



Community and Voluntary Sector briefing

Hon Priyanca Radhakrishnan
Minister for the Community and Voluntary Sector

Title: **Appointments to the Winston Churchill Memorial Trust Board: Draft Cabinet paper for the Cabinet Appointments and Honours Committee**

Date: 14 October 2021

Key issues	
<p>You have completed the statutory requirement to consult with the Winston Churchill Memorial Trust Board (the Board) on your preferred candidates to recommend to the Governor-General for appointment. It is recommended that you consult with your Ministerial colleagues on your preferred candidates using the attached draft paper for the Cabinet Appointments and Honours Committee.</p>	
Action sought	Timeframe
<p>The Department of Internal Affairs recommends you:</p> <ul style="list-style-type: none"> agree to consult with your Ministerial colleagues on your preferred candidates to recommend to the Governor-General for appointment to the Winston Churchill Memorial Trust Board; and authorise the Department to upload the final Cabinet Appointments and Honours Committee paper and associated forms, incorporating feedback from consultation, into <i>CabNet</i> to be considered by the Cabinet Appointments and Honours Committee on 17 November 2021. 	By 18 October 2021

Contact for telephone discussions (if required)

Name	Position	Contact Number	Suggested 1 st contact
Craig Press	Senior Policy Analyst	04 495 9354	✓
Anita Balakrishnan	Director Tumuaki Ministerial, Monitoring, and Capability Group	027 263 2423	
Return electronic document to:	craig.press@dia.govt.nz		
Cohesion document reference	T5VDXFP5TAD4-1818634188-2539		
Ministerial database reference	CVS202100273		

Purpose

1. This briefing recommends that you consult with your Ministerial colleagues on the candidates you intend to recommend to the Governor-General for appointment to the Winston Churchill Memorial Trust Board (the Board) using the attached draft Cabinet paper (**Appendix B**).

Background

2. On 30 September 2021 you selected Semi Asafo, Benjamin Brooks, Alison Cadman, s9(2)(a) OIA Dr David Ivory MNZM, Jason Sebastian and Dr Rogena Sterling as your preferred candidates for terms of office beginning on 1 January 2022 [CVS202100269].
3. s9(2)(a) OIA term will end on 30 June 2023 as s9(2)(a) OIA will complete the term of office of a former member who resigned. The remaining appointments will be for six-year terms ending on 31 December 2027.
4. As required by section 4(1) of the Winston Churchill Memorial Trust Act 1965, you also wrote to the Chair of the Board seeking the Board's feedback on your preferred candidates. On 7 October 2021 the Chair replied noting the Board's support for your proposed candidates (**Appendix A**).

Next steps

5. A draft Cabinet paper outlining your intention to recommend that the Governor-General appoints your preferred candidates is attached (**Appendix B**) as well as an organisation form and CV summaries. (**Appendix C**).
6. It is recommended that you use the draft Cabinet paper to support consultation on your proposed candidates with your Ministerial colleagues.
7. It is recommended that you begin consultation on 18 October 2021 and seek feedback by 29 October 2021 to ensure that the proposed appointments can be considered by the Cabinet Appointments and Honours Committee on 17 November 2021. The timetable for the appointments process provides for final letters of appointment to be sent by mid-December 2021 (**Appendix D**).
8. The Department of Internal Affairs will make any required amendments to the draft Cabinet paper before you begin consultation with your Ministerial colleagues.

Recommendations

9. The Department of Internal Affairs recommends that you:

a) **agree** to consult with your Ministerial colleagues on your preferred candidates to recommend to the Governor-General for appointment to the Winston Churchill Memorial Trust Board; and

Yes/ No

b) **authorise** the Department to upload the final Cabinet Appointments and Honours Committee paper and associated forms, incorporating feedback from consultation, into *CabNet* for consideration by the Cabinet Appointments and Honours Committee on 17 November 2021.

