



25 August 2022

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Harold

By email: fyi-request-18661-c91cb0e2@requests.fyi.org.nz
Ref: H202203038

Tēnā koe Harold

Response to your request for official information

Thank you for your request under the Official Information Act 1982 (the Act) received by the Ministry of Health (the Ministry) on 24 February 2022 for information regarding the Health System Preparedness Programme (HSPP).

On 6 July 2022, the Ministry partially responded to your request and advised you that a decision had been made on the remaining parts of your request. Please find this information below:

For these groups:

- 1) *HSPP Governance Group*
- 2) *HSPP Assurance Group (if it is different to the Governance Group)*
- 3) *HSPP Steering Group*

I would like to request copies of their Terms of Reference

The requested documents are outlined in Appendix 1 with copies enclosed. Please refer to Documents 1 to 3.

I would like to request copies of all HSPP reports-back or progress reports submitted to any Minister, dated since the beginning of February 2022.

The Ministry has identified several documents within scope of this part of your request. Please refer to Documents 4 to 9, outlined in Appendix 1.

I trust this information fulfils your request. Under section 28(3) of the Act, you have the right to ask the Ombudsman to review any decisions made under this request. The Ombudsman may be contacted by email at: info@ombudsman.parliament.nz or by calling 0800 802 602.

Please note that this response, with your personal details removed, may be published on the Ministry website at: www.health.govt.nz/about-ministry/information-releases/responses-official-information-act-requests.

Nāku noa, nā



Robyn Shearer
**Deputy Chief Executive & Deputy Director-General
System Performance and Monitoring**

Appendix 1: List of documents for release

#	Date	Title	Decision on release
1	September 2021	HSPP Assurance Group Terms of Reference	Released in full.
2	November 2021	HSPP Steering Group Terms of Reference	
3	N/A	Declaration Form Terms of Reference	
4	February – April 2022	Situation reports	
5	February – April 2022	Omicron Work programmes	
6	February – April 2022	HSPP weekly reports extracts	Excerpts have been released in accordance with section 16(1)(e) of the Act, with information deemed out of scope of your request excluded.
7	March – April 2022	Care in the Community Weekly Dashboards	Released in full.
8	17 March 2022	Memo: Availability and distribution of COVID-19 therapeutics for use in the community	Information withheld under section 9(2)(a) of the Act, to protect the privacy of natural persons, including deceased natural persons.
9	23 March 2022	Memo: COVID-19 Care in the Community Framework – Omicron Update	