

[Date]13/08/2021

Jan Mageee

[fyi-request-16395-f7dbccd9@requests.fyi.org.nz](mailto:fyi-request-16395-f7dbccd9@requests.fyi.org.nz) [Name and address of requester]

Dear [name]Jan

**Official information request for [brief detail of subject matter of request]number of water quality complaints received**

I acknowledge receipt of your official information request dated [date]13 August 2021 for [brief detail of the subject matter of the request]the number of water quality complaints received or advised of since 2015.

We received your request on [date]13 August 2021. We will endeavour to respond to your request as soon as possible and in any event no later than [date]9 September 2021 being 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe in a timely manner. If the response is likely to take more than 2 hours to undertake, you will be informed of any charges.

Your request is being handled by [person/team]Phil Burt the 3 waters and solid waste manager. If you have any queries, please feel free to contact [person/team]Phil on [phone/email]Phil.Burt@southwaikato.govt.nz. If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely



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[Name]Vikki Moore

Legal and Procurement Administrator.