Yes/ No

Pr



Anita Balakrishnan
Director | Tumuaki Ministerial, Monitoring, and Capability Group



Hon Priyanca Radhakrishnan
Minister for the Community
and Voluntary Sector

18 / 10 / 2021

Appendix A: Response from the Chair on proposed candidates to recommend to the Governor-General for appointment



8 October 2021

Hon Priyanca Radhakrishnan
Minister for the Community and Voluntary Sector

Via email: Priyanca.Radhakrishnan@parliament.govt.nz

Dear Minister

Thank you for your letter dated 4 October 2021 consulting with the Board before recommending the appointment or reappointment of a person as a member to the Governor-General in accordance with Section 4 (1) of the Winston Churchill Memorial Trust Act 1965.

The Board has considered and supports your intention to recommend to the Governor-General that:

- Fuimaono Semi Asafo is reappointed for a full six- year term beginning on 1 January 2022, and
- that Benjamin Brooks, Alison Cadman, **s9(2)(a) OIA** Dr David Ivory MNZM, Jason Sebastian and Dr Rogena Sterling are appointed as members, each for a six year term from 1 January 2022.

The Board appreciates the work that has gone into ensuring the timely appointment of new members to fill the upcoming vacancies. The following comments are representative of its views 'impressive line-up of diverse skills and backgrounds, congratulations' 'great to have replacements so quickly'.

The continuing Board members look forward to the welcoming their new colleagues early next year.

Yours sincerely

Joy Tracey
Chair

cc: appointments@dia.govt.nz



Appendix B: Draft Cabinet paper

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In Confidence

Office of the Minister for the Community and Voluntary Sector

Chair, Cabinet Appointments and Honours Committee

WINSTON CHURCHILL MEMORIAL TRUST BOARD: APPOINTMENTS AND REAPPOINTMENT

Proposal

- 1 This paper outlines my intention to recommend seven appointments to the Governor-General to the Winston Churchill Memorial Trust Board (the Board).

Background

- 2 The Board was established by the Winston Churchill Memorial Trust Act 1965 (the Act). It provides grants as fellowship awards for New Zealanders to travel overseas to learn more about other people and cultures, and to study topics that will help increase their contribution to the community and in their trade, industry, profession or business. The fellowships provide opportunities for individuals who may not qualify for tertiary study awards or other sources of funding.
- 3 The Board is established under section 3 of the Act and comprises:
 - 3.1 nine members appointed by the Governor-General on the recommendation of the Minister for the Community and Voluntary Sector;
 - 3.2 a chair appointed, from the nine members, by the Governor-General on the recommendation of the Minister for the Community and Voluntary Sector; and
 - 3.3 a deputy chair elected by the members of the Board from the nine members.
- 4 The Act specifies that an individual can only be a member of the Board for one six-year term, unless they serve a partial term of less than three years in which case they can be reappointed.
- 5 Seven of the nine appointments to the Board are included in this appointment round. This means that decisions on these appointments will shape the composition of the Board for the foreseeable future. Six appointments will be for the full six-year term ending in 2027, and one will be for a shorter term ending in 2023. This is to complete the term of office of a former member who resigned. A full list of the current membership is in the attached organisation form.
- 6 The Act does not include any specific qualifications or requirements for appointment to the Board. As the recommending Minister, it is my opinion that the individuals I have recommended have the appropriate knowledge, skills and experience to enable the Board to perform its functions.

- 7 I have considered the following key selection criteria in deciding which candidates to recommend to the Governor-General for appointment:
- 7.1 governance experience, preferably in the public sector or community sector setting; and
 - 7.2 financial management and investment literacy.
- 8 The call for nominations also stated that an understanding of the Winston Churchill Memorial Trust as a former Winston Churchill Fellow would be advantageous.
- 9 Candidates' ethnicity, gender, age and place of residence have also been considered with a view to increasing the diversity of perspectives among the members of the Board.

