

2

**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club Inc.  
**Subject:** UNCLASSIFIED: Bay 4 Firing Restriction Notice  
**Date:** Tuesday, 28 January 2014 10:56:41 a.m.

---

Good morning

When conducting usual range inspections yesterday, I discovered that the yellow "Bay 4 Firing Restriction Notice has either been removed or has blown away. One can see the remains of the yellow paper under the existing staples that held the notice in place on the partition panel in lane No: 16.

Although the current Range Safety Certificate provides notice of this restriction (paragraph 3. d), a separate notice is important as it is a safety requirement to inform all users of the restricted conditions for safe use of the bay due to the imposing construction of the new non-compliant bullet catcher. The production and placement of a safety notice was endorsed by the HPC legal representative at the HPC/Trentham Army meeting held 2012.

Have included (below) email dialog between [redacted] and this office for clarification, please see bullet points of my email dated 08 Nov 12 at 2:52 pm.

It is respectfully asked that the safety notification of Bay 4 - Firing Restriction Notice be reproduced detailing the below and be erected/positioned for clear visibility to members please.

- Firing from the 50m covered Firing Point is temporarily prohibited.
- Firing may only take place at 25m distance from the current compliant 50m bullet catcher,
- Firing lanes No's: 01 to 15, 19 and 20 are not approved for use,
- Only Firing Lanes No's, 16, 17 and 18 are currently approved for use,
- Static shotgun at 20m distance from the 50m bullet catcher is approved, and
- Aerial Clay shotgun is currently not approved due to the conditions for use as states in HPC Range Standing Order - 2013.

Due to safety being a paramount issue, can you please advise when the above notice has been erected in Bay 4.

Apart from the above the range is looking very tidy with ballistic features being well maintained, good work thanks.

For any queries please feel free to contact.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

----- // -----  
**From:** [redacted]  
**Sent:** Thursday, 8 November 2012 4:18 p.m.  
**To:** LAMB STEVE, MR  
**Subject:** RE: UNCLASSIFIED: Collins/HPC Range Safety Certificate

An amended Range Safety Certificate has been raised to reflect the above changes and installed on the Range Sign located by the range entrance gate. Please note the amendments to the certificate are in paragraphs:

- o Number of Firing Lanes,
- o 3.d,
- o Inspection date.

Have also sent for production copies of the amended Range Safety Certificate that are required for entry into the Range Box copy and HPC copy of Range Standing Orders. Unfortunately, am not sure when these copies will be produced and be ready for entering into Range Standing Orders, however, the new certificate is on the range and should suffice in the interim until the copies have been produced and entered. Will forward a copy of the new certificate with an amendment page for the HPC copy of Range Standing Orders.

Please produce notices that reflect the temporary restriction conditions as stated above and please place these notices in the covered firing point of Bay 4 that can be easily seen and one notice within the range office. The notices will provide information to members of the temporary restrictions.

One other to note is that I'll be away from the office tomorrow (Fri 9th) on leave, however, will be contactable by mobile phone if needed. Please have patience if calling as I'll be riding my motorcycle around the sunny Wairarapa and may not hear the call tone. I will get back to you if called.

For any queries please feel free to contact.

RELEASED UNDER THE OFFICIAL INFORMATION ACT



**From:** LAMB STEVE, MR  
**To:**  
**Cc:**  
**Bcc:** J  
**Subject:** RE: UNCLASSIFIED: Bay 4 Firing Restriction Notice  
**Date:** Thursday, 30 January 2014 8:28:52 a.m.

---

Morning

Nice to be Melbourne.....

Thanks for that, much appreciated.

Yes, am more than happy for the catch-up. If my memory serves correctly we need to discuss the incident that occurred on the 15th Nov 13 that involved current HPC RSO's and the way forward to regain safe use of steel and aerial targets?

Not knowing your commitments, what date/time would suit you?

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** Heretaunga Pistol Club [mailto:hpcincnz@gmail.com]  
**Sent:** Wednesday, 29 January 2014 2:57 p.m.  
**To:** LAMB STEVE, MR  
**Subject:** Re: UNCLASSIFIED: Bay 4 Firing Restriction Notice

Hi Steve

I'm in Melbourne at the moment but will be back tomorrow and will address this then.

We also still need to catch up with yourself and the CO as discussed in Dec. Do you have an indication as to when this may happen?

Sent from my iPhone

On 28/01/2014, at 13:42, "LAMB STEVE, MR" wrote:

Good morning

When conducting usual range inspections yesterday, I discovered that the yellow "Bay 4 Firing Restriction Notice has either been removed or has blown away. One can see the remains of the yellow paper under the existing staples that held the notice in place on the partition panel in lane No: 16.

Although the current Range Safety Certificate provides notice of this restriction

(paragraph 3. d), a separate notice is important as it is a safety requirement to inform all users of the restricted conditions for safe use of the bay due to the imposing construction of the new non-compliant bullet catcher. The production and placement of a safety notice was endorsed by the HPC legal representative at the HPC/Trentham Army meeting held 2012.

Have included (below) email dialog between Lachlan Wallach and this office for clarification, please see bullet points of my email dated 08 Nov 12 at 2:52 pm.

It is respectfully asked that the safety notification of Bay 4 - Firing Restriction Notice be reproduced detailing the below and be erected/positioned for clear visibility to members please.

- Firing from the 50m covered Firing Point is temporarily prohibited,
- Firing may only take place at 25m distance from the current compliant 50m bullet catcher,
- Firing lanes No's: 01 to 15, 19 and 20 are not approved for use,
- Only Firing Lanes No's: 16, 17 and 18 are currently approved for use,
- Static shotgun at 20m distance from the 50m bullet catcher is approved, and
- Aerial Clay shotgun is currently not approved due to the conditions for use as states in HPC Range Standing Order - 2013.

Due to safety being a paramount issue, can you please advise when the above notice has been erected in Bay 4.

Apart from the above the range is looking very tidy with ballistic features being well maintained, good work thanks

For any queries please feel free to contact.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:**  
**Sent:** Thursday, 8 November 2012 4:18 p.m.  
**To:** LAMB STEVE, MR  
**Subject:** RE: UNCLASSIFIED: Collins/HPC Range Safety Certificate

Thanks Steve



*Upper Hutt City – A great place to live*

**From:** LAMB STEVE, MR |

**Sent:** Thursday, 8 November 2012 3:57 p.m.

**To:** |

**Cc:**

**Subject:** UNCLASSIFIED: Collins/HPC Range Safety Certificate

Afternoon

The amended Range Safety Certificate has been produced and entered into the Range Box copy of Range Standing Orders, so all is good. A copy and amendment page for HPC Range Standing Orders will be sent via the club's mailing address.

