on meetings, with the NPT Review Conference likely to be postponed, a LAWS GGE meeting cancelled, an EWIPA meeting postponed, and ATT and CEND meetings likely to be cancelled.

The Committee raised their concerns over the selection process for a Civil Society representative to be a part of the New Zealand Delegation to the NPT, specifically the fact that the Committee had no role in selecting the nominee. Dell explained the Ministry process for the nomination of the Civil Society person to join the New Zealand delegation to the NPT RevCon. The Minister of Foreign Affairs had just approved the recommended delegate. The Ministry agreed with the Committee that MFAT could have managed the nomination process more effectively. The Committee discussed the issue of funding for this position but did not reach any decisions.

The Committee had an extensive discussion of the resourcing and prioritisation that the Government and MFAT gives to disarmament work and decided to draft a letter to the Minister advising him to consider increasing resourcing to enable MFAT's Disarmament Unit to do more on emerging disarmament issues alongside ongoing work on existing disarmament priorities. New Zealand leadership on a treaty prohibiting LAWS was a particular focus of the Committee, with the militarisation of orbital space also raised as an issue. MFAT noted that an increase in resourcing would help accelerate policy work on a number of disarmament issues but that important policy decisions – for example New Zealand's position on a new treaty prohibiting LAWS – would still be subject to ministerial approval. MFAT also highlighted the need for an appropriate balance of work to continue on traditional disarmament initiatives.

**ACTION:** Treasa and Guy will draft a letter to MFA on resourcing / priorities for discussion intersessionally.

**ACTION:** Wayne will have a conversation separately with the Chair to outline the process the Committee is proposing and, if the Chair is not willing to sign such a letter, to inform him that the letter will be signed by the Deputy Chair.

## 5 PACDAC FUNCTIONS

### (a) Annual report.

Wayne tabled his draft annual report, which he noted was a work in progress but he felt should be pretty short and pithy, not including minutes for brevity and that it was not appropriate to list the grant recipients because they're PADET not PACDAC. It was agreed that this should be worked on intersessionally, and once a final version was agreed it would be provided to MDAC, with the advice that he consider tabling it in Parliament.

**ACTION:** The Committee agreed in principle to publish their annual report (with further revisions to be provided to Wayne intersessionally) and will advise the Chair that MDAC should table it in Parliament.

### (b) PACDAC's Legal powers.

**ACTION:** Treasa to recirculate the paper drafted by Kevin Riordan, and would engage with Damien directly over the public character section.

**ACTION:** item to remain on the agenda for the next meeting.

## 6 ADVICE TO GOVERNMENT

### (a) Further discussion of space issues

Kennedy noted he had recirculated his space paper, including letters of advice to MDAC and the PM in October 2019 following the last meeting, but that intersessional consideration of the paper had not occurred. He noted the MBIE space paper provided to the Committee in November (Comment: distributed by email to Committee members on 19 November) and the Minister for Economic Development's subsequent announcements on Space and asked for Committee inputs on whether these substantially changed the paper.

**ACTION:** Kennedy to redraft and circulate to the Committee (and not to the Secretariat), noting he would follow up with Committee members individually.

(b) Peace Education

The DSC has advised that it has not completed its research consequently the report is not available for discussion

**ACTION:** This item to be deferred until the next meeting.

(c) Peace Research Institute

In Damien's absence Wayne took the Committee through Damien's updates to his PRI proposal and his briefing note from his meeting with the Director of the Peace Research Institute Oslo (PRIO) in Oslo. MFAT noted that the Chair had expressed a wish to be present for this agenda item.

There was agreement by the Committee that they should recommend to the Minister he consider the idea of establishing a PRI. There was a detailed discussion of the mechanics of operating a PRI and the scale of the pitch that should be made to Government for a PRI. The proposed costs were acknowledged to be a likely sticking point, with an alternate suggestion of a more modest but multi-year grant of e.g. \$500,000 per annum for five years to allow the PRI time to establish its role, research, and presence.

**ACTION:** Wayne to revise the proposal further ahead of the next Committee meeting

## 7 OUTREACH INITIATIVES

(a) (a) Student peace award

Item to be deferred in the absence of a paper to discuss.

**ACTION:** Ema and Edwina to work on this paper as per the 17 October minutes.

(a) (b) Peace Prize

In the absence of Damien to talk to his paper, and no strong views from the remainder of the Committee, there was a sense this was probably a low priority for PACDAC to pursue.

**ACTION:** Discussion deferred until Damien present. To remain on agenda for next meeting.



(b) Social Media

**ACTION:** Edwina undertook to reach out to Natasha Barnes re the Facebook page. Should she be unable to help, the Committee may need to create a new Facebook page.