Recommended appointments

Recommended appointments for six-year terms

- 10 I propose to recommend that the Governor-General appoints the following individuals to six-year terms of office beginning on 1 January 2022 and ending on 31 December 2027.
- 11 **Fuimaono (Semi) Asafo** of Auckland is a current member who was appointed to the Board in August 2021 to complete the term of a former member who resigned. Mr Asafo is eligible for reappointment to a full six-year term as his original appointment was for less than three years.
- 12 Mr Asafo has experience in strategic thinking, financial management with institutional investment and grant making, and community involvement through service on numerous community boards. He holds a Bachelor of Commerce and a Bachelor of Laws from the University of Auckland. He was admitted as a Barrister and Solicitor of the High Court of New Zealand in 2005. Mr Asafo identifies as s9(2)(a) OIA
- 13 **Benjamin Brooks** of Auckland is a past Winston Churchill Fellow and is a Senior Policy Manager at Auckland Council. He has a broad range of experience in the public sector, and in leadership and governance roles. He has a keen interest in social media and using innovative methods to engage with diverse communities.
- 14 **Alison Cadman** of Wellington is a past Winston Churchill Fellow and the Chief Executive of Dwell Housing Trust which provides social and affordable housing. Ms Cadman has business qualifications and is familiar with reviewing and making decisions on loan applications. She is a member of the Newtown Ethical Lending Trust and was previously a member of the Community Housing Aotearoa National Council.
- 15 **Dr David Ivory MNZM** of Christchurch is a District Licensing Commissioner on the Christchurch City Council. His professional background is in business and education, most recently in senior positions at St John's College, Hastings. He has held school and university board positions and is a member of the New Zealand Paramedic Council. He is a past Fulbright (New Zealand) recipient. Dr

Ivory has held voluntary positions with the Workers' Educational Association, Howard League for Penal Reform and the New Zealand Edmund Rice Justice Aotearoa / New Zealand Trust National Board. In 2015 he received a New Zealand Order of Merit for services to education and the community.

- 16 **Jason Sebestian** of Auckland has been the National Humanitarian Development Manager at the New Zealand Red Cross since 2016 and is about to take up a role as Change Manager at Auckland Council. He identifies as **s9(2)(a) OIA**.
- 17 Mr Sebestian has board and governance experience in the public and private sector, in paid and voluntary roles. He is a past member of the Waikato Lottery Community Committee and of advisory and funding panels for the Ministry of Social Development, the Ministry of Youth Development, and the former Office of Ethnic Communities. He was previously a member of the Volunteering Waikato Board of Trustees, the Governance Committee of the Young Workers' Resource Centre, and a trustee of the Hamilton North East Community Trust and the Indigo Multicultural Festival Trust.
- 18 **Dr Rogena Sterling** of Hamilton is a researcher and writer at the University of Waikato. Dr Sterling was the first openly intersex person in New Zealand to receive a PhD and has worked with diverse vulnerable populations. Dr Sterling is a member of Statistics New Zealand's Sex and Gender Standards Advisory Group, the Co-Chair of the Board of the Intersex Trust of Aotearoa New Zealand, and a member of the Board of Pacific Women's Watch.

One recommended appointment to the remainder of a previous member's term

- 19 I propose to recommend that the Governor-General appoint **s9(2)(a) OIA** **s9(2)(a) OIA** of Lower Hutt for a term of office starting on 1 January 2022 and ending on 30 June 2023. This is for the remainder of the term of office of a previous member who resigned.

- 20 **s9(2)(a) OIA**
s9(2)(a) OIA
s9(2)(a) OIA
s9(2)(a) OIA

Representativeness of the appointments

- 21 I am satisfied that the proposed appointments will provide for a well-balanced Board in terms of age, ethnicity, gender, geographic representation, and an appropriate mix of skills and experience.

Remuneration

- 22 Members of the Board do not receive fees. They are reimbursed for travel and any other actual and reasonable expenses.

Appointment process and consultation

- 23 I can confirm that an appropriate process has been followed in selecting the proposed appointees, in terms of the Te Kawa Mataaho Public Service Commission appointment guidelines. In summary, that has involved seeking nominations from the state sector nominating agencies and public advertising. Nominations were also sought from Ministerial colleagues.
- 24 I have also consulted with the Board on my intended recommendations to the Governor-General. The Board is supportive of my intended recommendations. It is a statutory requirement under the Act for me to undertake such consultation.

Conflicts of interest

- 25 I can confirm that appropriate enquiries concerning conflicts of interest have been carried out in accordance with the Te Kawa Mataaho Public Service Commission appointment guidelines. In the event of any actual or potential conflicts of interest arising all candidates have agreed to promptly declare that conflict and abide by any decision made about the management of that conflict.

Timing and Publicity

- 26 Following approval from the Governor-General, a notice will be published in the *New Zealand Gazette* to finalise the proposed appointments.