Kind regards

Steve

S.D.LAMB

Range Control TDA

Headquarters

Wellington Regional Support Centre

**From:** LAMB STEVE, MR

**Sent:** Thursday, 8 November 2012 2:52 p.m.

**To:**

**Cc:**

**Subject:** UNCLASSIFIED: Collins/HPC Range - Bay 4 Temporary Restrictions

Good afternoon

As discussed in the email dated 07 Nov 12 (below), have checked Bay 4 of the range for compliance and have approved the use of Firing Lanes No's 16-18 under the following conditions:

- Use of firing lanes 16-18 are restricted to 25m engagement from the compliant (pre-existing) bullet catch only. A 25m firing line has been marked with pink/red fluro paint on the bay floor to indicate the approved firing distance.
- Shotgun (shot) up to 20m is still approved for use in firing lanes 16-18 under control of the HPC Range Mngt Plan
- Sporting Clay shotgun is still approved for use in the aerial target stand area of the bay under control of the HPC Range Mngt Plan (**Note:** Sporting clay shotgun (aerial targets) are not currently approved due to the conditions for use as stated in HPC Range Standing Orders - 2013).
- Shooting from the 50m covered firing point is temporarily prohibited until the construction of the new 25m bullet catch has been completed and inspected.

An amended Range Safety Certificate has been raised to reflect the above changes and installed on the Range Sign located by the range entrance gate. Please note the amendments to the certificate are in paragraphs:

- Number of Firing Lanes,

3.d,

- Inspection date.

Have also sent for production copies of the amended Range Safety Certificate that are required for entry into the Range Box copy and HPC copy of Range Standing Orders. Unfortunately, am not sure when these copies will be produced and be ready for entering into Range Standing Orders, however, the new certificate is on the range and should suffice in the interim until the copies have been produced and entered. Will forward a copy of the new certificate with an amendment page for the HPC copy of Range Standing Orders.

Please produce notices that reflect the temporary restriction conditions as stated above and please place these notices in the covered firing point of Bay 4 that can be easily seen and one notice within the range office. The notices will provide information to members of the temporary restrictions.

One other to note is that I'll be away from the office tomorrow (Fri 9th) on leave, however, will be contactable by mobile phone if needed. Please have patience if calling as I'll be riding my motorcycle around the sunny Wairarapa and may not hear the call tone. I will get back to you if called.

For any queries please feel free to contact.

Kind regards

Steve

S.D.LAMB

Range Control TDA

Headquarters

Wellington Regional Support Centre

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**From:** LAMB STEVE, MR  
**To:** ..  
**Cc:** [Hereraunga Pistol Club](#)  
**Subject:** UNCLASSIFIED: Tentative Collins Range booking  
**Date:** Thursday, 30 January 2014 12:41:09 p.m.

---

Afternoon :

Yes, that's fine, will book you on Collins/HPC Range for this afternoon/evening (30 1630-8130 Jan 14) for live firing in Bay 5 (100m range).

The range key will be available for uplift from the Camp Guard Hut.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:**  
**Sent:** Thursday, 30 January 2014 11:28 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** Tentative Collins Range booking

Hi Steve,

Weather (or work) permitting, myself and I hope to be on Collins Range (firing on the 100m range) today Thursday (30th) from approx 1630-1830hrs.

Thanks

Regards

"Linking Defence through IT"

**From:** LAMB STEVE, MR  
**To:** /  
**Cc:** Heretaunga Pistol Club  
**Subject:** UNCLASSIFIED: Range booking  
**Date:** Monday, 3 February 2014 11:46:04 a.m.

---

Morning

Yes, that's fine, have booked Collins/HPC Range for your midweek live firing activity in Bay 5 (100m) for today Mon 03 1730-1830 Feb 14.

The range key will be available for your uplift from the Camp Guard Hut.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** /  
**Sent:** Monday, 3 February 2014 11:25 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** Range booking

Hi Steve,

Following our phone conversation I have requested use of bay 5 of the Collins Range for live fire between 17.30 hrs and 18.30 hrs on Monday, 3rd of February 2014.

Many thanks,

Ph.

RELEASED UNDER THE OFFICIAL INFORMATION ACT



**From:** LAMB STEVE, MR  
**To:**  
**Cc:**  
**Subject:** RE: UNCLASSIFIED: Collins Range Booking  
**Date:** Monday, 3 February 2014 11:51:20 a.m.

---

Hi

Thank you for the requested information, your booking for the 6th Mar 14 is confirmed.

The range key will be available for your uplift from the Camp Guard Hut.

Kind regards

Steve Lamb  
Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

-----Original Message-----

**From:**  
**Sent:** Monday, 3 February 2014 11:27 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** Re: UNCLASSIFIED: Collins Range Booking

Hi Steve,

Booking is for live firing in bays 1-3 only.

We should be all finished by 5 - 5.30 at latest.

Thanks

Sent from my iPhone

- > On 3/02/2014, at 8:26 am, "LAMB STEVE, MR"
- >
- > Good morning
- >
- > Collins/HPC Range is available for your requested booking on Thu 6th March from 11:00am to 6:00pm.
- >
- > However, prior to approving/confirming your booking, would you please advise if your use of the range is for Live Firing or ?. If your booking is for live firing would you be using Bay 5 or Range 5 (i.e. 100m range) ?.
- >
- > The reason for asking is due to the Danger Area of Bay 5 crosses over onto Sommerville Range (adjacent range to the south), which is booked for use during the later part of the afternoon (5:00pm) so this safety information will need to be passed on.
- >
- > Please confirm.
- >
- > Kind regards
- >
- > Steve Lamb
- > Range Control Trentham Defence Area
- > Headquarters Wellington Regional Support Centre Trentham Military Camp
- >
- >
- >

> -----Original Message-----

> From:

> Sent: Saturday, 1 February 2014 6:27 p.m.

> To: LAMB STEVE, MR

> Subject: Collins range

>

> Afternoon Steve,

>

> Can I please book Collins range for the 6th March 2014 over the period  
> 11am to 6pm

>

> Thanks

>

>

>

> Sent from my iPhone

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> the sender immediately.

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**From:** LAMB STEVE, MR  
**To:** ?  
**Cc:** Heretaunga Pistol Club  
**Subject:** UNCLASSIFIED: HPC/Collins Range Booking, Thurs 6 Feb  
**Date:** Tuesday, 4 February 2014 8:52:33 a.m.

