



23 May 2022

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Tēnā koe Mr Luke

Official Information Act (1982) request 2122-0731

Thank you for your Official Information Act (the Act) request of 25 April 2022.

You have asked for:

- The full board meeting minutes of Library and Information Advisory Commission (LIAC) from 1st January 2019 to now [25 April 2022].

In response to your request, I am releasing to you the information requested. Please find the information attached at **Appendix A**.

Some material contained in the attachments has been withheld under the following sections of the OIA:

Section of the Official Information Act	Provision
9(2)(a)	Privacy of natural persons
9(2)(g)(i)	To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown.
9(2)(i)	To enable any department holding the information to carry on, without prejudice or disadvantage, commercial activities.

I consider that the withholding of information is not outweighed by other considerations which render it desirable, in the public interest, to make that information available.

As this information may be of interest to other members of the public, the decision has been made to proactively release a copy of this response on the Department of Internal Affairs website. All requester data, including your name and contact details, will be removed prior to release. The released response will be made available here: Official Information Act Requests-2 - dia.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

Thank you also for your comments regarding the LIAC page that is available through the Department of Internal Affairs website. I can confirm that the LIAC Commissioners are aware of the age of the material that is on the site and the pages will be updated and refreshed in due course. If you have any further queries regarding the work or the papers of the Commission, the contact details can be found at <https://www.dia.govt.nz/LIAC-Contacts>.

If you have any feedback or questions about the Department's response, please let us know at OIA@DIA.govt.nz.

Ngā mihi

A handwritten signature in blue ink, appearing to read 'Rachel Esson', written in a cursive style.

Rachel Esson

Te Pouhuaki National Librarian
National Library of New Zealand

Appendix A: Schedule of documents released

Bundle number	Description
1.	LIAC Minutes 2019-2021



Library and Information Advisory Commission
Ngā Kaiwhakamārama i ngā Kohikohinga Kōrero

Meeting Minutes

Date and Time of Meeting: Monday 4th March 2019 - 9.00am

Location: Te Paea Tapuwae Room, Level 3, National Library of New Zealand, Molesworth Street, Wellington

Attendees:

Members:

David Reeves, Chair

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Matthew Oliver

Te Paea Paringatai

Carolyn Robertson

Helen Tait

Department of Internal Affairs:

Lewis Brown, Manager Strategy and Business Support, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Dale Cousens, Team Leader, Collection Development (Acquisitions), Content Services, National Library of New Zealand, Information & Knowledge Services Branch

Rachel Esson, Director, Content Services, National Library of New Zealand, Information & Knowledge Services Branch

Kim Gutchlag, Manager, Collection Development and Description, Content Services, National Library of New Zealand, Information & Knowledge Services Branch

Alison McIntyre, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Apologies

Mark Crookston, Associate Chief Librarian, Alexander Turnbull Library, National Library of New Zealand, Information & Knowledge Services Branch

RELEASED UNDER THE OFFICIAL INFORMATION ACT

Discussion has been reordered to reflect the agenda.

1 GENERAL WELCOME AND INTRODUCTION TO TE PAEA PARINGATAI

1.1 The Chair welcomed all attendees to the meeting, and the newest Commissioner, Te Paea Paringatai was welcomed in her new role, and introductions were made.

2 APOLOGIES FOR ABSENCE

2.1 The Chair tabled the apology from Mark Crookston, Associate Chief Librarian, Alexander Turnbull Library, who was unable to attend the meeting.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON THURSDAY 29 NOVEMBER 2018

3.1 The draft unadopted minutes of the previous meeting held on Tuesday, 4th September 2018 was approved as a true and correct record. Judith Johnston moved to approve the motion. Carolyn Robertson seconded the motion.

4 MATTERS ARISING AND REVIEW OF ACTION LIST

4.1 Action 1 – CLOSED

4.2 Action 2 – The educational aspect of He Iaha is being looked at by Public Engagement in conjunction with Services to Schools staff, and fine tuning of the programme offering is likely. There is the possibility of Elizabeth Jones and Tui Te Hau providing an update to Commissioners at the next meeting.

4.3 Action 3 - CLOSED

5 NALI UPDATE AND DISCUSSION

5.1 The Chair updated the Commissioners after the recent meetings by the Chairs of the statutory bodies [LIAC, Archives Council, and Guardians Kaitiaki of the Alexander Turnbull Library] with Minister Martin and Minister Robertson; the Chief Executive of the Department, Paul James and other officials. No minutes were taken for this part of the meeting.

6 UPDATE FROM NATIONAL LIBRARIAN, NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

6.1 Te Puna Foundation – supporting a Nation of Readers. It is a central part of the National Library Strategic Directions.

6.2 Looking at the idea of working through the Foundation for funding before the end of March as the money will return to Treasury in April. There is a budget bid currently in play for the next FY but this is not a priority for the Department. A grant of the funding from the Foundation could be made – this could be done by the Minister of Finance. Minister Martin supports the idea of a grant.

6.3 Money would give the Library to begin this year and build a platform for the future.

6.4 There is no budget for the 'Nation of Readers' in the cost pressures bid.

DISCUSSION:

- Support for a Nation of Readers; expressing value to the nation in the Indigenous Year of Language

6.5 Reduction of Saturday Services – There was some negative feedback from the public about the closure of the Reading Rooms on Saturdays.

6.6 The service has reopened with reduced hours 9am-1pm every Saturday, but this means that there is some pressure back on budgets.

DISCUSSION:

- There was general discussion on this topic.

6.7 Wairere House – The National Library will still need to look at the housing of the Collections held here even if PtNM doesn't go ahead.

6.8 Waitangi Day – There was strong visitor numbers to the Library on Waitangi Day. The National Librarian (NL) also hosted the visitors from IFLA.

6.9 Ngā Taonga Sound & Vision management team held a meeting here and visited the spaces where they will be based while in the National Library building. They were delighted with the spaces on offer.

6.10 A new five-year Agreement of Cooperation with the National Library of China was signed in February. The NL will be going to China in September 2019 as he has been invited to attend a conference.

6.11 The National Librarian attended CDNLAO in Singapore and gave a presentation relating to the IFLA Congress in 2020. There was some discussion about the Silk Road Alliance – it is not a geographical alliance and is conceptual.

7 COLLECTIONS POLICY FOR MATERIAL HELD AT WAIRERE HOUSE

7.1 Rachel Esson and Alison McIntyre attended for this section of the meeting.

7.2 Newspaper Collection – Virginia Gow was recruited by the Alexander Turnbull Library (ATL) to look at policy re newspaper retention. The policy is progressing nicely and ATL are nearly at the point where they will be able to recruit someone to undertake a newspaper inventory.

7.3 Master microfilms are held at Wairere House, and there have been some discussions about what is held by other institutions

DISCUSSION/COMMENTS/QUESTIONS:

- The role of the ATL and the relationships it has with other institutions will be a factor; the ATL/National Library of New Zealand (NLNZ) can't hold everything and will work with other institutions.
- Some of the principles of the policy may be related to donor agreements or relate to the presence of marginalia – principles such as these may be made more explicit or just be present as an example.

- Has there been a policy like this for newspapers held by the ATL in the past? What's the mechanism for keeping abreast of what's in other Collections? What is the consultation process to be?

7.4 Overseas Published Collections – There are areas of focus that will still be collected by NLNZ. They include: family history; reference works; contemporary world issues e.g. climate change; library and information science; print disabilities.

7.5 NLNZ has been identifying material, including the use of averages, and have noticed a decline of interloan requests over time.

DISCUSSION/COMMENTS/QUESTIONS:

- More understanding of the risk to NLNZ may be needed. Are there other subjects to be included?
- Different parameters have been tried, and one option is to tag things as 'need further review'.
- Usage is useful to a point, but what is needed is curation of Collections. The NLNZ reviews collecting plans every three years.

7.6 NLNZ needs to be ready for when resourcing becomes available and is currently getting the pieces in place.

ACTION: Rachel Esson to provide a paper to LIAC for the June 2019 meeting.

8 MĀORI SUBJECT HEADINGS GOVERNANCE GROUP PROJECT

8.1 Dale Cousens, Rachel Esson and Alison McInyre attended for this session of the meeting.

8.2 This has been in place since 2003. NLNZ provided some funding toward it, but the money will soon run out.

8.3 There has been the chance to look at what the group has achieved so far, and an opportunity to see why it's important.

8.4 There is the possibility of expanding the scope of the group - not just NLNZ but also add Archives New Zealand – this will provide a stronger case for the continuation of funding.

8.5 This has been brought to the attention of LIAC to ask for their support.

DISCUSSION/COMMENTS/QUESTIONS:

- NLNZ should do all it can to support this group.
- At what point does it become BAU as opposed to a project? It's almost like BAU at NLNZ. It has proven its worth
- Lead from the front – who is best placed to have conversations? There are lots of things this group could do.
- NLNZ doesn't want to be seen to be taking it over – achieving things through partnership. It's gone into BAU at NLNZ with project funding.
- Important for NLNZ to have leadership role – providing a stable long-term home.
- Archives New Zealand are on board.
- Financial commitment is required from NLNZ.

- The subject headings are going up on WorldCat; have been accepted by the Library of Congress as an indigenous thesaurus; conversations are underway with OCLC.

ACTION: LIAC (Chair) to write to Minister Martin to advise of the opportunity for the NLNZ to contribute to the Year of Indigenous Language and updating her on what good has been done by the project.

ACTION: LIAC (Chair) to write to LIANZA and Te Roopu Whakahaui (TRW) in support of the project continuing.

9 DIRECTOR OF PUBLIC ENGAGEMENT, NATIONAL LIBRARY OF NEW ZEALAND, TUI TE HEU

- 9.1 Tui Te Heu joined the meeting and was introduced to the Commissioners by the NL.
- 9.2 Tui told the Commissioners that she is passionate about connecting people and see the NLNZ as guardians of treasures and knowledge. She would like to see greater access, exhibitions available all year round, sharing beyond the walls of NLNZ, and the possibility of a learning innovation space for children that would be centred around schools.
- 9.3 A He Tohu virtual reality (VR) experience is being rolled out in the NLNZ space in Stanley Street in Auckland. It may be linked into learning programmes and taken out to schools.
- 9.4 Tui is currently working with Elizabeth Jones, Director, Literacy & Learning, NLNZ, to bring the work of the Public Engagement team and Services to Schools closer together.
- 9.5 There is a programme of work around He Tohu, and the Public Engagement team are working closely with Archives New Zealand on this.

DISCUSSION/COMMENTS/QUESTIONS:

- Number of school visits to He Tohu
- Need to link exhibitions more to curriculum and schools
- Is following up with Parliamentary Services re tours a possibility?
- He Tohu is a key visit for schools – important in its own

10 LIANZA STANDING COMMITTEE ON COPYRIGHT/NLNZ FOCUS ON COPYRIGHT REVIEW

- 10.1 Kim Gutchlag and Alison McIntyre attended for this section of the meeting.
- 10.2 Kim discussed the purpose of the issues paper; MBIE are requiring feedback on the objectives and evidence is important. It is unlikely that legislation will happen quickly. There are limits as to what domestic policy can do.
- 10.3 Preservation and access will be covered separately in feedback. Term duration is not being asked about but NLNZ and LIANZA will both be commenting on this – it is likely that rights owners will want the term to be 70 years.
- 10.4 An issue that NLNZ has relates to unpublished work – which can lead to an indefinite term if part of an agreement e.g. donor agreement.
- 10.5 Libraries have issues with Crown Copyright. It is currently at odds with NZGOAL.
- 10.6 In relation to copying for preservation the only exception is the need to copy to counter loss, damage or destruction. NLNZ would like to be able to copy collection items without request e.g. sound recordings. LIANZA will be commenting on public library 'good use' [public good] e.g. poster advertising a library programme.

10.7 NLNZ would like to cover aspects of collaborative collecting and supports the extension of exceptions to include galleries and museums.

10.8 MBIE is developing a parallel workstream in relation to WAI262.

DISCUSSION/COMMENTS/QUESTIONS:

- NLNZ will be commenting on the originality and creation of new works.
- What other areas of the GLAM sector are contributing submissions?
MBIE are planning a hui in March,

11 LIAC COPYRIGHT REVIEW DISCUSSION

11.1 After general discussion, it was decided that the Chair would investigate the possibility of hiring an external contractor to write the paper.

ACTION: Chair to contact possible contractors

12 ANY OTHER BUSINESS/FORWARD PLANNING

12.1 There was no other business discussed.

12.2 It was confirmed that the LIAC meeting in June would be held in Christchurch. Topics to be covered include the changing roles of public libraries; inviting the manager of APNK, Joan Simpson; and Paula Eskett to attend the meeting; and tours.

12.3 The date of the LIAC meeting in September has been changed to Tuesday 17 September 2019.

13 MEMBERS ONLY DISCUSSION

14 CLOSE OF MEETING

14.1 The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT



Library and Information Advisory Commission
Ngā Kaiwhakamārama i ngā Kohikohinga Kōrero

Meeting Minutes

Date and Time of Meeting: Thursday 11th June 2019 - 9.00am

Location: Board Room, Level 3, Tūranga, Christchurch

Attendees:

Members:

David Reeves, Chair

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Matthew Oliver

Te Paea Paringatai

Carolyn Robertson

Helen Tait

Department of Internal Affairs:

Jared Davidson, Senior Archivist/Archives Advisor, Archives New Zealand, Information & Knowledge Services Branch

Laureen Jones, *He Tohu* Manager, Information & Knowledge Services Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Peter Murray, Deputy Chief Executive, Information & Knowledge Services Branch

Joan Simpson, Business Development and Operations Manager, APNK/Kōtui, Collection Services, National Library of New Zealand, Information & Knowledge Services Branch

Invitees:

Chris Hay, Tūranga Manager, Libraries and Information, Christchurch City Council

Jane Rodgers, Tūranga, Libraries and Information, Christchurch City Council

Sarah Snelling, Tūranga, Libraries and Information, Christchurch City Council

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Discussion has been reordered to reflect the agenda.

1 GENERAL WELCOME AND THANKS

1.1 The Chair welcomed all attendees to the meeting, and thanked Carolyn for hosting the Commissioners at Tūranga.

2 APOLOGIES FOR ABSENCE

2.1 Carolyn apologised for the absence of Pat Street. Jane Rogers and Sarah Snelling attended the meeting in her place.

3 NALI UPDATE AND DISCUSSION

3.1 The Chair updated the Commissioners - the Chairs of the statutory bodies [LIAC, Archives Council, and Guardians Kaitiaki of the Alexander Turnbull Library] have not met with the Ministers since the last meeting. A meeting may take place in the next few weeks.

4 UPDATE FROM NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

4.1 Communities of Readers [CoR] – Constructive meetings were held in Dunedin, a UNESCO designated City of Literature. The initiatives for CoR are looking to get more people reading.

4.2 NL and Elizabeth Jones (Director, Literacy & Learning, NLNZ) met with 9(2)(a), 9(2)(a) Methodist Mission Southern in South Dunedin who is passionate about kids and reading and had a good discussion.

4.3 There was a different view from the Dunedin City Council (DCC). They are planning to open a new branch library in South Dunedin and are going to do some research on people who aren't reading. See what lessons can be transferred

4.4 The project manager is Kate Irvine, who will provide backbone support.

DISCUSSION/COMMENTS/QUESTIONS:

- There is good developmental research coming out of University of Otago
- Elizabeth Jones will be looking at hygiene factors
- How will factors be identified in other communities
- Minister Martin is interested in having this rolled out in rural communities.
- NL will be reporting back to Minister and will let her know where things stand currently
- \$1M has been committed for this calendar year. The project in Dunedin will be over three years. DCC will hopefully adopt the approach needed
- There are currently good connections with Ministry of Education
- Was the Dunedin Study utilised in any way?

- Data analysis from Social Investment Agency and University of Otago and how that could be used
- The project could be a catalyst by going in to local areas; lessons could be learnt and shared
- Transition from infancy to primary school; primary – secondary – tertiary
- Could also bring in schools and universities “not everyone reads at Uni”
- Collective impact is working well in Christchurch – working with various agencies to create sustainable communities
- Dunedin is fertile ground; not going to start in a complete desert; may have disinterested councils in the future, but the wider communities may be interested
- Continuing focus on digital literacy will be easier if people are literate
- NZCER will be involved to some extent; is money being preserved for measurement, or are ‘partners’ to do it – some researchers are already doing it
- Need to make sure it’s community driven – to keep in going after \$1M gone
- Need to consider different learning styles
- Fundamental shift is needed – there are generational problems – parents who don’t read
- Does the project cover reading in languages other than English? It’s not one of the five areas but there may be some helpful data that comes out of the Dunedin pilot

4.5 Wellington City Libraries will be based in the current Network space at the National Library in Molesworth Street. The Commissioners supported this option?

