

7 December 2021

Reference: IR-01-21-30445

Scott

fyi-request-17124-35f67b4b@requests.fyi.org.nz

Dear Scott

I am writing in response to the request you submitted on 11 October 2021. Your request has been considered pursuant to the Official Information Act 1982 (OIA). Specifically, you requested:

I would like to make a request for information relating to the inter-agency group responsible for COVID-19 non-compliance which I understand is led by Police. I understand this group is called the Compliance Team Steering Group, but I would like my request to apply to any Police-led inter-agency group which deals with COVID-19 non-compliance.

My request is for:

1. *The group's terms of reference*

Please find a copy of these attached to this request. Some information has been withheld under section 9(2)(a) of the OIA.

2. *The minutes of all meetings held since the beginning of July*

In relation to the request for minutes from meetings of the Steering Group of the AOG COVID-19 Compliance Response since July 2021, your request has been refused pursuant to section 18(e) of the OIA, as the information requested does not exist.

You have a right under section 28(3) of the OIA to ask the Ombudsman to seek an investigation and review of my decision.

Yours sincerely



Superintendent Eric Tibbot
Acting National Controller: COVID-19

Police National Headquarters

180 Molesworth Street. PO Box 3017, Wellington 6140, New Zealand.
Telephone: 04 474 9499. Fax: 04 498 7400. www.police.govt.nz

Terms of Reference: Operational Steering Group

Purpose of the Operational Steering Group:

- Ensure compliance activity is appropriately focused based on current situation and CCI-derived insights.
- Use CCI-derived insights to drive strategic communications.
- Discuss key operational achievements, including progress on key deliverables and projects.
- Discuss operational matters related to IT, resource, healthy and safety etc.
- Raise operational risks and issues for attention and allocate actions to resolve, or escalate to Compliance Governance.
- Identify and resolve operational barriers to establishing and implementing the compliance operating model.

Role of the Operational Steering Group :

- The group is responsible for ensuring that compliance deployment reflects the national situation based on the information which they are receiving, and ensuring that the function is operating effectively.

Operational Steering Group responsibilities:

- Represent the perspectives of their respective organisations.
- Bring subject matter expertise based on organisational and functional accountability/powers.
- Raise risks and issues related to their respective organisation or that span across agencies.
- Ensure that relevant inputs are provided to the CCI.
- Analyse how CCI insights impact their respective organisation and across agencies.

Governance Process:

- The group will meet **twice weekly**. Out-of-session meetings can be scheduled if necessary.
- **Inputs:** Deployment priorities; Compliance themes and insights; Risk-based tasking; Compliance outcomes.
- **Outputs:** Deployment planning; Set priorities; Risk areas identified with mitigations; Allocated actions; Strategic communications; Decision papers to governance; Escalation of risks and issues to governance.

Membership	Name	Name
Group Chair	Section 9(2)(a) Official Information Act 1982	
Group Members		