---

Morning .

Collins/HPC Range has already been booked by \_\_\_\_\_ for Thu 06 1100-1800 Feb 14 using Bays 1-3. Does this start time suit you or ?, please advise.

The above email booking was sent to the HPC Secretary for the purpose of advising other HPC members of the booking.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** \_\_\_\_\_  
**Sent:** Tuesday, 4 February 2014 8:38 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** HPC/Collins Range Booking, Thurs 6 Feb

Morning Steven,

Can I please book the Heretaunga Pistol Club Range for live fire on Thursday 6 Feb between the the following times; 10:00-2pm.

I am authorised to use the range.

Regards,

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**From:** [LAMB STEVE, MR](#)  
**To:** [Heretaunga Pistol Club](#)  
**Subject:** Automatic reply: UNCLASSIFIED: Collins/HPC Range Availability Over Period 6th-9th Feb 14  
**Date:** Tuesday, 4 February 2014 2:54:38 p.m.

---

Thank you for your email.  
I'm away this afternoon (03 1200-1630 Feb 14) and will return on 04 0800 Feb 14.  
For urgent range matters only, please contact via the below mobile number.  
Your message has not been forwarded.

Regards  
Steve

S.D. LAMB  
Range Control TDA  
Headquarters Wellington Regional Support Centre

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**From:** LAMB STEVE. MR  
**To:** :  
**Cc:** [Heretaunga Pistol Club](#)  
**Subject:** UNCLASSIFIED: Tentative Collins Range booking  
**Date:** Wednesday, 5 February 2014 12:23:54 p.m.

---

Afternoon

Apologies for the delayed reply as it's pretty busy here.....

Yes, will book Collins/HPC Range for your live firing activity in Bay 5 (100m) for today (Wed 5th 1630-1830 Feb 14).

The range key will be available for your uplift from the Camp Guard Hut.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:**  
**Sent:** Wednesday, 5 February 2014 10:25 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** Tentative Collins Range booking

Hi Steve,

Weather (or work) permitting, myself and [redacted] hope to be on Collins Range (firing on the 100m range) today Wednesday (05th) from approx 1630 -1830hrs.

Thanks

Regards

Email  
"Linking Defence through IT"

**From:** LAMB STEVE, MR  
**To:**  
**Cc:**  
**Subject:** UNCLASSIFIED: Collins/HPC Range Availability Over Period 6th-9th Feb 14  
**Date:** Tuesday, 4 February 2014 11:07:02 a.m.

---

Good morning

As Waitangi Day (Thu 6th Feb 14) is a public holiday and as I'm away on leave (Fri 7th Feb 14) have booked Collins Range for HPC live firing activities during normal operating times (0700-1800 hrs daily) from Thu 6th to Sun 9th Feb 14.

The range key will be available for authorised HPC members to uplift from the Camp Guard Hut.

For any queries please feel free to contact.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club  
**Cc:**  
**Subject:** UNCLASSIFIED: HPC RSO Meeting  
**Date:** Monday, 17 February 2014 3:12:45 p.m.

---

Afternoon

Further to our phone conversation this afternoon, the Camp Commandant, and I are available for a meeting to discuss current HPC Range Standing Orders - 2013, which, will be held in office, HQ WRSC on Thu 20th Feb 14 at 1:00pm.

Please respond at your earliest convenience so arrangements can be made for you and access into Camp.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:**  
**Cc:** Heretaunga Pistol Club  
**Subject:** UNCLASSIFIED: Range Booking  
**Date:** Thursday, 20 February 2014 11:38:51 a.m.

---

Good morning

Your booking request to conduct maintenance only on Collins/HPC Range this afternoon (20 1300-1800 Feb 14) is confirmed.

The range key will be available for uplift from the Camp Guard Hut.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** [redacted] (2)  
**Sent:** Thursday, 20 February 2014 11:14 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** range booking

Hi Steve

Sorry to hear we can not meet with [redacted] is afternoon, I was looking forward to it, poor form really as [redacted] and I had to shuffle work around to make it and will have to shuffle work next week.

Can you book the range for maintenance from 1300 – 1800 this afternoon, there will be no live firing and should some one arrive with the intention of shooting I will put them in touch with you.

Regards  
|



**From:** Heretaunga Pistol Club [mailto:hpcincnz@gmail.com]  
**Sent:** Monday, 17 February 2014 3:37 p.m.  
**To:** LAMB STEVE, MR  
**Cc:**  
**Subject:** Re: UNCLASSIFIED: HPC RSO Meeting

Hi Steve

I can confirm myself and [redacted] will be attending

Sent from my iPad

On 17/02/2014, at 15:12, "LAMB STEVE, MR" [redacted]

wrote:

Afternoon

Further to our phone conversation this afternoon, the Camp Commandant, [redacted] and I are available for a meeting to discuss current HPC Range Standing Orders - 2013, which, will be held in [redacted] office, HQ WRSC on Thu 20th Feb 14 at 1:00pm.

Please respond at your earliest convenience so arrangements can be made for you and [redacted] access into Camp.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** [LAMB STEVE, MR](#)  
**To:** [Heretaunga Pistol Club Inc.](#)  
**Subject:** RE: UNCLASSIFIED: Updated HPC Access List  
**Date:** Monday, 24 February 2014 7:46:11 a.m.

---

Morning

Have amended the spelling of [redacted] name on the current HPC RO list.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** Heretaunga Pistol Club Inc. [mailto:hpcincnz@gmail.com]  
**Sent:** Saturday, 22 February 2014 8:13 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** RE: UNCLASSIFIED: Updated HPC Access List

Hi Steve

It should read

thanks for picking that up

Regards

Secretary  
Heretaunga Pistol Club Inc.

---

**From:** LAMB STEVE, MR  
**Sent:** Thursday, 20 February 2014 1:04 p.m.  
**To:** 'Heretaunga Pistol Club'  
**Subject:** UNCLASSIFIED: Updated HPC Access List

Afternoon

The sent list of authorised HPC Range Officers, approved to uplift Collins/HPC Range key, has been updated and inserted into the Trentham Defence Area Key Authorisation Register located within the Camp Guard Hut.

Would you please confirm the spelling of [redacted] as there is a handwritten entry by this persons name, on the previous list, as being spelt ' [redacted] '

Kind regards



*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** Heretaunga Pistol Club Inc. [mailto:hpcincnz@gmail.com]  
**Sent:** Wednesday, 19 February 2014 9:29 p.m.  
**To:** LAMB STEVE, MR  
**Subject:** Updated HPC Access List

Evening Steve

Please see attached updated range access list.

