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**Subject:** Output from planning and policy meeting 2nd December  
**Date:** 16 December 2020 21:00:07  
**Attachments:** [Meeting notes 2nd December 2020 planning meeting.docx](#)  
[Workshop session - raw information.docx](#)  
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Hi all – attached are:

- Meeting notes – these are a record of the meeting discussion
- The raw output from the butchers paper
- A first cut at a timeline for NPSUD and FM work through to 2025 taking into account previous timelines done by the HBA team, the GWRC Freshwater and other timeline, relooking at the NPSUD and NPSFM for timing and allowing for timing that might be required for an FDS to inform councils LTPs.

#### Actions from the meeting:

1. Agree to hold a definitions meeting in December 2020 – **organised for 21<sup>st</sup> December 2020**.
2. Develop an initial version of timeline for NPSUD and Freshwater Package incorporating timeline GWRC already have and timeline developed by HBA project team – **first cut developed and attached**.
3. NPSUD and Essential Freshwater Package requirements - all to make ourselves familiar with these documents

Note that work has started on the most essential (timewise) elements – the HBA due June 2021 and the definitions.

Work will need to commence in early 2021 to determine in more detail the actual work and more detailed timing for all the work identified in the timeline document. We are also going to need to resource this up including having someone oversee the all the work and make sure all the bits fit together. I am ok to keep running workshops in the short term but we will need to transition this work to someone who has expertise in project/programme management and understands the needs for the NPSUD and Freshwater Package more than me.

So:

1. Can you look at the draft timeline/dates for NPSUD and Freshwater Package **attached** and the way I have packaged these up and **give me comments back by Tuesday 26<sup>th</sup> January**. You will see there are some areas where I am looking for comment/need to understand connections.
2. Let me know if you have any views about how we resource this project up and particularly a resource to oversee the wider scope of work.
3. And for those of you who could not attend on 2<sup>nd</sup>, let me know if you have any questions

Thanks

Kim

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## **2 December 2020 – planners meeting notes Lower Hutt Events Centre**

### **1. Introductions and purpose of this group and workshop**

#### Attendees:

- Sonya (Kainga Ora)
- Hamish (UHCC)
- Kashmir (HUD)
- Lauren (Horowhenua)
- Amy (Waka Kotahi)
- Alistair (GWRC)
- Fleur (GWRC)
- Marsha (WCC)
- Stewart (PCC)
- Emily (UHCC)
- Sherilyn (WCC)
- Sarah (KCDC)
- Adam (WCC)
- Joe (HCC)
- Julie (Kainga Ora)
- Jason (KCDC)
- Kim (WRGF)
- Jo (4sight)

Kim - Purpose of the meeting to recognise all the things that need to happen between now and 2025 and package these up.

Marsha: HBA update discussion already underway.

### **2. Overview of NPSUD and NPSFM requirements – to ensure all at the meeting have a based level of requirements**

#### NPSUD

##### Stewart:

- More detailed ELT report prepared by PCC on the NPSUD, offer to circulate.
- Summary of NPS-UD:
  - Funding questions,
  - Need regional leadership and coordination,
  - Next WRGF will give effect to FDS.
  - Timeframes – we were 18 month late last time for the HBA.
  - Must be mindful that we cannot always meet government timeframes.
  - HBA really important as evidence for Plimmerton Farm.
  - NPS implementation – qualifying matters
  - Plan enabled is just one part
  - Need infrastructure subject to funding mechanisms
  - Need to be realistic about what we can service
  - Rapid transit stops – PCC have assumed all train stations on the Kāpiti line

- Walkability from a rapid transit stop criteria – does not take into account social infrastructure. Walkable catchments from rapid transit stops, just one part of the picture. I.e. Pukerua Bay – one dairy.
- Need joined up approach for next RLTP

### Essential Freshwater Package

Fleur: NPS-FM and Essential Freshwater Package (EFP). New hierarchy – Te Mana o Te Wai at the top, how to give effect to it.

