

6 July 2022

Wayne Scott

Sent via email to [fyi-request-19047-7b869af9@requests.fyi.org.nz](mailto:fyi-request-19047-7b869af9@requests.fyi.org.nz)

Dear Wayne,

### **REQUEST FOR OFFICIAL INFORMATION – RELEASE OF INFORMATION**

We refer to your official information request dated 4 April 2022. You requested the following information from the Queenstown Lakes District Council (QLDC):

On 7 June 2022, we sent you an email and offered to have a meeting or a phone conversation with our Property team, but you preferred to communicate through the emails. In addition, you requested the following from us.

- The date of the meeting with the relevant parties the people, or positions, of QLDC representatives who attended the meeting How the meeting was organised the outcomes, including time frames for removal of personal items, and time frames for the Hut to revert to QLDC management
- Please also provide a copy of all correspondence pertaining to the Hut both internally, and externally.
- Please note that recollections of other correspondence, including telephone calls, and other conversations, are subject to the Local Government Official Information and Meetings Act.

### **QLDC response**

1. *The date of the meeting with the relevant parties the people, or positions, of QLDC representatives who attended the meeting How the meeting was organised the outcomes, including time frames for removal of personal items, and time frames for the Hut to revert to QLDC management*

To address this part of your request we consulted our Property and infrastructure team who have access to the manual searching of the files and documents and they have provided the below response:

1. 1<sup>st</sup> meeting was held on 28 April 2022, this was attended by our Property team.
2. 2<sup>nd</sup> meeting is due on 28 July 2022 to outline the Council's decision on this matter. This will be attended by Facilities Manager and Property Manager from our Property and Infrastructure team.

We have informed you earlier the meeting confirmed that the hut will be returned to QLDC control. We are working with the family on the removal of personal items and completing building compliance checks before handover. No transcript was kept of the discussion.

2. *Please also provide a copy of all correspondence pertaining to the Hut both internally, and externally.*
  3. *Please note that recollections of other correspondence, including telephone calls, and other conversations, are subject to the Local Government Official Information and Meetings Act.*
- Please see the attached files relevant to this part of your request. These documents have been provided to you in our last responses and we can confirm that we don't hold any further records regarding this matter.

Please note as advised before the second meeting has been established to further discuss the occupational relationship between the parties which is due at the end of this month.

#### **Right to review the above decision**

Note that you have the right to seek an investigation and review by the Ombudsman of this decision. Information about this process is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please contact [Naell.Crosby-Roe@qldc.govt.nz](mailto:Naell.Crosby-Roe@qldc.govt.nz) (Governance & Stakeholder Services Manager).

We trust this response satisfactorily answers your request.

Kind regards,



Poonam Sethi  
Governance and official Information Advisor