

# Gift Register

- Use this register to record all gifts that your Business unit gives or receives each month. You must register receipt of gifts even if they are not accepted.
- Gifts can include prizes for participation, cash, products or services, entertainment, travel, discounts, favours, inducements, gratuities, koha.
- This register must be forwarded to Finance for Fringe Benefit Tax purposes monthly.

Business unit	BCC	Month	July	Year	2013
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Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
Invitation to event from GHD	14-Jul-13	Emma Figliola	Michael Scott	\$30.00	Declined	Busy that evening, other representatives from BCC going
Invitation to event from GHD	14-Jul-13	Emma Figliola	[REDACTED]	\$30.00	Accepted	Customer relations and networking
Invitation to event from GHD	14-Jul-13	Emma Figliola	[REDACTED]	\$30.00	Accepted	Customer relations and networking
Invitation to event from GHD	14-Jul-13	Emma Figliola	[REDACTED]	\$30.00	Accepted	Customer relations and networking

*no averaged*

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Name	Mike Scott	Date	31/07/2013
Signed			
One-up manager	Name: Derek Fry	Date	14/08/2013
Signed		Date	

*20/8/13*

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Business unit	CEO	Month	July	Year	2013
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Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
Celebration National Day of Republic of Singapore	5-Jul-13	Forwarded from Mayor's office	Kevin Lavery		Declined	Prior engagement
Speak to Probus - 30 August	5-Jul-13	Max Bowyer	Kevin Lavery		Declined	Attending CEO Forum
Launch of ICC Cricket World Cup 2015 - 30 July	5-Jul-13	ICC	Kevin Lavery		Declined	Prior engagement
Lunch invitation - Vittorio Colao	5-Jul-13	Russell Stanners, CEO	Kevin Lavery		Accepted	Networking opportunity
Vodafone CEO - 29 July	2-Jul-13	Claire Robinson	Kevin Lavery		Declined	Away in UK
Inaugural Professorial lecture by Ross Hemera - 18 July	2-Jul-13	Massey University	Kevin Lavery		Declined	Away in UK
Dinner with David Hall CEO of Jetstar - 11 July	3-Jul-13	Wellington Airport	Kevin Lavery		Declined	Away in UK
All Blacks vs Australia - 24 August	3-Jul-13	DLA Phillips Fox	Kevin Lavery		Declined	Already accepted invite from NZ Rugby
Watch Stage 18 2013 Tour de France - 19 July	2-Jul-13	PWC	Kevin Lavery		Declined	Away in UK
Gala Opening of 2013 NZ Art Show - 25 July	3-Jul-13	CentrePort	Kevin Lavery		Declined	Away in UK
Breakfast event - Jon Macdonald from Trade Me speaking - 10 July	4-Jul-13	MartinJenkins	Kevin Lavery		Declined	Away in UK
Hugo breakfast - Hon Judith Collins - 31 July	3-Jul-13	Hugo Group	Kevin Lavery		Declined	Greg attending
Business Leaders H&S forum - Rob Jagr - 13 August	3-Jul-13	Julian Hughes	Kevin Lavery		Declined	Being held in New Plymouth
Transpower Annual Public Meeting - 16 August	5-Jul-13	Transpower	Kevin Lavery		Declined	Past on to Anthony Wilson who also declined