Recommendation

- 27 I recommend that the Committee note my intention to recommend that the Governor-General makes the following appointments to the Winston Churchill Memorial Trust Board:
- 27.1 reappoint Fuimaono Semi Asafo to the Winston Churchill Memorial Trust Board for a term of office beginning on 1 January 2022 and ending on 31 December 2027;
- 27.2 appoint Benjamin Patrick William Brooks to the Winston Churchill Memorial Trust Board for a term of office beginning on 1 January 2022 and ending on 31 December 2027;
- 27.3 appoint Alison Pauline Cadman to the Winston Churchill Memorial Trust Board for a term of office beginning on 1 January 2022 and ending on 31 December 2027;
- 27.4 appoint Dr David Douglas Charles Ivory MNZM to the Winston Churchill Memorial Trust Board for a term of office beginning on 1 January 2022 and ending on 31 December 2027;
- 27.5 appoint Jason Leroy Sebastian to the Winston Churchill Memorial Trust Board for a term of office beginning on 1 January 2022 and ending on 31 December 2027;

- 27.6 appoint Dr Rogena Sterling to the Winston Churchill Memorial Trust Board for a term of office beginning on 1 January 2022 and ending on 31 December 2027; and
- 27.7 appoint s9(2)(a) OIA to the Winston Churchill Memorial Trust Board for a term of office beginning on 1 January 2022 and ending on 30 June 2023.

Authorised for lodgement

Hon Priyanca Radhakrishnan
Minister for the Community and Voluntary Sector

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Appendix C: Organisation form and CV summaries

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APH Organisation Form

Organisation and Responsible Portfolio

**Winston Churchill Memorial Trust Board
(Community and Voluntary Sector)**

Brief Outline of the Functions and Responsibilities of the Organisation

The Winston Churchill Memorial Trust Board's primary function is to allocate travelling fellowships to help New Zealanders to travel overseas for intensive investigative research on topics that will help increase their contribution to the community and their trade, industry, profession, business, or calling, and benefit New Zealand in some way. The Board is also responsible for overseeing the financial management of the Trust's funds.

Current Membership

Name	Gender Identity	Region	Ethnicities (and Iwi if applicable)	Date of original appointment	Expiry date of present term
Vacant					30 June 2023
Joy Tracey (Chair)	█	Wellington	s9(2)(a) OIA █ █	1 July 2017	30 June 2023
Adina Jane Thorn	█	Auckland	s9(2)(a) OIA █ █	1 July 2017	30 June 2023
Vacant					31 December 2021
Fuimaono Semi Asafo	█	Auckland	s9(2)(a) OIA █	15 August 2021	31 December 2021
Warwick Foy	█	Taranaki (New Plymouth)	s9(2)(a) OIA █ █	2 July 2018	31 December 2021

Nicola Anne Taylor	█	Otago (Dunedin)	s9(2)(a) OIA █	1 January 2016	31 December 2021
Elsbeth Ludemann	█	Otago (Oāmaru)	s9(2)(a) OIA █	1 July 2017	31 December 2021
Heather Wellington	█	Waikato (Cambridge)	s9(2)(a) OIA █	1 July 2017	31 December 2021

Date: 11/10/2021

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Candidate CV Form

Name	Fuimaono Semi ASAFO
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The Position

Organisation/Entity	Winston Churchill Memorial Trust Board
Position	Member
Term	1 January 2022 to 31 December 2027
Payment	No fees are paid. Members are reimbursed for their costs.

How the Candidate Meets the Needs of the Position

Skills and attributes the candidate will bring to the position	<ul style="list-style-type: none"> • Governance experience • Financial management, institutional investment and grant making experience • Links with diverse communities through service on community-based boards
Possible conflicts of interest	None declared
Proposals for conflict management	All members have agreed to abide by the Board's conflict of interest procedures and withdraw from any decision making where a conflict exists.

