

15 November 2021

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Tēnā koe Paul

Your Official Information Act request, reference: GOV-014746

Thank you for your email of 21 October 2021 asking for the following information under the Official Information Act 1982 (the Act):

- *It might be helpful if you provided a schedule of Worksafe Policies that are created by ACC, then I will be able to identify my request with more accuracy.*

Interpreting your request

It is difficult to determine which of our policies would align with 'worksafe', so we have attached a spreadsheet of all ACC policies, procedures, and service guidelines. This document is ordered by category, and you will also be able to use a word search to identify any documents that may be of interest to you. Please let Government Services know which of these you would like to request.

Please also see below a list of documents from the attached spreadsheet that might be within scope of your request:

- *Manage Third Party Provider incidents*
- *Standalone Workplace Assessment Service Page*
- *Set up Stand Alone Workplace Assessment*
- *Workplace Cover for Employees Policy*
- *Manage a work injury dispute*
- *ACC Accredited Employer Programme Policy*
- *Work Account Fund Code Policy*
- *Adverse events (in the workplace) and their impacts policy*
- *Workplace Injury Dispute*
- *Criteria for Work-related Personal Injury 'Place of Work'*
- *Manage Third Party Provider Incidents*
- *WorkPlace Cover for Employees (WPC) Policy*
- *Make Cover Decisions for Work-Related Mental Injury Claims*
- *Codify Accident Details*
- *Identify Client's Employer*
- *Accredited Employer Programme (AEP) Requests Policy*
- *Book and Manage Thrive Workshops*
- *(COAT) Coordinate Health and Safety Engagement Meetings for Hubs and Sites*
- *Health and Safety Check Ins - Face to Face Workshops*
- *Complete Health and Safety Check ins - Travelling away from home*
- *Complete Health and Safety Check ins - Facilitator doesn't arrive (internal and external facilitators)*

Please note that the release of any requested documents will be considered under the provisions of the Official information Act.

Who to Contact

If you have any questions, you can email me at GovernmentServices@acc.co.nz.

Nāku iti noa, nā

A handwritten signature in black ink, appearing to read 'Sasha Wood', written in a cursive style.

Sasha Wood

Manager Official Information Act Services
Government Engagement & Support