Stewart: other NPS are a qualifying matter under the NPSUD

Fleur: Maxed out catchments. Will make it different for greenfield and particularly wetlands. Stormwater and wastewater discharges and drinking water. P.3.5 – promote positive effects avoid, remedy, or mitigate adverse effects.

Alistair: EFP:

- Maintain or improve water quality
- Set limits for contaminant discharges – important for urban development
- In a lot of urban catchments we are looking for a reduction
- Greenfield add to the contaminant load no matter how good or small. Need to minimise, and addition of greenfield means reductions have to be found elsewhere
- Reductions can only be found from the existing urban footprint (i.e. building materials, brownfields etc).
- Not all bad news – tension between greenfield and the NPS-UD but not an impossible task.
- How many greenfields, what reductions and where those reductions can occur? Unknown.
- There will be a transition and the regional council is taking a pragmatic approach. Greenfields in train/planned for will happen in general, that is probably the case. But how much more? there will be a cap.
- Some catchments will be easier than others (potential reductions) GW taking a catchment view (big)
- Waitua – within these there are a number of catchments. In Porirua we are taking the two arms of the Porirua harbour. Includes two river catchments.

### Timeframe slide from GW

Fleur: Among other obligations, Plan Change1 to PNRP 2022. Waitua. PRS full review 2023.

Alistair: different approach where rural towns, not setting limits for urban catchments because the bulk of the contaminants are found elsewhere (Wairarapa). Kāpiti approach not determined yet.

### **3. Scoping work activity, timing, and resources – in groups. Workshop activity to scope up the work and package it up into sensible sets of work. Confirming interdependencies. Identifying resources**

Workshop task: Package work required either by year or topic. I.e. definitions one package. Over 4 years.

### Table discussion:

- Mechanisms for grabbing opportunities to reduce contaminant loads
- Identifying where the opportunities are. Big transit projects are an opportunities

- 18 months to plan change for NPS-UD
- Walkable catchment - WCC first interpretation within the region. Definition criteria approach to fit to different district circumstances
- Guidance from MfE
- Things in the RPS that are going to be useful
- FDS requirements
- RMA reform expected 1<sup>st</sup> half of 2021, enacted by end of 2021
- 3 waters reform also going on
- Infrastructure and funding mechanisms

#### Group discussion

##### *Table 1 - Jason*

- Not much time to agree things regionally, 18-month timeframe
- Need early answers and the same experts
- Early answers needed for rapid transit (all Wellington lines?) and walkable catchments (room to allow each district to manoeuvre)
- Do we put agreements in the RPS or wait for MfE guidance?

##### *Table 2 - Adam*

- HBA nuances
- Population stats
- Combined effort in modelling
- FDS
- Definitions
  - Rapid transit
  - Planned (RLTP)
  - Common set of qualifying matters
  - Hearts and minds – politicians
  - Experts we all use for consistency
  - NPS-FM
  - Mana Whenua input and resourcing
  - Housing affordability and choice

##### *Table 3 – Marsha*

- Gaps:
  - Defining development capacity
  - Infrastructure
  - Definitions of development capacity, both level of service and gap analysis - how far are we from that.
  - Investment, affordability and need
  - Regional approach to district council development contributes (charging)
  - Catchment limits
  - Reinforcing employment, commercial land, gap analysis.
  - Where you live, transport and work. Potential there
  - Defining rapid transit
  - Qualifying matters
  - Feasibility under NPSUD
  - Infill and uplift incentivising
  - Insurance issues
  - Inclusionary zoning
  - How regionally does affordability fit

- Accessibility/adaptability (in terms of buildings, building for life) not much precedent (definition)

#### Further discussion

- Do we try to have a regional approach to feasibility (i.e. PCC not much is feasible)?
- Get same economist to do the assessment?
- Identify who to use and who to use as peer reviewer
- Will have to defend through Schedule 1 process for feasibility as well.
- To zone regardless up to 6 stories. How do you defend market feasibility for zoning? We can have capacity above the market feasibility.
- Policy 3, rezone. But implementation tests proved feasible and infrastructure ready. Robust S1 defence.
- City wide scale, not every site
- We have technically enabled now. Multi-unit on every site - PCC is already providing for those outcomes but nothing is being built. Kāpiti apartments over commercial centres.