VUW - Entry into China - Prof Bob Buckle - 29 July	7-Jul-13	Vict . Business School	Kevin Lavery	Declined	Another engagement
Cullen Breakfast Club - David Shearer & Grant Robertson - 7 August	8-Jul-13	Cullen Breakfast Club	Kevin Lavery	Accepted	Of interest
PwC World Press Photo Exhibition - 6 August	8-Jul-13	Grant Dennis PwC	Kevin Lavery	Declined	Attending Wgtn Community Awards
Pheasant shooting - 30 July	9-Jul-13	Michael O'Donnell	Kevin Lavery	Declined	Only just back from UK
Insights Seminar "Certainty in Uncertain Times" 7 August	9-Jul-13	ANZ	Kevin Lavery	Declined	Andy Matthews attended in place
NZ Breakers vs Melbourne Tigers - 12 September	10-Jul-13	PwC	Kevin and family	Accepted	Kevin only - family not arrived as yet
Royal NZ Ballet's Swan Lake - 26 July	11-Jul-13	NZ Van Lines	Kevin Lavery	Declined	Another engagement
VUW - Prof Daniel Fiorino lecture - 30 July	12-Jul-13	Prof Bob Buckle	Kevin Lavery	Declined	Another engagement
Fujitsu Customer Partnering Luncheon - 9 August	15-Jul-13	Jo Healey MD	Kevin Lavery	Declined	Another engagement
SenatesSHJ Wellington party - 21 August	15-Jul-13	Partners of SenatesSHJ	Kevin Lavery	Declined	Taking part in a debate panel
Launch of RealMe service - 31 July	15-Jul-13	Dept Internal Affairs	Kevin Lavery	Declined	Prior engagement
Vodafone 4G launch- 29 July	15-Jul-13	Vodafone	Kevin Lavery	Declined	Another engagement
Gala screening Behind the Candelabra - 25 July	15-Jul-13	Russell McVeagh	Kevin Lavery	Declined	Another engagement
Wellington Press Photo Wgtn Exhibition - 2 August	19-Jul-13	Daz Martin - Verve	Kevin Lavery	Declined	Another engagement
Annual function - Saunders Unsworth - 6 August	23-Jul-13	Saunders Unsworth	Kevin Lavery	Declined	Prior engagement
IPNZ inaugural Public Sector Conference - 5-6 September	24-Jul-13	IPANZ	Kevin Lavery	Declined	Did not register - no time in diary
Lunch with Nigel Bickle - 8 August	24-Jul-13	Robert Walters	Kevin Lavery	Declined	Prior engagement
Exclusive evening at City Gallery - 13 August	24-Jul-13	Grant Taylor E&Y	Kevin Lavery	Declined	Prior engagement
Coastlands Aquatic Centre grand opening - 10 August	25-Jul-13	Kapiti District Council	Kevin Lavery	Declined	Weekend - prior engagement
Lunch with Simon Moutter - 1 August	25-Jul-13	Gen-i	Kevin Lavery	Accepted	Build relationship
NZ Leaders' Business Breakfast - 20 August	26-Jul-13	Human Resources	Kevin Lavery	Accepted	Build relationship
Dinner for Martin Donnelly, Permanent UnderSecretary UK - 12 August	26-Jul-13	British High Commission	Kevin Lavery	Declined	Prior engagement
Launch Hong Kong Festival - 6 August	30-Jul-13	Hong Kong Economic & Trade Office	Kevin Lavery	Declined	Prior engagement

*Management*

*Management*

*Work*

Celebrating arrival of Fonterra Milk for Schools	30-Jul-13	Fonterra	Kevin Lavery	Declined	Event then cancelled
IPENZ reception 6 August	30-Jul-13	Hon Dr Nick Smith	Kevin Lavery	Declined	Prior engagement
ANZ Private Bank speaker series - John McDermott - 16 August	31-Jul-13	Sam Collins, ANZ	Kevin Lavery	Declined	CEO Forum but advised interest in series
Victoria Uni - First Annual Leadership Day - 26 August	31-Jul-13	Kristy Meates	Kevin Lavery	Declined	Did not register - no time in diary
StrategicPay Lunch - 20 August	31-Jul-13	StrategicPay	Kevin Lavery	Declined	Metro Sector meeting

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**Business unit manager**

Name	Kevin Lavery
Signed	<i>Kevin Lavery</i>
Date	

**One-up manager**

Name	Sally Dossor
Signed	<i>Sally Dossor</i>
Date	19/8/2013

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Business unit	Director CEO's Office	Month	July	Year	2013
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Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
GHD insight into NZ economy drinks & canapes evening	23-Jul-13	GHD	Sally Dossor	\$20.00	Accepted	Networking and interesting speaker/topic
Simon Bridges presentation	26-Jul-13	DLA Phillips Fox	Sally Dossor	\$20.00	Declined	