4.6 Kōtui/APNK – Will be briefed by Joan Simpson later in the meeting.

DISCUSSION/COMMENTS/QUESTIONS:

- A procurement plan for Kōtui is being worked on for future – the cost of migration will need to be covered
- There are 39 councils currently
- The contract has been running for eight years – there is a two-year extension to run an Expression of Interest (EOI) process

General discussion about the EOI process and what that would mean for the Library and Department – Commissioners verbally supported the process that the Library wants to undertake

5 PETER MURRAY, DEPUTY CHIEF EXECUTIVE, IKS BRANCH, DEPARTMENT OF INTERNAL AFFAIRS

5.1 There was general discussion relating to the NALI process

5.2 Preserving the Nation’s Memory (PtNM)/Digitisation – Branch received money to allow for AV digitisation, so NLNZ and Archives New Zealand (ANZ) can ‘resource up’ in this area; The branch can continue with PtNM – not fully funded but design work can begin for proposed Wellington site; NLNZ will be able to exit Wairere House.

5.3 Budgets – keeping current services functioning; finalising internal budget now; well-placed operationally for next year.

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5.4 *He Tohu* – Minister Martin is launching *He Tohu Tamaki* experience soon – the target audience is students. It will be based on the Ground Floor of the NLNZ space at Stanley Street in Auckland and will be about double the footprint of the *He Tohu* exhibition in Wellington.

5.5 It is focussed on mana whenua, and will acknowledge existing stories, and will be available for the Greater Auckland region. The plan is to get teacher groups in during the school holidays to build the audience.

5.6 The evidence re the *He Tohu Tamaki* experience will hopefully be available before Christmas – which will provide platform and enrich the stories of the documents – what does it bring to the documents when we have a regional view.

DISCUSSION/COMMENTS/QUESTIONS:

- Good measure would be that it is different in each region due to its story

5.7 Communities of Readers

DISCUSSION/COMMENTS/QUESTIONS:

- There is a good opportunity for LIAC to contribute to this – literacy touches everything. LIAC could test the process
- Re transition of early childcare into primary – get into an early childhood centre
- Role of NL is catalyst to coalesce what's already happening – appropriate assessment of impact – partnering with someone who has foothold in this area
- Digital literacy is impossible without literacy; goal is lifelong readers in whole community; reading and libraries have a role to play to enable people to make good health choices
- TEC report – adult literacy. What is the current state of our world –there is good debate about the role of libraries – value of libraries for councils, shifting from 'this is nice' to 'this is vital'

6 APNK / KŌTUI – JOAN SIMPSON

6.1 Joan Simpson joined the meeting and introductions were made.

6.2 The team is based in Christchurch.

6.3 The context for APNK was to supply assistance to regions rather than larger urban centres.

6.4 The project has had problems. 2degrees is the new vendor and new procurement had to be undertaken for the hardware. The hardware is rolling out now.

6.5 Security and filtering is important to libraries.

6.6 Libraries wanted a mixed model of operating systems [Windows/Chrome]. Joan not keen on mixed model – means working with two systems; libraries had mixed concerns about mobile Chromebooks – but they have been configured so that if they're stolen, they can't be used outside of the libraries.

6.7 Joan explained there are two sites available – one for the public to use and one for library staff to use. There has been a slide show that shows libraries how to put the Chrome Station hardware (keyboard/mouse/swivel screen – this can be a touch screen or not) together.

6.8 Government pays just over 9(2)(g)(i) shared by councils – some prices go up or down depending on population.

6.9 The booking and printing service is cloud based and run through Libdata who are based in Alabama.

6.10 The financial cost model for Kōtui is very different – 100% cost recovered. Kōtui manages the upload of information to Te Puna on behalf of libraries. Costs for any new system [as discussed earlier in meeting] will be covered by the libraries themselves.

DISCUSSION/COMMENTS/QUESTIONS:

- Shouldn't use 'free access', use 'government paid access' and 'council paid access'

7 CHRIS HAY, JANE RODGERS, SARAH SNELLING - TŪRANGA

7.1 Turanga was an anchor project of the Christchurch rebuild. Some of the focus of the library includes the growing of functional literacy; reducing the digital divide; strong community spaces; enable the contributions of communities; be an interface for the Council; work with partners; utilise library resources

7.2 Preserving and sharing of local knowledge is also important, including the use of exhibitions including one showing original artworks from picture books by Gavin Bishop and Margaret Mahy. The family history and local collections are now all under one roof

7.3 The Discovery Wall people really love, and it is a hive of social activity. The use of the Library as a Third Place (not work/commercial or home) – a place to be is how we want to be considered.

7.4 There are 180,000-190,000 items; there is space for people; quiet spaces; socialising spaces; common shared spaces. The vision is knowledge, spaces and resources to empower, discover, connect, play. Essential to Christchurch's future.

7.5 The team (staff) are out on the floor with minimal rostering, providing a 7-day service, 12 hours a day during the week, 10-5 on weekends. Recruited 410 staff (two thirds of which were new) over eight months. There were 73 new roles, including specialist roles including a liaison social worker. The teams come from a wide range of backgrounds.

7.6 Working on partnerships that cover around 5-10 years. The Christchurch Foundation brokered philanthropic partnerships with TSB, Spark, Southbase Construction.

7.7 There have been over 700,000 through the doors, and 315,000 items have been issued, and there has been a tour a week. Expecting large number of visitors during the upcoming school holidays

7.8 Turanga provided a space of safety on 15 March – food; phone chargers; movies

8 DISCOVERY WALL

8.1 Seven metres long. A chance to make the hidden aspects of heritage collections digitally available and enables users to contribute. The material was sourced from non-digitised collections, including the Star Archive acquired in 2017 – which has allowed gaps to be filled.

8.2 Worked with Gibson Group who are based in Wellington. 1000 images were required. Created a physiographic map. 80 ‘bubbles’ were created. Certain areas have more images than others e.g. iconic images (Christchurch Cathedral). The period covered is 1860s-present day. The hope is that all visitors will relate to at least one image.

8.3 The content was created with the use of mind maps and lists, copyright was covered; all information was being included and kept on large spreadsheets. Aiming to have 5000 images. The albums used are tracked with codes and proper. The current images provide entry points into the Collections.

8.4 There is a mobile discovery wall as well as the main one which allowed us to tweak while the metadata was being created. Will be used for outreach events and tours around network libraries.

8.5 Public can upload own images to website. There is a moderation process for comments. There have been 17.5M touches on the wall and over 5,000 postcards ‘sent’.

9 TOUR OF TŪRANGA WITH CHRIS HAY AND CAROLYN ROBERTSON

10 HE TOHU VR DEMO – LAUREEN JONES AND JARED DAVIDSON

10.1 Lauren and Jared were introduced and gave a small presentation. The Virtual Reality (VR) suite is a quality product which took nine hours of photography without contravening light levels and has music created by Ariana Tikao and Alistair Fraser. It is a one-year pilot, on top of regular BAU.

10.2 A headset is needed currently, and a mobile app is on the way.

10.3 There are two VR stations in *He Tohu Tamaki*.

11 MARRAKESH SELECT COMMITTEE REPORT

DISCUSSION/COMMENTS/QUESTIONS:

- New Zealand won't have a commercial availability test
- New Zealand is looking at something different from Australia, Canada, Singapore and Japan
- The Select Committee will send the Bill back to the House for second reading
- Select Committee/MBIE not buying into copyright licensing argument
- LIAC supports the findings of the Select Committee. There seems to be no discernable harm to creative process

ACTION: Chair to include in notes to Minister

12 NEW KNOWLEDGE NETWORKS

12.1 There is digital transformation in UK public libraries – UK looking at libraries at a system level – single digital presence.

12.2 Other countries are making progress in this area. Consistent with thinking of APNK/ Kōtui/Te Puna. We could use the system for other benefits – use to reap some kind of ‘opt in’ to make material available in a library space e.g. electronic legal deposit – we need to revisit some of the strategic thinking. National Library has record with APNK/ Kōtui/Te Puna.

12.3 General discussion.

13 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON MONDAY 4 MARCH 2019

13.1 The draft unadopted minutes of the previous meeting held on Monday, 4th March 2019 was approved as a true and correct record. David Reeves moved to approve the motion. Helen Tait seconded the motion.

14 MATTERS ARISING AND REVIEW OF ACTION LIST

14.1 Action 4.3 – Public Engagement are meeting with Wellington Educators group re *He Tohu*

ACTION: National Librarian to follow up with Director of Public Engagement on the meeting with Wellington Educators and the possibility of working with Parliamentary Services re linking tours to *He Tohu*.

14.2 Action 11.1 – Chair contacted 9(2)(a) who worked on Copyright Review paper gratis

15 ANY OTHER BUSINESS/FORWARD PLANNING

15.1 Next meeting in Wellington will be on 17 September 2019. Carolyn Robertson and Helen Tait tendered their apologies for that meeting.

15.2 The plan is for the meeting to have a reading focus; and include information from Conzul; open access; research data and outputs.

15.3 There was discussion about having the December LIAC meeting in Auckland at the Auckland War Memorial Museum.

16 STATUTORY BODIES SURVEY/MEMBERS ONLY DISCUSSION

17 CLOSE OF MEETING

17.1 The meeting was closed.



Library and Information Advisory Commission
Ngā Kaiwhakamārama i ngā Kohikohinga Kōrero

Meeting Minutes

Date and Time of Meeting: Tuesday 17th September 2019 - 9.00am

Location: Te Pae Tapuwae, Level 3, National Library of New Zealand, Wellington

Attendees:

Members:

David Reeves, Chair

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Matthew Oliver

Te Paea Paringatai

Department of Internal Affairs:

Julie Black, Principal Advisor, Te Aka Taiwhenua and Crown Maori Relationships, Organisational Strategy and Performance Branch

Mark Crookston, Associate Chief Librarian, Alexander Turnbull Library National Library of New Zealand, Information & Knowledge Services Branch

Richard Foy, Chief Archivist, Archives New Zealand, Information & Knowledge Services Branch

Trevor Himona, Principal Advisor (Services for Maori), Archives New Zealand, Information & Knowledge Services Branch

Alison McIntyre, Principal Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Peter Murray, Deputy Chief Executive, Information & Knowledge Services Branch

Rob Stevens, Portfolio Director, Preserving the Nation's Memory (PtNM), Information & Knowledge Services Branch

Invitees:

Dominic Kebbell, Principal Policy Advisor, Intellectual Property Policy, Ministry of Business, Innovation and Employment (MBIE)

Nadia Ward, Principal Advisor, Te Puni Kōkiri

Discussion has been reordered to reflect the agenda.

1 WELCOME

1.1 The Chair welcomed all attendees to the meeting.

2 APOLOGIES FOR ABSENCE

2.1 The apologies from Carolyn Robertson and Helen Tait were noted.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON THURSDAY 13 JUNE 2019

3.1 The draft unadopted minutes of the previous meeting held on Thursday 13th June 2019 were approved once noted changes had been made as a true and correct record. Matthew Oliver moved to approve the motion. Judith Johnston seconded the motion.

4 MATTERS ARISING/REVIEW OF ACTION LIST

4.1 Action 1 was closed – the information has been provided

4.2 Action 2 was closed. A9(2)(a) worked on the Copyright Paper

4.3 Action 3 – Director, Content Services to be asked to provide paper for December meeting

4.4 Action 4 – Māori subject headings (Ngā Upoko Tukutuku) – there was discussion about this and whether there may be a funding opportunity in relation to Maihi Kaurauna.

ACTION: Agenda item to be added for December Meeting

5 NALI UPDATE AND DISCUSSION

5.1 The Chair updated the Commissioners about the ongoing NALI process and there was general discussion. No minutes were taken during this portion of the meeting.

6 UPDATE FROM NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

6.1 NL updated the Commissioners about the National Librarian's session at the World Library and Information Congress (WLIC) 85th General Conference and Assembly in Athens Greece.

6.2 The National Library of the Netherlands (Koninklijke Bibliotheek Royal Library of the Netherlands) presented at the session about the strategic directions of the KB and one of their strategies is focussed toward growing a Nation of Readers.

6.3 The NL was able to provide reassurance re WLIC 2022 in Auckland

6.4 The NL also attended the 110th anniversary of the National Library of China (NLC). The NL was one of 10 invited speakers. The theme of his keynote address was reading and growing a nation of readers.

6.5 It is clear that the Chinese government wants to develop a nation of readers; book shops are opening across China with reading spaces; there are a multitude of libraries being built – one example is the Shenzhen Library – a new library was built in 1985 and rebuilt in 2001 and a new one is currently being built. There are a lot of community libraries springing up in China.

6.6 In relation to the Dunedin aspect of the Communities of Readers project, the focus is on children aged 3-7 years, as this covers this transition to primary school and will also look at what encourages kids to read.

DISCUSSION/COMMENTS/QUESTIONS:

- National Documentary Heritage Strategy
- Betacam
- Conservation
- History in schools 2020; Increasingly Digital Project; working with Ministry for Culture and Heritage (**MCH**) and Ministry of Education (**MOE**) and the possibility of there being a mandate for National Library of New Zealand (**NLNZ**) and Archives New Zealand (**ANZ**) in relation to History in Schools 2020.

7 NEWSPAPER RETENTION POLICY – MARK CROOKSTON

- 7.1 Mark Crookston joined the meeting and introductions were made.
- 7.2 The NL is decanting from Wairere House in Whanganui, as it is no longer fit for purpose. There are currently 20km of shelving. The collection areas contain newspapers microfilm and terabytes of digital storage,
- 7.3 Physical newspapers are going to collection areas in Rugby House in Wellington. Preservation microfilm will be going to a storage space in Auckland.
- 7.4 The policy will allow NLNZ to tease out what really is a duplicate and what they do if there is really a 'true duplicate'.
- 7.5 The National Library Leadership Team (**NLLT**) approved the policy in August 2019.
- 7.6 There will be a project that will identify true duplicates.
- 7.7 Section 8 notes the principles of the policy. Both the policy and the background paper will be placed on to the NLNZ website in the future,
- 7.8 Inventory work is still being done by a dedicated team of four at Wairere House,
- 7.9 Mark Crookston will be managing a small team while the process continues, and the plan is to exit Wairere House at the end of the next calendar year.

DISCUSSION/COMMENTS/QUESTIONS:

- What are other institutions policies – British Library is no longer receiving duplicates; the National Library of Australia has a well-documented policy.
- Paul Diamond, Curator Māori was part of the consultation process. The Chief Librarian will approve any disposals prior to the Minister's Office being informed.
- Designated copies of last resort.

8 PRESERVING THE NATION'S MEMORY – ROB STEVENS, RICHARD FOY, ALISON MCINTYRE

- 8.1 Rob Stevens, Richard Foy and Alison McIntyre joined the meeting and introductions were made.
- 8.2 In August it was announced that a development agreement for the site at 2 Aitken Street for a new Archives Wellington facility was signed by the Crown and the owners of the site, AMP Capital. This will lead to the development of a specialised building.
- 8.3 A budget of \$25M over two years has been granted, which will also allow for the investigation of changes to the National Library Wellington building and funding to seek some land for the site of a shared repository space outside of Wellington.

8.4 The project is undergoing the 'Gateway' process with Treasury. Each part of the finding will need to be agreed as the project continues. It is a high-risk project of scale.

8.5 Parts of the programme are not yet at implementation stage, and the 'resourcing up' of the project will be required, including the building up of teams.

8.6 There is a Project Board, and two external members will be appointed. There will also be steering committees, and there are also functional design working groups, consisting of members of staff from ANZ and NLNZ.

8.7 The project means that there is an opportunity to look at the co-location of areas – including preservation, digitisation, and receiving/transfer areas.

8.8 The co-located reading rooms will be in the National Library building.

DISCUSSION/COMMENTS/QUESTIONS:

- Expectations of users; designing for the future – thinking is 15-20 years out from now; building flexibility into design as much as possible.
- PtNM have commissioned a strategic piece of work in relation to Ngā Taonga Sound and Vision (NTSV). Meaningful progress can be made on how they may fit into campus.
- There are still quite a lot of questions to work through.
- The separation of the Legal Deposit copy is part of plan – Impact of lending copy vs pristine preservation master.
- There is a long list of problem statements with NLNZ – building issues – location – trying to define clearly what decisions are needed to be made.

8.9 PtNM and NLNZ are unable to wait for the storage repository to be built. There is a need to act to close Wairere House and will be a need to work out where to move things to. All newspapers are returning to Wellington and will be stored in Rugby House.

