

07 January 2014

Official Information Request No. 9000127251 (Please quote this in any correspondence)

Ms Grace Haden By email: fyi-request-1374-214b83df@requests.fyi.org.nz

Dear Ms Haden

## Local Government Official Information and Meetings Act 1987 Re: Meetings chaired by the Mayor

Thank you for your email, which we received on 19 December 2013, requesting information about meetings chaired by the Mayor.

We are processing your request according to the provisions of the Local Government Official Information and Meetings Act 1987. You will receive a response 20 working days after receipt of your request, as required by the Act. Please note this is a maximum response time and we will endeavour to respond sooner.

Please note that under the Act, the days from 25 December 2013 to 15 January 2014 are considered non working days.

If you have any further queries please contact me on 09 3010101, quoting Official Information Request No. 9000127251.

Yours sincerely

James Stephens Information Advisor AKLC Electoral Office/Public Info Unit

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