

Agenda Newton Central School Board of Trustees
Monday 11th May 2020

Apologies: Kim

Attendance: Kiri, Hannah, Riki, Vasiti, Becky, Christine, Geoff, Tipene

	Led by:	Discussion:	Action:
Timatanga: 19:07hrs Karakia: Hannah 1. Administration 1.0 Minutes from last meeting (s) and correct record 1.1 Update on assigned actions – see table below minutes 1.2 New Board Members form.	Chairs	1: Recommendation to continue BOT meetings via Zoom.	MOTIONS APPROVED: The minutes are approved from the emergency hui and the meeting in March.
2. Strategic Decisions 2.0 Approval of the annual plan - Budget Priorities 2.1 Statement of Variance	Elected members	2.0 The board recommends that the Principal is frugal in regards to discretionary spending.	MOTIONS APPROVED:
3. Monitoring 3.0 Financial Accounts	Christine / Riki	3.0 Recommendation to focus on long term (1-2 years) implications of Covid-19. Christine and Riki to meet. - Christine and Geoff updated on the financials, noting that with no expenditure recently, there is a small surplus. The true impact of Covid-19 will start to emerge in a few months.	MOTIONS APPROVED:

<p><u>4. Strategic Discussions</u></p> <p>3.0 Vision statement progress: report</p> <p>4.1 Covid-19 plan, policy, and required actions.</p> <p>4.2 BASC considerations</p> <p>4.3 Policy review plan</p> <p>4.4 Committee</p>	<p>Andrew Melville, Tamati</p> <p>BOT members</p>	<p>4.0 Vision statement “story shaping” is still taking place with plans to seek feedback from all cohorts. Statement expected before the next board meeting.</p> <p>4.1 Concerns around readiness for staff and students returning to school at Level 2.</p> <ul style="list-style-type: none"> - Concerns around security at gates at pick-up and drop off. - A recommendation was made to suspend online tutorials on May 14 and 15 to allow teachers to attend campus in person. <p>4.2 The plan is to survey the community on intentions and commitment to BASC.</p> <p>4.3 Christine to organize a Zoom for policy-writing tutorial.</p> <p>4.4 8:14pm The Board went into committee to discuss a staffing matter, the conclusion of which was that the principal would update the Board at its next meeting. The Board came out of committee at 8:21pm</p>	<p>4.1 The Board approves that the Principal implement governing guidelines for the move to Covid-19 alert level 3.</p>
<p><u>Correspondence (listed below Minutes)</u></p> <p>5.2 Correspondence</p>			<p>MOTIONS APPROVED:</p>
<p>6 <u>Te Whao matters</u></p>			

6.1. Confirm structure of BOT hui so Te Whao can confirm structure and times of meetings for Te Whao			
6.2 Constitution / Special Character work – Te Whao considerations:			
7. Agenda Items for Next Meeting			
Whakamutunga: 20:53			
Note 1: Correspondence is listed on the back of the agenda Note 2: List of current delegations attached to agenda			

Inward Correspondence:

1. [Letter clarifying donations policy](#)
2. [Decision tool for early learning and school responses to COVID-19](#)
3. [Corona Virus MOE Notification – MOE – Mon March 23rd](#)
4. [Audit Visit Confirmation – April 2020 RSM.](#)

Outward Correspondence:

1. [Notification to community of School Donation](#)

NEXT MEETINGS:

Please review Meetings document [here](#).

STATUS OF ACTION ON DECISIONS

hui	action	who	RAG status
18/8/16	complete Declaration of Interests and Trustee gaps	all	superceded
15/12/16	advise accountant about approval of attributing earmarked fundraising to the year in which will be used	Ira/Riki	next financial year
18/5/17	review billboard rental situation	Riki	on-going
18/8/17	convene appraisal sub-committee	Laurayne	reported at last hui (Nov 2018)
16/11/17	ensure review of curricula is included in Board annual plan	Riki	include with policy review

16/11/17	review values (to underpin policy redevelopment, etc)	all	Working Group
14/12/17	clarification on 'trading income' in budget	Riki	in progress
15/05/2018	EXIT interviews to be conducted	Riki and Laurayne	On-going
, 19/06/2018	Address matters in the Management Letter	Riki	On-going
19/06/2018	Riki to invite Māori medium staff to a BoT meeting this year to discuss pedagogical and curriculum plans in the new space.	Riki	deferred to 2019
7/08/2018	lengths of terms for co-opted trustees (produce a SS for all members)	Christine/Kikee	in progress
7/08/2018	complete Curriculum policy review in 2019	policy team	in progress
11/09/2018	arrange parent survey re online achievement reporting Link to questions	Laurayne, Hannah, Kim,	in progress
11/09/2018	identify policy needs for OSCAR registration	Riki & CH	in progress

APPROVED