8.10 There are currently three NLNZ staff based at Wairere House and they are being worked with to find them somewhere else to work. From October the movement of newspapers will begin.

8.11 A new 100sqm ANZ cool store is being built in Auckland and some of that storage space will be used to store NLNZ (ATL) negative collections until the new repository space is available.

8.12 25% of the Overseas Published Collection (OPC) is at Wairere House. The OPC in Rugby House needs to be moved to accommodate collections. There is a stakeholder communication plan that will be used.

8.13 The NLNZ is applying the 2015 Collection Policy. A decision-making mechanism is being developed.

8.14 A plan is in draft and will be reviewed by NLLT and the Governance Board, prior to informing the Minister.

8.15 The process will start in October 2019. There will be engagement with libraries, LIANZA and other third parties e.g. transport companies, Lions, Rotary. The material should be redistributed by the end of 2020.

DISCUSSION/COMMENTS/QUESTIONS:

- Keep record of metadata – there will be archival interest in what was held
- Running cost \$600,000 per year for storage plus depreciation.
- Collection without access is hoarding.
- Needs to be seen as valid by the library sector; view of stakeholders; focus should be on what the NLNZ is keeping and improving access; digital access.
- Future cost can be projected, but not use – however it's likely to be available through other means.

9 PETER MURRAY, DEPUTY CHIEF EXECUTIVE, IKS BRANCH, DEPARTMENT OF INTERNAL AFFAIRS

9.1 There was general discussion relating to the NALI process

9.2 (PtNM) – Peter Murray is the SRO for the project. There are two independent board members to be appointed – there is a shortlist of names for a five-year programme of work. There is a Gateway Review by Treasury in November. Will be going to budget 2020 for a substantial commitment – for the continuation of the 2 Aitken Street project and the shared repository. There are likely to be budget bids in 2021 and possibly in 2022.

9.3 The IKS branch has re-endorsed both of the strategic documents for NLNZ and ANZ – this will allow the momentum to get underway again with PtNM.

9.4 Communities of Readers – Excited about this. Minister Martin is also excited about this. placed operationally for next year.

DISCUSSION/COMMENTS/QUESTIONS:

- Rollout to other areas; Ministry of Education

9.5 Teaching New Zealand History 2020 – Door opener for branch and the wider library sector. NLNZ will need to figure out how to leverage this

DISCUSSION/COMMENTS/QUESTIONS:

- Raw material to curriculum ready; learnings from Increasingly Digital; Services to Schools delivery model.

9.6 Peter Murray has asked for an internal working group to be set up within the Information & Knowledge Services Branch.

9.7 WAI262 – Karl Le Quesne is DCE lead for the Department and there is work underway to release some funding for it.

DISCUSSION/COMMENTS/QUESTIONS:

- Ngā Upoko Tukutuku (Māori Subject Headings); Maihi Kaurauna; WAI262
- Possibility of workshop for Maori members of statutory bodies

9.8 Kōtui – There is some privacy and security work being undertaken by the Department. The Department may have to lead work which may cause some push back from library sector.

RELEASED UNDER THE OFFICIAL INFORMATION ACT

10 WAI 262 – DOMINIC KEBBELL, NADIA WARD, ALISON MCINTYRE, TREVOR HIMONA, JULIE BLACK (OBSERVER)

10.1 Dominic Kebbell, Nadia Ward, Alison McIntyre, Trevor Himona and Julie Black joined the meeting. Introductions were made.

10.2 The WAI262 claim was first lodged in 1991. The report was released in 2011. There have been bits and pieces of work done in the past.

10.3 Minister Mahuta wanted movement on this. There were 28 Government Departments involved in the original claim.

10.4 This process is likely to take a number of years so this is just a check in at the start - do LIAC see any major problems; what advice would you give.

10.5 After these conversations, information will be going back to Cabinet.

10.6 Post settlement will be in a 21st Century context.

DISCUSSION/COMMENTS/QUESTIONS:

- Ngā Upoko Tukutuku (Māori Subject Headings); Maihi Kaurauna; – exactly the sort of thing that fits this context
- One agreement between Government Departments – DIA/MCH/NTSV – Te Ara Taonga – new way to engage with iwi; meet with all agencies around table; one single conversation; Ministers have spoken favourably about this.

10.7 After settlement – any whanakitanga [development] will be future focussed.

DISCUSSION/COMMENTS/QUESTIONS:

- AIMS Project – Maori metadata framework (improve metadata access; key Treaty principles; potential to explore how collaboration can be managed; develop a system that can roll out over all of Government; future proofing.
- High level approach; other aspects; partnerships
- that fits this context

10.8 There is the possibility of a workshop for Māori members of statutory bodies

11 CULTURE, WELLBEING AND STANDARDS FRAMEWORK DISCUSSION

11.1 LIAC will be making a submission.

DISCUSSION/COMMENTS/QUESTIONS:

- No mention of libraries; slight mention of museums and galleries; no mention of Archives
- Mechanism of how culture is handed down.
- Libraries – some ways for investment to be described; investment into public library networks; importance of literacy
- It's good that LIAC has an opinion
- Libraries and information are important; good accessible information; reliable and quality information.
- Nothing about evolving of culture

- Reading for wellbeing; SOLGM report
- Capital – Reserve; resilience – how many people speak more than one language

12 CULTURE, WELLBEING AND STANDARDS FRAMEWORK – FINALISE SUBMISSION

13 ANY OTHER BUSINESS

13.1 The planned meeting with the Minister at the end of this meeting was cancelled.

ACTION: Secretariat to confirm with Minister's Office re her availability during December meeting. If Minister is available the meeting will be held in Wellington, not Auckland.

13.2 Appointment process for replacement of Matthew Oliver

ACTION: Secretariat to ask for process and timeline information from Department colleagues and provide this to the Chair.

15.2 The Chair thanked Matthew Oliver for his work during his time as a Commissione

14 MEMBERS ONLY DISCUSSION

15 CLOSE OF MEETING

15.1 The meeting was closed

RELEASED UNDER THE OFFICIAL INFORMATION ACT

Meeting Minutes

Date and Time of Meeting: Wednesday 4th December 2019 - 9.00am

Location: MW3_20, Level 3, National Library of New Zealand, Wellington

Attendees:

Members:

David Reeves, Chair

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Carolyn Robertson

Te Paea Paringatai

Helen Tait

Department of Internal Affairs:

Lewis Brown, Director, Officer of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Elizabeth Jones, Director, Literacy and Learning, National Library of New Zealand, Information & Knowledge Services Branch

Kirk Mariner, Strategic Advisor, Digital Public Service Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Discussion has been reordered to reflect the agenda.

1 WELCOME

1.1 The Chair welcomed all attendees to the meeting.

2 APOLOGIES FOR ABSENCE

2.1 No apologies were tabled, but one absent position was noted.

DISCUSSION/COMMENTS/QUESTIONS

- Both the Chair and National Librarian have been consulted on possible Commissioners.
- More information is likely in the first quarter of the next calendar year

RELEASED UNDER THE OFFICIAL INFORMATION ACT

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON TUESDAY 17 SEPTEMBER 2019

3.1 The draft unadopted minutes of the previous meeting held on Tuesday 17th September 2019, were approved once noted changes had been made as a true and correct record. Judith Johnston moved to approve the motion. Te Paea Paringatai seconded the motion.

4 MATTERS ARISING/REVIEW OF ACTION LIST

4.1 Action 1 was closed – the letter has been sent.

4.2 Action 2 was closed – Meeting with Minister is taking place after this meeting.

4.3 Action 3 – Director, Content Services will now be asked to provide an update for the first meeting in 2020.

4.4 Action 4 – Chair has written in support of the Māori subject headings (Ngā Upoko Tukutuku) work continuing.

5 NALI UPDATE AND DISCUSSION

5.1 The Chair updated the Commissioners about the ongoing NALI process and there was general discussion. No minutes were taken during this portion of the meeting.

TOUR OF NGĀ TAONGA SOUND AND VISION SPACE

6 UPDATE FROM NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

6.1 NL will be writing to the Ambassador for Argentina regarding the recent display at the Library of the map of the Antarctic re a formal process regarding the map, after discussions with the New Zealand Antarctic Society, Land Information New Zealand and MFAT.

6.2 There is ongoing work around security for the Molesworth Street building – making sure that our security is fit for purpose.

6.3 A letter of support for the Communities of Readers project has been received from the Chief Executive of the Dunedin City Council.

DISCUSSION/COMMENTS/QUESTIONS:

- PISA Report – New Zealand slipped back from 7th in 2007 – still slightly ahead of UK, USA and Australia.
- Next steps for possible rollout to other areas.

6.4 The 9(2)(a) visited Wellington in November. The Whare taonga in 9(2)(a) has requested support from the Provincial Growth Fund and are busy with their educational programme. CORE Education are assisting with the educational programme which will include information about the teachings of Te Whiti and Tohu.

6.5 There have been good conversations with Creative New Zealand about the plans for a National Reading Summit. The Chief Executive of SOLGM (New Zealand Society of Local Government Managers), Karen Thomas is also supportive of the idea. 'Reading for Wellbeing' will be the theme.

6.6 A note will be sent to Minister Martin to invite Prime Minister Rt Hon Jacinda Ardern to open the Summit. Elizabeth Jones has also been in contact with Marie Brown (Department of Prime Minister and Cabinet) about this possibility.

6.7 The Summit is the beginning of a 10-year programme to launch a Nation of Readers, and the Summit will be an annual meeting.

6.8 Although the Auckland Convention Centre fire has halted construction on the site, at present the IFLA WLIC meeting is still to take place in Auckland in 2022. There is a planning meeting on 5 December 2019, and people from the Convention Centre will be attending and may provide further information.

6.9 Fletcher Building will be announcing the new timeline for the reconstruction in February 2020.

DISCUSSION/COMMENTS/QUESTIONS:

- Having the meeting at the Convention Centre in Christchurch may be an option.
- Different scenarios/options.
- Estimated capacity of Auckland 2,850; Christchurch 2,500
- IFLA prefer one venue rather than moving between multiple buildings.

6.10 Work on the deaccessioning of material from the Overseas Published Collection (OPC) is ongoing. 650,000 books are no longer needed and are costing money to keep long term. The Minister has agreed to the deaccessioning

6.11 Books have been offered to other libraries, and there have been discussions with Rotary about the possibility of the publications being sold through their book sales etc., and with any revenue going toward their literacy programmes.

DISCUSSION/COMMENTS/QUESTIONS:

- Timelines for libraries to respond; Wairere House and ATL Collections

7 PRESERVING THE NATION'S MEMORY

7.1 A PtNM workstream has been added around the change management aspects for NLNZ, Archives New Zealand (ANZ) and Ngā Tāonga Sound and Vision (now we move to new ways of working, the management and design of change

8 2020 INITIATIVES – LEWIS BROWN

8.1 Lewis Brown joined the meeting. No minutes were taken for this part of the meeting.

9 NGĀ UPOKO TUKUTUKU

9.1 Chair of LIAC wrote to Minister noting the support of LIAC for the work to continue.

9.2 After the LIAC meeting in September there was a meeting where a similar conversation re WAI262 was had. This work could lead to the opportunity to bring more people around the table. There has also been some discussion about Archives New Zealand using Ngā Upoko Tukutuku.

DISCUSSION/COMMENTS/QUESTIONS:

- Reaching out to other GLAMs institutions
- Metadata, including Government information

- Ngā Upoko Tukutuku has grown since its inception; time to expand and make it more widely available. The platform that it is currently on is not sustainable.
- The work of Ngā Upoko Tukutuku will continue with the AIMS project.
- In time the governance structure for Ngā Upoko Tukutuku may grow to include Nga Taonga Sound and Vision, Te Papa.
- Governance group has a role into what pathways become available.
- It should be BAU; it should be a national service and ensure it works for all parties.

10 EDUCATION RESOURCING FOR THE CURRICULUM – ELIZABETH JONES

10.1 Elizabeth Jones joined the meeting via VC from Auckland.

10.2 The announcement that New Zealand history is to be taught in all schools and kura by 2022 was useful – it focussed the opportunity for the involvement of the community in curriculum redesign.

10.3 It provides a context where other things can be thought through. There are seven workstreams including:

- Curriculum design;
- Engagement;
- Learning resources and content

10.4 Seven themes are the current starting point and may change. They are:

- The arrival of Māori to Aotearoa New Zealand;
- First encounters and early colonial history of Aotearoa New Zealand;
- Te Tiriti o Waitangi / Treaty of Waitangi and its history;
- Colonisation of, and immigration to, Aotearoa New Zealand, including the New Zealand Wars;
- Evolving national identity of Aotearoa New Zealand in the late 19th and early 20th centuries;
- Aotearoa New Zealand's role in the Pacific;
- Aotearoa New Zealand in the late 20th century and the evolution of a national identity with cultural plurality

10.5 Services to Schools has created a page for existing content. This is the first time there is a full education pathway in the curriculum. The GLAMs sector is tangential to the Ministry of Education (MoE).

10.6 The National Library, Te Papa and Ministry for Culture and Heritage have been named as partners.

10.7 There have been a couple of meetings so far which have been more about trying to understand what is required. It's not simply about National Library content and expertise – starting with a small group; a distinction between who holds the content and delivery – how do things get delivered into a curriculum resource?

10.8 MoE see that they have a stewardship role; other partners have a role to play.

10.9 There is already an enormous amount of content – not being used by all teachers and schools. There needs to be engagement, capability building. There may be further professional development for teachers.

10.10 This is going to be a catalyst – there are lots of opportunities. It will push MoE around resourcing; there is no specific budget but there may be opportunity for central government institutions to do joint budget bid.

11 DIGITAL INCLUSION BLUEPRINT – KIRK MARINER

11.1 Kirk Mariner joined the meeting to update the Commissioners on the Blueprint.

11.2 Since the last update, the content has been finalised and there were changes regarding the Ministerial Portfolio. Kris Faafoi is the current Minister.

11.3 There was a piece of work undertaken to identify the digitally disadvantaged:

- Socially disadvantaged;
- Disabled;
- Māori;
- Pacific peoples;
- People in rural towns (population less than 20K);
- Seniors over the age of 75

11.4 Not one size fits all – could be more than one issue e.g. accessibility, cost. There are key challenges and pain points. 30% of people experience digital disadvantage.

11.5 The Blueprint is a high-level document. Some questions we need to work on are how we support the digitally disadvantaged; what the different approaches are we need to take; What is the role of government, industries, the community.

11.6 Some of the aspects being considered are:

- Government setting conditions
- Funding mechanisms
- Areas of collaboration

DISCUSSION/COMMENTS/QUESTIONS:

- Sustain; lead support; connect; deliver

11.7 Communities are important – working with them to get what they need. Members of family in Opotoki – had never visited a library before – but visited to use APNK enabled WIFI. APNK is a real enabler.

11.8 Action plan is available on digital.govt.nz. Less than five percent of tools are evaluated at this point. Working on developing of the right approach for people – With seniors there are issues of trust and the confidence in ability to use tools

11.9 Gap analysis is still being worked on – focus is on what government, NGOs are doing – what's missing – still being worked on. The Statistics NZ failure was a learning process; has allowed traction around digital inclusion.

11.10 Where to next – evaluating content that people are accessing; how do we make resources accessible and readable. Department of Internal Affairs content is accessible moving forward; 40% of government agencies meet accessibility standards

11.11 Digital by default – if Digital Inclusion was the centre of the universe – what would it look like?

DISCUSSION/COMMENTS/QUESTIONS:

- Research around where public libraries fit into the digital space
- “My ability to download an app is digital inclusion”; it looks different depending on where you are
- Very inside government-centric view
- Need to go out to communities. The Commissioners are encouraged to hear about the need for balance
- Project with Auckland City Libraries – not just about accessing government services, social interaction and other things are important
- Need to be aware of the emergence of digital bias – ensure that people will have access – “I want a circle but got a square.”

ACTION: Greg Morgan, Head of Digital Solutions and Innovation, Auckland City Libraries to be invited to speak to LIAC, perhaps during meeting in Auckland in 2020.