Regards

Secretary  
Heretaunga Pistol Club Inc.

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**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club  
**Cc:**  
**Bcc:**  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting  
**Date:** Wednesday, 26 February 2014 1:58:50 p.m.

---

Afternoon

In attempts to reorganise a meeting to discuss current HPC Range Standing Orders - 2013, would next week be ok, if so, what day and time would suit you and

Unfortunately, the afternoon of Thu 6th Mar 14 is out for me as I'm tied up instructing and the week after (Mon 10th to Wed 12th Mar 14) I'll be in Linton Camp.

Kind regards

---

**From:** Heretaunga Pistol Club [mailto:hpcincnz@gmail.com]  
**Sent:** Monday, 17 February 2014 3:37 p.m.  
**To:**  
**Cc:**  
**Subject:** Re: UNCLASSIFIED: HPC RSO Meeting

Hi

I can confirm myself and will be attending

Sent from my iPad

On 17/02/2014, at 15:12, "LAMB STEVE, MR" <[STEVEN.LAMB@nzdf.mil.nz](mailto:STEVEN.LAMB@nzdf.mil.nz)> wrote:

Afternoon

Further to our phone conversation this afternoon, the Camp Commandant, and I are available for a meeting to discuss current HPC Range Standing Orders - 2013, which, will be held in Maj Govan's office, HQ WRSC on Thu 20th Feb 14 at 1:00pm.

Please respond at your earliest convenience so arrangements can be made for you and access into Camp.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre



Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club Inc.  
**Cc:**  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting  
**Date:** Wednesday, 26 February 2014 3:15:17 p.m.

---

Hi

That's ok, I'll try and tee up the boss for Mon 3rd, say 1:00pm to 2:00pm or?

Cheers

Steve

---

**From:** Heretaunga Pistol Club Inc. [mailto:hpcincnz@gmail.com]  
**Sent:** Wednesday, 26 February 2014 2:21 p.m.  
**To:** LAMB STEVE, MR  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting

Good Afternoon Steve.

Monday may be fine then I am away for the week in Auckland. I will then be back for the following two weeks so anytime then will suit

---

**From:** LAMB STEVE, MR  
**Sent:** Wednesday, 26 February 2014 1:59 p.m.  
**To:**  
**Cc:**  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting

Afternoon

In attempts to reorganise a meeting to discuss current HPC Range Standing Orders - 2013, would next week be ok, if so, what day and time would suit you and

Unfortunately, the afternoon of Thu 6th Mar 14 is out for me as I'm tied up instructing and the week after (Mon 10th to Wed 12th Mar 14) I'll be in Linton Camp.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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---

**From:** LAMB STEVE, MR  
**Sent:** Wednesday, 26 February 2014 1:59 p.m.  
**To:**  
**Cc:**  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting

Afternoon

In attempts to reorganise a meeting to discuss current HPC Range Standing Orders - 2013, would next week be ok, if so, what day and time would suit you and

Unfortunately, the afternoon of Thu 6th Mar 14 is out for me as I'm tied up instructing and the week after (Mon 10th to Wed 12th Mar 14) I'll be in Linton Camp.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** Heretaunga Pistol Club [mailto:hpcincnz@gmail.com]  
**Sent:** Monday, 17 February 2014 3:37 p.m.  
**To:** LAMB STEVE, MR  
**Cc:**  
**Subject:** Re: UNCLASSIFIED: HPC RSO Meeting

Hi Steve

I can confirm myself and will be attending

Sent from my iPad

---

On 17/02/2014, at 15:12, "LAMB STEVE, MR"

> wrote:

Afternoon

Further to our phone conversation this afternoon, the Camp Commandant, and I are available for a meeting to discuss current HPC Range Standing Orders - 2013, which, will be held in office, HQ WRSC on Thu 20th Feb 14 at 1:00pm.

Please respond at your earliest convenience so arrangements can be made for you and access into Camp.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:**  
**Cc:**  
**Subject:** FW: UNCLASSIFIED: HPC RSO Meeting  
**Date:** Friday, 28 February 2014 9:31:24 a.m.

---

Morning

We're good to go for Mon 3rd Mar 14 at 1:00pm.

Please confirm yours and ; availability.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:**  
**Sent:** Friday, 28 February 2014 9:12 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting

OK Steve!

---

**From:** LAMB STEVE, MR  
**Sent:** Wednesday, 26 February 2014 3:15 p.m.  
**To:**  
**Cc:**  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting

Hi

That's ok, I'll try and tee up the boss for Mon 3rd, say 1:00pm to 2:00pm or?

Cheers

Steve

---

**From:** Heretaunga Pistol Club Inc. [mailto:hpcincnz@gmail.com]  
**Sent:** Wednesday, 26 February 2014 2:21 p.m.  
**To:** LAMB STEVE, MR  
**Subject:** RE: UNCLASSIFIED: HPC RSO Meeting

Good Afternoon Steve.

Monday may be fine then I am away for the week in Auckland. I will then be back for the following two weeks so anytime then will suit

Regards

**From:** LAMB STEVE, MR  
**To:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: De-gorse Programme of Wet Land Area  
**Date:** Thursday, 6 March 2014 9:35:14 a.m.

---

Morning

Please be advised that over period 10th-14th Mar 14 from 8:00am to 4:30pm (daily) a contractor will be undertaking a de-gorse program within the Wet Land area (Collins/HPC & Sommerville Ranges Danger Area). Unfortunately, simple spraying is not permitted due to the gorse coming up around native plants and trees so the gorse has to be manually cut out.

Due to maintaining safety requirements with personnel operating with a range danger area, live firing cannot proceed, therefore, live firing bookings will not be accepted during the above dates/times, however, HPC members may have access to the range to undertake maintenance if they wish.

In preparations for next week and in attempts not to impede the club's live firing activities during the period (Mon 10th to Wed 12th) that I'm away at Linton Camp and during the period of the above de-gorse program, the range will be booked for HPC live firing from 4:30pm to 6:00pm (daily) over period 10-12 Mar 14.

Please distribute this information amongst the HPC membership.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club Inc.  
**Subject:** UNCLASSIFIED: Military Use of Collins/HPC Range  
**Date:** Friday, 7 March 2014 12:55:21 p.m.

---

Good afternoon

Please be advised that on Thu 13th Mar 14 from 10:00am to 4:00pm, a military unit is booked on Collins/HPC Range to conduct non-live training.