The Candidate

Name	Fuimaono Semi ASAFO
Address	Auckland
Ethnicity	s9(2)(a) OIA
Age range	s9(2)(a) OIA
Gender	s9(2)(b) OIA
Current or most recent Employment	<ul style="list-style-type: none"> • Business Operations Manager and Human Resources Advisor, Anglican Trust for Women and Children (2018–present)
Government board appointments held	None stated
Private and/or voluntary sector board appointments held	<ul style="list-style-type: none"> • Trustee, Holy Cross Catholic School, Newton (2020–present) • Trustee, Lupesina Aoga Amata (2020–present) • Trustee, Arohanui Special School (2020–present) • Trustee, The Pacific Islands Presbyterian Church Newtown (2017–present)
Qualifications and experience	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> • Barrister and Solicitor, High Court of New Zealand (2005) • Bachelor of Laws, University of Auckland (2004) • Bachelor of Commerce, University of Auckland (2004) <p><i>Employment experience</i></p> <ul style="list-style-type: none"> • Grants Adviser, Foundation North (2017–2018) • Prosecutor, New Zealand Police Waitākere (2009–2010) • Commercial Law, Ed Johnston and Company (2006–2009) • Family Law, Corban Revell (2005–2006) <p><i>Awards</i></p> <ul style="list-style-type: none"> • None stated <p><i>Professional memberships</i></p> <ul style="list-style-type: none"> • None stated

Date: 11/10/2021

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Candidate CV Form

Name	Benjamin Patrick William BROOKS
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The Position

Organisation/Entity	Winston Churchill Memorial Trust Board
Position	Member
Term	1 January 2022 to 31 December 2027
Payment	No fees are paid. Members are reimbursed for their costs.

How the Candidate Meets the Needs of the Position

Skills and attributes the candidate will bring to the position	<ul style="list-style-type: none">• Winston Churchill Fellow (2019)• Significant experience in the public sector• Leadership• Governance• Social engagement• Experience in social media
Possible conflicts of interest	None declared
Proposals for conflict management	All members have agreed to abide by the Board's conflict of interest procedures and withdraw from any decision making where a conflict exists.

The Candidate

Name	Benjamin Patrick William BROOKS
Address	Auckland
Ethnicity	§9(2)(a) OIA
Age range	§9(2)(a) OIA
Gender	§9(2)(a) OIA
Current or most recent Employment	<ul style="list-style-type: none"> Senior Policy Manager, Auckland Council (2020–present)
Government board appointments held	None stated
Private and/or voluntary sector board appointments held	<ul style="list-style-type: none"> Advisor, JustSpeak (2017–present)
Qualifications and experience	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> Master of Arts, Victoria University of Wellington (2005) <p><i>Employment experience</i></p> <ul style="list-style-type: none"> Policy Analyst and Policy Manager roles, Auckland Council (2016–2020) Senior Policy Analyst, Ministry for the Environment (2015–2016) Manager and policy roles, Department of Justice and Regulation Victoria (Australia) (2011–2015) Senior Policy Advisor, Victorian Bushfire Appeal Fund (2010–2011) Senior Policy Advisor, Department of Corrections (New Zealand) (2008–2010) Policy Analyst, Ministry of Health (2007–2008) Policy Adviser, Ministry of Transport (2005–2007) <p><i>Awards</i></p> <ul style="list-style-type: none"> None stated <p><i>Professional Memberships</i></p> <ul style="list-style-type: none"> None stated

Date: 11/10/2021

Candidate CV Form

Name	Alison Pauline CADMAN
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The Position

Organisation/Entity	Winston Churchill Memorial Trust Board
Position	Member
Term	1 January 2022 to 31 December 2027
Payment	No fees are paid. Members are reimbursed for their costs.

How the Candidate Meets the Needs of the Position

Skills and attributes the candidate will bring to the position	<ul style="list-style-type: none">• Winston Churchill Fellow (2013)• Extensive governance experience• Extensive financial experience• Advocate for community housing
Possible conflicts of interest	None declared
Proposals for conflict management	All members have agreed to abide by the Board's conflict of interest procedures and withdraw from any decision making where a conflict exists.

