

Minutes Newton Central School Board of Trustees
Tuesday 16th June 2020

Apologies: Tipene, Kiri

Attendance: Christine, Hannah, Geoff, Kim, Rebecca, Vasiti, Julia, Riki

	Led by:	Discussion:	Action:
Timatanga: 19:03hrs Karakia: Wiremu 1. <u>Administration</u> 1.0 <u>Minutes</u> from last meeting and correct record 1.1 Signing of hardcopy of last minutes 1.2 Update on assigned actions – see table below minutes	Chairs	<ul style="list-style-type: none"> - Recommendation for the board to have Riki and Christine update the assigned actions. 	<ul style="list-style-type: none"> - The board approves the motion that the minutes are accepted, and hardcopy, signed.
2. <u>Strategic Decisions</u> 2.0 2021 Donations Scheme approval.	Elected members	<ul style="list-style-type: none"> - Discussion around caution in regards to asking for donations for school camp. - Recommendation to provide statement from the board to community. 	<ul style="list-style-type: none"> - The motion to opt-in for the donation scheme for 2021 year has been approved by the board.
3. <u>Financial</u> 3.0 Audit Report and Impact of Covid 19 3.1 Significant Deficit forecast for 2020	Riki & Christine	In Committee 8.33pm – 9.17pm	MOTION APPROVED: Via Email correspondence on July 3 rd , 2020 The Board of Trustees approves the transfer of undertaking of our Before & Afterschool Care Programme to Safe Kids in Daily Supervision (sKids) beginning as soon as sKids have received Ministry of Social Development approval.

4. Staff Member Review	Riki	In Committee 8.33pm – 9.17pm	
4. Strategic Discussions			
4.1 Impact of Covid19			
4.1.1 Mitigation of financial risks to the school			
4.1.2 Staffing			
4.1.2.1 Letters of Resignation		- Riki briefed board on resignations	
4.1.3 Impact on Strategic Plan			
4.1.4 Business plan moving forward			
4.1.5 Impact of Covid-19 on parents (Survey)			
4.2 Out Of Zone – priority levels		- Riki alerted the board about zoning concerns and aims to seek advice about options from NZSTA. - The Board discussed warning the community about zoning restrictions.	
4.3 Impact of remote learning and request for BYOD concept for Year 6		- Survey showed Year 6 students wanted their online Covid experience reflected in future learning.	- The board approves the bringing of Chromebooks to school, subject to reviewing the final policy.
4.4 School Vision Feedback – Andrew Melville		- Suggestion for potential hui of reference groups. - Recommendation to endorse the journey of Andrew Melville and the Vision Statement, and to continue the process until final endorsement.	

Correspondence (listed below Minutes)			MOTIONS APPROVED:
4.2 Correspondence			
5 Te Whao matters			
7.1 Constitution / Special Character work – Te Whao considerations:		- Discussions around Special Character and Te Whao matters have been tabled for the policy meeting.	
6. Property			
3.0 Watershed contractors			
3.1 Major waterleak		- Riki briefed the board on property updates and discussions will proceed at future meetings.	
3.2 SIP Funding			
7. Agenda Items for Next Meeting			
Whakamutunga: 21:33hrs Karakia: Rebecca			
Note 1: Correspondence is listed on the back of the agenda Note 2: List of current delegations attached to agenda			

Inward Correspondence:

- 28th May – MOE Update – School Donation Scheme
- 16th June - Covid 19 Information Pack for Principals
- 16 June – Covid 19 Letter

Outward Correspondence:

- NZBN Covid19 Authorisation

NEXT MEETINGS:

Please review Meetings document [here](#).

STATUS OF ACTION ON DECISIONS

hui	action	who	RAG status
18/8/16	complete Declaration of Interests and Trustee gaps	all	superceded
15/12/16	advise accountant about approval of attributing earmarked fundraising to the year in which will be used	Ira/Riki	next financial year
18/5/17	review billboard rental situation	Riki	on-going

18/8/17	convene appraisal sub-committee	Laurayne	reported at last hui (Nov 2019)
16/11/17	ensure review of curricula is included in Board annual plan	Riki	include with policy review
16/11/17	review values (to underpin policy redevelopment, etc)	all	Working Group
14/12/17	clarification on 'trading income' in budget	Riki	in progress
15/05/2018	EXIT interviews to be conducted	Riki and Laurayne	On-going
, 19/06/2018	Address matters in the Management Letter	Riki	On-going
19/06/2018	Riki to invite Māori medium staff to a BoT meeting this year to discuss pedagogical and curriculum plans in the new space.	Riki	deferred to 2019
7/08/2018	lengths of terms for co-opted trustees (produce a SS for all members)	Christine/Kikee	in progress
7/08/2018	complete Curriculum policy review in 2019	policy team	in progress
11/09/2018	arrange parent survey re online achievement reporting Link to questions	Laurayne, Hannah, Kim,	in progress
11/09/2018	identify policy needs for OSCAR registration	Riki & CH	in progress

I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, dated 4th August 2020

Signature / Name

Signature / Name

Co-chair

Co-chair

Date:

4.08.2020