



7 July 2021

Harold

fyi-request-15425-370cec64@requests.fyi.org.nz

Reference: OIA-2020/21-0578

Dear Harold

Official Information Act request relating to the two ODESC governance boards and committees

I refer to your Official Information Act 1982 (the Act) request received by the Department of the Prime Minister and Cabinet (DPMC) on 11 May 2021. You requested:

“...information regarding the two ODESC governance boards and their committees. I request copies of the Security and Intelligence and Hazard Risk boards' terms of reference.

And for every committee of these boards, I request:

- 1) The name of the committee*
- 2) The committee's terms of reference*
- 3) The identity and job title of the chairperson, and the agency they are seconded from if they are secondees*
- 4) The identity of every agency represented in the committee membership...*

I note the time frame for responding to your request was extended on 31 May 2021 under section 15A of the Act by 20 working days to allow further consultations to be undertaken before a decision could be made on your request. Following this, I am now in a position to respond.

The terms of reference for the Security and Intelligence Board have been released as part of a response in 2018. This information is publicly available via the following link:

dPMC.govt.nz/sites/default/files/2018-11/dPMC-roiar-oia-2018-19-0158-terms-of-reference-odesc.pdf.

The terms of reference for the Hazard Risk Board were updated in July 2019. Please find a copy of these terms of reference enclosed.

Please see below for a list of the sub-committees that sit underneath each of these boards, including the chair of each sub-committee and the agencies represented. Where the Chairperson is not in a Senior Leadership position at their agency, I have withheld their identity pursuant to section 9(2)(a) of the Act, as *“the withholding of the information is necessary to protect the privacy of natural persons”*. In addition, I have withheld the agencies represented on the Foreign Interference Coordination Committee pursuant to section 6(a) of the Act, as *“the making available of that information would be likely to prejudice the security or defence of New Zealand or the international relations of the Government of New Zealand”*.

New Zealand Search and Rescue Council

Information regarding the agencies represented on the New Zealand Search and Rescue Council, as well as its current Chair, is publicly available through the following website: nzsar.govt.nz/governance/nzsar-council/.

National Agencies' Incident Management Reference Group

The role of Chair is rotated. As of 23 June 2021, the current chair is Mike Hill, Acting Deputy Chief Executive Aviation Security and Infrastructure, at the Civil Aviation Authority.

- Air New Zealand,
- Department of the Prime Minister and Cabinet,
- Department of Corrections,
- Fire and Emergency New Zealand,
- Kiwi Rail,
- Maritime New Zealand,
- Ministry of Business, Innovation & Employment,
- Ministry of Culture and Heritage,
- Ministry of Education,
- Ministry of Foreign Affairs and Trade,
- Ministry of Health,
- Ministry of Justice,
- Ministry for Primary Industries,
- Ministry of Transport,
- Ministry of Social Development,
- National Emergency Management Agency,
- New Zealand Customs Service,
- New Zealand Defence Force,
- New Zealand Search & Rescue Secretariat,
- New Zealand Police,
- Oranga Tamariki, and
- Waka Kotahi NZ Transport Agency.

Maritime Security Oversight Committee

Chaired by Peter Mersi, Secretary of Transport. The core membership of the group is below:

- Department of Conservation,
- Department of the Prime Minister and Cabinet,
- Maritime New Zealand,
- Ministry of Business, Innovation and Employment,
- Ministry of Defence,
- Ministry of Foreign Affairs and Trade,
- Ministry for Primary Industries,
- Ministry of Transport,
- New Zealand Customs Service,
- New Zealand Defence Force, and
- New Zealand Police.

Wider membership of the Committee (ex officio) are:

- Government Communications Security Bureau
- GEOINT New Zealand
- National Maritime Coordination Centre, and
- New Zealand Security Intelligence Service.

National Exercise Programme

Chaired by the Exercises, Evaluation and Lessons Management team within the National Emergency Management Agency.

- Department of Corrections,
- Department of Internal Affairs,
- Department of the Prime Minister and Cabinet,
- Earthquake Commission,
- Fire and Emergency New Zealand,
- Government Communications and Security Bureau,
- Maritime New Zealand,
- Ministry of Business, Innovation and Employment,
- Ministry of Foreign Affairs and Trade,
- Ministry of Education,
- Ministry of Health,
- Ministry for Primary Industries,
- Ministry of Social Development,
- Ministry of Transport
- National Emergency Management Agency,
- New Zealand Customs Service,
- New Zealand Defence Force,
- New Zealand Police,
- New Zealand Search and Rescue Council,
- New Zealand Security and Intelligence Service,
- Oranga Tamariki, and
- Waka Kotahi NZ Transport Agency.