The Candidate

Name	Alison Pauline CADMAN
Address	Wellington
Ethnicity	§9(2)(a) OIA
Age range	§9(2)(a) OIA
Gender	§9(2)(a) OIA
Current or most recent Employment	<ul style="list-style-type: none"> Chief Executive, Dwell Housing Trust (2003–present)
Government board appointments held	<ul style="list-style-type: none"> Member, Wellington Resilience Strategy Steering Group, Wellington City Council (2016–2018)
Private and/or voluntary sector board appointments held	<ul style="list-style-type: none"> Trustee, Newtown Ethical Lending Trust (2015–present) Co-Chair, Community Housing Aotearoa National Council (2004–2014), Member, Community Housing Aotearoa National Council (2004–2013)
Qualifications and experience	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> Postgraduate Certificate in Business, Massey University (2016) Courses in Graduate Diploma in NFP Management Programme, Unitec (2005–2009) Bachelor of Arts, Victoria University of Wellington (1991) <p><i>Employment experience</i></p> <ul style="list-style-type: none"> Director, Wellington Housing Trust (2003–2013) Community Development Adviser, Wellington City Council (2002–2003) Undergraduate Teaching Coordinator, Wellington School of Medicine (2000–2002) <p><i>Awards</i></p> <ul style="list-style-type: none"> None stated <p><i>Professional memberships</i></p> <ul style="list-style-type: none"> Member, Australasian Housing Institute (2006–present)

Date: 11/10/2021

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Candidate CV Form

Name	s9(2)(a) OIA
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The Position

Organisation/Entity	Winston Churchill Memorial Trust Board
Position	Member
Term	1 January 2022 to 30 June 2023
Payment	No fees are paid. Members are reimbursed for their costs.

How the Candidate Meets the Needs of the Position

Skills and attributes the candidate will bring to the position	<ul style="list-style-type: none"> • s9(2)(a) OIA • •
Possible conflicts of interest	None declared
Proposals for conflict management	All members have agreed to abide by the Board's conflict of interest procedures and withdraw from any decision making where a conflict exists.

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The Candidate

Name	s9(2)(a) OIA
Address	s9(2)(a) OIA
Ethnicity	s9(2)(a) OIA
Age range	s9(2)(a) OIA
Gender	s9(2)(a) OIA
Current or most recent Employment	<ul style="list-style-type: none"> s9(2)(a) OIA
Government board appointments held	None declared
Private and/or voluntary sector board appointments held	<ul style="list-style-type: none"> s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA
Qualifications and experience	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> s9(2)(a) OIA s9(2)(a) OIA <p><i>Emp</i></p> <ul style="list-style-type: none"> s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA s9(2)(a) OIA

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	<ul style="list-style-type: none">• s9(2)(a) OIA <p><i>Awards</i></p> <ul style="list-style-type: none">• s9(2)(a) OIA <p><i>Professional memberships</i></p> <ul style="list-style-type: none">• s9(2)(a) OIA• s9(2)(a) OIA• s9(2)(a) OIA• s9(2)(a) OIA• s9(2)(a) OIA
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Date: 11/10/2021

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Candidate CV Form

Name	Dr David Douglas Charles IVORY MNZM
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The Position

Organisation/Entity	Winston Churchill Memorial Trust Board
Position	Member
Term	1 January 2022 to 31 December 2027
Payment	No fees are paid. Members are reimbursed for their costs.

How the Candidate Meets the Needs of the Position

Skills and attributes the candidate will bring to the position	<ul style="list-style-type: none"> • Extensive governance experience in the public and private sectors • Extensive community involvement specialising in education • Extensive experience working with different ethnic groups
Possible conflicts of interest	None declared
Proposals for conflict management	All members have agreed to abide by the Board's conflict of interest procedures and withdraw from any decision making where a conflict exists.