#### **4. Next steps - which of these need to be started now?**

##### Discussion points

- HBA update (underway)
- Definitions/interpretation
- Infrastructure service needs (Standardising level of service and understanding the gap).
- Gap analysis (including soft/social infrastructure)
- Need sub regional approach as well. WCC/Kāpiti/PCC same transport corridor, WCC/PCC water catchments connections
- Like that approach, where we are connected need for joined up effort. But we might become connected over time
- RLTP takes it so far. One whole transport system, not one corridor over there. Still defined in same way even if it looks like different corridors
- 3 waters real distinction. Caution corridor only approach.
- Soft infrastructure and hard infrastructure (employment, schools, hospitals etc). Social infrastructure is the true gap. Gap analysis should be started now.
- Work around regional approach to building insurance and incentivisation. Consistent storey around medium density. That seems like a package of this as well. All part of the wider thing.
- HBA June 2021 (except regional HBA referred to in WRGF). Must do this by June 2021 to inform 2024 LTP. LTP work will need to start in 2022.
- Joined timeframe useful. RPS draft changes before we can do our variations. If the timeframes are not going to work can we talk to the minister? Can get agreement on that (written) if we have an extension we can keep moving forward.
- Consistent approach will put us in a strong position
- Makes sense for regional HBA but requires modelling for councils who have not previously done an HBA.
- Definitions – when do these need to be finished? Before June 2021 – most likely Feb/March 2021
- Good job of regional approach, probably some flexibility
- RLTP and RPTP – Feb. Frequency and planned improvements. Not just regional issue. Need more consistent guidance. Amy/Waka Kotahi will try to push along.

- Qualifying matter so important for HBA. All interlinked. 'Planned' comes into walking catchments. Walkable catchments and rapid transit also a priority.
- Feedback from Planning for Growth from some people are saying there is no rapid transit anywhere (reliability)
- Need a collective understanding of needs to increase on what NPS-UD says and means. Keep going back to development capacity reasonably expected to be realised. Really important. We need a shared understanding of each section of the NPS-UD.
- MfE – areas of grey. Wait until clearly articulated? Good enough sensible best practise, mindful of RMA reforms as well. Setting ourselves up. Tweaking to NPS, taking what is developed here into the reform process. Important to have MfE at the Table.
- People at HUD and MfE working on guidance for implementation. They could come to these workshops as well. Central government resources are available

Actions:

1. Agree to hold a definitions meeting in December 2020 – organised for 21<sup>st</sup> December 2020.
2. Develop an initial version of timeline for NPSUD and Freshwater Package incorporating timeline GWRC already have and timeline developed by HBA project team – first cut developed.
3. NPSUD and Essential Freshwater Package requirements - all to make ourselves familiar with these document

## Workshop session – Planning and Policy meeting 2<sup>nd</sup> December 2020

**Table One: Things we need to work on together**

Project	Includes
HBA	Tier 1: regional including Horowhenua Population statistics mid 2021 Modelling x3 -early 2021. At different stages Reference to: Feasible, enabled, realizable
FDS	Common definitions and approach Rapid transit stop Walkable catchment and methodology Planned Frequent, high capacity, separated, reliable Qualifying matters – what are these?
Options for plan change combined	
Investment in transport and infrastructure to meet	Hutt line? Kapiti line? Zoning approach to centres RLTP
Hearts and minds	Communications and engagement with communities and politicians Common experts Engagement materials e.g., what is medium density
Implementation of NPSFM	Greenfields 3 waters provisions Offsets of contaminant land
Mana whenua input and assistance	
Affordability + housing choice+ affordable housing	



