



6 July 2022

Harold

fyi-request-19315-d215ef00@requests.fyi.org.nz

Ref: OIA-2021/22-1334

Dear Harold

Official Information Act request relating to the RCOI Response Steering Group (follow-up)

Thank you for your Official Information Act 1982 (the Act) request received by on 11 May 2022. You requested:

- 1) *"A copy of the [RCOI Response Steering Group] terms of reference*
- 2) *The group's membership list*
- 3) *Copies of the agenda and minutes of all of the group's meetings"*

In our previous response to you of 24 May 2022, the Department of the Prime Minister and Cabinet (DPMC) advised you that the agendas of the meetings are contained within the proactively released minutes.

Those proactively released documents are available on the DPMC website at dpmc.govt.nz/our-programmes/national-security/royal-commission-inquiry-terrorist-attack-christchurch-masjidain-5.

It has since been brought to our attention however, that between November 2020 and May 2021, due to resource constraints, minutes were not prepared for some meetings, but these meetings did have written agendas. I note that these are the only agendas to which this situation applies.

I have decided to release these agendas to you in full under the Act and apologise for our oversight in omitting these in our initial response.

We do not intend to publish this response on the DPMC website.

Yours sincerely

Dan Eaton
**Acting Deputy Chief Executive
National Security Group**