**Business unit manager**

Name	Sally Dossor	Date	
Signed	<i>Sally Dossor</i>	Date	

**One-up manager**

Name	Kevin Lavery	Date	
Signed	<i>Kevin Lavery</i>	Date	12/8/13



# Community Networks Gift Register

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<b>Business Unit</b>	Community Networks	<b>Month</b>	July	<b>Year</b>	2013
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Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining

**Community Services Manager**

Name: Jenny Rains

Signed: \_\_\_\_\_ Date: 14/8/13

6/9/13



Name	Carol Wahrlich	Date	14.8.13
Signed			

**Public Health**

Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
None						

**Public Health Manager**

Name	Alison Curtis	Date	14.8.13
Signed			

**Service Development and Improvement**

Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining

**Service Development and Improvement Manager**

Name	Jaime Pyhberg	Date	14/8/13
Signed			

**Community Networks Manager**

Name	Jane Hill	Date	14/8/13
Signed			

6/9/13  




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Business unit	COO Group	Month	Year			
		July	2013			
Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
Two tickets to Warhol Immortal	31-Jul-13	City Events	[REDACTED]	N/A	Accepted	Part of Events allocation / acknowledgement of support
Two tickets to World Press Photo Exhibition	31-Jul-13	City Events	[REDACTED]	N/A	Accepted	Part of Events allocation / acknowledgement of support

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Name	Robyn Taylor	Date	5/8/13
Signed	[Signature]		
Chief Operating Officer			
Name	Derek Fry	Date	
Signed	[Signature]		

20/8/13  
 [Signature]

COPY

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Business Unit	COO Group - Derek Fry	Month	July	Year	2013	
Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
Invite to screening of Birdsong and Entropy, 3/7/13	Received 12/6/13	Whitireia Film School	Derek Fry	N/A	Declined	Prior Commitment
Invite to Bastille Day luncheon, 11/7/13	Received 14/6/13	Olivier Lacoua, GM CO Hotels	Derek Fry	N/A	Declined	Prior Commitment
Invite to NZ Youth Choir concert, 2/7/13	Received 14/6/13	Hon Nikki Kaye, Minister of Youth Affairs	Derek Fry	N/A	Declined	Prior Commitment
Invite to Honeywell Building Solutions breakfast, 17/7/13	Received 12/6/13	Tony Dowling, NZ GM	Derek Fry	N/A	Declined	Prior Commitment
Invite to 'Yes Prime Minister', 5/7/13	Received 7/6/13	Downer	Derek [REDACTED]	\$80.00	Accepted	Ongoing working relationship
Invite to launch of new artwork, Naive Melody, 1/7/13	Received 6/6/13	Wellington City Council and WIAL	Derek Fry	N/A	Declined	Prior Commitment

20/8/13  
V  
Newsgard

Invite to Wellington Sculpture Trust Annual Public Review, 15/7/13	Received 27/6/13	Trustees	Derek Fry	N/A	Declined	Prior Commitment
Invite to Shane Hansen evening, 18/7/13	Received 4/7/13	Jeff Gray BMW	Derek Fry	N/A	Declined	On leave
Invite to opening of Colour and Light, Te Papa	Received 8/7/13	Board and CEO Te Papa	Derek [REDACTED]	N/A	Declined	Prior Commitment
Invite to official launch of the ICC Cricket World Cup 2015, 30/7/13	Received 16/7/13	Alan Isaac, Pres ICC and Therese Walsh, Head of Local Org Cmtee	Derek Fry	\$20.00	Accepted	Event working relationship <i>None</i>
Invite to opening night of Yes Prime Minister, 3/7/13	Received 18/6/13	SWPR	Derek [REDACTED]	N/A	Declined	Prior Commitment