As the range is not approved for live firing during the daily timings of 8:00am to 4:30pm over period Mon 10th to Fri 14th Mar 14 (email below), this booking will not affect HPC use of the range for maintenance if required.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** LAMB STEVE, MR  
**Sent:** Thursday, 6 March 2014 9:35 a.m.  
**To:** 'Heretaunga Pistol Club Inc.'  
**Subject:** UNCLASSIFIED: De-gorse Programme of Wet Land Area

Morning

Please be advised that over period 10th-14th Mar 14 from 8:00am to 4:30pm (daily) a contractor will be undertaking a de-gorse program within the Wet Land area (Collins/HPC & Sommerville Ranges Danger Area). Unfortunately, simple spraying is not permitted due to the gorse coming up around native plants and trees so the gorse has to be manually cut out.

Due to maintaining safety requirements with personnel operating with a range danger area, live firing cannot proceed, therefore, live firing bookings will not be accepted during the above dates/times, however, HPC members may have access to the range to undertake maintenance if they wish.

In preparations for next week and in attempts not to impede the club's live firing activities during the period (Mon 10th to Wed 12th) that I'm away at Linton Camp and during the period of the above de-gorse program, the range will be booked for HPC live firing from 4:30pm to 6:00pm (daily) over period 10-12 Mar 14.

Please distribute this information amongst the HPC membership.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area

Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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OFFICIAL INFORMATION ACT



**From:** LAMB STEVE. MR  
**To:** ;  
**Cc:** Heretaunga Pistol Club Inc.;  
**Bcc:** ;  
**Subject:** UNCLASSIFIED: Range Booking  
**Date:** Thursday, 13 March 2014 1:42:39 p.m.

---

Good afternoon

Apologies for the late reply to your request as I've been away at another Military establishment since Sun 9th.

Collins/HPC Range is available on Wed 26th Mar 14, however, before I can approve your request to use the range, can you please provide details on your intended activity with entry and exit times and if you will be using Bay 5 (100m range). This information is required to provide safe operating conditions for a NZ Cadet Unit conducting a live practice on the firing area of Sommerville Range (adjacent range to the south of Collins/HPC Range) on the same date.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** ;  
**Sent:** Monday, 10 March 2014 2:03 p.m.  
**To:** LAMB STEVE, MR  
**Cc:** hpcincnz@gmail.com  
**Subject:** Re: Range Booking

Hi Steve

Can I please make a booking to use the Collins\HPC range on the 26th of March

Thanks

On 10/03/2014 13:42, Heretaunga Pistol Club wrote:

Hi,  
Yes you are on the access list. All you need to do is send Steve Lamb an email to make the booking.

Sent from my iPhone

On 10/03/2014, at 12:31, wrote:

Hey

Can we please book the Range for the 26th March, I've got the day off work :)

Also, am I on the Army list approved to get the keys?

Cheers

RELEASED UNDER THE  
OFFICIAL INFORMATION ACT



**From:** LAMB STEVE, MR  
**To:**  
**Cc:**  
**Bcc:**  
**Subject:** RE: UNCLASSIFIED: Collins/HPC Range Booking  
**Date:** Monday, 17 March 2014 10:44:29 a.m.

---

Good morning

Thank you for providing that information and your booking for the use of Bay's 1 and 5 of the Collins/HPC Range Complex is confirmed.

Collins/HPC Range keys will be available for uplift from the Camp Guard Hut.

Your use of Bay 5 (100m) with timings of 9:30am to 5:00pm on Wed 26th Mar 14, will not interfere with the booked NZ Cadet Unit conducting live firing activities on Sommerville Range from 6:00pm to 9:00pm on Wed 26th Mar 14.

To speed future bookings, in the initial request, please provide start/finish times and what firing bays are intended to be used as this will help with any possible conflicts that may arise with other users on an adjacent range.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:**  
**Sent:** Friday, 14 March 2014 6:53 p.m.  
**To:** LAMB STEVE, MR  
**Cc:**  
**Subject:** Re: UNCLASSIFIED: Range Booking

Hi Steve

I intend to be there for the whole day, from 9.30am to 5pm using Bays 1 and 5.

Regards

On 13/03/2014 13:42, LAMB STEVE, MR wrote:

Good afternoon

Apologies for the late reply to your request as I've been away at another Military establishment since Sun 9th.

Collins/HPC Range is available on Wed 26th Mar 14, however, before I can approve your request to use the range, can you please provide details on your intended activity with entry and exit times and if you will be using Bay 5 (100m range). This information is required to provide safe operating conditions for a NZ Cadet Unit conducting a live practice on the firing area of Sommerville Range (adjacent range to the south of Collins/HPC Range) on the same date.

Kind regards

**From:** LAMB STEVE, MR  
**To:**  
**Cc:**  
**Bcc:**  
**Subject:** RE: UNCLASSIFIED: Collins/HPC Range Booking  
**Date:** Monday, 17 March 2014 10:44:29 a.m.

---

Good morning

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Collins/HPC Range keys will be available for uplift from the Camp Guard Hut.

Your use of Bay 5 (100m) with timings of 9:30am to 5:00pm on Wed 26th Mar 14, will not interfere with the booked NZ Cadet Unit conducting live firing activities on Sommerville Range from 6:00pm to 9:00pm on Wed 26th Mar 14.

To speed future bookings, in the initial request, please provide start/finish times and what firing bays are intended to be used as this will help with any possible conflicts that may arise with other users on an adjacent range.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:**  
**Sent:** Friday, 14 March 2014 6:53 p.m.  
**To:** LAMB STEVE, MR  
**Cc:**  
**Subject:** Re: UNCLASSIFIED: Range Booking

Hi Steve

I intend to be there for the whole day, from 9.30am to 5pm using Bays 1 and 5.

Regards

On 13/03/2014 13:42, LAMB STEVE, MR wrote:

Good afternoon

Apologies for the late reply to your request as I've been away at another Military establishment since Sun 9th.

Collins/HPC Range is available on Wed 26th Mar 14, however, before I can approve your request to use the range, can you please provide details on your intended activity with entry and exit times and if you will be using Bay 5 (100m range). This information is required to provide safe operating conditions for a NZ Cadet Unit conducting a live practice on the firing area of Sommerville Range (adjacent range to the south of Collins/HPC Range) on the same date.