The Candidate

Name	Dr David Douglas Charles IVORY MNZM
Address	Christchurch
Ethnicity	s9(2)(a) OIA
Age range	s9(2)(a) OIA
Gender	s9(2)(a) OIA
Current or most recent Employment	<ul style="list-style-type: none"> • Commissioner, Christchurch District Licensing Committee (2020–present)
Government board appointments held	<ul style="list-style-type: none"> • Board member, Haeta Community Campus (2021–present) • Member, New Zealand Paramedic Council (2020–present) • Member, Southern Regional Health School (2000–present)
Private and/or voluntary sector board appointments held	<ul style="list-style-type: none"> • Member, New Zealand School Trustees Association National Board (2016–2020) • Member, University of Canterbury Council (2009–2016) • Member, Edmund Rice Justice Aotearoa / New Zealand Trust National Board (2009–2015) • Member, Howard League for Penal Reform Board (2009–2014) • President, Canterbury, Workers Education Association (2007–2015)
Qualifications and experience	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> • PhD, University of Canterbury / Oxford University (2013) • Master of Education, Australian Catholic University (2008) • Master of Education, University of Canterbury (2005) • Bachelor of Arts (Honours), University of Canterbury (1996) • Bachelor of Laws, University of Canterbury (1995) • Bachelor of Arts, University of Canterbury (1995) <p><i>Employment experience</i></p> <ul style="list-style-type: none"> • Head of Commerce, Director of Social Enterprise and Director of Special Projects, St John’s College, Hastings (2017–2020) • Investigator, Office of the Ombudsman (2014–2016) • Employment Advocate, New Zealand Public Service Association (2009–2014) • Head of Social Sciences / Director of Social Enterprise, St Thomas of Canterbury College (2004–2010)

	<ul style="list-style-type: none"> • Senior Policy and Ministerial advisor roles, Ministry of Justice (1995–2003) • Director of Spartacus, Canterbury Prisons, Ministry of Justice (1993–1995) <p><i>Awards</i></p> <ul style="list-style-type: none"> • New Zealand UNESCO Commission – National Award for Work in Social Enterprise and Project Work (2020) • Christchurch City Council Civic Award (Business and Education) (2018) • Canterbury Regional Youth Award – Te Tohu Hiriri (2016) • Member New Zealand Order of Merit for services to education and the community (2015) • Fulbright New Zealand scholar (2008) • Sir James Fletcher Award for Business (2007) • New Zealand National Teacher of the Year Award (2006) <p><i>Professional memberships</i></p> <ul style="list-style-type: none"> • Member, Institute of Directors New Zealand (2015–present) • Admitted Barrister and Solicitor, High Court of New Zealand (1996) • Registered Teacher (date not specified–present)
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Date: 11/10/2021

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Candidate CV Form

Name	Jason Leroy SEBESTIAN
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The Position

Organisation/Entity	Winston Churchill Memorial Trust Board
Position	Member
Term	1 January 2022 to 31 December 2027
Payment	No fees are paid. Members are reimbursed for their costs.

How the Candidate Meets the Needs of the Position

Skills and attributes the candidate will bring to the position	<ul style="list-style-type: none"> • Governance experience • Experience in grant decision making and allocation • Ethnic communities experience
Possible conflicts of interest	Mr Sebestian has noted that he has no direct conflict of interests.
Proposals for conflict management	All members have agreed to abide by the Board's conflict of interest procedures and withdraw from any decision making where a conflict exists.

The Candidate

Name	Jason Leroy SEBESTIAN
Address	Auckland
Ethnicities	s9(2)(a) OIA
Age range	s9(2)(a) OIA
Gender	s9(2)(a) OIA
Current or most recent Employment	<ul style="list-style-type: none"> National Humanitarian Development Manager, New Zealand Red Cross (2018–present)
Government board appointments held	<ul style="list-style-type: none"> Member, Lottery Waikato Community Committee (2015–2021) Member, Ethnic Communities Development Fund Panel (2017–2018) Member, Community Response Forum (Waikato) (2016–2018) Member, Ministry of Youth Development National Advisory Group (2012–2015) Member, Ministry of Youth Funding Panel (2012–2014)
Private and/or voluntary sector board appointments held	<ul style="list-style-type: none"> Member, Free FM (Waikato Community Broadcasting Radio) (2017–2018) Trustee, Hamilton North East Community Trust (2015–2018) President, Governance Committee, Young Workers' Resource Centre (2014–2018) Trustee, Hamilton Indigo Multicultural Festival Trust (2013–2018) Chair, Hamilton Youth Council (2013–2014) Deputy Chair, Hamilton Youth Council (2012–2013) Area Governance Council Member, New Zealand Red Cross (2012–2014) National Youth Governance Panel Member, New Zealand Red Cross (2011–2017) Deputy Chair and Secretary, Volunteering New Zealand (2011–2016)