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**Chief Operating Officer**

Name Derek Fry

05/08/2013

Signed

Date

**Chief Executive**

Name Kevin Lavery

Signed

Date

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Business unit	Economic Growth	Month	July	Year	2013	
Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
Plate x 2	29-Jul-13	China Shaanxi Official delegation	WCC	20.00	Accepted	Gift exchange for official visitors
Ornaments x 9	29-Jul-13	China Shaanxi Official delegation	WCC	45.00	Accepted	Gift exchange for official visitors
Coaster set x 1	29-Jul-13	WCC	China Shaanxi Official delegation	20.00	Accepted	Gift exchange for official visitors
Rimu Box X 1	29-Jul-13	WCC	Sakai Youth Exchange delegation	20.00	Accepted	Gift exchange for official visitors
Towel X 3	29-Jul-13	Sakai Youth Exchange delegation	WCC IR Team	15.00	Accepted	Gift exchange for official visitors
NZ Art Frame	30-Jul-13	WCC	Associate Professor Yuhuang Zheng, Tsinghua University, China	80.00	Accepted	Gift for a guest speaker at Wellington China Business symposium
NZ Art Frame	30-Jul-13	WCC	Patrick Chovanec, Managing Director and Chief Strategist at New York-based Silvercrest Asset Management	80.00	Accepted	Gift for a guest speaker at Wellington China Business symposium
scarf X 1	15-Jul-13	Xiamen Education Delegation	[REDACTED]	20.00	Accepted	Gift exchange for official visitors
Water colour painting x 1	15-Jul-13	Xiamen Education Delegation	WCC	50.00	Accepted	Gift exchange for official visitors
Launch of New Zealand Art Show	25-Jul-13	New Zealand Art Show	[REDACTED]		Accepted	relationship management & network building
Beervana tickets	29-Jul-13	Beervana tickets	[REDACTED]	90.00	accepted	Apart of sponsorship package
lunch with PWW	19-Jul-13	PWW	Warrick Dent	40.00	accepted	relationship management & network building
13 lunch vouchers, James Cook, Whitty bar and restaurant	12-Jul-13	Alex Tan	Events Team	300.00	accepted	team acknowledgement

*no longer*

*no longer*

*no longer*

*150*

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**Business unit manager**

Name	Katie Sadleir	Date	
Signed			

**One-up manager**

Name		Date	16/08/2013.
Signed			

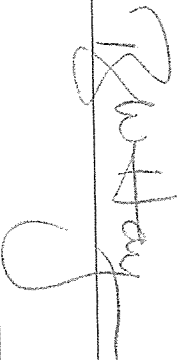

I gather Davee you approved the James Cook vouchers in advance.  
Lauris

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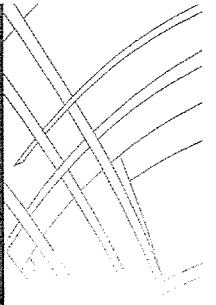
Business unit	Finance	Month	July	Year	2013	
<b>Gift description</b>	<b>Given/received Date</b>	<b>From (Giver's name)</b>	<b>To (Recipient's name)</b>	<b>Estimated \$ value</b>	<b>Accepted/declined</b>	<b>Reason for accepting/declining</b>
Drinks invitation	14-Aug-13	Jackson Stone	Barry Hayman	\$50	Declined	Other commitments

## Business unit manager

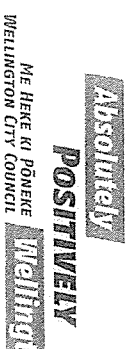
<b>Name</b>	Barry Hayman	<b>Date</b>	19/08/13
<b>Signed</b>		<b>Date</b>	19/8/13 

