



29 July 2020
Andrew Frazer
Via email: fyi-request-13206-392388f9@requests.fyi.org.nz

Dear Andrew

Response to official information request for expenses and fuel card use for the Mayor and CEO

I refer to your request for official information received 2 July 2020 relating to the Mayor's and CEO's fuel card use and expenses.

We have processed your request under the Local Government Official Information and Meetings Act (LGOIMA) 1987.

The information you requested is enclosed. The questions you specified have been included in bold below with our response following.

- (1) A copy of all fuel card use by the Mayor for the period 1 January – 3 June 2020.
This should include the amount of for each use, the date and time of the card use and the kilometres recorded at each use.**

Please see below details of expenses and fuel usage for the Mayor. The data includes the date, time, odometer reading at the time of the fill up, as well as the product type, litres used and vehicle description. We consider these transactions are reasonable.

Transaction date	Transaction time	Transaction odometer reading	Litres	Product	Vehicle description
08/01/2020	09:40:00	2304	51.52	NZ Unleaded	Mitsubishi ASX
18/01/2020	17:22:00	2863	49.25	NZ Unleaded	Mitsubishi ASX
03/02/2020	20:13:00	3415	50.14	NZ Unleaded	Mitsubishi ASX
15/02/2020	10:56:00	3991	51.82	NZ Unleaded	Mitsubishi ASX
27/02/2020	15:37:00	4575	49.60	NZ Unleaded	Mitsubishi ASX
09/03/2020	10:23:00	5134	49.55	NZ Unleaded	Mitsubishi ASX
22/03/2020	11:23:00	5686	48.37	NZ Unleaded	Mitsubishi ASX
06/05/2020	09:15:00	6215	49.20	NZ Unleaded	Mitsubishi ASX
29/05/2020	10:34:00	6739	49.49	NZ Unleaded	Mitsubishi ASX
09/06/2020	16:17:00	7370	52.72	NZ Unleaded	Mitsubishi ASX
25/06/2020	13:31:00	7859	47.02	NZ Unleaded	Mitsubishi ASX

(2) A copy of all fuel card use by the CEO for the period 1 January – 30 June 2020.

This should include the amount of fuel for each use, the date and time of the card use and the kilometres recorded at each use.

Please see below details of expenses and fuel usage for the CEO. The data includes the date, time, odometer reading at the time of the fill up, as well as the product type, litres used and vehicle description. Transactions between 3 January and 11 January are considered reasonable. We also consider all other transactions reasonable.

Transaction date	Transaction time	Transaction odometer reading	Litres	Product	Vehicle description
03/01/2020	12:52:00	15710	41.02	NZ Unleaded	Honda CRV
09/01/2020	12:54:00	16245	50.00	NZ Unleaded	Honda CRV
11/01/2020	16:57:00	16836	45.20	NZ Unleaded	Honda CRV
19/01/2020	15:18:00	17330	42.75	NZ Unleaded	Honda CRV
29/01/2020	07:59:00	17830	44.65	NZ Unleaded	Honda CRV
07/02/2020	12:41:00	18300	44.59	NZ Unleaded	Honda CRV
15/02/2020	19:36:00	18825	44.28	NZ Unleaded	Honda CRV
25/02/2020	07:48:00	19307	43.80	NZ Unleaded	Honda CRV
05/03/2020	16:58:00	19803	45.20	NZ Unleaded	Honda CRV
13/03/2020	12:52:00	20323	46.09	NZ Unleaded	Honda CRV
23/03/2020	18:07:00	20845	44.43	NZ Unleaded	Honda CRV
29/04/2020	15:12:00	21327	41.09	NZ Unleaded	Honda CRV
20/05/2020	13:47:00	21777	41.61	NZ Unleaded	Honda CRV
31/05/2020	13:20:00	22284	40.94	NZ Unleaded	Honda CRV
11/06/2020	16:00:00	22799	48.35	NZ Unleaded	Honda CRV
20/06/2020	11:11:00	23204	39.10	NZ Unleaded	Honda CRV
28/06/2020	20:58:00	23720	45.28	NZ Unleaded	Honda CRV

(3) Was there any unusual fuel card detected in the period 1 January – 30 June 2020?