National Security System Training and Development Group

Chaired by a member of the Workforce Team within the National Emergency Management Agency, separate to their role at the agency.

- Department of Conservation,
- Department of Corrections,
- Department of Internal Affairs,
- Department of the Prime Minister and Cabinet,
- The Electoral Commission,
- Fire and Emergency New Zealand,
- Land Information New Zealand,
- Maritime New Zealand,
- Ministry of Business, Innovation and Employment,
- Ministry of Education,
- Ministry for the Environment,
- Ministry of Foreign Affairs and Trade,
- Ministry of Health,
- Ministry for Primary Industries,
- Ministry of Social Development,
- Ministry of Transport,
- New Zealand Customs Service,
- New Zealand Defence Force,
- New Zealand Police,
- New Zealand Search and Rescue Secretariat,
- Waka Kotahi NZ Transport Agency, and
- Worksafe.

Other agencies may be co-opted as and when required.

Counter-Terrorism Coordination Committee

Chaired by the Counter-Terrorism Strategic Co-ordinator, Department of the Prime Minister and Cabinet.

- Department of Corrections,
- Department of Internal Affairs,
- Department of the Prime Minister and Cabinet,
- Government Communications and Security Bureau,
- Ministry of Business, Innovation and Employment,
- Ministry of Foreign Affairs and Trade,
- Ministry of Defence,
- Ministry of Justice,
- Ministry of Social Development,
- Ministry of Transport,
- National Emergency Management Agency,
- New Zealand Customs Service,
- New Zealand Security Intelligence Service, and
- New Zealand Police.

Cyber Security Strategy Co-ordination Committee

Chaired by an official from the National Security Group, Department of the Prime Minister and Cabinet.

- Department of Internal Affairs,
- Department of the Prime Minister and Cabinet,
- Government Communications Security Bureau,
- Ministry of Business, Innovation and Employment,
- Ministry of Defence,
- Ministry of Foreign Affairs and Trade,
- Ministry of Justice,
- New Zealand Defence Force,
- New Zealand Police, and
- Public Service Commission.

Other agencies may be co-opted as and when required

Foreign Interference Coordination Committee

Chaired by the Foreign Interference Strategic Coordinator, Department of the Prime Minister and Cabinet.

As outlined above, the agencies represented on this Committee have been withheld under section 6(a) of the Act.

Major Events Security Committee

Chaired by an official from the National Security Systems Directorate, Department of the Prime Minister and Cabinet.

- Combined Threat Assessment Group,
- Department of the Prime Minister and Cabinet,
- Government Communications & Security Bureau,
- Ministry of Foreign Affairs and Trade,
- New Zealand Defence Force,
- New Zealand Security Intelligence Service, and
- New Zealand Police.

Other agencies may be co-opted as and when required.

National Intelligence Coordination Committee

Chaired by the Director of the National Intelligence & Risk Coordination Directorate,
Department of the Prime Minister and Cabinet

- Department of the Prime Minister and Cabinet,
- Government Communications Security Bureau,
- Ministry of Business, Innovation and Employment,
- Ministry of Defence,
- Ministry of Foreign Affairs and Trade,
- Ministry for Primary Industries,
- New Zealand Customs Service,
- New Zealand Defence Force,
- New Zealand Police, and
- New Zealand Security Intelligence Service.

Please find the terms of reference for each of these sub-committees attached, with the exception of the New Zealand Search and Rescue Council, whose terms of reference are available online at the link provided above. I also note that some agencies have joined their committees since the relevant terms of reference was developed.

Some information has been withheld in the attached documents under the following sections of the Act:

- section 6(c) as *the making available of that information would be likely to prejudice the security or defence of New Zealand or the international relations of the Government of New Zealand,*
- section 6(d) as *the making available of that information would be likely to endanger the safety of any person, and*
- section 9(2)(g)(ii) as *the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.*

Please note that although the terms of reference for the National Exercise Programme Planning and Coordination Team states that the role of Chair for the committee sits with DPMC, the responsibility for this has shifted to the National Emergency Management Agency, a departmental agency hosted by DPMC.

In making my decision, I have taken the public interest considerations in section 9(1) of the Act into account.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on DPMC's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Tony Lynch
**Deputy Chief Executive,
National Security Group**