(c) PACDAC NPT Parliamentary Symposium.

The Committee expressed their satisfaction with how their Parliamentary nuclear disarmament event had gone, and discussed some of the positive feedback they had received throughout the day. They raised informally some initial thoughts around what could be done differently or better next time and there was broad agreement that a lessons learned document would be useful for informing future events. The Committee also expressed interest in trying to grow momentum and have some kind of major public event on an annual basis.

The Committee expressly wished to record their thanks to Scott and Sarah for their support to and work on the event.

The Committee also requested MFAT to provide them with a briefing on topics they felt were inadequately answered by the Minister at the event. Namely, any responsibilities New Zealand has to the Pacific / indigenous peoples in light of our role in facilitating nuclear tests in the Pacific and Australia; the responsibilities and actions of other governments in this regard; and the work New Zealand does on monitoring the structural integrity of Mururoa and Fangataufa atolls. MFAT undertook to consider this request.

**ACTION:** The Committee requested that the next meeting's agenda include an item on future public events.

**ACTION:** The Committee considered it would be good if the Chair could write letters of thanks to especially the youth panellists and the diplomat panel.

**ACTION:** The Committee wishes to put together a lessons learned document.  
Needs person responsible assigned.

**ACTION:** MFAT to look at the additional briefing requested by the Committee with a view to providing available information within its mandate and available resources.

## 8 GRANT FUNDING

Conflicts of interest – MFAT noted that the Chair had expressed a particular wish to be present for this discussion and asked that this be deferred until the next meeting. Committee members present agreed with this request.

NPT Review Conference Civil Society Representative funding from PADET. There was an initial discussion as to whether MFAT should be present for this discussion as some members felt there was a Col. MFAT clarified they had not actually applied for PADET funding for this position, the nominee would have to do that separately; rather, MFAT sought advice from the Committee on whether they would ring-fence PADET funding from the Committee for the position from the 2020-21 funding year.

DIA was able to provide advice on how PADET funding recipients travelling to the RevCon would be able to apply for variations of grant funding to have this deferred until the RevCon is held. Guy moved that the Committee ask DIA to proactively engage DSC and advise them on how to apply for variations of funding, in the event that the RevCon is postponed. In further discussion of the process of using PADET funding for the CS representative to the RevCon, it was noted that the nominee will need to apply formally for this funding. This was agreed to by all except one member, who articulated ongoing concerns about the process but did not block the decision.

Returning to the issue of the process for selecting a nominated CS representative to the RevCon, some members expressed concern that the procedure followed this year was apparently at a variance to the process in 2015. It was requested that the minutes reflect a need for MFAT to tidy up this process for the 2025 RevCon. MFAT should look a year out to anticipate future needs, in order to minimise the need for funding applications out of session. This could include funding CSO representatives at other disarmament RevCons and important meetings.

**ACTION:** The Committee requested this item (CSO delegates on official delegations) be placed on the agenda for the next meeting.

## **9 PACDAC ADMINISTRATION**

The Committee discussed the footage from their parliamentary event and whether they should edit parts of MFA's speech, and what should be done with the footage. This led into a discussion of the Secretariat job size and how much support they could reasonably expect MFAT to provide. They also queried whether there was any budget available to them to pay for some admin tasks (e.g. uploading video content, editing of the symposium talks etc.). DIA noted that the Committee could have more

actively promoted PADET at the parliamentary event (for the purposes of meeting funding requirements) and this could be included in the Committee's lessons learned document.

**ACTION: MFAT / DIA** to find out whether there is funding available to support this work.

**ACTION: Wayne** undertook to investigate the cost and feasibility of a PACDAC / PADET retractable banner for future events.

## 10 ANY OTHER BUSINESS

The Committee suggested either **April 23** or **30** for their next meeting (grant funding).

**ACTION: MFAT / DIA** to test out Chair's availability and revert.

### Intersessional work:

The Committee also discussed processes around transacting PACDAC work intersessionally as this has been untidy to date. We have decided to note down agreed points here:

- Members felt it was desirable to provide all papers to the Secretariat ahead of meetings to ensure papers were easily accessible ahead of meetings. This has been standard practice. The Secretariat noted the need to meet deadlines for submitting papers to allow for efficient dissemination to the Committee.
- Papers which the Committee does not want to be copied to the Secretariat should be recirculated to all committee members ahead of the meeting (ideally on the heels of the document drop) for ease of reference
- Emails circulating intersessional work need to clearly articulate what is being requested from the Committee (are they seeking feedback? Approval? Inputs?)
- They need to have realistic deadlines for reply. Deadlines should be met.
- Members need to clearly indicate well ahead of deadline if they're unlikely to be able to meet them.
- Where applicable, no reply may be taken as an agreement – though this should be articulated clearly and provide a mechanism for ensuring that all members received the original tasking.