12 PLANNING FOR 2020 MEETINGS

12.1 Will have one meeting in Auckland in 2020 (September). Mirla Edmundson and Greg Morgan to be invited to attend

12.2 Topics to be covered include:

- Security/privacy (Government Chief Privacy Officer and Privacy Commissioner invited to attend)
- Digital Safety
- Technology trends
- Digital Inclusion – Seniors
- Accessibility to information
- Overseas Published Collection update
- National Reading Summit (meeting to be around that date)

13 ANY OTHER BUSINESS

13.1 Preparation for meeting with Minister.

14 MEMBERS ONLY DISCUSSION – STATUTORY BODY SATISFACTION SURVEY

15 CLOSE OF MEETING

15.1 The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT



Library and Information Advisory Commission
Ngā Kaiwhakamārama i ngā Kohikohinga Kōrero

Meeting Minutes

Date and Time of Meeting: Thursday 5th March 2020 - 9.00am

Location: MW3_20, Level 3, National Library of New Zealand, Wellington

Attendees:

Members:

David Reeves, Chair

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Te Paea Paringatai

Helen Tait

Department of Internal Affairs:

Jayne Beggs, Policy Manager, Policy Services, Policy, Regulation and Communities Branch

Lewis Brown, Director, Officer of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Ian Cowan, IT Business Partner, Organisational Capability and Services Branch

Rachel Esson, Director, Content Services, National Library of New Zealand, Information and Knowledge Services Branch

Fiona Fieldsend, Director, Digital New Zealand, National Library of New Zealand, Information and Knowledge Services Branch

Richard Foy, Chief Archivist, Archives New Zealand, Information and Knowledge Services Branch

Rachel Groves, Director, Policy Services, Policy, Regulation and Communities Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Peter Murray, Deputy Chief Executive, Information and Knowledge Services Branch

Rob Stevens, Portfolio Director, Preserving the Nation's Memory (PtNM), Information and Knowledge Services Branch

Discussion has been reordered to reflect the agenda.

1 WELCOME

1.1 The Chair welcomed all attendees to the meeting.

2 APOLOGIES FOR ABSENCE

2.1 Apology from Carolyn Robertson was tabled.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON WEDNESDAY 4 DECEMBER 2019

3.1 Minutes approved by Commissioners.

4 MATTERS ARISING/REVIEW OF ACTION LIST

4.1 Action 1 will be followed up closer to the Auckland meeting.

4.2 Action 2 was closed – Director, Content Services providing an update at this meeting.

5 NEW COMMISSIONER UPDATE

5.1 Vanisa Dhuru has been appointed to the vacancy left by Matthew Oliver. She has been the President of the National Council of Women, and was a member of the He Tohu Project Board; and has been made a Commissioner for UNESCO. Vanisa is currently the Community Manager for InternetNZ. Her appointment takes effect from 9 March 2020.

5.2 The Chair updated the Commissioners about the ongoing NALI process and there was general discussion. No minutes were taken during this portion of the meeting.

6 NALI UPDATE

6.1 The Chair updated the Commissioners about the ongoing NALI process and there was general discussion. No minutes were taken during this portion of the meeting.

7 UPDATE FROM NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

7.1 The NL updated the Commissioners about the Communities of Readers. There are now three projects established – South Dunedin; West Auckland (cluster of schools working together) and Huntly – a school which has a new principal who is firmly committed to reading as a gateway of success. A Christchurch project has not yet been landed, but the hope is to have that up and running soon.

7.2 The Te Puna Foundation is partnering with the Perpetual Guardian Trust, and supporting the Reading Summit. The launch of the Summit will include the announcement of a 10 year project which will look to create a nation of readers.

DISCUSSION/COMMENTS/QUESTIONS:

- Reading Ambassador

7.3 Discussions are ongoing about WLIC 2022. The NL will be having a conversation with the CE of IFLA. The National Governance Group met yesterday. The availability of the Convention Centre in Auckland is still vague at this point.

DISCUSSION/COMMENTS/QUESTIONS:

- General discussion.

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8 PRESERVING THE NATION'S MEMORY (ROB STEVENS)

8.1 Rob Stevens joined the meeting and gave a PowerPoint presentation.

8.2 The infographic slide related to the North Island properties within the project. The plan is to exit the Archives Mulgrave Street building by 2025 and move to the new building in Aitken Street.

8.3 The new build will require some changes to the National Library building. There will be a link bridge to allow for the movement of collections and ongoing collaboration. There will be a major goods lift installed. The Auckland Archives building will be BAU.

8.4 Wairere House (Whanganui) has reached end of life (was the Wanganui Police Computer Centre previously). Holds newspapers and other collections. Alexander Turnbull Library (ATL) collections will be out of the building by the end of 2020, and the Library will be exiting fully by 2022. The photographic negatives currently housed there will be going to the 2-degree store in the Auckland Archives building.

8.5 The Regional Storage Repository (RSR) when built will deal with physical storage for the foreseeable future.

DISCUSSION

- No fundamental issue with the National Library seismic standard; there was some further thinking and work done to the building after the Kaikoura earthquake.
- There is no plan to build on the spare land next to the Archives Auckland building.

8.6 The request for capital funding for the project is going forward this year., and will require an update to the budget; the Minister has been briefed; will go to Cabinet in April as well as in to budget cycle. Have done plenty of socialisation with Treasury. Full funding has been requested for all changes. Funding is definitely needed for the Wellington Archives building. The programme of work is not feasible without the funding.

DISCUSSION/COMMENTS/QUESTIONS:

- New Archives Wellington building – new labs; Conservation/Preservation/Digitisation; co-located spaces will benefit both institutions. Public spaces will line up for each building. The reading rooms will be largely combined and require a reconfiguration of the first floor of the National Library building – making it one place for people to come to – create one documentary heritage campus.
- In conversation with Nga Tāonga Sound and Vision and they are part of the capital bid. The three institutions are committed to working together.
- Lifts in new building; and National Library. The receiving space for new collections will be in the new building.
- The building changes to the National Library will be quite intrusive but will cause only 2-3 years disruption. The National Library building “still has lots of life in it”.
- We hope that the surrounding areas of the buildings will be improved, including green spaces and a better urban environment. Other people, including the Wellington City Council are interested in seeing this happen.

8.7 The developed design is being started, the final plans will be locked in over the next few weeks.

DISCUSSION

- Staff areas in new building

8.8 Site being selected for RSR – looking in the lower North Island. The old National Library building in Palmerston North is not in scope. The favoured site should be located by end of year. Hypoxic fire suppression is not likely to be used in the RSR.

9 PUBLIC LENDING RIGHT REVIEW (LEWIS BROWN, RACHEL GROVES, JAYNE BEGGS).

9.1 Lewis Brown, Rachel Groves and Jayne Beggs joined the meeting and introductions were made.

9.2 Independent consultants have been appointed to under the review of the Public Lending Right (PLR). Targeted consultation will be undertaken and the contractors are developing surveys that will be used.

9.3 This will enable options to be produced for the Minister to choose from. It is a first principles review. The surveys will be sent to Society of Authors members, libraries and publishers, and will go out through Creative New Zealand.

9.4 The public can take part if they want to but it is directed at stakeholders. The National Library and wider Department are working with colleagues from other agencies and working to pretty tight timeframes.

9.5 The review will allow the Department to get a sense of what stakeholders sense of the PLR is, and give an indication of what needs to change.

9.6 PLR originally set up as an authors fund in 1973. New Zealand was the first country outside of Europe to set it up. At the time was compensating for lost royalties.

DISCUSSION

- What outcomes is PLR achieving?
- No CPI on fund; possible to start afresh; there will be an options paper

9.7 Hopefully a Briefing for the Incoming Minister (BIM) can be treated after the election, but no regulatory change is likely for 6-12 months.

9.8 The gathering of information can possibly lead to smaller changes. There is a need to balance diverse interests.

DISCUSSION

What about overseas authors? Question has been raised in other countries and New Zealand has been included in the conversation.

ACTION: An update to be provided to next meeting.

ACTION: Lewis Brown to provide bullet points of key issues and principles to Chair so that LIAC can formulate some form of response to the process

10 OVERSEAS PUBLISHED COLLECTIONS UPDATE (RACHEL ESSON)

10.1 Rachel Esson joined the meeting.

10.2 In October 2019 the NL informed the wider library community at the LIANZA Conference in Auckland, about the process for rehousing the material in other libraries.

10.3 Lists for the first tranche of titles were placed on the National Library website for interested libraries to view, and they were sent a reminder through NZ-Libs prior to Christmas 2019.

10.4 National Library staff hadn't fully engaged with the process at that point. The first stage has always been seen as a pilot and the Library has learnt from that. The deadline was extended for staff and there is a selection criteria that is being worked to. Out of the 57,000 titles in the first tranche, approximately 4,000 (10%) are now being retained.

10.5 If 10% of all material ends up being retained, the Library will need to rescope space projections.

10.6 The lists are arranged by Dewey ranges, and some of the material is from the Wellington building, which has been removed to allow material held at Wairere House to return to Wellington for storage.

10.7 The material not being kept has been boxed up and sent to Lions/Rotary.

10.8 The next tranche of material is fiction. Any literature will be retained. All future lists will be provided to National Library staff a month prior to being released to libraries.

10.9 CONZUL has been informed and are supportive – will be writing a letter of support to the Minister.

DISCUSSION/COMMENTS/QUESTIONS:

- Anything not fully depreciated is being kept.
- The 20 libraries who have expressed an interest in taking some of the titles consist of public and special libraries (including prison libraries).
- Holding material has a cost; the role of the National Library is to be good stewards of collections.
- A new narrative may need to be developed along with an update to communications; it's about access to information, not just to books.

11 ONE KNOWLEDGE NETWORK (BILL MACNAUGHT, RICHARD FOY, RACHEL ESSON, FIONA FIELDSEND, IAN COWAN)

11.1 Richard Foy, Rachel Esson, Fiona Fieldsend and Ian Cowan joined the meeting and introductions were made.

11.2 Richard talked about digitisation at Archives New Zealand (ANZ) which is ongoing and uses a small amount of capital. The digitisation of the Royal Commission material is ongoing (9% has been done so far). Would like to make digitisation BAU. Digitisation is a future capability. ANZ started with WWI files, and high use material, and are experimenting with digitisation on demand. It is currently a lot simpler for ANZ than the National Library.

11.3 Fiona spoke about Digital New Zealand (DNZ), which stemmed from the 2008 New Zealand Digital Content Strategy. DNZ helps make New Zealand digital content available so that it can be found, shared and used.

11.4 DNZ focussed on building exemplars to show what was possible. The DNZ was built, as was New Zealand's first collections API (applications programming interface). DNZ was looking for ways to improve access and metadata, using 'Make it digital' best practice.

11.5 DNZ brings together collection information about content to build new discovery experiences; aggregate content; data stories – which enables users to tell stories about material they've found on DNZ site.

11.6 DNZ uses opensource technology (Supplejack) and the upcoming Pacific Virtual Museum (PVM) will also use this technology.

11.7 DNZ are planning what a digital future looks like, including the honouring of Mātauranga Māori

DISCUSSION

Mātauranga Māori; Te Ao Māori; Archives New Zealand/National Library/Donors; access/usage restrictions, draft principles; privacy; links with Strategic Directions; National Library's role is to bolster collaboration.

11.8 New Zealand context is unique. The next steps are to tell the story internally – engage with PtNM – story needs to be shaped; need to make sure we're future focussed.

11.9 Licencing models are being investigated

12 PETER MURRAY, DEPUTY CHIEF EXECUTIVE, IKS BRANCH, DEPARTMENT OF INTERNAL AFFAIRS

12.1 There was general discussion relating to the NAIU process; no decision this calendar year. PtNM will continue. There is a need for National Library, Archives New Zealand and Ngā Taonga Sound and Vision to be ready.

12.2 Some work will be done on Strategic Directions for the Library – a stocktake; possibility of reprioritising aspirations. There is an opportunity to drive the narrative for the sector, and for the organisations to get as aligned as possible, and refine the narrative around the organisations.

12.3 There will be announcements soon – NLNZ and ANZ will have a separate class appropriation from 1 July 2020.

12.4 PtNM – Will be an 7-8 year project. There are three external members – 9(2)(4)

[REDACTED] The PtNM budget is the main DIA budget initiative.

12.5 The goal is to deliver long term partnership model with a long-term benefit.

12.6 Got a pass in the Gateway Review in November 2019. There were 12 recommendations – including the alignment of the strategies of NLNZ/ANZ.

12.7 The transfer of land to Taranaki Whānui is ending the final stages of negotiation. There will be 20 year leases in perpetuity.

12.8 Budget - Work has been undertaken on a costs pressures bid – which would allow for the expansion of AV digitisation – and would be a collaborative model with ANZ and NTSV.

12.9 Election 2020 – Briefings for Incoming Ministers (BIMs) will be drafted and are conduits for ongoing discussions – the BIM for Library/ANZ will be amalgamated into the wider DIA one.

13 DISCUSSION RE ONE KNOWLEDGE NETWORK; LETTER FOR MINISTER; PREPARATION FOR WORKSHOP

13.1 Need to have discussion re digital futures – Can we ask Anne Marie Cavanagh to next meeting.

13.2 OPC – What’s our plan.

13.3 Letter for Minister – Strategic Directions

13.4 Upcoming workshop – discussion about agenda.

14 ANY OTHER BUSINESS

15 MEMBERS ONLY DISCUSSION

16 CLOSE OF MEETING

16.1 The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT

Meeting Minutes

Date and Time of Meeting: Thursday 2nd July 2020 - 9.00am

Location: Te Pae Tapuwae, Level 3, National Library of New Zealand, Wellington

Attendees:

Members:

David Reeves, Chair

Vanisa Dhuru

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Te Paea Paringatai

Carolyn Robertson

Helen Tait

Department of Internal Affairs:

Lewis Brown, Director, Officer of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Rachel Esson, Director, Content Services, National Library of New Zealand, Information and Knowledge Services Branch

Alison McIntyre, Principal Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Peter Murray, Deputy Chief Executive, Information and Knowledge Services Branch

Invitees:

Kat Cuttriss, Chair, Public Libraries New Zealand (PLNZ)/Libraries Manager, Hutt City Libraries

Chris Hay, Chair Elect, PLNZ/Tūranga Central Library Manager

9(2)(a) [REDACTED], PLNZ

Discussion has been reordered to reflect the agenda.

1 WELCOME

1.1 The Chair welcomed all attendees to the meeting and welcomed Vanisa Dhuru to her role as a Commissioner.

2 APOLOGIES FOR ABSENCE

2.1 There were no apologies tabled.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON WEDNESDAY 5 MARCH 2020

3.1 Minutes approved by Commissioners (Helen Tait/Judith Johnston), with one change as a paragraph was deleted.

4 MATTERS ARISING/REVIEW OF ACTION LIST

4.1 Action 1 is still open – to be invited to meeting in September.

4.2 Action 2 was closed.

4.3 Action 3 – Lewis Brown to provide update during this meeting.

5 UPDATE FROM RACHEL ESSON, AND ALISON MCINTYRE ON THE OVERSEAS PUBLISHED COLLECTIONS (OPC) OF THE NATIONAL LIBRARY

5.1 Rachel Esson and Alison McIntyre joined the meeting.

5.2 The rehoming of some of the titles is underway. Work on the project slowed down due to COVID-19, but staff had time to make further selections of material to be kept.

5.3 The initial tranche of titles (not including those taken by libraries) of 55,000 have been packaged up and moved to Lions/Rotary storage.

5.4 In relation to the first tranche, requests were received from 20 libraries a total of 2,500 titles. There were close to 20,000 duplicates.

5.5 Fiction will be the next list of titles. List will be released internally first (one step ahead of releasing to public libraries).

5.6 There are approximately 300,000 non-fiction titles and there is discussion as to whether the list of titles is released in one hit, or in two tranches. They will be listed by Dewey classification, as was the first list. This list will first be released to libraries and other organisations e.g. Literacy Aotearoa, but they will also be available to the public, who could ask their public library to hold titles on their behalf. Individuals are not being supplied.

5.7 There is an option for material to go the Internet Archive for digitisation. This is being investigated as an option, as there are enough titles to be interested in looking at what might be viable.

5.8 The digitisation is non-destructive, and the titles would be kept by the Internet Archive in a warehouse after digitisation.

5.9 Some issues relating to Internet Archive were raised during lockdown that NLNZ are aware of. There are a few legal matters that will need to be worked through – they are not New Zealand books, but NLNZ does not want to breach copyright.

DISCUSSION/COMMENTS:

- Content copying; Moving to (OER) online educational resources would remove the issue away; Licences for New Zealand content – not a lot of contemporary New Zealand content available; Criteria has been reinforced – other libraries do not want it either.

5.10 The Commissioners congratulated Rachel on the work undertaken and the key messaging so far.

DISCUSSION/COMMENTS:

Joined up approach; Society of Authors; Copyright; Adversarial vs constructive; Outcomes – what is the end goal; Other publications – serials/reports – discussion not being had; what happens to curiosity driven research.

5.11 There is discussion about a symposium – how researchers are supported by the library system. Rachel will also follow up with CONZUL (Council of New Zealand University Librarians).

