

## Helen McComb

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**From:** OIA  
**Sent:** Thursday, 7 October 2021 11:13 AM  
**To:** Anne Smith  
**Subject:** Your Official Information Act request OIA2122-0294

Tēnā koe Anne,

Thank you for your OIA request to the Department of Internal Affairs (included with this email)

The Department will provide its response to your request as soon as practicable and within twenty working days. The 20th working day is 4 November 2021

Please note that in cases where the Department's response provides information that is identified to be of general public interest, the response may also be published on the Department of Internal Affairs website. If the Department publishes its response to your OIA request, all personal information, including your name and contact details, will be removed.

Nāku, nā

Michelle Reed (she/her)

Kaitohutohu Ārahi, te Ture Pārongo Ōkawa | Lead Advisor Official Correspondence Te Urūngi | Organisational Strategy & Performance Level 6, 45 Pipitea St | PO Box 805, Wellington 6140, New Zealand | <https://aus01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.dia.govt.nz%2F&data=04%7C01%7COIA%40dia.govt.nz%7Cd272964d51fc4fcb4f1808d989166ac5%7Cf659ca5cfc474e96b24d14c95df13acb%7C0%7C0%7C637691551637950998%7CUnknown%7CTWFpbGZsb3d8eyJWljoimc4wLjAwMDAilCjQljoiv2luMzliLCJBTil6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&data=gL5VUgY55dzFb2%2Bi%2BmAyG0k6J%2FvdVnVbErYmfwHETl0%3D&mp;reserved=0>

-----Original Message-----

**From:** Anne Smith <fyi-request-16602-3e6fedbc@requests.fyi.org.nz>  
**Sent:** Wednesday, 6 October 2021 11:10 AM  
**To:** OIA <OIA@dia.govt.nz>  
**Subject:** Re: Official Information request - Staff leaving Archives NZ

Dear Department of Internal Affairs,

Thank you for your response to my OIA 21/22-0191.

Could I please request any information, including correspondence, generated by my previous request?

Yours faithfully,

Anne Smith

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Please use this email address for all replies to this request:  
fyi-request-16602-3e6fedbc@requests.fyi.org.nz

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TiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&data=JVYaNTW%2BpXeHsrbr8P%2BiJb8KSS6b7zWqdJr1acz5fBI%3D  
&reserved=0

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Released under the Official Information Act 1982

## Helen McComb

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**From:** Helen McComb  
**Sent:** Tuesday, 28 September 2021 8:33 AM  
**To:** fyi-request-16602-3e6fedbc@requests.fyi.org.nz  
**Subject:** OIA2122-0191 A SMITH - Turnover for Archives NZ  
**Attachments:** OIA - 2122 - 0191 - A Smith Response.docx

Kia Ora Anne

Please find attached the Department's response to your OIA request.

Regards  
Helen

Helen McComb | Principal Advisor HR  
Pūmanawa Tangata | Human Resources  
He Pou Aronui | Organisational Capability and Services Branch Te Tari Taiwhenua | Department of Internal Affairs  
Mobile | 027 217 8584

-----Original Message-----

**From:** Anne Smith <fyi-request-16602-3e6fedbc@requests.fyi.org.nz>  
**Sent:** Thursday, 2 September 2021 10:51 AM  
**To:** OIA <OIA@dia.govt.nz>  
**Subject:** Official Information request - Staff leaving Archives NZ

Dear Department of Internal Affairs,

I would like to know how many staff have left employment at Archives New Zealand since December 2020. I'd be interested to know how many left permanently, and how many took a secondment either within the Department, or elsewhere in the public service.

I would also like to know how this compares to the previous five years.

Yours faithfully,

Anne Smith

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## Helen McComb

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**From:** Jacinda Byers  
**Sent:** Wednesday, 15 September 2021 1:52 PM  
**To:** Helen McComb  
**Subject:** RE: OIA request

Hi Helen

I have done the OIA request for Archives leavers and Lisa has checked the report and confirmed it is working as intended. The report is in X:\System\HRIAS Shared\OIA's and PQs\OIA Archives Leavers and Secondees.xlsx

In the Transfers out of Archives, the information is what role they were in in Archives, the date they moved and where they went, and lastly, where they are now (or where they were immediately before leaving DIA). Only one person left on a secondment and then returned. All others did not return to Archives.

