

**Agenda Newton Central School Board of Trustees**  
**Tuesday 21 April 2020**

**Apologies:**

**Attendance:** Hannah, Tipene, Riki, Kiri, Vasiti, Becky, Kim, Christine, Geoff, Julia (joined 20:00)

	<b>Led by:</b>	<b>Discussion:</b>	<b>Action:</b>
Timatanga: Karakia:  1. <u>Administration</u> N/A	Chairs		
2. <u>Strategic Decisions</u>  2.1 Decisions required re-opening of Newton Central School: a) To ensure NCS staff are able to implement safe practices at school, the Principal seeks the Board's support to clarify from parents as to their intentions of bringing their children to school. Parents will need to inform the school by 12pm on the Thursday preceding the week they intend to have their child in attendance. b) With no devices currently in circulation at school, the Principal seeks the Board's support for the option of students bringing their own devices to school for their own personal use. c) The Principal seeks the Board's approval of the principal's recommendation to re-assign Before and Afterschool care staff to increase cleaning and supervision regimes  2.2 Formation of a property committee  2.3 Consideration of advancing the vision work by Andrew Melville	Elected members	2.1(a) Key is to know how many students will be coming in to school. Parental circumstances shouldn't change week-to-week so we should find out who should be coming for the full two week period. MoE has made it clear that Boards have lost authority to deem school closed due to pandemic measures. Message to the community shouldn't contain value statements. Currently there is no guidance from MoE or MoH regarding health screening for staff/students before entering the school either at the re-opening or at the start of each day. Could consider asking each child each day "have you had a fever. Temperature? Have you had a cough? Have you had a sore throat?"  BYOD approach will need to be followed as devices have all been distributed to the community for home-based online learning. Children will not be required to bring devices and staff will work to address any possible inequities for those who can/can't bring devices. Policy to only be in place for the during Level 3 Alert – to be reviewed when we move to Level 2 and beyond.  Principal will send out guidelines to whānau as to how school will be run at the time of sending out survey. BASC staff happy to be employed as cleaning staff.	<b>MOTIONS APPROVED:</b>  2.1 (a) That the principal will require parents to inform the school by noon on Friday of this week of their intention to attend school at Alert Level 3.  2.2 (b) That the Board supports the implementation of a BYOD policy for Level 3 Alert.  2.2 (c) That the Principal will re-assign Before and Afterschool care staff to perform the required increased cleaning and supervision regimes.
3. <u>Monitoring</u> N/A			<b>MOTIONS APPROVED:</b>

<p>4. <u>Strategic Discussions</u></p> <p>4.1 Coronavirus plan, policy, and required actions</p> <p>4.2 Vision statement progress</p> <p>4.3 Constitution and special character</p> <p>4.4 Property and Growth</p>	<p>BOT members</p>	<p>4.1 As above – see section 2.</p> <p>4.2 Andrew has provided quote of \$750 to get the vision statement finished.</p> <p>4.3 Hui was had in March with Te Whao. Proposal suggested to start with the explanation as to what the difference is between Te Whao and the Tangata Tiriti groups so that people can understand which group they wish to join and why: once this has been defined then this can be used to infer everything going forward.</p> <p>4.4 Discussion as per Principal’s report for this emergency hui.</p>	<p><b>MOTIONS APPROVED:</b></p> <p>4.2 That Andrew Melville be engaged on the basis of his quote to finish his work on the vision statement for the school.</p> <p>4.3. That Christine Herzog, Tamati Patuwai and one other person are delegated to draft the pathways for representation of co-governance for consideration.</p> <p>hat a property committee be convened consisting of Geoff, Kiri, Ross, Riki and a parent from the community with the appropriate experience.</p>
<p>5. <u>Correspondence (listed below Minutes)</u></p>			<p><b>MOTIONS APPROVED:</b></p>
<p>6. <u>Te Whao matters</u></p> <p>6.1 Te Whao Urutaki delegates to consider recommendation to delegate Christine Hertzog, Tamati Patuwai and (one other) to draft an initial constitution to present to Te Whao Urutaki members for feedback, consultation and eventually approval</p>		<p>See discussion set out at 4.3 above.</p>	<p><b>MOTIONS APPROVED:</b></p>
<p>7. <u>Agenda Items for Next Meeting</u></p> <p>N/A</p>			
<p>Whakamutunga:</p> <p>Note 1: Correspondence is listed on the back of the agenda  Note 2: List of current delegations attached to agenda</p>			

**Inward Correspondence:**

**Outward Correspondence:**

**NEXT MEETINGS:**

Please review Meetings document [here](#).

I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, dated **21<sup>st</sup> April 2020**

Signature / Name

Signature / Name

Co-chair \_\_\_\_\_

Co-chair \_\_\_\_\_

Date: \_\_\_\_\_

## STATUS OF ACTION ON DECISIONS

<b>hui</b>	<b>action</b>	<b>who</b>	<b>RAG status</b>
18/8/16	complete Declaration of Interests and Trustee gaps	all	superceded
15/12/16	advise accountant about approval of attributing earmarked fundraising to the year in which will be used	Ira/Riki	next financial year
18/5/17	review billboard rental situation	Riki	on-going
18/8/17	convene appraisal sub-committee	Laurayne	reported at last hui (Nov 2018)
16/11/17	ensure review of curricula is included in Board annual plan	Riki	include with policy review
16/11/17	review values (to underpin policy redevelopment, etc)	all	Working Group
14/12/17	clarification on 'trading income' in budget	Riki	in progress
15/05/2018	EXIT interviews to be conducted	Riki and Laurayne	On-going
, 19/06/2018	Address matters in the Management Letter	Riki	On-going
19/06/2018	Riki to invite Māori medium staff to a BoT meeting this year to discuss pedagogical and curriculum plans in the new space.	Riki	deferred to 2019
7/08/2018	lengths of terms for co-opted trustees (produce a SS for all members)	Christine/Kikee	in progress
7/08/2018	complete Curriculum policy review in 2019	policy team	in progress
11/09/2018	arrange parent survey re online achievement reporting <a href="#">Link to questions</a>	Laurayne, Hannah, Kim,	in progress
11/09/2018	identify policy needs for OSCAR registration	Riki & CH	in progress
22/10/2019	H&S working party to create a rainbow policy	Becky, Kiri, Becky	