## **PACDAC Meeting**

**9.35am-1.33pm, 22 May 2020**

**Via Zoom**

### **Meeting Minutes**

#### *Members present:*

Fletcher Tabuteau (Chair) (for items 1-5, 8a)

Wayne Mapp (Deputy Chair)

Treasa Dunworth

Alex Tan

Kennedy Graham

Edwina Hughes

Damien Rogers

Guy Fiti Sinclair

Emā Tagicakibau

#### *Others present:*

Katy Donnelly (MFAT)

Sarah Mackey (MFAT)

Scott Nielson (DIA)

Joe Grace (DIA – for items 1-5)

#### **1. APOLOGIES**

All members of the Committee were present.

#### **2. CONFIRMATION OF AGENDA**

The Agenda was confirmed, noting that due to time constraints it was unlikely the full agenda would be able to be discussed in this meeting.

#### **3. REVIEW AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

Edwina queried the omission from the agenda of peace education, the lessons learnt document from the Committee's NPT at 50 event and the briefing requested from MFAT. Officials explained that the peace education document had not been received from DSC for discussion, and that the other two items were not finished for circulation. These would be reinserted into the agenda when the documents were finished.

Secretariat is to make the other corrections in the minutes from 11 March and recirculate.

#### **4. UPDATE ON INTERNATIONAL DISARMAMENT PROGRAMME**

MFAT (Katy) outlined that due to COVID-19 there was still very little clarity on when the major disarmament meetings would be held, with the NPT Review Conference currently scheduled for January 2021. Some meetings were able to be held virtually but everything else was either cancelled or delayed. Edwina asked whether we had updated timing on the EWIPA political declaration and the LAWS Group of Governmental Experts meeting scheduling. MFAT had no further updates on when the EWIPA text would be finalised (either virtually or at a physical meeting), and noted that June's LAWS meeting had been moved to September but the meeting scheduled for August remained in the calendar for now. Regarding the Berlin LAWS symposium, New Zealand's participation was impacted by poor connections but MFAT would look to circulate any papers from the symposium to the Committee.

**ACTION: MFAT** to circulate papers from the Berlin LAWS symposium to PACDAC.

## **5. CONFLICTS OF INTEREST**

Led by the Chair, the Committee had a substantive discussion on Conflicts of Interest (COI). The Chair noted his personal comfort with the current practice of declaration of conflicts and recusal from debate, but in light of the fact two Committee members had written to him outlining their concerns about the current process, he wanted the Committee to have a broader conversation on the issue.

Members of the Committee used the opportunity to outline their concerns and identify potential solutions:

s9(2)(g)(i)

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s9(2)(g)(i)

The Chair asked the Committee for permission to compile, with officials, a summary of the Committee's COI concerns (including letters already sent to the Chair). The Chair undertook to provide the Committee with a written response based on his views and a suggested solution, to be further debated by the Committee. This would include consideration of the current publically available advice from the Office of the Attorney-General on good practice for public entities.

The Chair proposed the following motion: He would endeavour to summarise the conversation put forward by the Committee, and would, in writing, put to the Committee a recommendation on action for further conversation.

All PACDAC members were in favour of this motion.

**ACTION:** MFAT and DIA officials to support the Chair's response to the Committee.

## 6. DISCUSSION OF GRANT FUNDING APPLICATIONS

### a. Variation of grants (if any)

**Wayne** proposed that, as all variations related to COVID-19, they be considered as a block and approved. Variations of all the grants, with the exception of the two that had already been subject to variation, were agreed. DIA will provide information about the initial variations on those grants to the Committee for a decision to be made between meetings.

### b. Discussion of applications

The Committee discussed the 6 grant funding applications received for the first half of PADET disbursement for 2020. DIA informed the PACDAC that there was a total of \$125,000 available for the entire financial year, and the current suite of applications totalled \$99,000. The Committee suggested splitting the PADET funds in half, though noted that due to the COVID—19 uncertainties there might be more applications for the second round.

#### Declaration of Conflicts of Interest:

**Alex** declared a potential COI on the first two grant applications (grant application number 2020-136566 and 2020-137218) applicants are both students in his Political Science department at UC – though in both instances he is neither the thesis supervisor nor on the thesis advisory panel). The Committee felt this did not constitute a COI – there was no conceivable personal benefit to Alex, but worth noting in the minutes.

**Kennedy** declared a potential COI for the Centre for Global Studies application (grant number 2020-138187) as he is the director of the entity. He noted that two young board members from the Centre had prepared the application and would be directing this work, but he would step out of discussions for this application.