DISCUSSION/COMMENTS:

- Discussion about content of blog – role of the library is to support the library system; NLNZ Collection has a totemic value; it is great that people care; 'Group of critical friends.
- Have other organisations been consulted? second hand booksellers are interested; chunking the large total of titles down will allow for better public perception.

6 UPDATE FROM PETER MURRAY, DEPUTY CHIEF EXECUTIVE, IKS BRANCH, DEPARTMENT OF INTERNAL AFFAIRS

6.1 Peter Murray joined the meeting.

6.2 Budget 2020 was generous and appropriate for National Library (NLNZ) and Archives New Zealand (ANZ). Tāhuhu (PtNM) has been funded to proceed, with Archives New Zealand Wellington (AWL) and airbridge fully funded; design of NLNZ refurbishment of original fit out, and Regional Storage Repository (RSR) land and design funding also included. Further budget (Budget 2022) will be needed to complete the investment in RSR build and NL refit.

6.3 Baseline uplift over past two years at 85 per cent of what was wanted; adequately funded and in a strong position.

6.4 The appropriations for NLNZ/ANZ have been reshaped for improved transparency.

6.5 Nga Tāonga Sound and Vision are being included in building discussions, and further collaboration, including AV preservation.

6.6 \$60m New Zealand Libraries Partnership Programme (NZLPP) investment is significant for the sector – a great opportunity for public library system and Aotearoa People's Network Kaharoa (APNK) take up.

6.7 Site selection for the RSR has preferred sites with back-ups in the Palmerston North/Manawatu region.

6.8 The land for the Wellington National Library and Archives New Zealand sites has been transferred to Taranaki Whānui – with a right of renewal of crown leases every 20 years. This has strengthened the partnership with manawhenua. ^{9(2)(g)(i)} was paid to the Crown. The Department has been funded the lease costs.

6.9 Owner of land for AWL has a New Zealand agent (AMP Capital) managing the project for base build; LT McGuiness managing build and fit out – two project managers are working with AMP Capital.

DISCUSSION/COMMENTS:

- Budget for changes to NLNZ and construction of RSR not yet funded – DIA has been invited to resubmit in Budget 22; RSR – possible other partners (e.g.) Te Papa, and ample time to make decisions; A3 handout – designing shared services – Archives Information Management System (AIMS) slightly separate.

6.10 A Tāhuhu Māori advisory group and manawhenua group will be set up to engage with Māori on Tāhuhu. The CE (Paul James) has created an iwi advisory group for the Digital Public Service and this group may be a suitable engagement for Māori Subject Headings Ngā Upoko Tukutuku (MSH) and Māori metadata requirements for ANZ.

DISCUSSION/COMMENTS:

- Mātauranga Māori; MSH, Māori metadata and use; Peter wants to come back to this.

6.11 Peter is Project Executive for Tāhuhu. LIAC congratulated Peter on success of bid. Programme Board comprises 9(2)(a), Kate Wareham, Rachel Esson and Richard Foy. Project is currently rated amber due to COVID-19 related scheduling issues – should be green soon.

6.12 NLNZ/ANZ Strategies – Work being done on these, including alignment to enable Tāhuhu delivery– it will be one A3 rather than a book – will be circulated to Chairs and to leaders and CE.

6.13 Workshops – Some momentum lost from workshop in March. Future workshop will be geared more towards digital futures (possibly late September/October 2020).

DISCUSSION/COMMENTS

- If in October [NDF is slated for virtual only this year – [B.]] could link to NDF (National Digital Forum); include Ministry for Culture and Heritage (MCH)/Te Papa – get the right group of people around the table – Digital Council Aotearoa

6.14 LIAC may wish to write a BIM for Incoming Minister; and invite Ann-Marie Cavanagh (DCE Digital Public Service Branch) to the next meeting.

6.15 Formal recruitment for Chief Archivist has begun.

ACTION: LIAC to draft BIM during next meeting

ACTION: Ann-Marie Cavanagh to be invited to next meeting.

7 UPDATE FROM NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

7.1 There will be no WLIC (World Library and Information Congress) held in Auckland in 2022 – the Conference will now be held in Dublin, Ireland.

7.2 Funds had been allocated to WLIC to build up support for Pacific Island interaction with WLIC since it was being held in New Zealand. Will need to build momentum for building of professional capability of the Pacific Islands.

7.3 Public Libraries - Committed to opportunities – supporting jobs in libraries – money for general upskilling – e.g. Kaikoura Council. Building some kind of system to support; reapply funding to think about some of these systems.

LUNCH

8 NEW ZEALAND LIBRARIES PARTNERSHIP PROGRAMME (LEWIS BROWN AND ELIZABETH JONES)

8.1 Lewis Brown and Elizabeth Jones joined the meeting

8.2 There have already been several meetings. Still working out what it looks like in the long term. Doubles the controllable budgets.

8.3 It is there to support librarians and libraries – librarians in jobs and libraries sustained, and to support libraries in recovery. Half of the package relates to ‘secondments in place.’

8.4 There are some challenges around how we deliver on the APNK outcome in relation to the availability of free public internet in public libraries over the next two years.

8.5 Need to be clear about how many libraries charge for internet use, and there are a lot of historical fees. Most libraries have some form of WIFI.

8.6 There are several smaller libraries (10-14 councils) who want to join APNK. A number of existing councils do not currently have [WIFI/APNK] in all their branches.

COMMENTS/QUESTIONS:

- What contact are we having with Telcos?

8.7 The discussions relating to fee waivers is also being had – making electronic resources available (EPIC); collaborative digitisation programme; whole of country service. Also working on how we allocate for the best possible outcome.

8.8 The Minister is writing to Mayors and will reiterate that the funding is for library and library services – this will be followed by a letter from the M to Chief Executives of Councils, and there will be an article in the SOLGM (New Zealand Society of Local Government) newsletter.

8.9 Will be paid using an invoice mechanism rather than grants, and it will be followed up to ensure that it is spent on library services.

8.10 PLR (Public Lending Right) got an increase in funding. Working to make stronger connections between authors and libraries.

8.11 This programme will enable further connecting of the work of Services to Schools (S2S) with public libraries. There was recognition that the service did not have capacity for this.

8.12 Will allow for building in capability in response to needs which are increasingly diverse – e.g. Kura, Pasifika.

8.13 Working on how we create environments. Currently working with Oranga Tamariki (OT) to build connections to access for children and young people.

8.14 What does the system look like? Opportunity to try things; Primarily looking at staffing – looking further than two years and looking at digital literacy. What can we carry forward? Be open to broader opportunities.

DISCUSSION/COMMENTS:

- Research and evaluation; measure of equity; Digital Inclusion Toolkit; learning resources and synergies. “Get car out of garage”.

8.15 Leaving library sector in better position than it had been – may be a longer-term thing. Have a success picture – how good can it be? Challenge: equity/fairness.

DISCUSSION/COMMENTS:

- Early stakeholders – peak bodies; mātauranga Māori – how do we ensure that the pre-COVID divide does not get bigger.

8.16 – Have discussed with Te Rōpū Whakahaui (TRW). Will engage with Māori and local government services and early childhood education.

9 IMPACT OF COVID-19 ON PUBLIC LIBRARIES (KAT CUTRISS, CHRIS HAY, HILARY BEATON – PLNZ)

9.1 Kat Cutriss, Chris Hay and Hilary Beaton joined the meeting via Zoom.

9.2 9(2)(g)(i)

[REDACTED]

9(2)(g)(i)

9.12 9(2)(g)(i)

[REDACTED]

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9.13 9(2)(g)(i)

DISCUSSION/COMMENTS:

- New Zealand Libraries Partnership Programme
- Sharing/collaboration

10 DISCUSSION – LETTER FOR MINISTER

10.1 Funding Increase; NALI process.

11 ANY OTHER BUSINESS

11.1 Communities of Readers (CoR) – funding will allow targeting support through OT; Dunedin is going well

11.2 October meeting moved to 10 September in Auckland, with a dinner and overnight stay the night before. The agenda could cover S2S, CoR, LIAC briefing for incoming Minister; NZLPP update and farewell to Carolyn and Helen.

12 CLOSE OF MEETING

12.1 The meeting was closed.

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Library and Information Advisory Commission
Ngā Kaiwhakamārama i ngā Kohikohinga Kōrero

Meeting Minutes

Date and Time of Meeting: Thursday 10 September 2020 - 9.00am

Location: Te Pae Tapuwae, Level 3, National Library of New Zealand, Wellington

Attendees:

Members:

David Reeves, Chair

Vanisa Dhuru

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Te Paea Paringatai

Carolyn Robertson

Helen Tait

Department of Internal Affairs:

Lewis Brown, Director, Officer of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Rachel Esson, Director, Content Services, National Library of New Zealand, Information and Knowledge Services Branch

Helen Gray, Programme Establishment Manager, National Library of New Zealand, Information and Knowledge Services Branch

Alison McIntyre, Principal Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Peter Murray, Deputy Chief Executive, Information and Knowledge Services Branch

Invitees:

Mirla Edmundson, General Manager, Libraries and Information, Auckland Council Libraries (via Zoom)

Sue Roberts, Director, Libraries and Learning Services, University of Auckland (via Zoom)

Discussion has been reordered to reflect the agenda.

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1 WELCOME

1.1 The Chair welcomed all attendees to the meeting in its changed venue and under Alert Level 2.

2 AUCKLAND LIBRARIES SECTOR – MIRLA EDMUNDSON, GENERAL MANAGER, LIBRARIES AND INFORMATION (VIA ZOOM)

2.1 Mirla Edmundson joined the meeting, and was welcomed by the Chair. Mirla provided an update about Auckland Libraries – pre-COVID, during lockdown and now under Alert Level 2.

2.2 9(2)(g)(i)

[REDACTED]

DISCUSSION/COMMENTS

- 9(2)(g)(i)

[REDACTED]

2.6 9(2)(g)(i)

[REDACTED]

DISCUSSION/COMMENTS:

JJ: Role of libraries are changing considerably.

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VD: Role of Internet during COVID

9(2)(g)(i)

DISCUSSION/COMMENTS:

- 9(2)(g)(i)

DISCUSSION/COMMENTS:

- 9(2)(g)(i)

DISCUSSION/COMMENTS:

- 9(2)(g)(i)

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3.1 There were no apologies tabled.

4 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON THURSDAY 2 JULY 2020

4.1 Minutes approved by Chair and seconded by Carolyn Robertson with a minor change to spelling in item 8.12

5 MATTERS ARISING/REVIEW OF ACTION LIST

5.1 Action 1 and 2 closed. Action 3 – Ann-Marie Cavanagh to be invited to December 2020 meeting.

6 UPDATE FROM NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

6.1 The Reading Ambassador event was a career highlight; there was a great sense of authenticity in the celebration of the event and the words of the students made an impact.

6.2 There was a response from SLANZA in the Dominion Post; the library will be noting the importance of school libraries. The National Librarian and Elizabeth Jones have met with the President of SLANZA to discuss how the Library can support the work of school libraries. The process is being worked through on the calling for nominations for the role of Reading Ambassador – working with Creative New Zealand, the Book Council and Reading New Zealand.

ACTION: National Librarian to share details of criteria with the members of LIAC.

6.3 The Ambassador will need to excel in different areas and operate in different environments including classrooms but doesn't have to be a children's author; there is a two-year term of appointment, with a yearly stipend – Te Puna Foundation is funding the role for three years and will look for further sustainable funding for the role.

ACTION: National Librarian to see if Newshub recording of event is available.

6.4 New Zealand Libraries Partnership Programme (NZLPP) – What is trying to be achieved is to show better evidence on what libraries can deliver and the impact that can have, including on digital inclusion.

6.5 There has been some negative feedback from libraries and chatter on listservs about what are seen as delays; there is a high level of accountability required for the project. There will be funding for 170 secondments for libraries, and expressions of interest have been sought for these – requests for up to 100 roles have been received so far, once they have been processed, letters of agreement will be sent.

6.6 Lewis Brown has been seconded to the role of Programme Establishment Director of NZLPP.

6.7 There was general discussion relating to the recruitment of the National Librarian.

6.8 There is going to be a planning day for National Library Leadership Team (NLLT) – planning up to Christmas.

DISCUSSION/COMMENTS:

DR: Presumption is 'steady as she goes'; don't be surprised if plans change.

6.9 There is conversation about collaboration at scale with GLAMS sector; digital futures – need to be looking across sector.

DISCUSSION/COMMENTS:

- National Digital Forum; collaboration at scale.

6.10 Services to Schools – Elizabeth Jones will be joining at 3.15pm. Things are starting to pick up. Have resource to build capacity. What work could NLNZ do to support school libraries – opportunity to work with School Librarians Association of New Zealand Aotearoa (SLANZA) and the Ministry of Education.

DISCUSSION:

Get principals on board on need for good libraries; focus needs to be on outcomes for each school.

- There has been some feedback from public libraries of the evidence of impact at a local level.
- TEC: Careers pop-up centres; COVID-19 saw a ramp up of careers advice to adults; TEC have taken part in a round table with MBIE and MSD. They are definitely engaged with what libraries can offer; there are plans to have careers advisors at pop-up libraries.

6.11 Minister Martin has spoken to the Bankers Association – seniors are moving to online services; the six big banks are working on hubs; pharmacy in Stoke, public library in Opunake. Minister has been joining up a lot of dots. The NZLPP deliverable can show the impact that libraries can have.

DISCUSSION/COMMENTS:

School libraries are community libraries; use of school sports ground by communities.

6.12 Book Eco System – Uplift in Public Lending Right (PLR) funding; authors and Copyright Licensing NZ are more interested in copyright legislation. National Librarian has offered to host a round table, probably in October.

6.13 Overseas Published Collections – CONZUL have written to Minister Martin. The Prime Minister and the Minister of Finance about this. University Librarians in New Zealand 100% fully support the project.

7 UPDATE FROM PETER MURRAY, DEPUTY CHIEF EXECUTIVE, IKS BRANCH, DEPARTMENT OF INTERNAL AFFAIRS

7.1 Peter Murray joined the meeting.

7.2 Peter thanked Carolyn and Helen for their service and a very positive relationship.

7.3 Recruitment for National Librarian underway – using 9(2)(i) 9(2)(i) [redacted] Paul James leading panel. Hope to have appointment completed by end of October.

7.4 WCC consent has been received for 2 Aitken Street; pricing on new build due in next couple of weeks – last ‘offramp’ for build will be in May 2021; Board has seen plans – still some final decisions to be made; seismic advice has been updated.

DISCUSSION/COMMENTS:

- Functional design work will get underway, but hasn’t started yet; - the refit of NL not yet specified – it will mean reconfiguration and design work for Level One, and reading room areas.

7.5 RSR – Negotiations are underway for preferred site; will be some time before underway
45ha of land purchased for future expansion and site safety.

7.6 Wairere House is progressing – work is ongoing – 2 degree room in Auckland still to be investigated.

7.7 Peter will be SRO for Tāhuhu and will continue to steward full project for next two years.

7.8 NZLPP – Treasury to be updated every two weeks.

7.9 Refresh of *He Tohu* – focussing on 2-3 year plan and 5th anniversary in 2022 – looking at local stories – Tāmaki experience.

DISCUSSION/COMMENTS:

- What evaluation has been done in Auckland – none as yet; but good evidence of engagement – there is an intention to meet with Ngāti Whātua

7.10 The Deputy Chief Executive formally thanked Carolyn Robertson and Helen Tait for their service

LUNCH

8 NEW ZEALAND LIBRARIES PARTNERSHIP PROGRAMME UPDATE FROM LEWIS BROWN AND HELEN GRAY

8.1 Lewis Brown and Helen Gray joined the meeting and introductions were made.

8.2 \$60M was given in budget for over the next four years. Primarily focussed on public libraries.

8.3 There has been a fee waiver for all libraries who use the services of EPIC, APNK and Te Puna.

8.4 Expressions of Interest have been sought for secondments. 97 of them have been processed. This part of the programme will be the first to get underway.

8.5 New Zealand has never had anything like this before. The Programme hopes to be as agile as possible. Some libraries are already excited about the possibilities. Letters were sent to 16 Councils last week.

8.6 The expressions of interest will undergo an internal evaluation process. Once the secondment has been confirmed by letter, libraries can begin appointment process. Some libraries are ready now, some will be ready early next year.

DISCUSSION/COMMENTS:

- Lower barrier to entry as possible; quick turnaround with libraries

8.7 Potential for new careers in some libraries. They are looking for skills they may not have now.

DISCUSSION/COMMENTS:

- Any joint discussions between councils – early days of discussions, nothing firm as yet. Taking a measured approach.