Kind regards



*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:**  
**Sent:** Monday, 10 March 2014 2:03 p.m.  
**To:** LAMB STEVE, MR  
**Cc:**  
**Subject:** Re: Range Booking

Hi Steve

Can I please make a booking to use the Collins\HPC range on the 26th of March

Thanks

On 10/03/2014 13:42, Heretaunga Pistol Club wrote:

Hi  
Yes you are on the access list. All you need to do is send Steve Lamb an email to make the booking

Sent from my iPhone

On 10/03/2014, at 12:31, wrote:

Hey

Can we please book the Range for the 26th March, I've got the day off work :)

Also, am I on the Army list approved to get the keys?

Cheers

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**From:** LAMB STEVE, MR  
**To:** Heretaunna Pistol Club Inc.  
**Cc:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: Range Control Taking Leave  
**Date:** Monday, 17 March 2014 11:14:36 a.m.

---

Morning

Please be advised that over period Fri 21st - Wed 26th Mar 14, I'm taking leave (motorcycling around the northern half of the South Island) and will return to work on Thu 27th 8:00am Mar 14.

As to established procedures in these circumstances, Collins/HPC Range Complex will be booked for normal HPC use over period 21 - 26 7:00am to 6:00pm Mar 14.

Unfortunately, I will not have access to emails over the above period and please have considerations that I will not be able to hear or feel my mobile phone if a call comes through. I will be checking my phone periodically (usually at evenings) over the duration I'm away, therefore, it is respectfully asked that phone calls be kept for urgent matters only.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunqa Pistol Club Inc.  
**Cc:** S  
**Bcc:**  
**Subject:** UNCLASSIFIED: Military Booking of Collins/HPC Range  
**Date:** Monday, 31 March 2014 8:46:13 a.m.

---

Good morning

Please be advised that a Military Unit is booked on Collins/HPC Range on 01 0800-1600 Apr 14 to conduct Non-Live Improvised Explosive Device Destruction Training.

As to established protocol in these circumstances, at least one firing bay on Collins/HPC Range will be available (through the booking process) for HPC Live Firing activities if required.

Please advise HPC membership of the military booking for 01 Apr 14.

For any queries please feel free to contact.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:**  
**Cc:** Heretaunga Pistol Club Inc.  
**Bcc:**  
**Subject:** FW: UNCLASSIFIED: WRSC Range Booking Form.doc  
**Date:** Thursday, 3 April 2014 10:46:09 a.m.  
**Attachments:** [WRSC Range Booking Form.doc](#)  
[Trentham range may-june2014.docx](#)

---

Morning

Although, no contact has been received from (HPC Secretary) and again in an attempted telecom from this office to ' made this morning (03 1032 Apr 14), your email (01 Apr 14) is considered sufficient notice advising of your intended activities. Therefore, the RNZPC bookings for Live Firing Trg on Bay 5 (100m range) of Collins Range over the dates and times as stated in the sent schedule (attached) and the reply email dated 31 Mar 14, is approved and confirmed.

Collins Range key will be available for uplift from the Camp Guard Hut.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** I  
**Sent:** Tuesday, 1 April 2014 8:48 a.m.  
**To:** 'hpcincnz@gmail.com'  
**Cc:** LAMB STEVE, MR;  
**Subject:** FW: UNCLASSIFIED: WRSC Range Booking Form.doc

Hi

Find attached a schedule of our anticipated use of the Collins Range.

Thanks very much for your ongoing support of the Police District Training, without it it would be difficult to conduct the required operational training.

All the best

---

**From:** LAMB STEVE, MR  
**Sent:** Monday, 31 March 2014 14:45  
**To:** I  
**Cc:** I  
**Subject:** RE: UNCLASSIFIED: WRSC Range Booking Form.doc

Afternoon



Yes after my South Is motorcycle tour, however, don't now know that I'm back at work.....lol.

In accordance with the sent schedule, the RNZPC intends booking Bay 5 (100m) of Collins Range over the following dates and times:

Week 1. 06-08 1200-1600 May 14,  
Week 2. 12-14 1200-1600 May 14 and 15 0800-1600 May 14,  
Week 3. 04-05 0800-1600 Jun 14,  
Week 4. 12-13 0800-1600 Jun 14,  
Week 5. 18-19 0800-1600 Jun 14,  
Week 6. 25-26 0800-1600 Jun 14.

Please confirm the above dates/times are correct and that (HPC Secretary) has been notified of your intended activities. Once confirmation has been received will formally approve use of Bay 5 on Collins Range for RNZPC live firing training.

Thank you, it's always a pleasure to assist.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:**  
**Sent:** Monday, 31 March 2014 9:52 a.m.  
**To:** LAMB STEVE. MR  
**Cc:**  
**Subject:** FW: UNCLASSIFIED: WRSC Range Booking Form.doc

Hi Steve

Hope all is well with you.

Please find attached WRSC booking form and attached schedule for RNZPC firearms May-June 2014.

Thanks for your ongoing assistance and support.

Much appreciated.

Regards

---

**From:** LAMB STEVE, MR  
**Sent:** Friday, 24 January 2014 15:40  
**To:** I  
**Subject:** UNCLASSIFIED: WRSC Range Booking Form.doc

Thanks

For your retention, a copy of the booking form (attached) confirming/approving the RNZPC booking/use of the range .

Have a great weekend.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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=====

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Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately

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**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club Inc.  
**Cc:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: HPC RSO Submission  
**Date:** Tuesday, 8 April 2014 9:44:43 a.m.

---

Good morning

Further to the HPC/WRSC meeting held on Mon 3 Mar 14 and letter sent to you from Officer Commanding, Trentham Camp on 19 Mar 14.

It was requested from the HPC to submit to this Headquarters, a detailed submission with all its supporting information for the proposed revised Heretaunga Pistol Club Range Standing Orders - 2013.

There are serious concerns that the agreed submission has not been received nor have any requests been received for further time.

It is respectfully asked for your urgent attention as to the state of progress of the HPC submission.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunua Pistol Club Inc.  
**Cc:**  
**Subject:** RE: UNCLASSIFIED: HPC RSO Submission  
**Date:** Wednesday, 9 April 2014 10:49:44 a.m.

---

Morning Troy,

. and I are more than happy to receive the HPC submission of the revised HPC Range Standing Orders - 2013 this Fri 11th April 2014.

will also attend the presentation, which will be held in office.

It would be appreciated, due to and I commitments, this presentation be kept between 1:00pm and 2:00pm please.