**Table Two:**

What we need to do	Housing bottom lines Updated HBA Identifying wetlands Prepare FDS Application/relevance of freshwater package as a qualifying matter
Things we need to think about	Infrastructure as qualifying matter? Opportunities for alternative infrastructure funding NPSUD plan enabled intensive developments vs NPSFM requirements How to identify where opportunity for contaminants reduction How to identify limits to greenfields (from water quality perspective)
Early answers?	Confirming rapid transit Rapid transit line – all Wellington lines? Defining/applying walkable catchments Walkable catchments – 400/800 metres, using the isochrome tool Agree on what we can agree on and what to leave discretion for local circumstances to Codify what we agree to in RPS? Or make MfE deliver guidance that gives the criteria?

**Table Three:**

Project	Includes
Infrastructure and corridor – land transport, 3 waters Defining development capacity	Definition of “development capacity” level of service → undertake gap analysis -> advocate to government Understand gap between investment need and affordability -> what % is funded through development contributions? Catchment limit identification Define rapid transit and walkable catchment -> acknowledge local differences -> access and inclusion -> accessibility
Regional consistency -planning	Regional approach to qualifying matters Assessment of feasibility (regional consistency)
Regional approach - other	Regional approach to achieving/incentivising infill/intensification uplift Regional voice on building insurance (taller buildings)

## Dates for NPSUD and Freshwater Package – FIRST DRAFT

Overview of requirements and timing for workshoping and discussion. Once we have agreed the attached then this can be put into a more comprehensive project plan with start and end timings and interdependencies.

Item	Date due	Comment	Grouping (see legend below)
Agree regional definitions and approach to these	End February 2021	To align with WCC District Plan timetable following Planning for Growth	
Deadline for Tier 1 and 2 councils completing <u>housing</u> portion of HBAs (Policy 2)	31 July 2021	Tier 1 councils only Process underway	
Notification of Non-Statutory Draft Plans	July 2021	HCC, WCC and UHCC	
NPS-UD: GWRC to amend RPS to add housing bottom lines.	July 2021		
Intensification Plan change & Growth Strategy	August 2021	KCDC draft??	
Expected timeframe for Tier 1 and 2 councils to add housing bottom lines to plans		As soon as practicable after publicly notifying HBA (above)	
Expected timeframe for receiving letters from Tier 1, 2 and 3 councils to minister if insufficient housing supply identified	As soon as identified		
Development of freshwater modules for farm plans by industry and others expected	August 2021 (earliest)	GWRC action	????
Expected timeframe for Tier 1, 2 and 3 councils to publish their annual NPS UD monitoring reports on market indicators	August 2021	Councils may choose a reporting schedule that works best for their planning purposes (e.g., report at the end of financial or calendar years, but the first report )	
Development of regional package to support NPSUD/Freshwater packages and implementation: <ul style="list-style-type: none"> <li>• Consistent communication and engagement eg what is medium density</li> <li>• Common experts</li> <li>• Engagement materials</li> <li>• Voice on building insurance (taller buildings)</li> </ul>	December 2021	Package to be agreed – matters raised to date on list	