8.8 Is the Programme bringing people together more during the process further analysis is to be done. Codes of practice have been discussed.

DISCUSSION/COMMENTS:

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- Sharing job descriptions; collegial relationships.
- What's the mechanism for making people aware of funding? What are the ways to stop duplication? Online hub for sharing? Being able to share quickly – not just telling good stories. Could one person's role be looking for synergies? Legacy could be the creation of new networks.

8.9 What is LIAC's role – assurance around community benefit and landing of project; checking assumptions.

8.10 NL to discuss with Lewis about school libraries being part of the programme – working with school libraries.

DISCUSSION/COMMENTS:

- Is Education included? Should SLANZA be included?
- Don't think three NLNZ staff members are needed on Board – ex officio perhaps. Reference group to be determined – NL as Chair, with other staff in attendance as required?

DR: Exciting programme. Pleased with the uptake and engagement.

ACTION: Standing item on agenda (possibly not every meeting) – update from steering group – reports provided on a quarterly basis.

9 UPDATE FROM RACHEL ESSON, AND ALISON MCINTYRE ON THE PUBLIC LENDING RIGHT (PLR) REVIEW

9.1 An issues paper was released in July. Conversations are getting underway. There will be further consultation.

9.2 Information relating to the PLR will be provided in the Briefing to the Incoming Minister, and there will be an options paper presented in March.

9.3 Some information gaps were identified – Economics of book sector; what will the impact on authors be – will do modelling; author payments; book rates, will look at other jurisdictions especially Canada and Australia.

9.4 Policy needs to be clarified. How are e-books and audio books brought in? How are e-book ownership and lending different? Support to include school libraries. Possible impact of Marrakesh Treaty.

9.5 Consultation was strongly geared toward authors – was skewed toward compensatory models.

9.6 There will be an increase to amount paid to authors under current scheme. There will be an improving of systems and those improvements should be by the end of next calendar year.

9.7 The Ombudsman recommended that the PLR Advisory Group (PLRAG) be involved in the oversight of administration. There were 13 challenges to the Scheme this year, 10 were not upheld. There has been inconsistency with decision making. NLNZ will document case studies, and also document processes and share with PLRAG.

9.8 Overseas Published Collections. NLNZ is continuing to have discussions with some groups. Lists that are currently up on the website have been extended; lists are being broken up into tranches; constructive conversations are underway, and discussions are nuanced. There is an awareness of the required timeline.

10 LIAC BRIEFING FOR INCOMING MINISTER

10.1 NALI; Who we are; what we do; key issues. Information literacy; strategic directions; Tāhuhu, NZLPP; COVID-19 – Libraries doing it tough – important role for libraries; digital transformation.

10.2 Mātauranga Māori; Ngā Upoko Tukutuku – not a great shared approach between NLNZ and Archives New Zealand.

DISCUSSION COMMENTS:

General relationships with iwi; issues within institutions re Māori metadata.

11 AUCKLAND UNIVERSITY LIBRARY – SUE ROBERTS, DIRECTOR LIBRARY AND LEARNING SERVICES (VIA ZOOM)

11.1 Sue Roberts joined the meeting via Zoom and introductions were made. Sue provide information relating to COVID-19 issues that were pertinent to Auckland and a forward look to the future.

11.2 Things move quickly and change just as quickly. A new Vice Chancellor started in March, the week before lockdown.

11.3 9(2)(g)(i)

[REDACTED]

11.8 9(2)(g)(i)

[REDACTED]

RELEASED UNDER THE OFFICIAL INFORMATION ACT

9(2)(g)(i)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

9(2)(g)(i)

[REDACTED]

[REDACTED]

[REDACTED]

12 SERVICES TO SCHOOLS (ELIZABETH JONES)

12.1 Elizabeth Jones joined the meeting.

12.2 Staff have been at different alert levels depending on where they are in New Zealand.

12.3 There have been some delays but it is different to Alert Level 4

12.4 There is a discrete part of NZLPP funding for Services to schools (S2S) – more long term.

12.5 There are immediate capacity challenges around service delivery, but there are more options for system wide changes.; need to move beyond what is currently done; waiting to see what happens with educational reforms.

12.6 Communities of Readers Impacted by COVID-19; building on trust and relationships. There is a meeting in Dunedin in a few weeks – the process is “really owned” by community.

12.7 Collections have been bought for South Dunedin. People want to bring reading to life.

12.8 Huntly going well; West Auckland – about delivering codes of practice. Oranga Tamariki project in Christchurch is complicated. There is the possibility of a reading hub/drop-in centre.

12.9 Report from Stuart McNaughton – Libraries are seen or not seen, half of the 15 year old’s surveyed would read if they had to.

DISCUSSION/COMMENTS:

- SLANZA; more than one solution; every young person should have access to libraries/information.

RELEASED UNDER THE OFFICIAL INFORMATION ACT

13 ANY OTHER BUSINESS

13.1 Next meeting in December 10/14 December - TBC

13.2 Feb 2021 – Meeting in Auckland – possible topics for upcoming meetings – digital inclusion; Ann-Marie Cavanagh; Digital Council; NZLPP; GCDO (Government Chief Digital Officer).

14 THANKS TO CAROLYN ROBERTSON AND HELEN TAIT

14.1 The Chair formally thanked Carolyn Robertson and Helen Tait for their service as members of the Library and Information Advisory Commission.

15 CLOSE OF MEETING

15.1 The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT



Library and Information Advisory Commission
Ngā Kaiwhakamārama i ngā Kohikohinga Kōrero

Meeting Minutes

Date and Time of Meeting: Monday 14 December 2020 - 9.00am

Location: Te Pae Tapuwae, Level 3, National Library of New Zealand, Wellington

Attendees:

Members:

David Reeves, Chair

Vanisa Dhuru

Dr Judith Johnston

Bill Macnaught, Ex-Officio and National Librarian

Te Paea Paringatai

Department of Internal Affairs:

Lewis Brown, Programme Establishment Director, New Zealand Libraries Partnership Programme, National Library of New Zealand, Information and Knowledge Services Branch

Russell Cooke, General Manager, Agency Partnerships and Capability/Government Chief Privacy Officer, Digital Public Services Branch

Rachel Esson, Director, Content Services, National Library of New Zealand, Information & Knowledge Services Branch

Fiona Fieldsend, Director, Digital Experience, National Library of New Zealand, Information and Knowledge Services Branch

Helen Gray, Programme Establishment Manager, New Zealand Libraries Partnership Programme, National Library of New Zealand, Information and Knowledge Services Branch

Elizabeth Jones, Director, Services to Schools, National Library of New Zealand, Information and Knowledge Services Branch

Tim Kong, Programme Manager, Pacific Virtual Museum Pilot Project, Digital Experience, National Library of New Zealand, Information and Knowledge Services Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Alex Thursby, Manager Sector Strategy, New Zealand Libraries Partnership Programme, National Library of New Zealand, Information and Knowledge Services Branch

Discussion has been reordered to reflect the agenda.

1 WELCOME

1.1 The Chair welcomed all attendees to the meeting

2 APOLOGIES

2.1 There were no apologies to be tabled.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON MONDAY 14 DECEMBER 2020

3.1 Minutes approved by Judith Johnston and seconded by Vanisa Dhuru.

4 MATTERS ARISING/REVIEW OF ACTION LIST

4.1 Action 1 – Secretariat to send link to criteria for the role of Reading Ambassador when available

5 UPDATE ON THE APPOINTMENTS PROCESS FOR LIAC COMMISSIONERS/DISCUSSION PRIOR TO UPCOMING STATUTORY BODY CHAIRS MEETING WITH MINISTER TINETTI

5.1 There was general discussion about the role of a LIAC Commissioner and what knowledge and capability might be required to fulfil the role – Areas of interest discussed included the public library sector, education and literacy, intellectual property and academic research.

5.2 The Statutory Body Chairs are meeting with Minister Tinetti shortly. There was general discussion, and areas of interest to be raised with Minister Tinetti from the perspective of LIAC included opportunities relating to Tāhuhu; shared vision; development of history curriculum; Māori sector, and the continuation of regular meetings with the Minister.

6 UPDATE FROM NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

6.1 The news of Rachel Essons' appointment as National Librarian has been well received.

6.2 Mark Crookston has been appointed to the role of Director, Documentary Heritage – the role is being paid for by the Tāhuhu programme and is the point of coordination for the National Library with the programme.

6.3 There is currently no money in budget for construction of regional storage repository (RSR) and alterations to the National Library building. The Department will put forward a budget bid to Treasury for 2022 for these.

6.4 In relation to COVID-19, the National Library is almost back to normal. Staff have done well throughout the response to the pandemic.

6.5 The support of the NL throughout the pandemic was acknowledged.

DISCUSSION: Scenario planning.

6.6 Ngā Taonga Sound and Vision – Work is continuing in relation to AV (audiovisual) digitisation; a nitrate solution is also still being worked through. The relationship between the organisations continue to be strong. Ngā Taonga Sound and Vision are currently going through a restructure.

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6.7 Regarding the OPC – no final decision has been made regarding the Internet Archive and the transfer of material to them. Will offer to New Zealand libraries first. The Guardians Kaitiaki of the Alexander Turnbull Library have been briefed and consulted about this option. We will be working with the Ministry for Culture and Heritage as to whether the items fall under the remit of the Protected Objects Act. If the material is sent to the Archive, it will be digitised in the Philippines, and the books will then be housed in Pennsylvania.

DISCUSSION/COMMENTS

LAC believe this option to be a suitable and prudent solution.

6.8 Minister Tinetti has visited the National Library three times since her appointment, and will be attending the valedictory lecture by the National Librarian. The previous Minister, Tracey Martin, will also be in attendance.

6.9 . Lewis Brown, Helen Gray and Alex Thursby joined the meeting to brief the Commissioners on the New Zealand Libraries Partnership Programme at the request of the NL. Introductions were made, and an A3 sheet of information was tabled.

6.10 Letters of Agreement have been sent to some libraries, covering 153 secondments (175 individuals), 42 people are in place. The sector strategy is being worked on. End of establishment phase is likely to be end of February 2021.; looking at IPET (In Principle Expense Transfer) for the APMK funding, and for some of the secondments. There is a strong role for Te Rōpū Whakahaere working alongside LIANZA.

Looking at other options to explore; whether things can be sustained; what is the benefit – the money has to be used well.

6.11 Elizabeth Jones joined the meeting to brief the Commissioners on the Services to Schools (S2S) uplift at the request of the NL.

6.12 There is momentum to the uplift and there is a good structured approach. There is still a bit more work to do in the S2S space; looking at strategic partnerships in the sector – working together as a sector; there is big impact in smaller communities and there will need to be a fair process; strategic partners have different priorities.

6.13 Will be reporting to Cabinet in January 2021.

6.14 There is a duty to think of longevity of impacts; what's the role of libraries in communities – take a stewardship role.

DISCUSSION: Shifting role of libraries; cultural literacy experiences; public libraries as community hubs; scope for looking at ideas already generated and a fresh perspective; relationship with LIANZA or professional development.

6.15 Communities of Readers (CoR) – In conversation with Te Puna Foundation to connect up some insights from CoR – connections to be maintained and explored.

7 RUSSELL COOKE, GENERAL MANAGER AGENCY PARTNERSHIPS AND CAPABILITY /GOVERNMENT CHIEF PRIVACY OFFICER

7.1 Russell Cooke joined the meeting and introductions were made.

7.2 100,000 people were digitally disadvantaged by COVID-19.

7.3 Freedom of access to information is important, but one size doesn't fit all. There is a desire to bring things together – and does it include long term availability and affordability. Any changes can't just come from the centre – it needs to include the community.

7.4 There are conversations within the sector and advice is given to Government.

DISCUSSION/COMMENTS: Where is LGNZ in this?

7.5 In relation to COVID-19, agencies had to build own resilience with staff and services; government agencies were prepared for localised response but not countrywide; digital doesn't mean digital only; needs to be government investment – not all agencies could switch to WFH; what does risk look like; changing nature of place and space; what does service look like; demand profiles.

LUNCH

8 INTRODUCTION TO INCOMING TE POUHUAKI NATIONAL LIBRARIAN RACHEL ESSON

8.1 Rachel Esson joined the meeting.

8.2 LIAC is seen as a 'critical friend' in relation to the OPC project.

- Need to leverage wider views of sector; sustainability of NZLPP in the long term; documentary heritage; Tāhuhu.

9 VISIT TO DISCUSS PACIFIC VIRTUAL MUSEUM WITH FIONA FIELDSEND AND TIM KONG, DIGITAL EXPERIENCE SPACE, LEVEL 3, NATIONAL LIBRARY

10 TĀHUHU UPDATE BY ROB STEVENS

10.1 Heke Rua Archives - still at the development/design phase – still can exit at this stage – up to July 2021 – will then go back to Cabinet for full draw down. There is no Plan B.

10.2 Started with 300 possible sites for the BSR. 4.6ha have been purchased in Levin (11 acres) – double what is needed but allows for expansion – is on the east side of railway, and the south of reserve. 2,500 houses are also being built in Levin. Engaging architects now – design work can begin next year – went through ROI and RFI process, and will contract engineers separately. Will be carbon neutral; 100 year life; highly resilient.

10.3 A consulting team has been engaged for the National Library work – lots of interesting challenges with the National Library building – different from Heke Rua Archives.

10.4 Collaboration work is underway. Richard Foy has been appointed as Te Puna Rua Collaboration Director. This is where Tāhuhu can leverage future benefits.

10.5 Visioning workshops have started; high level of engagement with staff; been working with manawhenua on co-design and engaged with manawhenua on BSR. The 'campus' will be the story of the location; Māori Advisory Board will continue to be engaged throughout.

DISCUSSION/COMMENTS:

Changes of customer behaviours – need to understand that; aligning with online is part of the thinking; specialist materials; conventional materials

11 ANY OTHER BUSINESS

11.1 Possible dates for LIAC meeting in 2021 were discussed.

ACTION: Secretariat to circulate Doodle Poll with possible dates for meetings for the calendar year.

12 FINAL REMARKS OF NATIONAL LIBRARIAN, BILL MACNAUGHT

12.1 Bill Macnaught gave his final remarks as National Librarian.

13 CLOSE OF MEETING

13.1 The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT

Meeting Minutes

Date and Time of Meeting: Thursday 11 March - 9.00am

Location: Te Pae Tapuwae, Level 3, National Library of New Zealand, Wellington

Attendees:

Members:

David Reeves, Chair

Vanisa Dhuru

Rachel Esson, Ex-Officio and National Librarian

Dr Judith Johnston

Te Paea Paringatai

Department of Internal Affairs:

Lewis Brown, Programme Establishment Director, New Zealand Libraries Partnership Programme, National Library of New Zealand, Information and Knowledge Services Branch

Richard Foy, Te Puna Rua Collaboration Director, Tāhuhu,

Helen Gray, Programme Establishment Manager, New Zealand Libraries Partnership Programme, National Library of New Zealand, Information and Knowledge Services Branch

Alison McIntyre, Principal Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Discussion has been reordered to reflect the agenda.

1 WELCOME AND WELCOME TO TE POUHUAKI NATIONAL LIBRARIAN

1.1 The Chair welcomed all attendees to the meeting, and welcomed Rachel Esson to the Commission

2 UPDATE FROM CHAIR – STATUTORY BODY CHAIRS MEETING

2.1 The meetings continued after NALI and there's a real benefit in continuing to meet. The Chairs, along with Simon Murdoch met with Paul James, Hoani Lambert and Morag Ingram. National Librarian, Chief Archivist, Chief Librarian of the Alexander Turnbull Library and Tumu Whakarae Chief Executive Ngā Taonga Sound and Vision also attended.

2.2 Shared topics include:

NALI; Film digitisation; Tāhuhu; relationships with Māori; Access; history curriculum; System and sector leadership; Utaina!

3 PREPARATION FOR MEETING WITH MINISTER

3.1 Topics – Leveraging her interest; reimagining libraries; education; local government; New Zealand Libraries Partnership Programme.

4 GENERAL DISCUSSION

4.1 No minutes taken.

5 APOLOGIES

5.1 Apologies of Vanisa Dhiru tabled.

6 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON THURSDAY 11 MARCH 2021

6.1 One change was made to a date in item 6.13. Minutes were approved and seconded.

7 MATTERS ARISING / REVIEW OF ACTION LIST

7.1 All actions noted as reviewed and closed as appropriate

8 DISCUSSION RE MEMO FROM RUSSELL COOKE, GENERAL MANAGER AGENCY PARTNERSHIPS AND CAPABILITY / GOVERNMENT CHIEF PRIVACY OFFICER

Wellington and Government-centric; doesn't look at users; where is the 'How?' – MBIE, Office for Seniors, Health; not sure they've got it; Digital equity – not targeted to users; relevant for organisations to recognise gaps.