Please confirm if the above timings are suitable for you and Mr Sorensen.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** Heretaunua Pistol Club Inc. [mailto:hpcincnz@gmail.com]  
**Sent:** Tuesday, 8 April 2014 12:57 p.m.  
**To:** LAMB STEVE, MR  
**Cc:**  
**Subject:** RE: UNCLASSIFIED: HPC RSO Submission

Hi Steve

Thanks for your email. As of Friday last week I had not received a letter from however I went up to the box today (after your email) and there was a letter there that had on the envelope in handwriting to deliver it to the correct box, so it looks like NZ Post put it in the wrong one but it has made its way to us now. I have forwarded this to our people for comment/review so that we can respond appropriately.

As per our meeting on the 3rd HPC has been reviewing and doing a submission regarding the issues as agreed to in that meeting. This is currently being peer reviewed by PNZ Range Certifiers (Police Approved) to ensure that our response is factual and correct. We hope to have that back tonight/tomorrow.

Can you advise a suitable time to meet with and yourself so that we can present this and discuss with you. I would suggest either Thursday or Friday this week or alternatively Tuesday or Wednesday next week as a starting point. Should either of those dates not work please suggest an alternative.



Thanks in advance

**Regards**

Secretary  
Heretaunga Pistol Club Inc.

**From:** LAMB STEVE, MR  
**Sent:** Tuesday, 8 April 2014 9:45 a.m.  
**To:** 'Heretaunga Pistol Club Inc.'  
**Cc:** J  
**Subject:** UNCLASSIFIED: HPC RSO Submission

Good morning

Further to the HPC/WRSC meeting held on Mon 3 Mar 14 and letter sent to you from Officer Commanding, Trentham Camp on 19 Mar 14.

It was requested from the HPC to submit to this Headquarters, a detailed submission with all its supporting information for the proposed revised Heretaunga Pistol Club Range Standing Orders - 2013.

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It is respectfully asked for your urgent attention as to the state of progress of the HPC submission.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club  
**Cc:** !  
**Subject:** Re: UNCLASSIFIED: HPC RSO Submission  
**Date:** Wednesday, 9 April 2014 11:18:24 a.m.

---

Hi

Yes, same place, i.e. the foyer area of the eastern end of HQ building.

I'll advise the Camp Guard Hut to allow your access into Camp.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** Heretaunga Pistol Club [mailto:hpcincnz@gmail.com]  
**Sent:** Wednesday, 9 April 2014 11:05 a.m.  
**To:** LAMB STEVE, MR  
**Cc:** ..  
**Subject:** Re: UNCLASSIFIED: HPC RSO Submission

Good Morning Steve

Thank you for the prompt reply. Yes that meeting time is good for HPC. Bernie and myself will be attending and we will have \_\_\_\_\_ with us.

Shall we meet you at the same place as last time?

Sent from my iPad

On 9/04/2014, at 10:49, "LAMB STEVE, MR" wrote:

Morning

I \_\_\_\_\_ and I are more than happy to receive the HPC submission of the revised HPC Range Standing Orders - 2013 this Fri 11th April 2014.

\_\_\_\_\_ will also attend the presentation, which will be held in \_\_\_\_\_ office.

It would be appreciated, due to \_\_\_\_\_ and I \_\_\_\_\_ commitments, this presentation be kept between 1:00pm and 2:00pm please.

Please confirm if the above timings are suitable for you and Mr Sorensen.

Regards



*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

**From:** Heretaunga Pistol Club Inc. [mailto:hpcincnz@gmail.com]  
**Sent:** Tuesday, 8 April 2014 12:57 p.m.  
**To:** LAMB STEVE, MR  
**Cc:** '  
**Subject:** RE: UNCLASSIFIED: HPC RSO Submission

Hi Steve

Thanks for your email. As of Friday last week I had not received a letter from [redacted], however I went up to the box today (after your email) and there was a letter there that had on the envelope in handwriting to deliver it to the correct box, so it looks like NZ Post put it in the wrong one but it has made its way to us now. I have forwarded this to our people for comment/review so that we can respond appropriately.

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Can you advise a suitable time to meet with [redacted] and yourself so that we can present this and discuss with you. I would suggest either Thursday or Friday this week or alternatively Tuesday or Wednesday next week as a starting point. Should either of those dates not work please suggest an alternative.

Thanks in advance

Regards

Secretary  
Heretaunga Pistol Club Inc.

**From:** LAMB STEVE, MR  
**Sent:** Tuesday, 8 April 2014 9:45 a.m.  
**To:** 'Heretaunga Pistol Club Inc.'  
**Cc:** '  
**Subject:** UNCLASSIFIED: HPC RSO Submission

Good morning Troy,  
Further to the HPC/WRSC meeting held on Mon 3 Mar 14 and letter sent to you from [redacted] Officer Commanding, Trentham Camp on 19 Mar 14.

It was requested from the HPC to submit to this Headquarters, a detailed submission with all it supporting information for the proposed revised Heretaunga Pistol Club Range Standing Orders - 2013.

There are serious concerns that the agreed submission has not been received nor have any requests been received for further time.

It is respectfully asked for your urgent attention as to the state of progress of the HPC submission.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunna Pistol Club  
**Cc:** !  
**Bcc:**  
**Subject:** UNCLASSIFIED: Military Trg and Wet land Works  
**Date:** Tuesday, 15 April 2014 9:42:10 a.m.

---

Good morning

Please accept my sincere apologies for omitting to inform of the activities occurring today (15 Apr 14), unfortunately in my case, the current work tempo is rather overwhelming.

Therefore, please be advised that a Military Unit is conducting Non-Live EOD Training (0800-1630 hrs) on the road area by the Butts (Marker Gallery) of Sommerville Range and our Defence Property Grp is conducting site preparations (1000-1400 hrs) for planting within the Wet Land Area (Collins Range Danger Area).

To provide the appropriate safety requirements for the above units to conduct their activities, live firing on both Sommerville and Collins/HPC Range cannot proceed during the above times, however, range maintenance may be actioned on Collins/HPC Range if required (through the established booking procedure).

Again, please accept my apologies for the late notice.

For any queries please feel free to contact

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp  
!

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**From:** LAMB STEVE, MR  
**To:** Heretaunqa Pistol Club  
**Cc:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: Range Control HQ WRSC Taking Leave  
**Date:** Tuesday, 15 April 2014 11:51:55 a.m.

---

Morning

Please be advised that over period 18th to 27th Apr 14, I'll be taking leave.

As to the established procedure in such cases Collins/HPC Range will be booked for normal club use (in accordance with the provisions of Trentham Camp produced Collins Range Standing orders - 20 Jun 11) over the period I'm away. The range key will be available for uplift from the Camp Guard Hut.

