



## International Conservation and Tourism Visitor Levy (IVL) Investment Advisory Group Meeting

**Date:** Thurs 26<sup>th</sup> September 2019

**Time:** 9.00am – 4.30pm

**IVL Advisory Group Members:** Iain Cossar (MBIE Tourism; Acting Chair), Richard May (NZTA), Gerry McSweeney, Kauahi Ngapora, Bruce Parkes (DOC), Paula Southgate, Verity Webber, Grant Webster, Penny Webster

**Apologies:** Catherine Taylor (Chair)

**Staff:** Karl Woodhead (MBIE), Duncan Small (MBIE), Disee Anorpong (DOC)

Time	Item	Presenter
9am	<b>Karakia</b>	
9.05am	Mihimihi - Introductions	Iain Cossar - All attendees
10.00am	Housekeeping/Admin	Karl Woodhead
10.15am	<b>Morning Tea</b>	
10.30am	Background to the IVL	Iain Cossar
11.30am	Presentation on the role of the advisory panel <b>Action Point : Confirm Terms of Reference</b>	Karl Woodhead
12.15pm	<b>Lunch</b>	
1.00pm	What the IVL means for tourism and for conservation	Bruce Parkes and Iain Cossar
	Discussion on key strategic issues facing tourism and conservation	Karl Woodhead
3.00pm	<b>Afternoon Tea</b>	
3.30pm	Preparation for the next meeting: The investment plan	Karl Woodhead
4.15pm	Summary/Wrap up – Confirm next meeting date/time	Karl Woodhead
4.25pm	<b>Karakia Whakamutunga</b>	
4.30pm	<b>Meeting end</b>	