



15 February 2022

Sebastian
fyi-request-17765-df9fda52@requests.fyi.org.nz

Ref: OIA-2021/22-0684

Dear Sebastian

Official Information Act request for copies of minutes of meetings held

Thank you for your Official Information Act 1982 (the Act) request received on 29 November 2021. You requested:

"I would like to request copies of the minutes of all meetings held since the beginning of June for the following three COVID-19 groups:

- 1. COVID-19 Chief Executives Board*
- 2. National Response Leadership Team*
- 3. National Response Group*

I would also like to request a copy of the COVID-19 System Assurance Framework."

The time frame for responding to your request was extended under section 15A of the Act by 20 working days because it necessitated a search through a large volume of information and consultations to be undertaken before a decision could be made on the request. Following this extension, I am now in a position to respond.

Please find attached a copy of the COVID-19 System Assurance Framework.

The remainder of your request will be released in three monthly tranches. This is because the Department of the Prime Minister and Cabinet is currently still compiling, assessing, and consulting in relation to your requests for the various meeting minutes.

I apologise for the delay. It has taken longer than we had anticipated to compile and prepare the requested meeting minutes.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

Yours sincerely

Cheryl Barnes
Deputy Chief Executive, COVID-19 Response