No.

- (4) A copy of any expenses claimed by the Mayor for the period 1 January – 30 June 2020. These should include any expenses made directly by the mayor, or expenses that the mayor incurred as part of her role but paid for by someone else. (For example, paid for by an assistant other PCC staffer, with a purchasing card).**

The expenses for the Mayor for the period between 1 January – 30 June 2020 are as follows:

Date	Summary	Amount Incl GST
17/01/2020	Air NZ Koru membership for Mayor Anita Baker	884
22/01/2020	Ticketek NZ 4 x family passes to the I Love Samoa concert competition to the public from the Mayor	237.92
04/02/2020	Parking – Capital Samoa Radio Wellington	8.50
05/02/2020	Parking – NZTA meeting in Wellington	36.60
10/02/2020	Parking – Wellington Growth Framework at Parliament	9.50
14/02/2020	Parking – LGNZ conference Wellington	22.60
17/02/2020	Lil Regie Ltc Cullen Breakfast 11 March for Mayor Baker	30
18/02/2020	Parking – Regional Strategy & Transport cttee meeting	35.60
03/03/2020	Parking – air NZ Parliament event	5.50
04/03/2020	Parking – TUIA training	12.00
05/03/2020	Parking – Wellington Water meeting	15.60
10/03/2020	Parking – Capital Samoa Radio Wellington	7.25
16/03/2020	Parking – NZRTC meeting in Wellington	7.50
Total		1312.57

- Please note the Mayor does not have a Council credit card and credit card charges have been made on her behalf. Other charges have been made and approved as expenses reimbursement claims, as per the Council's policy.

- (5) A copy of any expenses claimed by the CEO for the period 1 January – 30 June 2020. These should include any expenses made directly by the mayor, or expenses that the mayor incurred as part of her role but paid for by someone else. (For example, paid for by an assistant other PCC staffer, with a purchasing card).**

The expenses for the CEO for the period between 1 January – 30 June 2020 are as follows:

Date	Summary	Amount Incl GST (NZD)
16/01/2020	Air NZ Koru & Airpoints	1109.00
16/01/2020	Parking Services	9.5
24/01/2020	Parking Services	4.25
24/01/2020	Parking Services	7.5
27/01/2020	Museum of NZ Te Papa	6
29/01/2020	Parking Services	9.5
30/01/2020	Wellington C Council	18

Date	Summary	Amount Incl GST (NZD)
31/01/2020	Parking Services	9.5
05/02/2020	Parking Services	4.25
05/02/2020	Museum of NZ Te Papa	12
10/02/2020	Parking Services	9.5
19/02/2020	Parking Services	7.5
20/02/2020	Parking Services	9.5
21/02/2020	Parking Services	8.5
05/03/2020	Parking Services	7.5
11/03/2020	Parking Services	9.5
11/03/2020	Parking Services	9.5
13/03/2020	Hutt City Council	3.5
18/03/2020	Parking Services	5.5
18/03/2020	Wilson Parking	24.6
18/03/2020	The Bresolin	418.71
20/03/2020	Wellington C Council	18
10/06/2020	Wilson Parking	42.6
10/06/2020	Institute of Directors	535
11/06/2020	Wilson Parking	30.6
29/06/2020	Hutt City Council	3.5
Total		2333.01

If you wish to discuss this decision with us, please feel free to contact Jessica Long, Principal Advisor (Chief Executive's Office) via email: jessica.long@porirua.govt.nz or phone: 04 917 1020.

Ngā mihi

Wendy Walker
Chief Executive
Kaiwhakahaere Matua