

Reference: 20220028

21 February 2022

Holly Willson  
fyi-request-18330-9ed34906@requests.fyi.org.nz

Dear Holly

Thank you for your Official Information Act request, received on 26 January 2022. You requested:

*Please provide all Treasury circulars or documents intended as budget guidance for departments and agencies covering items on budget priorities, strategies and processes for budget initiatives for the following budget years:*

*Budget 2009  
Budget 2010  
Budget 2011  
Budget 2012  
Budget 2013  
Budget 2014  
Budget 2015  
Budget 2016  
Budget 2017*

*Please also provide any additional or supplementary Treasury circulars pertaining to budget guidance specified for the Ministry of Social Development across the same budget years as listed above.*

## Information being released

Please find enclosed the following documents:

Item	Date	Document Description	Decision
1.	19 December 2008	2009 Budget Circular 1	Release in full
2.	5 February 2009	2009 Budget Circular 2	Release in part
3.	19 December 2008	2009 CFISNet Template Guidance	Release in full

4.	19 December 2008	2009 Initiatives Template	Release in full
5.	19 December 2008	2009 Initiatives Technical Guide	Release in full
6.	13 November 2009	2010 Budget Circular	Release in full
7.	13 November 2009	2010 Baseline Alignments	Release in full
8.	13 November 2009	2010 Budget Process	Release in full
9.	13 November 2009	2010 Process and Technical Guidance	Release in full
10.	29 October 2010	2011 Budget Circular	Release in full
11.	28 January 2011	2011 Budget Timetable	Release in part
12.	29 October 2010	2011 Process and Technical Guide	Release in full
13.	9 February 2012	2012 Budget Circular	Release in part
14.	9 February 2012	2012 Process and Technical Guide	Release in part
15.	5 February 2013	2013 Budget Circular	Release in part
16.	5 February 2013	2013 Process and Technical Guide	Release in part
17.	19 December 2013	2014 Budget Circular	Release in part
18.	19 December 2013	2014 Process and Technical Guide	Release in full
19.	18 December 2014	2015 Budget Circular	Release in part
20.	18 December 2014	2015 Process and Technical Guide	Release in full
21.	20 October 2014	2015 Initiatives Circular	Release in full
22.	20 October 2014	2015 Initiatives Circular (003)	Release in full
23.	17 December 2015	2016 Budget Circular	Release in full
24.	17 September 2015	2016 Budget Initiatives	Release in full
25.	17 September 2015	2016 Initiatives Circular	Release in full
26.	17 September 2015	2016 Social Sector Budget Process	Release in full

27.	17 September 2015	2016 Cost Benefit Template	Release in full
28.	17 September 2015	2016 Initiative Template	Release in full
29.	17 December 2015	2016 Process and Technical Guide	Release in full
30.	3 October 2016	2017 Initiatives Circular	Release in full
31.	3 October 2016	2017 Initiatives Guide	Release in full
32.	31 October 2016	2017 Initiatives Process – Guidance for Agencies Preparing Track 1 Social Investment Initiatives	Release in full
33.	20 December 2016	2017 Budget Circular	Release in full
34.	3 October 2016	2017 Cost Benefit Template	Release in full
35.	20 December 2016	2017 Process and Technical Guide	Release in full

I have decided to release the documents listed above, subject to information being withheld under one or more of the following sections of the Official Information Act, as applicable:

- Direct dial phone numbers of officials have been redacted under section 9(2)(k) in order to reduce the possibility of staff being exposed to phishing and other scams. This is because information released under the OIA may end up in the public domain, for example, on websites including Treasury’s website.

In making my decision, I have considered the public interest considerations in section 9(1) of the Official Information Act.

Please note that this letter (with your personal details removed) and enclosed documents may be published on the Treasury website.

This reply addresses the information you requested. You have the right to ask the Ombudsman to investigate and review my decision.

Yours sincerely

Simon Duncan  
**Manager, Budget Management**