I note that no one left/moved out of Archives during December 2020, so the dates start at 2021.

Ngā mihi

**Jacinda Byers** (she/her) | Kaitātari | HR Systems Specialist  
Pūmanawa Tangata | Human Resources  
**Te Tari Taiwhenua The Department of Internal Affairs**  
Direct Dial: +64 4 495 9495 | Extn: 5495  
45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | [www.dia.govt.nz](http://www.dia.govt.nz)



**Te Tari Taiwhenua  
Internal Affairs**

**From:** Helen McComb  
**Sent:** Thursday, 9 September 2021 8:28 AM  
**To:** Jacinda Byers <Jacinda.Byers@dia.govt.nz>  
**Subject:** OIA request

Hi Jacinda

Here is the OIA request:

I would like to know how many staff have left employment at Archives New Zealand since December 2020. I'd be interested to know how many left permanently, and how many took a secondment either within the Department, or elsewhere in the public service.

I would also like to know how this compares to the previous five years.

As we discussed I am assuming the information for the last five years should be provided if possible to both the leavers and the secondments.

I need to have the data by Wednesday 23 September to create the response in time.

Thanks  
Helen

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## Helen McComb

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**From:** OCS BDS  
**Sent:** Friday, 3 September 2021 9:41 AM  
**To:** OIA; Stefanie Lash  
**Cc:** Helen McComb; Eram Jawed; OCS BDS  
**Subject:** RE: INCOMING OIA2122-0191 SMITH - Turnover for Archives NZ

Mōrena all

Just confirming that HR will lead this OIA in consultation with Archives.

Ngā mihi

Wendy Balfour (she/her)\* | Senior Advisor Ngāi Tahu Te Waka Aukaha | Branch Development and Support He Pou Aronui | Organisational Capability and Services Te Tari Taiwhenua | Department of Internal Affairs Direct Dial: +64 4 819 8945 | Extn: 5720 | Mob:027 223 1346  
45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand [dia.govt.nz](http://dia.govt.nz) | Facebook | LinkedIn

-----Original Message-----

**From:** OIA  
**Sent:** Thursday, 2 September 2021 1:20 PM  
**To:** OCS BDS <[OCSBDS@dia.govt.nz](mailto:OCSBDS@dia.govt.nz)>; Stefanie Lash <[Stefanie.Lash@dia.govt.nz](mailto:Stefanie.Lash@dia.govt.nz)>  
**Cc:** Helen McComb <[Helen.McComb@dia.govt.nz](mailto:Helen.McComb@dia.govt.nz)>; Eram Jawed <[Eram.Jawed@dia.govt.nz](mailto:Eram.Jawed@dia.govt.nz)>  
**Subject:** INCOMING OIA2122-0191 SMITH - Turnover for Archives NZ

Tēnā koutou all,

The Department has received the below request. Please confirm whether this will be handled by HR or by Archives OIA team.

Please reference OIA2122-0191 in your response, which is due to the requester by 30 September 2021. If this response needs to go to the Minister's office for no-surprises notification, it will be due to that office by 23/09/2021. Acknowledgement is attached.

Nāku nā,

Michelle Reed (she/her)

Kaitohutohu Ārahi, te Ture Pārongo Ōkawa | Lead Advisor Official Correspondence Te Urūngi | Organisational Strategy & Performance Level 6, 45 Pipitea St | PO Box 805, Wellington 6140, New Zealand |  
<https://aus01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.dia.govt.nz%2F&data=04%7C01%7COIA%40dia.govt.nz%7Ceb5588a7e4eb405dce5308d96e5a5347%7Cf659ca5cfc474e96b24d14c95df13acb%7C0%7C0%7C637662156484800540%7CUnknown%7CTWFpbGZsb3d8eyJWljojoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikh1aWwiLCJXVCi6Mn0%3D%7C1000&data=Hzxjoc%2FrpKXvYmIAJ7II3RGDA15ZleMg%2B02RWCmNvl4%3D&reserved=0>

-----Original Message-----

**From:** Anne Smith <[fyi-request-16602-3e6fedbc@requests.fyi.org.nz](mailto:fyi-request-16602-3e6fedbc@requests.fyi.org.nz)>  
**Sent:** Thursday, 2 September 2021 10:51 AM  
**To:** OIA <[OIA@dia.govt.nz](mailto:OIA@dia.govt.nz)>  
**Subject:** Official Information request - Staff leaving Archives NZ

Dear Department of Internal Affairs,

I would like to know how many staff have left employment at Archives New Zealand since December 2020. I'd be interested to know how many left permanently, and how many took a secondment either within the Department, or elsewhere in the public service.