## One-up manager

<b>Name</b>		<b>Date</b>	
<b>Signed</b>		<b>Date</b>	



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Business Unit	IT/IM	Year	2013	Month	JULY
2x tickets for Hurricanes vs Highlanders game + dinner in Corporate Box	3-Jul	Fuji Xerox	██████████	Accepted	Customer relationship management
Bottle of wine	5-Jul	Open Text	██████████	Accepted	Marking the signing off of the new software agreement
Bottle of wine	5-Jul	Open Text	██████████	Accepted	Marking the signing off of the new software agreement
World Press Photo Exhibition	9-Jul	PWC	Channa Jayasinha	Declined	Deemed inappropriate as PWC are expected to respond to a current RFP
VF 4G launch/cocktails (29/7)	17-Jul	Vodafone	Channa Jayasinha	Declined	Not able to attend
Lunch at Boucott Street Bistro	25-Jul	Gen-i	Channa Jayasinha	Accepted	Customer relationship management

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Manager: **Name** Channa Jayasinha, Manager IT/IM  
 Signed: *[Signature]* Date: 15/8/13

Director: **Name** Anthony Wilson, Chief Asset Officer  
 Signed: *[Signature]* Date: 19/8/13

20/8/13 *[Signature]*

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<b>Business unit</b>	<i>Mayor's Office</i>	<b>Month</b>	<i>July</i>	<b>Year</b>	<i>2013</i>
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Gift description <small>eg Write a brief description of the gift or event</small>	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
<i>Film seat opening with</i>	<i>25/7</i>	<i>NAIPE</i>	[REDACTED]		<i>ACCEPTED</i>	<i>Pre-existing relationship</i>
<i>[Signature]</i>						

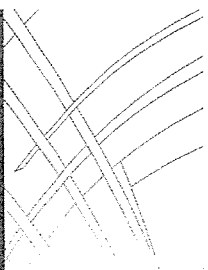
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<b>Business unit manager</b>	
Name	<i>John McNeill</i>
Signed	<i>[Signature]</i>
Date	<i>13/8/13</i>
<b>One-up manager</b>	
Name	<i>[Signature]</i>
Signed	<i>[Signature]</i>
Date	

*no arranged*

*[Handwritten mark]*





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Business unit	Parks, Sport & Recreation	Month	July	Year 2013
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Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
Native birds book	23-06-2013	Charmaine Scott	[REDACTED]	\$30	A	Koha
Petrol vouchers for giving a presentation	19/07/2013	Karori Arts & Crafts	[REDACTED]	\$20	A	Will use for next staff team building event

**Unit manager**

Name Paul Andrews  
 Signed *Paul Andrews*  
 Date 3/10/13

**One-up manager**

Name Derek Fry  
 Signed *Derek Fry*  
 Date

201813  
*VR*

*Korori Arts & Crafts*

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Business unit	Policy	Month	Year	Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
		JULY	2013	2 bottles wine	4-Jul-13	Landcare NZ	[REDACTED]	\$30	Accepted	Thank you gift for a talk to their enviro group

*No arranged*

*6/19/13  
 [Signature]*

**Business unit manager**

Name Andrew Stitt  
 Signed *[Signature]* Date

**One-up manager**

Name *John Hutchings*  
 Signed *[Signature]* Date 15/5/2013

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Business unit	Director - Property and Housing	Month	July	Year	2013	
<b>Gift description</b>	<b>Given/received Date</b>	<b>From (Giver's name)</b>	<b>To (Recipient's name)</b>	<b>Estimated \$ value</b>	<b>Accepted/declined</b>	<b>Reason for accepting/declining</b>
MSH Consulting 10 year celebration of NZ Art Show	2-Jul-13	MSH Consulting	Greg Orchard	\$ 20.00	Declined	
Trans Tasman lunch that Roger Sutton is speaking at - making recovery happen in Chch.	3-Jul-13	Michael Kerr, BECA	Greg Orchard	\$ 30.00	Declined	Attending ELT Leadership day
Dunning Thornton 150 Years Celebration - 11 July	19-Jun-13	Lisa Martin, Dunning Thornton	Greg Orchard	\$ 50.00	Accepted	
DLA Phillips Fox All Blacks Vs Australia match - 24 August	3-Jul	Kerry Anderson, DLA Phillips Fox	Greg Orchard / ELT	\$ 150.00	Accepted	
House of NZ Representatives - Reception with the institution of Professional Engineers NZ - 6 August 2013	12-Jul-13	Cheryll Wagener, IPENZ	Greg Orchard	\$ 50.00	Declined	Has a previous engagement
GHD celebration, another year working together and NZ economy insight - 15 August	22-Jul-13	Emma Figiola, GHD	Greg Orchard	\$ 50.00	Accepted	