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FDS and related	HBA	Regional approach - other	Plan changes
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Item	Date due	Comment	Grouping (see legend below)
Support iwi to complete a mana whenua driven spatial plan for incorporation into an updated WRGF/FDS. To include update on cultural mapping information	January 2022	Allows enough time to build any numbers into the regional HBA. This is a project under the WRGF to improve iwi input into the FDS	
Deadline for Tier 1, 2 and 3 councils to remove minimum car park controls from plans (city and district councils)	20 February 2022		
Ruamāhanga, Te Awarua-o Porirua, Te Whanganui a Tara urban areas: <ul style="list-style-type: none"> <li>• Stormwater, wastewater</li> <li>• Water allocation</li> <li>• Stream reclamation</li> <li>• Bottom lines/current state objectives Kāpiti Coast and Wairarapa Coast</li> </ul>	End December 2022	GWRC Plan change 1 How long does this need to be done before the 27 August 2022 deadline for council intensification plans?  Is bottom lines same as baseline states as in NPSFM	
Deadline for Tier 1 and 2 councils to notify intensification plan changes  And review to establish what changes are needed to give effect to the NPS-FM 2020 in relation to managing the effects of urban development on the health and well-being of waterbodies, freshwater ecosystems and receiving environments.	20 August 2022	HBA updates from here will include numbers from these plan changes PCC – notify variation to plan HCC, WCC and UHCC notification of plan change  City and district councils will review their district plans and establish what changes are needed to give effect to the NPS-FM 2020 in relation to managing the effects of urban development on the health and well-being of waterbodies, freshwater ecosystems and receiving environments.	
Amend RPS to enable intensified urban development	August 2022	GWRC action. How does this fit with item above in terms of timing?	
Support iwi to complete iwi management plans for incorporation into an updated Framework/FDS	January 2023	Provides for 12 months from when iwi spatial plan complete	

FDS and related	HBA	Regional approach - other	Plan changes
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Item	Date due	Comment	Grouping (see legend below)
PNRP and RPS must be fully online as ePlans in accordance with National Planning Standards	April 2023	Assume this is correct for council DPs also?	
Develop regional HBA including non-tier one councils (housing and business land)	In time to inform 2024 long-term plan. April 2023	Assumes can start in April 2022 when housing numbers for intensification plan changes for tier one councils are available. Assume will take 12 months.	
Deadline for Tier 1 and 2 councils to deliver an FDS under the NPS-UD. To include updating of constraints mapping.	In time to inform 2024 long-term plan. June 2023	End June 2023 assumes allows five months to get FDS implications into LTPs and Infrastructure Strategies before audit occurs	
Draft LTP ready for audit (which includes implications of FDS)	November 2023		
RPS Full review	Late 2023	Is this timeframe begin or proposal out or end?	
Operative plan changes	Early 2024	HCC, WCC and UHCC	
LTP consultation and finalisation (which includes implications of FDS)	March – June 2024		
Plan change 2 – GWRC: <ul style="list-style-type: none"> <li>Everything else to give full effect to the NPS-FM</li> <li>Ruamāhanga, Te Awarua-o Porirua, Te Whanganui a Tara rural areas</li> <li>All of Kāpiti and Wairarapa Coasts</li> <li></li> </ul>	31 December 2024	All NPS-FM changes to PNRP and RPS must be notified – does this item need its own line?  Councils notify changes to regional policy statements, regional plans, and district plans to give effect to the new NPS-FM 2020. Changes to regional policy statements and plans will be progressed using the freshwater planning process in subpart 4 of the Resource Management Act 1991.	

FDS and related	HBA	Regional approach - other	Plan changes
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Item	Date due	Comment	Grouping (see legend below)
Regional plans – final changes?	By 2026, (or by 2027 if any extension is granted)	Regional plans are in place, including the rules needed to work towards long-term objectives for ecosystem health and other community values.	
Infrastructure and corridor capacity – gap analysis – land transport, 3 waters, social infrastructure (as part of defining development capacity?)		Need a definition of “development capacity” related to the level of service → undertake gap analysis -> then advocate to government Understand gap between investment need and affordability -> what % is funded through development contributions?	

NPSFM – where do these fit? – which plan changes are these?

- Every regional council must develop long-term visions for freshwater in its region and include those long-term visions as objectives in its regional policy statement. (Section 3.3)
- Every regional council must make or change its regional policy statement to the extent needed to provide for the integrated management of the effects of: (a) the use and development of land on freshwater; and (b) the use and development of land and freshwater on receiving environments. (Section 3.5)
- Every territorial authority must include objectives, policies, and methods in its district plan to promote positive effects, and avoid, remedy, or mitigate adverse effects (including cumulative effects), of urban development on the health and well-being of water bodies, freshwater ecosystems, and receiving environments. (Section 3.5)