9 UPDATE FROM TE POUHUAKI NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

9.1 New Zealand Libraries Partnership Programme (NZLPP) - 144 roles had been created - good stories are coming through; sustainability – evidence is important. Biggest impact – bringing people into the profession; more diversity; more reflective of communities. Testing ground – is there more NLNZ can do – is there a possibility of a budget bid. Evidence of impact needed.

9.2 Steve Knight is Acting Director of Content Services, NLNZ until the end of July 2021.

9.3 NL very clear about setting work programme up to June 2022.

9.4 Strategic Directions – Themes are still sound. Gap that we see is 'delivery action plan'.

We recognise that the three themes are still sound- context has changed a bit. Strategy will remain – will have another document – links to outcomes and then back to strategic directions.

10 PUBLIC LENDING RIGHT REVIEW / COPYRIGHT REVIEW – ALISON MCINTYRE

10.1 Alison McIntyre joined the meeting.

10.2 MBIE are pushing out development and options paper around the Copyright Review until later in the calendar year. The review had been halted -issues around measurement of value, of what is being protected. There is some ongoing work – there is dedicated policy capacity in the Department of Internal Affairs.

10.3 The Library were invited as SMEs to a workshop. Partly involved in 'orphan works' and 'education' parts of Act.

10.4 NLNZ can develop use case scenarios; WAI262 – Strong support for this within Māori caucus.

DISCUSSION: Crown copyright; EU trade negotiations; enablement; voice for public good.

10.5 Public Lending Right (PLR) – Three aspects including first principles; policy intent.

10.6 Operation of scheme – Explore intent of PLR scheme – sits within broader policy development e.g. copyright. Review – 9(2)(g)(i) were commissioned a definition piece. Initial work on possible options on which parts of regulations and Act could be changed. Information gaps: payments; other jurisdictions e.g. Australia, Canada – what they do. The stakeholders have an interest in how the British scheme works.

10.7 Have simplified process; other mechanisms; information gaps; public good, private good. A briefing is going to the Minister on 18 March 2021. Operation of scheme – Online registration; issues with registering and registration process; been proactive with messaging; regulations require people to register.

LUNCH

11 NEW ZEALAND LIBRARIES PARTNERSHIP PROGRAMME – LEWIS BROWN, HELEN GRAY AND KRISTA GUZMAN

11.1 Lewis Brown, Helen Gray and Krista Guzman joined the meeting and introductions were made.

11.2 All quarter one and two milestones have been met; quarter three is tracking well; there are 133 people who have commenced working in roles that have been created in libraries. Challenge – finding a process that works internally and for councils.

11.3 COVID-19 has impacted APNK ambition due to world-wide issue with supply of chips. Not straightforward to change settings at councils quickly. NZLPP are covering public facing internet costs; doing analysis for Auckland re APNK; Christchurch is interested but not quite ready; Wellington has a council-controlled service.

11.4 Is there evidence gathering; library sector mahi – looking at sustainability. Allen and Clarke are developing monitor framework.

11.5 Strategic Grants: \$3/4m funding; nine organisations to submit proposals; focus on strategic areas and partnership nature of proposals – best will have long term impact for sector. Organisations can put in more than one proposal; Hoani Lambert, DGE of Enterprise Partnerships, Department of Internal Affairs is formal approver of funding. If proposals align with criteria then they can be given a tick – more about strategy than money.

11.6 There will be Letters of Agreement that will require signature; all organisations are legal entities.

11.7 LIAC will provide recommendations for Programme Board and Conflict of Interest declarations will be required.

12 TE PUNA RUA COLLABORATION DIRECTOR – TĀHUHU – RICHARD FOY

12.1 Richard Foy joined the meeting.

12.2 Tāhuhu was formerly Preserving the Nation's Memory. The majority of the focus at present is on 2 Aitken Street and creating a campus for the National Library, Archives New Zealand and Ngā Taonga Sound and Vision.

12.3 PtNM was focussed on holdings and collections; moving out of buildings. There was a need to attend to people; an opportunity for collaboration for the three institutions – attending to human aspects – 2021 will focus on how we might partner – work closely at a strategic level – partner in all ways.

12.4 The role that Richard is intending to take is ‘partnership broker. Independence of organisations will continue – but should not stop how they can partner as they can bring different things to the table.

DISCUSSION: Smithsonian model; retaining of mana; equity in partnership; high degree of trust; celebrating differences; DIA agility; access; work together at a digital level.

13 ANY OTHER BUSINESS

Next meeting will take place in Auckland.

14 CLOSE OF MEETING

14.1 The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT



Library and Information Advisory Commission
Ngā Kaiwhakamārama i ngā Kohikohinga Kōrero

Meeting Minutes

Date and Time of Meeting: Thursday 3 June 2021 - 9.00am

Location: Tahi National Library Stanley St., Auckland

Attendees:

Members:

David Reeves, Chair

Vanisa Dhiru (via Zoom agenda items 6 – 8)

Rachel Esson, Ex-Officio and National Librarian

Dr Judith Johnston

Te Paea Paringatai

Department of Internal Affairs:

Elizabeth Jones, Director, Literacy and Learning, National Library

Kate Irvine, Programme Manager, Communities of Readers, National Library

Alison McIntyre, Principal Advisor, Office of the National Librarian, National Library (minutes)

Invitees:

Mirla Edmundson, General Manager Connected Communities, Auckland Council

Catherine Leonard, Head of Library and Learning Services, Auckland Council

Zoe Richardson, Head of Library and Learning Services, Auckland War Memorial Museum

1 WHAKATAU and WELCOME

1.1 Ruki Tobin, Poutiaki Raumei, led a whakatau supported by National Library staff to welcome LIAC commissioners to National Library Stanley St.

2 MORNING TEA and TOUR OF STANLEY STREET

2.1 The whakatau ended with morning tea and was followed by a tour led by National Library, Literacy and Learning Directorate staff.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON THURSDAY 11 MARCH 2021

3.1 Vanisa Dhiru joined the meeting via Zoom

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3.2 The Chair welcomed all attendees to the meeting. He asked that good wishes be sent to Heather Mathie, LIAC Secretariat and thanked Alison for attendance in her stead.

3.3 Minutes were approved with the following changes:

3.3.1 - Para 9.1 changed to 144 roles have been created. *See also* 11.2 133 people have commenced working in roles that have been created.

3.3.2 – Para 9.2 Steve Knight is Acting Director of Content services NLNZ until the end of July 2021.

3.3.3 – Para 11.2 133 people have commenced working in roles that have been created.

3.3.4 – Para 11.2 Challenge finding a process that works internally and for councils.

3.3.5 – Para 11.3 COVID 19 impacted APNK ambition due to world-wide issue with supply of chips.

4 MATTERS ARISING/REVIEW OF ACTION LIST

4.1 Action to hold meeting in Auckland achieved and closed.

5 TE AWHI RITO / COMMUNITIES OF READERS / READING SUMMIT

5.1 Elizabeth Jones and Kate Irvine joined the meeting.

5.2 Three initiatives are underway that progress the Reading theme in the National Library's Strategic Directions to 2030 Turning Knowledge into Value.

5.2.1 Pūtoi Rito Communities of Readers – Phase 1 will end 30 June 2021; A second phase is in development.

5.2.2 Te Awhi Rito Reading Ambassador – appointment of the inaugural Te Awhi Rito had generated a lot of positive media attention and requests for appearances at schools and conferences.

5.2.3 He Pā Rito Nation of Readers, Reading Summit – a partnership group had been established for collective impact with leadership and facilitation from National Library. The Reading Summit would be the first initiative to catalyse shared ownership to achieve a common reading agenda.

5.3 The initiatives work together to strengthen community engagement, make reading publicly visible and broaden the scope of sector engagement. See Ppt presentation National Reading Initiatives.

5.4 A wide ranging discussion traversed digital inclusion which has a blind spot in relation to reading; need for a connected network of people and communities to realise benefits from the many individual initiatives e.g. books in homes and new phonics books and National Library is so well placed to lead and deliver; Connection with Local Government review; long term social behavioural change approach; resourcing for intergenerational impact.

5.5 Key message that the Communities of Readers concept has incredible potential that should be scaled.

5.6 Questions:

5.6.1 Is it the role of the National Library to help monitor impact across the system over time?

- 5.6.2 Is there any correlation with the government's social cohesion thread?
- 5.6.3 What connection might this work have with the work of the newly created Social Wellbeing Agency?

5.7 Minister Tinetti straddles MoE and IA portfolios which provides an opportunity to raise these questions. A possible parallel was drawn with Public Health monitoring within MoH.

6 TE POUHUAKI NATIONAL LIBRARIAN'S UPDATE

6.1 The Chair thanked Te Pouhuaki National Librarian for her report. Rachel Esson highlighted the huge amount of work going on in the NZLPP and in the Reading area. She shared the Chief Executive's reflection that the Public Sector and DIA have an ambitious work programme and that good process and clear goals would be important in delivering. Capacity is an issue and pay restraint is predicted to have a negative impact.

6.2 DCE Enterprise Partnerships, Hoani Lambert, had spent a week at National Library, Wellington. He observed that staff were overall younger than expected and that planning appeared to be weak. He was 'blown away' by the scope and impact of the Library's work.

6.3 Te Pouhuaki National Librarian sought the input of commissioners for future reporting. Suggestions were –

- 6.3.1 Updates on emerging trends e.g. workforce trends such as high calibre staff going to Utaina! and Tāhuhu, and the mood of the library;
- 6.3.2 Specific comment on the three themes from Strategic Directions to 2030 TKIV, Taonga, Knowledge and Reading. Focus on successes and concerns where progress isn't being made.
- 6.3.3 Comment on current priorities under the five TKIV areas of focus for National Library's future role and contributions (See Te Pouhuaki National Librarian Ppt Focus on Delivery). Twentynine initiatives are funded and underway. A further fifty-nine initiatives are unfunded requiring further prioritisation.

Action: Rachel Esson to share Te Pouhuaki National Librarian Ppt Focus on Delivery Presentation to staff (Appended)

7. Internet Archive [Consultation / DISCUSSION]

7.1 Rachel Esson shared a Draft Donation Deed and invited input on the National Library's proposal to donate to Internet Archives for digitisation all books remaining for deselection from the Overseas Published Collections (OPC) at the end of the current review and rehoming process.

7.2 This option would give New Zealanders future ongoing access to the titles. Permission had been granted to export the books under the Protected Objects Act 1975 following advice from independent expert examiners.

7.3 Commissioners suggested that Schedule 1 A. be developed to include date(s) for books and to specify parts of the OPC excluded from the donation and the process and frameworks for decisions.

7.4 The National Library had given an undertaking to offer other libraries the opportunity to have material that is better retained in their collections. It was intended to continue reviewing the lists and then anything that is not identified for retention would be donated to the Internet Archive.

7.5 Commissioners suggested taking a stocktake to understand the costs and benefits in the process before continuing.

7.6 A motion to endorse the donation subject to a fuller description in the schedule was passed unanimously.

The meeting adjourned for a five-minute break

8 AUCKLAND LIBRARY SECTOR

8.1 Mirla Edmundson and Catherine Leonard joined the meeting.

8.2 9(2)(g)(i)

8.5 9(2)(g)(i)

The meeting adjourned to travel to Auckland War Memorial Museum and for Lunch

The Chair led members on a tour of the Museum and Tāmaki Herenga Waka: Stories of Auckland

9 COPYRIGHT PERSPECTIVES

9.1 Zoe Richardson joined the meeting

9.2 9(2)(g)(i)

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9.3 9(2)(g)(i)

10 MEMBERS DEBRIEF and STRATEGIC PARTNERSHIP PROGRAMME

10.1 Commissioners supported conveying to the Minister the importance in progressing the review of Copyright for the library sector as a matter of urgency noting the connection of documentary heritage to education impacts and the need to act on the recommendations of Ko Aotearoa Tēnei: report on the Wai 262 claim. NZGOAL (New Zealand Government Open Access and Licensing framework) was felt to be languishing and the idea of a sector wide alliance was supported.

Actions:

- 10.1.1 LIAC to provide feedback to the NZLPP in relation to the work underway to upskill librarians and agreements in progress to be finalised by the end of the financial year.
- 10.1.2 Rachel Esson to share a summary of discussion about NZLPP at the recent PLNZ conference.

11 DISCUSSION and NOTES FOR LETTER TO MINISTER

11.1 Topics discussed were –

- 11.1.1 The Commissioners' support for the Reading Summit;
- 11.1.2 Amplifying and advocating for the work of the Communities of Readers programme and concern to see support for a sustained, scaled and joined up approach to realise impacts on the whole literacy journey;
- 11.1.3 Copyright matters and the urgency and need for discussion about public good to reflect the balance that the legislation anticipates;
- 11.1.4 Disappointment that the Commission is still two members down (appointments process discussed including nominees; it is posing difficulty for achieving a quorum and range of skills and expertise); Seeking depth of public libraries management knowledge and experience. The committee discussed possible nominees - 9(2)(a)

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11.1.5 Services for Kura Kaupapa – developing discussion to show delivering on ideas e.g. CoR

11.1.6 Report commissioners' favourable impression of National Library Auckland and Auckland War Memorial Museum and endorsement for Auckland City Libraries' removal of fines and public computing offer.

12 ANY OTHER BUSINESS

12.1 LIACs involvement with the Local Government review was discussed. It was noted that the review committee meets weekly in Wellington.

12.2 Action: seek a half day workshop in September for LIAC with the review panel on the role of libraries in achieving local government outcomes. Schedule to meet on 2nd and 3rd September.

13 CLOSE OF MEETING

The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT

Meeting Minutes

Date and Time of Meeting: Thursday 2 September 2021 - 9.00am

Location: via Zoom

Attendees:

Members:

David Reeves, Chair

Vanisa Dhuru

Dr Judith Johnston

Rachel Esson, Ex-Officio and Te Pouhuaki National Librarian

Te Paea Paringatai

Mark Boddington

Paula Eskett

Department of Internal Affairs:

Hoani Lambert, Deputy Chief Executive, Enterprise Partnerships

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand, Information & Knowledge Services Branch

Invitees:

Members of the Local Government Review Panel

Discussion has been reordered to reflect the agenda.

1 WELCOME AND KARAKIA FOR NEW MEMBERS; PREPARATION FOR MEETING WITH MINISTER TINETTI; PREPERATION FOR MEETING WITH GOVERNMENT REVIEW PANEL

1.1 The Chair welcomed all attendees to the meeting with a karakia, and welcomed the two new Commissioners, Mark Boddington and Paula Eskett.

1.2 The Chair noted the unexpected and strange circumstances that the meeting was taking place in, and that it was the last meeting for both himself and Judith. Te Pouhuaki National Librarian acknowledged their work for the Commission.

ACTION: A fitting acknowledgement of their service will be arranged to take place in person when circumstances allow.

1.3 The appointment of Commissioners to the current two vacant positions, and of a new Chair is ongoing.

1.4 The new Commissioners introduced themselves and provided some background information.

2 APOLOGIES

2.1 There were no apologies to be tabled.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON THURSDAY 3 JUNE 2021

3.1 Minutes approved by Judith Johnston and seconded by Rachel Esson.

4 MATTERS ARISING/REVIEW OF ACTION LIST

4.1 An update from NZLPP to be requested for the December meeting

5 UPDATE ON THE PUBLIC LIBRARIES MANAGERS FORUM FROM TE POUHUAKI NATIONAL LIBRARIAN

5.1 Rachel attended the Forum twice over the time of the event, and introduced Minister Tinetti, who opened the Forum. Minister Tinetti noted the positive role that libraries have in their communities.

5.2 There had been discussion between the Managers about NZLPP - administration overload; National Library should have just divided money between libraries; sustainability. NL addressed some of these issues including administration; acknowledged sustainability concerns and this a strand of work that NZLPP are working on – including a data/evidence and research strategy and workforce development. Will be able to demonstrate the impact of the COVID Recovery Fund.

5.3 There was a strong view about the need to ask for more money; the waiving of fees (Te Puna/EPIC/Kōtui/APNK) has been appreciated.

5.4 Was positive – ongoing conversations are needed.

5.5 Standards for public libraries were discussed at the Forum. A risk with standards is that a 'minimum standard' is all that's needed.

DISCUSSION: Standards in GLAMs sector.