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Business unit manager:

Name	<i>G Orchard</i>
Signed	<i>[Signature]</i>
Date	<i>9/8/13</i>

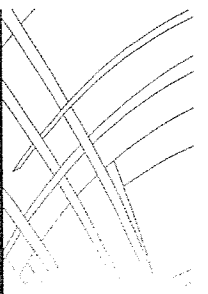
One-up manager:

Name	
Signed	
Date	

15/10/13

*Neovera*

*Wade*



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Business unit	Urban Development	Month	July	Year	2013	
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Lunch	19/07/2013	Downer EDI Works	[REDACTED]	25.00	accepted	maintain working relationship
Drinks	18/07/2013	DLA Phillips Fox	Warren Ulusele	30.00	declined	prior engagement
Drinks	18/07/2013	DLA Phillips Fox	[REDACTED]	30.00	accepted	maintain working relationship
Drinks	18/07/2013	DLA Phillips Fox	[REDACTED]	30.00	declined	prior engagement
End of financial year drinks	24/07/2013	GHD	Warren Ulusele	20.00	accepted	maintain working relationship
End of financial year drinks	24/07/2013	GHD	[REDACTED]	20.00	accepted	maintain working relationship
End of financial year drinks	24/07/2013	GHD	[REDACTED]	20.00	declined	prior engagement
End of financial year drinks	24/07/2013	GHD	[REDACTED]	20.00	declined	prior engagement
End of financial year drinks	24/07/2013	GHD	[REDACTED]	20.00	declined	prior engagement

I, the undersigned, hereby confirm that the gifts listed above are a true, complete and accurate record of all gifts provided to employees, their families/associates by either Wellington City Council ("the Council" or a third party by an arrangement with the Council.

**Business unit manager**

Name: Warren Ulusele  
 Signed: *[Signature]* Date: 19/08/2013

**One-up manager**

Name: *[Signature]*  
 Signed: *[Signature]* Date: 20/8/2013

6/19/13  
*[Signature]*

# Gift Register

- Use this register to record all gifts that your Business unit gives or receives each month. You must register receipt of gifts even if they are not accepted.
- Gifts can include prizes for participation, cash, products or services, entertainment, travel, discounts, favours, inducements, gratuities, koha.
- This register must be forwarded to Finance for Fringe Benefit Tax purposes monthly.

Business unit	Anthony Wilson	Month	July	Year	2013
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Gift description	Given/received Date	From (Giver's name)	To (Recipient's name)	Estimated \$ value	Accepted/declined	Reason for accepting/declining
Invite to drinks & nibbles and rugby game between All Blacks & Australia, 24 August	3-Jul-13	DLA Phillips Fox	Anthony Wilson		Accepted	
Invite to reception with IPENZ, with Hon. Dr Nick Smith, 6 August	10-Jul-13	IPENZ	Anthony Wilson		Accepted	
Invite to World Press Photo Exhibition 2013, 6 August	15-Jul-13	PWC	Anthony Wilson		Declined	Prior commitment
Invite to celebration of opening of Shed 6, Queens Wharf, 21 August	17-Jul-13	PWV	Anthony Wilson		Accepted	
Invite to celebration of GHD successes, 5 August	18-Jul-13	GHD	Anthony Wilson		Accepted	

*I, the undersigned, hereby confirm that the gifts listed above are a true, complete and accurate record of all gifts provided to employees, their families/associates by either Wellington City Council ("the Council" or a third party by an arrangement with the Council.*

**Business unit manager**

Name	Anthony Wilson	Date	1 Aug 13
Signed	<i>[Signature]</i>		

**One-up manager**

Name	Kevin Lavery	Date	
Signed	<i>[Signature]</i>		