

Friday 29<sup>th</sup> January 2021

Andrew Frazer

[fyi-request-14574-702ec1d8@requests.fyi.org.nz](mailto:fyi-request-14574-702ec1d8@requests.fyi.org.nz)

Dear Andrew

**Receipt of request for official information**

Thank you for your request for official information received on 29<sup>th</sup> January 2021 for Mayor and CEO Expenses and Fuel Card Use for the period 1 July 2020 - 31 December 2020. We are processing your request under the Local Government Official Information and Meetings Act (LGOIMA) 1987.

You can expect a reply no later than 1<sup>st</sup> March 2021, which is 20 working days from the day we received your request. If we're unable to respond by then we will notify you that the timeframe has been extended.

If your request requires significant staff time and/or costs there may be a charge. If this is the case we'll let you know in advance, so you can decide whether or not to proceed.

Please note that we may publish our response to your request on the Council's website if we consider it is of wider public interest.

Our reference code for any correspondence on this matter is 21-008. If you have any queries, please get in touch with our contact centre at [enquiries@porirua.govt.nz](mailto:enquiries@porirua.govt.nz) or phone 237-5089.

Ngā mihi

Marcella Ropu  
**Records & Scanning Officer**  
**Kaiārahi Pūkete me te Karapa**