6 UPDATE FROM TE POUHUAKI NATIONAL LIBRARIAN (NL), NATIONAL LIBRARY OF NEW ZEALAND ON ISSUES OF INTEREST TO THE COMMISSION

6.1 NZLPP has made a difference; a Community of Practice platform for each of the focus areas – digital inclusion; reading for pleasure; community engagement; workforce development; te reo and mātauranga Māori, and content creation.

DISCUSSION: Responsibility of libraries and councils; link to the Living Standards Framework; impact of AnyQuestions; people still don't have access to technology; Lockdown fatigue hit a lot earlier.

6.2 Phase two of Communities of Readers (CoR) is working well. There was a hui planned – on hold due to COVID lockdown as is the planned Reading Summit.

6.3 The Copyright Review being led by MBIE is on hold. There is currently no advocacy for the public and their rights in the Review.

6.4 The Minister met with the Society of Authors regarding Public Lending Right (PLR). Authors would like to see an increase in PLR and bring school libraries into PLR.

6.5 In relation to the Overseas Published Collections (OPC) and the donation to the Internet Archive, the Society don't agree that the Global Digital Library is a library – and do not want to meet with the Library or the Minister again until the project is stopped.

DISCUSSION: Opportunity – wider GLAMs sector awareness; double role of Government; collective voice – public interest.

7 MEETING WITH MINISTER HON JAN TINETTI VIA ZOOM

8 HOANI LAMBERT, DEPUTY CHIEF EXECUTIVE, ENTERPRISE PARTNERSHIPS, DEPARTMENT OF INTERNAL AFFAIRS

8.1 Hoani Lambert joined the meeting and introductions were made.

8.2 Hoani noted the important role that the National Library and Rachel Esson, Archives New Zealand and Stephen Clarke have within his branch of the Department. Other areas within his branch include Tāhuhu, Ministerial Services – including staff at Parliament; the Gambling Commission; and the Film and Literature Review Board.

8.3 Hoani acknowledged the extraordinary contribution and extreme value provided by Judith and David in their roles as Commissioners.

8.4 Hoani reflected on his arrival and welcome to the Department; tries hard not to make life harder; the branch has amazing people within it who have committed their lives to doing exceptional work; there has been a difficult history of underinvestment.

8.5 There is a high quality of people in both the National Library and Archives, and both have unique characteristics, but have common functions around user needs and with links with other heritage institutions.

8.6 There are shared challenges – physical storage space; adapting to digital world; difficulty providing seamless service; mātauranga Māori; meeting Treaty obligations. There has been significant investment but only in property. Don't have enough investment in digital infrastructure; storage space is an issue; Archives New Zealand can't take digital archives. Digital mātauranga Māori can't be done if we just focus on digital and property.

8.7 Uplift is required as only a small range of people are being served – need to widen services to other users – to enable people to tell their own stories – and the changes to the curriculum are important and will have an impact.

8.8 Need to work out how to work together differently. There are ways to bring in other specialities to support librarians and archivists. Power of specialists can be broadened. Need to be clearer on common spaces – but recognise the role of library and archives and the unique areas within.

8.9 There is a meeting for all staff next week. Will be clear on the why and what – how it is to be designed by our people – unless we enlist staff it won't work.

8.10 This is consistent with NALI. Hoani sees his role as more that of an enabler rather than a line manager.

DISCUSSION: Amazing people – not recognised outside sector. Pleased to see focus on mātauranga Māori. Complements work in sector; links to NZLPP; WAI262 – current legal frameworks may present challenges; Māori metadata and description; Māori access to all material; MCH Innovation Fund; increasing access is not just about increasing transactions; working well with others to enable access; targeting people in creative sector.

8.11 Chair referred to previous advice given re NALI – three organisations linked through single structure – Smithsonian type model. Support the philosophy and service development. NL noted that this is an exciting time and is fully supportive of process.

8.12 Internal communications will come first – external comms to follow. Would be good to engage with sector as it requires a sector wide response.

8.13 The recruitment process is underway for two Kaihautu roles to sit alongside the Te Pouhuaki National Librarian and Chief Archivist.

8.14 Hoani made note of the comments relating to legal frameworks; not raising expectations but not saying we can't enhance kaitiaki rights.

LUNCH/ BREAK IN DAY

9 MEETINGS AND DISCUSSION WITH LOCAL GOVERNMENT REVIEW PANEL

9.1 The Members of the Panel joined by Zoom and introductions were made. The Commissioners were given an outline of the project and the Panel are interested in the role of libraries and information sector. What do LIAC think are the priorities – some examples – amalgamation; councils adopting more collaborative models e.g. IT.

9.2 Public would be better served by more collaboration. Digital equity; National licences; core online resources; health information; protecting against misinformation.

9.3 The Panel acknowledged the fundamental and important place that libraries have in communities – dedicated professionals who collaborate and model effective partnerships.

9.4 Members of the Panel and their staff introduced themselves – Jim Palmer (Chair), Bryan Patchett (Executive Director), Gail Surgeoner, Antoine Coffin, Maggie Ford – with Brendan Boyle to join later in the meeting.

9.5 The review allows for the opportunity to enhance the wellbeing of communities. There will be an interim report prepared by the end of September 2021, with a report released in September 2022, followed by six months of consultation with a final report by the end of April 2023.

9.6 The Panel wants to learn from LIAC what has been successful; what are the opportunities.

9.7 The systems of libraries are large; many different libraries; the flow of information is important; collaboration is at the heart of why libraries exist; they remove barriers to knowledge. Current collaboration in libraries includes Kōtui – a collaborative library management system used by 43 libraries currently; APNK which provides free Wi-Fi; EPIC a consortium which negotiates for libraries to provide access to databases and NZLIF.

9.8 Public library usage goes up in times of need i.e. during the GFC. Libraries provide other support not just books – help with census forms; WINZ forms; there is a huge demand for support in interacting with Government services.

9.9 There are also other community projects – Communities of Readers (CoR) supported by the Te Puna Foundation which is engaging with the community to encourage reading. The project is currently in phase two in Dunedin and is working with kura, schools and school librarians.

DISCUSSION: Libraries can be a 'third space'; awareness of cultural diversity through expansion; increasing capability of staff; lifeboat overload; importance of backbone support; fundamental expectations of librarians and libraries will collaborate; why some libraries aren't part of Kotui – function/scale, mainly small or medium councils; leadership of group. Opportunities for collaboration with educational sector; are archives in the local government sector fulfilling their roles – patchy, can be vulnerable at times of amalgamation – information can be a casualty of amalgamation.

AI will impact on our services; iwi repositories will continue to grow; thinking intergenerationally 20-30 years out, AI and information services are a perfect fit creating value from data. Challenges are digital preservation, central and local government.

A good measure of good communities is that a participatory economy is enabled; libraries are well informed safe places that can be inhabited online as well. Libraries are a waka not a lifeboat; value of libraries is understood (\$1 spent gives \$4.30 back to communities)– less barriers between organisations and institutions; libraries will continue to evolve and adapt.

9.10 The Panel noted that libraries are continuing to evolve and the role that they play could be a key anchor.

9.11 The Panel thanked the Commissioners for their time, appreciated the conversation and feedback from LIAC and have been given plenty to think about.

10 ANY OTHER BUSINESS

10.1 NL discussed possible changes to her regular written report to bring it more in line with Strategic themes.

ACTION: Changes to take effect from December 2021

10.2 OPC – NLNZ going back to libraries about their feedback.

10.3 On behalf of LIAC, Te Paea acknowledged and thanked David and Judith for their outstanding contribution to the Commission, and the knowledge and skills that they have brought to their roles.

David and Judith thanked the Commissioners and Secretariat for their friendship and support and wished them well for the future.

11 CLOSE OF MEETING

11.1 The meeting was closed.

RELEASED UNDER THE OFFICIAL INFORMATION ACT

Meeting Minutes

Date and Time of Meeting: Thursday 16 December 2021 - 9.00am

Location: via Zoom

Attendees:

Members:

Allison Dobbie, Chair

Mark Boddington

Vanisa Dhiru

Paula Eskett

Rachel Esson, Ex-Officio and Te Pouhuaki National Librarian

Dr Spencer Lilley

Department of Internal Affairs:

Stephen Clarke, Chief Archivist Kaipupuri Matua

Helen Gray, Programme Establishment Manager

Hinerangi Himiona, Tāhuhu Programme Principal Advisor Māori

Hoani Lambert, Deputy Chief Executive, Enterprise Partnerships

Heather Mathie, Business Advisor, Office of the National Librarian, National Library of New Zealand (Secretariat)

Rā Steer, Manager, Strategic Partnerships

Rob Stevens, Portfolio Director

Discussion has been reordered to reflect the agenda.

1 WELCOME AND KARAKIA FOR NEW MEMBERS

1.1 The Chair welcomed all attendees to the meeting with a karakia, and all new members were welcomed, and introductions were made.

2 APOLOGIES

2.1 There were no apologies to be tabled, but there was a late apology from Lewis Brown.

3 APPROVAL OF DRAFT UNADOPTED MINUTES OF PREVIOUS MEETING HELD ON THURSDAY 2 SEPTEMBER 2021

3.1 Minutes approved by Vanisa Dhiru and seconded by Rachel Esson.

4 MATTERS ARISING/REVIEW OF ACTION LIST/CONFLICT OF INTEREST REGISTER

4.1 Matters and actions were reviewed – Te Pouhuaki National Librarian has written to David Reeves and Dr Judith Johnston in acknowledgement of their service. An event to also acknowledge their service is still to be organised.

4.2 The Chair informed the Commissioners that Te Paea Paringatai is on a leave of absence from her role as a Commissioner while she undertakes the role of Director, Mātauranga Māori, Information and Knowledge Services, Department of Internal Affairs.

4.3 There was a discussion about conflicts of interest and how that might affect other Commissioners

ACTION: Secretariat to forward Conflict of Interest Register to members for them to fill in as required for each meeting.

5 UPDATE FROM TE POUHUAKI NATIONAL LIBRARIAN ON MATTERS OF INTEREST TO THE COMMISSION

5.1 Work is underway on the COVID Protection Framework (CPF). The National Library has various businesses within it which require vaccine passes – Home Café, He Matapihi (Wellington City Libraries). The Library is negotiating complexities including how it provides access to Te Tiriti o Wānangī and He Whakaputanga and working with the Department on the CPF.

5.2 Currently the National Library does not require a vaccine pass, but it's likely that this will become a requirement in the new year. The Department is currently consulting with staff on this.

5.3 The donation of the deaccessioned books from the Overseas Published Collections to the Internet Archive are currently on hold. The Library is taking time to consider options in the new year and will give publishers notice once those options have been considered.

DISCUSSION: Costs; access to information; work with stakeholders.

5.4 The He Pārekereke National Conversation on Reading may become a series of regional events rather than a Wellington event, considering the COVID traffic light process.

5.5 The National Library is pleased to have been able to re-join NSLA. There was general discussion about NSLA.

6 ROUND TABLE DISCUSSION – EMERGING ISSUES AND FUTURE WORK PLANNING

6.1 Various ideas were tabled: More strategic approach; supporting libraries across the motu in the realm of digital literacy – access, skills, motivation, trust; public good voice around issues of copyright; information literacy/digital equity; where to from here for NZLPP – brokering conversations; Copyright – where is the expertise; dearth of copyright groups in New Zealand; rights based access to information; access/content for cultural rights; Māori data sovereignty; UN Decade of Indigenous Languages; Public Lending Right (PLR); Legal Deposit; Marrakesh; Controlled Digital Lending; WAI262; do LIAC need to investigate trends; Ngā Upoko Tukutuku Maori Subject Headings – work needed to make it sector wide across the GLAMs sector.

6.2 Other topics – All statutory body groups should meet once a year around a workshop topic of mutual interest.

ACTION: David Reeves and Judith Johnston to be invited to the all statutory body meeting to allow for acknowledgement.

7 UPDATE FROM HOANI LAMBERT, STEPHEN CLARKE AND RACHEL ESSON – TE ARA TAHI

7.1 The three organisations are working well together and are expected to deliver value to New Zealanders.

7.2 There have been three meetings with staff in 2021 and there will be interaction with stakeholder groups in 2022.

7.3 There are various strands to Te Ara Tahī, including property – there is investment through Tāhuhu in the new building to be completed in 2025 and the Regional Storage Repository in Levin.

7.4 Work is underway on the indicative business case for the Digital Foundations Programme. Work is also underway around Mātauranga Māori, to allow us to continue to support Māori access to collections.

7.5 People and partnerships – the support of our specialists is important but there is a need to enhance what is currently done – e.g. Archives New Zealand (ANZ) is currently unable to collect born digital material.

7.6 Tāhuhu has just undergone a second gateway review – the gateway review recognised the importance of the Statutory Bodies in relation to governance.

7.7 Te Ara Tahī aligns with the aspirations to how ANZ can move into a new increasingly born digital environment. The mātauranga Māori pillar is critical for ANZ and the other pillars of Te Ara Tahī are also critical.

7.8 Te Ara Tahī is aligned with where the National Library is heading- developing a shared vision with ANZ and Nga Tāonga Sound and Vision. There is clear acknowledgement about the specific areas of work. NL is very excited about it – very much a partnership; staff are enthusiastic,

DISCUSSION: Digital transformation; digital storage and where it is to be stored – Under consideration at present – one of the areas to be worked through for a detailed business case; starting from the beginning in gathering information; public private partnership will be needed; how can we do this in an open way – need to work with large and sophisticated partners in the future; the branch does have pockets of excellence in this space; Māori metadata is a good start; how can we join the dots on this.

One of the key words is maximise, other important word is national – it's about working nationally with other institutions; there is a national approach to the audio-visual work being done by Nga Tāonga Sound and Vision. There is work being done on the formalising of the relationship with Nga Tāonga Sound and Vision. The work on people and partnerships has been driving the design of the vision; how do the organisations ensure they remain relevant

ACTION: Hoani to provide background briefing documents for Spencer Lilley.

8 NEW ZEALAND LIBRARIES PARTNERSHIP PROGRAMME – HELEN GRAY AND RA STEER

8.1 Helen Gray and Rā Steer joined the meeting and introductions were made.

8.2 Helen spoke to the slides provided to the Commissioners. The Programme is on track. There are 192 librarians employed currently with the secondment programme – the aim is to have 203 employed.

8.3 A full training system, including a Learning Management System (LMS) has been implemented.

8.4 The programme has enabled five new libraries to join the Aotearoa People's Network Kaharoa (APNK) and 53 fibre upgrades have been undertaken; the strategic grants have provided over \$5M to sector organisations.

8.5 What is next; procurement activities are complete; work on sustainability, collaborative services; have confirmed evaluation provider; transition planning is underway – six months of programme remaining; want to finish on a positive note.

DISCUSSION: COVID, supply chain and recruitment delays; case studies; Ngā Upoko Tukutuku; robust conversations – policy and funding; capability sitting within National Library; sector not looking for more strategies; increasing equity across the board; where does digital literacy fit in – sustainability has digital literacy woven in; bringing a long-term outlook.

8.6 Paula Eskett thanked NZLPP on behalf of her library – the support of the programme has made a difference.

9 TAHUHU – ROB STEVENS AND HINERANGI HIMIONA

9.1 Rob Stevens and Hinerangi Himiona joined the meeting and introductions were made.

9.2 Tāhuhu is an opportunity to provide a platform for collaboration and provide safe spaces for collections.

9.3 Hinerangi spoke to the slides regarding relationships with manawhenua. Conversations are underway at a regional level regarding the use of te reo in all the spaces – including Levin.

DISCUSSION: New ANZ building; dates for further project work – timelines; the three organisations need people to understand the value of the project and what the benefit is to New Zealanders.

10 ROUND TABLE PART TWO

10.1 Further ideas - Future of Local Government Panel; keeping conversations going; opportunities for LIAC to interact with National Library staff; ; school library developments; CONZUL – new strategic direction; controlled digital lending; open science. Cement work programme at first meeting of 2022; LIAC website to be updated;

ACTIONS: Secretariat to email Minister's Office to ask them to provide dates and times for LIAC meetings in 2022. Secretariat will then inform Commissioners of those dates.

Secretariat to provide contact details for Chair of Guardians Kaitiaki of the Alexander Turnbull Library and Archives Council to Chair, as well as copies of previous letters/reports to Minister.

Chair to collate Round Table notes as basis for formulating a work programme at first meeting of 2022

Write to Local Government Review Panel offering to continue to work with them

Update of LIAC website

Request updates from NZLPP for next three meetings, and Te Ara Tahi updates from Hoani and Stephen, and a Tāhuhu update every six months.

11 KARAKIA

12 CLOSE OF MEETING

12.1 The meeting was closed.

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