**Treasa** noted that as she is on the DSC Board it might be thought that she has a potential COI as regards the application of 2020-136566 because the applicant has been working for the DSC part time while a member of the DSC staff is on maternity leave and the DSC being the focus of the dissertation. She noted that her role with the DSC is one of governance and she was not a party to this application.

**Damien** said he wanted to step out of the room for the DSC discussion if Treasa's situation was not considered a conflict as he felt uncomfortable by the process and could not see how anyone could be considered impartial in this circumstance.

**Guy** cautioned against this, noting the application was by an individual not the entity.

**Treasa** clarified that she was prepared to step outside the room for the DSC application discussion but requested that it be noted that she did not consider she had a conflict, or that there could be a reasonable perception that she had a conflict. She further noted that she was a former trustee of the Peace and Conflict Centre in Otago, again while not considering this to be a conflict on this, she would step outside for the discussion of their application too (Grant number 2020-138067). Because of the OIA (by a Committee

member) on the Committee, Treasa wanted to declare any association with any application.

**Wayne** asked that the COI discussion be carefully minuted.

#### **Grant funding recommendations**

<b>Request ID</b>	<b>Amount Recommended</b>
2020-136566	\$ 10,000
2020-137218	\$ 5,000
2020-137820	\$ 10,880
2020-138177	\$ 3,000
2020-138067	\$ -
2020-138187	\$ -

#### **c. CSO delegates on official delegations**

Item 6c deferred until next meeting.

### **7. PACDAC FUNCTIONS**

- a. PACDAC's legal powers**
- b. Annual report**

Items 7a-b deferred until next meeting.

### **8. ADVICE TO GOVERNMENT**

#### **a. Further discussion of space issues**

Kennedy presented the draft letter to the PM on space launch issues, which he acknowledged was the result of 11 months of discussion and redrafting by a Working Group (Kennedy and Damien, with input from Wayne). The letter examined the Committee's recognition that there was a legal issue with the implementation of the 1987 Nuclear Free Act. Kennedy noted the prior agreement of the Committee to follow this letter up with one to the Minister of Disarmament and Arms Control under Sect. 17.1(a) of the Act outlining their broader disarmament concerns.

With respect to the draft to the Prime Minister, the Committee's underlying concern is that some of the space launches may potentially be in breach of the Act, which would be a criminal offence. The advice previously received from MBIE and MFAT did not cover the criminal liability issue, and the Working Group felt that the Committee needed to bring it to the PM's attention in order to discharge the PACDAC advisory function.



Committee members discussed the current draft letter, with some raising editorial concerns (see Agenda item 10, and noting that Edwina's input into the letter agreed in previous discussions and in writing were not included), but ultimately decided that, as a Committee, they would recommend to the Chair that he agree to sending it to the PM. The Chair requested that it be minuted that Kennedy would amend the document to take into account Edwina's comments, and any further comments related to those, and circulate; members then had three days including the weekend to get back to Kennedy before the final was sent to the Chair. The Chair also asked for advice on the legal way forward for the submission of the letter, and noted he would seek advice from officials on the process for doing this (emphasising that he was not asking for comment on the substance of the letter).

In response to the Chair's question, Katy noted that the Ministry had views on the letter and its contents but that, as the Secretariat, it could confirm it was within the mandate of the Committee to submit a letter on this issue.

**ACTION: Kennedy** to accept editorial changes until COP Monday 25 May, after which time the draft would be considered final and any further edits to be negotiated with the Chair.

**ACTION:** Once **Secretariat** has received the final draft, MFAT to submit to the Chair's office for signature. **MFAT** to establish process for passing the letter to PMO. **MFAT** to inform committee once the letter has been sent to PMO for consideration by the PM.

ALT – as suggested by Kennedy – to be provided by Wayne regarding the role of MFAT in the advisory function?

**b. Peace research institute**

Item 8b deferred until next meeting.

**9. OUTREACH INITIATIVES**

- a. Student peace award**
- b. Peace prize**
- c. Social media**
- d. Future public events**

Items 9a-d all deferred until next meeting.

**10. PACDAC ADMINISTRATION**

In the space launch discussion, it was clear that the Committee needed to improve its methods of working intersessionally: with the Committee not meeting its own deadlines the meetings were being used as catch-up sessions. MFAT noted the Committee had discussed this issue at the 11 March meeting and agreed some basic principles to assist with intersessional work, which had been included at the end of the minutes from that meeting.

**11. ANY OTHER BUSINESS**

Acknowledging the large number of agenda items not addressed, **Wayne** suggested another zoom call to catch up and undertook to circulate dates and agree a day to finish the agenda.

The meeting closed at 1.33pm.

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The rest of this document is withheld under s9(2)(g)(i)

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