<p>Qualifications and experience</p>	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> • Certificate in Te Ara Reo Maori Level 4, Te Wananga o Aotearoa (2015) <p><i>Employment experience</i></p> <ul style="list-style-type: none"> • Humanitarian Services Coordinator Waikato, New Zealand Red Cross (2016–2018) • Community Representative, Collaborative Stakeholder Group – Healthy Rivers Wai Ora Freshwater Policy Forum (2014–2016) • Business Improvement Coordinator, Hamilton City Council (2013–2014) <p><i>Awards</i></p> <ul style="list-style-type: none"> • None stated <p><i>Professional memberships</i></p> <ul style="list-style-type: none"> • None stated
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Date: 11/10/2021

Released under the Official Information Act 1982

Candidate CV Form

Name	Dr Rogena STERLING
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The Position

Organisation/Entity	Winston Churchill Memorial Trust Board
Position	Member
Term	1 January 2022 to 31 December 2027
Payment	No fees are paid. Members are reimbursed for their costs.

How the Candidate Meets the Needs of the Position

Skills and attributes the candidate will bring to the position	<ul style="list-style-type: none"> • Governance experience • Research experience • First open intersex person in New Zealand to gain a PhD
Possible conflicts of interest	None declared
Proposals for conflict management	All members have agreed to abide by the Board's conflict of interest procedures and withdraw from any decision making where a conflict exists.

The Candidate

Name	Dr Rogena STERLING
Address	Hamilton
Ethnicities	s9(2)(a) OIA
Age range	s9(2)(a) OIA
Gender	s9(2)(a) OIA
Current or most recent Employment	<ul style="list-style-type: none"> • Research Officer, Te Kotahi Research Institute, University of Waikato (2019–present)
Government board appointments held	<ul style="list-style-type: none"> • Member, Sex and Gender Standards Advisory Group, Statistics New Zealand (2019–present)
Private and/or voluntary sector board appointments held	<ul style="list-style-type: none"> • Co-Chair, Board of the Intersex Trust Aotearoa New Zealand (2019–present) • Member, Pacific Women’s Watch Board (2020–present)
Qualifications and experience	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> • PhD, University of Waikato (2018) • Master of Laws, University of Waikato (2011) • Bachelor of Laws, University of Waikato (2010) • Bachelor of Arts, University of Waikato (1995) • Certificate Teaching English as a Second Language, Texas Wesleyan University (1993) <p><i>Employment experience</i></p> <ul style="list-style-type: none"> • Teaching Fellow, Social Policy, University of Waikato (2019–2021) • Researcher, Te Mata Hautū Taketake – Māori and Indigenous Governance Centre, University of Waikato (2018–2019) • Professional Teaching Fellow, Architecture and Planning Department, University of Auckland (2017) • Law Tutor, University of Waikato (2013–2017) <p><i>Awards</i></p> <ul style="list-style-type: none"> • None stated <p><i>Professional memberships</i></p> <ul style="list-style-type: none"> • None stated

Date: 11/10/2021

Appendix D: Indicative appointments timetable

Action	Indicative date	Who to action
Parliamentary Recess (4-15 October 2021)		
Draft Cabinet Appointments and Honours Committee (APH) paper provided to Minister following consultation with the Board	15 October 2021	Department
Consultation with Ministerial colleagues about intended recommended appointments	18 October – 29 October 2021	Minister
Public Holiday (Labour Day) (25 October 2021)		
Feedback from consultation provided to the Department	5 November 2021	Minister's Office
Final APH Cabinet paper uploaded in CabNet	11 November 2021	Department (upload) Minister (lodge)
APH notes intended appointments	17 November 2021	Minister
Cabinet confirms intended appointments	22 November 2021	Minister
Briefing to Minister with paperwork for recommendation to the Governor-General	26 November 2021	Department
Parliamentary Recess (29 November – 3 December 2021)		
Briefing signed and advice sheet forwarded to the Governor-General	6 December 2021	Minister
Following approval by the Governor-General, Minister to sign and send letters to successful candidates	15 December 2021	Minister
Unsuccessful candidates advised	20 December 2021	Department
<i>Gazette</i> notice published	20 December 2021	Department
Media statement issued	20 December 2021	Minister
Terms commence	1 January 2022	