



1 February 2021

Brian Warburton  
Porirua

*Via email: fyi-request-14366-e3d429df@requests.fyi.org.nz*

Dear Brian

**Response to official information request for process matters relating to Plan Change 18 – Plimmerton Farm**

I refer to your request for official information received 24 December 2020 relating to process matters for Plan Change 18 – Plimmerton Farm. We have processed your request under the Local Government Official Information and Meetings Act (LGOIMA) 1987.

The information you requested is enclosed. The questions you specified have been included as numbered headings in bold below, with our response following each heading.

**1. Please provide me with the following information. For each request made by members of the public about the Plan Change 18 process:**

- **The request**
- **The response from PCC**
- **The correspondence between PCC and the Panel**

The correspondence as per your request is enclosed. Please note that to protect privacy, names and contact details have been withheld for members of the public under s 7(2)(a) of LGOIMA, but no names of Porirua City Council officers or those representing the Council have been withheld.

**2. As a first step, perhaps in the first instance you are able to provide this information:**

- **Whether the Panel's responses to questions from the public/submitters about process issues/queries were sent by the Panel directly to the hearing administrator for relay to the person raising the issue or query**
- Yes, the Panel's responses to questions from the public/submitters about process issues/queries were sent by the Panel directly to the hearing administrator for relay to the person raising the issue or query.
- **Whether those Panel responses were sent initially to a council planning staff member and then relayed by that planning staff member to the hearing administrator who then sent them to the person raising the issue or query.**

No, the Panel's responses were not sent initially to a council planning staff member and then relayed by that planning staff member to the hearing administrator. On occasion, as shown in the correspondence provided, the Panel requested the hearing administrator to seek information from other officers to include as part of the response.

If you wish to discuss this decision with us, please feel free to contact Jack Marshall, Acting Manager Democratic Services at [jack.marshall@porirucity.govt.nz](mailto:jack.marshall@porirucity.govt.nz).

Ngā mihi



Wendy Walker  
**Chief Executive**  
**Kaiwhakahaere Matua**