

**MINUTES Newton Central School Board of Trustees  
Tuesday 30th Poutū te rangi 2021**

**Apologies:** Hannah, Vasiti (Te Whao), Tiopira (Te Whao), Kim for early departure, Kiri for lateness  
**Attendance - trustees:** Kim (staff representative), Riki (principal), Rebecca, Kiri (by Zoom), Moa (Te Whao), Sarah, Geoff  
 - **other:** Christine (secretary/treasurer), Dena Jacob (parent)

	<b>Led by:</b>	<b>Discussion:</b>	<b>Action/who:</b>
Karakia: (7:20) Welcome to Dena Selection of chair for tonight	Riki		<b>Decided:</b> Geoff will chair the hui in the absence of the chairs
2020 achievement data  Kiri joined at 7:40 Kim left at 7:50	Kim & Riki	English for Te Uru Karaka and Te Awahou is assessed in relation to mainstream curriculum: Te Awahou data overall not as good as hoped for but everyone impacted by Covid; good to note that there is improvement as they progress through the years Te Uru Karaka has issues that need to be addressed for years 5 and 6; have received some Covid response funding that could be used to address this	
<b>1. Administration</b>  1.1 <a href="#">Minutes</a> from last meeting are a correct record 1.2 Signing of hardcopy of last minutes 1.3 Matters arising from minutes 1.4 Update on assigned actions – see table below minutes 1.5 Annual work plan - FYI	Chairs		<b>MOTIONS APPROVED:</b> That the minutes be approved as a true and correct record.
<b>2. Strategic Decisions</b>  2.1. Strategic Plan annual update 2.2. Budget	Riki	2.1 Need to track progress throughout the year – that's the main role of the Board; maybe add some review points to the Workplan	<b>MOTIONS APPROVED:</b> That the annual update of the Strategic Plan be approved  That the draft budget be approved

<p>3. <u>Strategic Discussions</u></p> <p>3.1. Special Character (policies, comms)</p>	Christine	Te Kawehau Hoskins would be available to support Te Whao make this decision	<b>Decided:</b> Special character process on hold until Te Whao confirms they want to proceed, but a decision is urgently needed
<p>4. <u>Te Whao matters</u></p>	Vasiti & Tiopira	n/a	
<p>5. <u>Other Business</u></p> <p>5.1. Kahui Ako Update</p> <p>5.2. Staffing</p> <p>5.3. Property Update</p> <p>5.4. Students</p> <p>5.5. NZSTA AGM - Rotorua</p>		<p>5.1 recent developments in Kahui Ako mean it may collapse as the whole co-leadership model is collapsing with Pa Chris having withdrawn; no role for the Board yet beyond recognising the extra workload for Riki, but also may impact on the school if the funding for released time doesn't come through</p> <p>5.2 n/a</p> <p>5.3 Block 8 pushing ahead, maybe as soon as term break; water leak has been found – under new toilet block; canopy – ready to go; 2 extra future classes on site – possibly by end of year depending on funding</p> <p>5.4 In Committee from 8:55-9:23 to consider risks relating to two different children</p>	<p><b>MOTIONS APPROVED:</b></p> <p>That Hannah is endorsed to attend the NZSTA AGM on behalf of the school</p>
<p>6. <u>Financial</u></p> <p>6.1. Financial report</p> <p>6.2. Fundraising and optional donations</p>	Riki & Christine	<p>6.1 There is a risk about the school camp because we can't require parents to contribute; if too many don't pay we may have to cancel the trip</p> <p>6.2 Could have a system where we indicate key areas for which people might wish to make a contribution; there may be an issue that people don't realise that the school's funding doesn't cover operational costs</p>	<p><b>MOTIONS APPROVED:</b></p>
<p>7 <u>Correspondence</u></p>	Riki		

(listed below Minutes)			
7.1 Correspondence In			
7.2 Correspondence Out			
<u>8. Agenda Items for Next Meeting</u>		<ul style="list-style-type: none"> <li>invite Māori medium staff to a BoT meeting each year to discuss pedagogical and curriculum plans</li> <li>possibility of opening swimming pool for a fee</li> <li>look at timeframe for Special Character decision</li> </ul>	
Whakamutunga: (time 9:25)	Rebecca		
<p>Note 1: Correspondence is listed on the back of the agenda</p> <p>Note 2: List of current delegations attached to agenda</p>			

### **Inward Correspondence:**

- 01/03/21 [RSM Audit Notification for 2021](#)
- 04/03/21 [NZSTA Matters Report – Violent Students](#)
- 23/03/21 [ERO Report – Learning in a Covid World – Summary Report](#)
- 26/03/21 [NZSTA AGM notification](#)
- 28/03/21 [Global Asthma Network Report – Newton Central School](#)

### **Outward Correspondence:**

### **NEXT MEETINGS:**

Please review Meetings document [here](#).

hui	action	who	RAG status
24/08/20	Engage specialist to review Support Staff structure	Riki	Urgency diminished; will wait for NZEI process
24/08/20	Draft thank you letters to: Tipene (Hannah), Sheila (Hannah), Andrew Melville (Kiri)	See names	One done, one started, one to do
24/8/20	Resolve billboard situation to remove	Riki	Sarah will become involved
15/05/2018	EXIT interviews to be conducted	Riki and Hannah	will ask Tiopira at the next hui
24/08/20	Riki to invite Māori medium staff to a BoT meeting each year to discuss pedagogical and curriculum plans on an annual basis.	Riki	Next Board hui
11/09/2018	Arrange parent survey re online achievement reporting <a href="#">Link to questions</a>	Hannah, Kim,	In progress

20/10/2020	Engage Andrew Melville re graduate profiles	Riki	no need to take further
24/11/2020	Spread Special Character info to whanau	Christine, et al	in progress
23/2/21	comms re special character	Christine	in progress
23/2/21	meet with Gavin Pollard (MoE)	CH/Riki	in progress
30/3/21	principal to arrange meeting for Te Whao with Te Kawehau Hoskins	Riki	new

## STATUS OF ACTION ON DECISIONS

*I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, **dated 30 March 2021***

Signature / Name

Co-chair \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED