

7 August 2020

Mr John Luke

fyi-request-13317-ef18686b@requests.fyi.org.nz

Tēnā koe Mr Luke

Thank you for your email of 14 July 2020 to Oranga Tamariki—Ministry for Children (Oranga Tamariki), requesting the following information under the Official Information Act 1982 (the Act):

- *I understand you have an Oranga Tamariki's Chief Executive's Advisory Panel.*
- *Can you please provide member of this Panel and their bio, how much money they have been paid for Panel business or meeting, what is their reimbursement policy looks like.*
- *Also, what is their current term of appointment and how you call for expression from the public. Any term of reference of this Panel and their recent minutes of meetings (e.g. from Jan 2019 to now)*

Please find our response to your request below. Each of your questions will be answered in turn.

- *Can you please provide member of this Panel and their bio, how much money they have been paid for Panel business or meeting, what is their reimbursement policy looks like.*

The running of the Chief Executive's Advisory Panel (CEAP) was formally transferred to Oranga Tamariki by the Chief Executive of the Ministry of Social Development on 1 November 2017. The CEAP assists the Chief Executive of Oranga Tamariki (the CE) in her review of complaints about Oranga Tamariki decision-making, processes and case-management and social work functions, when those complaints have not been resolved within our internal complaints resolution system. It consists of eight members, including a Chair and Executive Chair. We have enclosed with this response a document outlining the background and relevant experience of each of the current CEAP members.

CEAP members are paid on a fee for service basis under the Cabinet Office Fees Framework circular CO (19) 1 as a Group 4 Level 2 body. The CEAP Chair is remunerated at \$530.00 for a full day or \$66.25 per hour pro-rata if working less than a full day. CEAP members are remunerated at \$364.00 for a full day or \$45.50 per hour pro-rata. A 'full day' is considered 6 hours or more work in a day. Members are also reimbursed actual costs for certain out-of-pocket expenses, including postage costs, courier fees and taxis. For reimbursements to be made, the members have to provide original GST-inclusive receipts and complete an expense claims form.

- *Also, what is their current term of appointment and how you call for expression from the public. Any term of reference of this Panel and their recent minutes of meetings (e.g. from Jan 2019 to now)*

The current CEAP members' date of appointment and expiry of current term, can be found in the table below.

Name	Date of Appointment	Expiry of Current Term
Shenagh Gleisner (<i>Chair</i>)	1 July 2018	31 March 2021
Mary Slater (<i>Executive Chair</i>)	1 September 2017	31 March 2021
Andrew Holmes	17 June 2013	31 October 2020
Robyn Corrigan	17 June 2013	31 October 2021
Beverley Wakem	1 July 2016	31 March 2021
Paul von Dadelszen	1 September 2017	31 March 2021
Gina Langlands	1 July 2018	31 March 2021
Mike Ross	1 July 2018	31 March 2021

The CE appoints members for the CEAP by seeking expressions of interest from individuals with the appropriate characteristics and experience. All appointed members come from outside of Oranga Tamariki to maintain an independent view on the processes of the Ministry.

Please find enclosed with this response, a copy of the CEAP 'Terms of Reference'. This document is currently in the process of being updated to better reflect the Ministry's values and objectives.

Once the CEAP have attended a meeting, it prepares a CE Panel Report that outlines its findings and proposed recommendations, for the consideration of the CE. These reports are case specific and are only released to the complainants involved. The only time the CEAP convene outside of these meetings, is to attend workshops. Oranga Tamariki generally holds two workshops a year for the CEAP, where updates of any changes in

policy and practice are provided to the members. This is also a chance for members to meet with the CE. No minutes are taken from these workshops as they are an information gathering exercise intended for collaborative and open discussion. Accordingly, your request for minutes of CEAP meetings is refused under section 18(e) of the Act, as the information requested does not exist.

Oranga Tamariki intends to make the information contained in this letter and any attached documents available to the wider public shortly. We will do this by publishing this letter and attachments on our website. Your personal details will be deleted, and we will not publish any information that would identify you as the person who requested the information.

If you wish to discuss this response with us, please feel free to contact OIA_Requests@ot.govt.nz.

If you are not satisfied with this response, you have the right to ask an Ombudsman to review this decision. Information about this is available at www.ombudsman.parliament.nz or by contacting them on 0800 802 602.

Nāku noa, nā

A handwritten signature in black ink, appearing to read 'Claire Mortimer', with a long horizontal flourish extending to the right.

Claire Mortimer
Acting General Manager Public, Ministerial and Executive Services