I would also like to know how this compares to the previous five years.

Yours faithfully,

Anne Smith

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## Helen McComb

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**From:** Helen McComb  
**Sent:** Thursday, 2 September 2021 3:04 PM  
**To:** OIA; OCS BDS; Stefanie Lash  
**Cc:** Eram Jawed  
**Subject:** RE: INCOMING OIA2122-0191 SMITH - Turnover for Archives NZ

Hi everyone

My view is HR should manage the response to this OIA.

Thanks  
Helen

-----Original Message-----

**From:** OIA  
**Sent:** Thursday, 2 September 2021 1:20 PM  
**To:** OCS BDS <OCSBDS@dia.govt.nz>; Stefanie Lash <Stefanie.Lash@dia.govt.nz>  
**Cc:** Helen McComb <Helen.McComb@dia.govt.nz>; Eram Jawed <Eram.Jawed@dia.govt.nz>  
**Subject:** INCOMING OIA2122-0191 SMITH - Turnover for Archives NZ

Tēnā koutou all,

The Department has received the below request. Please confirm whether this will be handled by HR or by Archives OIA team.

Please reference OIA2122-0191 in your response, which is due to the requester by 30 September 2021. If this response needs to go to the Minister's office for no-surprises notification, it will be due to that office by 23/09/2021. Acknowledgement is attached.

Nāku nā,

Michelle Reed (she/her)

Kaitohutohu Ārahi, te Ture Pārongo Ōkawa | Lead Advisor Official Correspondence Te Urūngi | Organisational Strategy & Performance Level 6, 45 Pipitea St | PO Box 805, Wellington 6140, New Zealand |  
<https://aus01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.dia.govt.nz%2F&data=04%7C01%7COIA%40dia.govt.nz%7C1bcafa8247d9416cca5408d96dbe42ac%7Cf659ca5cfc474e96b24d14c95df13acb%7C0%7C0%7C637661486187304356%7CUnknown%7CTWFpbGZsb3d8eyJWljiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikl1haWwiLCJXVCi6Mn0%3D%7C1000&sdata=9kdUwTrX1PbcLBrYZl8mll1CZQAgEFTaP8fOP6s88e8%3D&reserveid=0>

-----Original Message-----

**From:** Anne Smith <fyi-request-16602-3e6fedbc@requests.fyi.org.nz>  
**Sent:** Thursday, 2 September 2021 10:51 AM  
**To:** OIA <OIA@dia.govt.nz>  
**Subject:** Official Information request - Staff leaving Archives NZ

Dear Department of Internal Affairs,

I would like to know how many staff have left employment at Archives New Zealand since December 2020. I'd be interested to know how many left permanently, and how many took a secondment either within the Department, or elsewhere in the public service.



I would also like to know how this compares to the previous five years.

Yours faithfully,

Anne Smith

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## Helen McComb

---

**From:** OIA  
**Sent:** Thursday, 2 September 2021 1:12 PM  
**To:** Anne Smith  
**Subject:** Your Official Information Act request OIA2122-0191

Tēnā koe Anne,

Thank you for your OIA request to the Department of Internal Affairs (included with this email)

The Department will provide its response to your request as soon as practicable and within twenty working days. The 20th working day is 30 September 2021

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Michelle Reed (she/her)

Kaitohutohu Ārahi, te Ture Pārongo Ōkawa | Lead Advisor Official Correspondence Te Urūngi | Organisational Strategy & Performance Level 6, 45 Pipitea St | PO Box 805, Wellington 6140, New Zealand |  
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-----Original Message-----

**From:** Anne Smith <fyi-request-16602-3e6fedbc@requests.fyi.org.nz>  
**Sent:** Thursday, 2 September 2021 10:51 AM  
**To:** OIA <OIA@dia.govt.nz>  
**Subject:** Official Information request - Staff leaving Archives NZ

Dear Department of Internal Affairs,

I would like to know how many staff have left employment at Archives New Zealand since December 2020. I'd be interested to know how many left permanently, and how many took a secondment either within the Department, or elsewhere in the public service.

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Yours faithfully,

Anne Smith

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