

**Minutes Newton Central School Board of Trustees
Tuesday 23rd Hui-tanguru 2021**

Apologies: Geoff

Attendance - trustees: Hannah (chair), Kim (staff representative), Riki (principal), Tiopira (Te Whao), Rebecca, Vasiti (Te Whao), Kiri, Moea Simmonds (Te Whao)

- **other:** Christine (secretary/treasurer), Sarah Mills (parent)

	Led by:	Discussion:	Action/who:
<p>Karakia: Hannah</p> <p>1. Administration</p> <p>1.1 Minutes from last meeting and correct record</p> <p>1.2 Signing of hardcopy of last minutes</p> <p>1.3 Matters arising from minutes</p> <p>1.4 Update on assigned actions – see table below minutes</p> <p>1.5 elected Board appoints one chairperson</p> <p>1.6 Trustee to replace Julia (in committee from 9:15-9:20)</p> <p>1.7 Trustee to replace Tamati</p>	Chairs	Round of introductions	<p>MOTIONS APPROVED: That Sarah has speaking rights during this meeting</p> <p>1.1 That the minutes are a true and correct record of the 24 November meeting</p> <p>1.5 That Hannah continue as the chair in relation to elected members</p> <p>1.6 That the Board co-opt Sarah Mills to be a trustee</p> <p>1.7 That the Board co-opt Moea Simmonds to be a trustee</p>
<p>2. Strategic Decisions</p> <p>2.1. Strategic Plan annual update</p>	Riki	Mostly the same as last year, plus some updates; since not due until next month trustees would like more time to review; to be approved at next hui	MOTIONS APPROVED: n/a
<p>3. Strategic Discussions</p> <p>3.1. Special Character (policies, comms)</p> <p>3.2. Achievement Data</p>	Christine Riki/Kim	<p>3.1 re policies: have incorporated feedback from Riki and Geoff comms: CH to produce leaflet and Q&A for website; stall at Fiafia Day Christine and Riki to meet with Gavin Pollard</p> <p>3.2 Asian community is growing so need to include in analysis in future</p> <ul style="list-style-type: none"> • Auraki <ul style="list-style-type: none"> ○ maths looking ok, though there hasn't been recent PD 	MOTIONS APPROVED: n/a

		<ul style="list-style-type: none"> ○ writing ok but need to consider how to improve moderation; PD this year ○ reading is problematic; expected for Year 1; will need extra support for Year 2 ● Maori medium <ul style="list-style-type: none"> ○ maths good ○ writing ○ reading as for Auraki but even more so ● Awahou <ul style="list-style-type: none"> ○ maths improvement an aspect of increasing reo confidence ○ writing ○ reading – slight improvement <p>Not much point in looking at attendance last year</p>	
4. <u>Te Whao matters</u>	Vasiti & Tiopira	<p>Great to have new people/energy; Jarrod Rawiri will be chair, Tiopira will be secretary;</p> <p>Focus will be on special character</p>	
5. <u>Other Business</u> 5.1. Kahui Ako Update 5.2. Staffing 5.3. Property Update		<p>5.1 MoE & NZEI very supportive of distributed leadership model; all schools still committed to making it work; as of now, Riki won't be on-site on Thursdays</p> <p>5.2 no issues; best year ever for recruitment, by a long shot</p> <p>5.3 long-standing water leak may be addressed by using unallocated \$20,000 in which case MoE pays for repair/replacement; we are high on MoE priority list but funding won't be approved until July</p>	<p>MOTIONS APPROVED:</p> <p>That we seek amendment to SIP grant for CCTV, which should be approved because that is a necessary school improvement</p>
6. <u>Financial</u> 6.1. Financial report, including Budget	Riki & Christine	<ul style="list-style-type: none"> ● There will be a deficit, possibly about \$13,000 from 2020 ● The Board supports keeping the Pacific Champion project in the budget even though it probably means adopting a budget anticipating a net loss 	<p>MOTIONS APPROVED:</p> <p>That the report be received</p>
7 <u>Correspondence (listed below Minutes)</u> 7.1 Correspondence In	Riki	<ul style="list-style-type: none"> ● 	

7.2 Correspondence Out			
<u>8. Agenda Items for Next Meeting</u>		<ul style="list-style-type: none"> • invite Māori medium staff to a BoT meeting each year to discuss pedagogical and curriculum plans • approve strategic plan • approve budget • possibility of opening swimming pool for a fee 	
Whakamutunga: Tiopira (time 9:25)			
Note 1: Correspondence is listed on the back of the agenda Note 2: List of current delegations attached to agenda			

Inward Correspondence:

Outward Correspondence:

NEXT MEETINGS:

Please review Meetings document [here](#).

STATUS OF ACTION ON DECISIONS

hui	action	who	RAG status
24/08/20	Engage specialist to review Support Staff structure	Riki	Urgency diminished; will wait for NZEI process
24/08/20	Engage Tree Audit review and implement	Riki	report received & implemented
24/08/20	Draft thank you letters to: Tipene (Hannah), Sheila (Hannah), Andrew Melville (Kiri)	See names	One done, one started, one to do
24/8/20	Resolve billboard situation to remove	Riki	Deadline has passed; to follow up
24/8/20	Convene appraisal sub-committee	Hannah	Has begun
24/8/20	review policy redevelopment in relation with all underpinning school values	all	completed
15/05/2018	EXIT interviews to be conducted	Riki and Hannah	Awaiting feedback from Laurayne
24/08/20	Riki to invite Māori medium staff to a BoT meeting each year to discuss pedagogical and curriculum plans on an annual basis.	Riki	Next Board hui
7/08/2018	complete Curriculum policy review in 2019	policy team	done
11/09/2018	Arrange parent survey re online achievement reporting Link to questions	Hannah, Kim,	In progress
20/10/2020	Engage Andrew Melville re graduate profiles	Riki	Will not need any further funding
24/11/2020	amend previous minutes	Christine	done
24/11/2020	Advise if available for exit interviews	Tiopira	Done (yes)
24/11/2020	amend Board policy re terms of co-opted members	Christine	done

24/11/2020	Feedback to Christine about draft policy document	All trustees	done
24/11/2020	Spread Special Character info to whanau	Christine, et al	in progress
23/2/21	comms re special character	Christine	in progress
23/2/21	meet with Gavin Pollard (MoE)	CH/Riki	new

*I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, **dated 23 February 2021***

Signature / Name

Co-chair _____

Date:

APPROVED