Therefore, in attempts to reduce any confusion, Collins/HPC Range will be booked over the following dates/times:

Easter Weekend period 19th - 21st 7:00am to 6:00pm Apr 14 (purely as a reminder, live firing is not approved on any Trentham Camp controlled range on Good Friday 18th Apr 14)

Midweek period 22nd - 24th 7:00am to 6:00pm Apr 14, and  
ANZAC Weekend period 25th - 27th 7:00am to 6:00pm Apr 14.

I'll be back at work on 28th 8:00am Apr 14.

For any queries please feel free to contact.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

RELEASED UNDER THE OFFICIAL INFORMATION ACT



**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club Inc.  
**Cc:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: Wetland Works & Sommerville Range Usage  
**Date:** Wednesday, 30 April 2014 9:47:18 a.m.

---

Good morning

Please be advised of the following that will affect use of Collins/HPC Range:

The Defence Property Group is booked in the Wetland Area (within Collins/HPC Range Danger Area) on **Fri 9th 12:00am-5:00pm May 14** to conduct continued restoration planting by NZDF staff and external volunteers. To provide appropriate safety requirements for the above staff and volunteers operating within the area, live firing on Collins/HPC Range cannot be approved during the time frame of the above date. However, HPC members may have access to Collins/HPC Range through the established booking process to conduct maintenance if required.

A Military Unit is booked on Sommerville Range for non-live firing activities on **Wed 28th 8:00am-6:00pm May 14**. The Unit will be operating by the Markers Gallery entrance, which, is within the Danger Area of Bay/Range 5 of the Collins/HPC Range Complex. To provide appropriate safety requirements for the above trainees operating on Sommerville Range, live firing in Bay/Range 5 (100m Bay/Range) cannot be approved during the time frame of the above date. However, HPC members may have access to Collins/HPC Range through the established booking process for live firing in Bays/Ranges 1 - 4 if required .

Please advise the HPC membership of the above.

Apologies for any inconvenience

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

RELEASED UNDER OFFICIAL INFORMATION ACT

**From:** LAMB STEVE, MR  
**To:** Heretaunna Pistol Club Inc.  
**Cc:**  
**Subject:** UNCLASSIFIED: Trentham Range Duck / Pest Hunting - 2014  
**Date:** Thursday, 1 May 2014 3:42:58 p.m.

---

Good Afternoon

Please be advised that Duck Hunting and Pest Eradication has been approved on some Trentham Camp Ranges over period 3rd May 14 to 15th Jul 14.

A small number of very keen hunters (Military personnel) have registered their interests and are approved to conduct Duck Hunting and Pest Eradication on Sommerville, Seddon and Demolition Ranges and the pond area behind Collins/HPC Range within the Trentham Defence Area.

The Hunters have been fully briefed on the conditions and safety regulations to maintain a safe environment while conducting their activities on the ranges.

As to not hinder HPC live firing activities on Collins/HPC Range over the above period and to ease any concerns that may arise, all hunting conducted around the pond behind the range is to be controlled through strict timings. As the HPC are booked on Collins/HPC Range between 7:00am to 6:00pm on weekends and public holidays, hunting around the pond area is to cease at 6:45am in the mornings and is not to begin any earlier than 6:15pm in the evenings. This allows 15 minutes for hunters to be out and away from the area prior to HPC use and 15 minutes after HPC have ceased activities on the range.

Hunters are required to observe and abide by the WRSC Range Booking Minute for Collins Range when reporting and signing in at the Camp Guard Hut for each hunting session in case of any midweek use of the range that may arise.

The Police Communications Centre has also been advised of the above hunting on the ranges in case concerning calls are received.

For any queries please feel free to contact

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp



**From:** LAMB STEVE, MR  
**To:** [Heretaunga Pistol Club Inc.](mailto:Heretaunga Pistol Club Inc.)  
**Cc:** [REDACTED]  
**Subject:** UNCLASSIFIED: Sommerville Range Usage  
**Date:** Thursday, 29 May 2014 7:39:52 a.m.

---

Morning

The same Military Unit has rebooked Sommerville Range for **Fri 06 0800-1400 Jun 14** and will be operating in the same area as described in the original email, i.e. by the Markers Gallery entrance, which, is within the Danger Area of Bay/Range 5 of Collins/HPC Range. To provide appropriate safety requirements for the above trainees operating on Sommerville Range, live firing in Bay/Range 5 (100m Bay/Range) cannot be approved during the above date/time frame. However, HPC members may have access to Collins/HPC Range through the established booking process for live firing in Bays/Ranges 1 - 4 and range maintenance if required.

Please advise the HPC membership of the above.

Apologies for any inconvenience.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** Heretaunga Pistol Club Inc. [mailto:[hpcincnz@gmail.com](mailto:hpcincnz@gmail.com)]  
**Sent:** Wednesday, 28 May 2014 7:30 p.m.  
**To:** LAMB STEVE, MR  
**Cc:** [REDACTED]  
**Subject:** RE: UNCLASSIFIED: Sommerville Range Usage

Hi Steve

No problems at all, thanks for letting me know.

Regards

Secretary  
Heretaunga Pistol Club Inc.

---

**From:** LAMB STEVE, MR  
**Sent:** Tuesday, 27 May 2014 11:00 a.m.  
**To:** 'Heretaunga Pistol Club Inc'  
**Cc:** [REDACTED]  
**Subject:** RE: UNCLASSIFIED: Sommerville Range Usage

Morning

Please be advised the Military booking for Sommerville Range on **Wed 28th 8:00am to 6:00pm May 14** has been cancelled.

Apologies for any inconvenience this may have caused.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** Heretaunga Pistol Club [mailto:hpcincnz@gmail.com]  
**Sent:** Wednesday, 30 April 2014 11:47 a.m.  
**To:** LAMB STEVE. MR  
**Cc:** '  
**Subject:** Re: UNCLASSIFIED: Wetland Works & Sommerville Range Usage

Hi Steve

Thanks for the notification I will distribute to the membership.

Regards

Sent from my iPad

On 30/04/2014, at 9:47, "LAMB STEVE, MR"

wrote:

Good morning

Please be advised of the following that will affect use of Collins/HPC Range:

The Defence Property Group is booked in the Wetland Area (within Collins/HPC Range Danger Area) on **Fri 9th 12:00am-5:00pm May 14** to conduct continued restoration planting by NZDF staff and external volunteers. To provide appropriate safety requirements for the above staff and volunteers operating within the area, live firing on Collins/HPC Range cannot be approved during the time frame of the above date. However, HPC members may have access to Collins/HPC Range through the established booking process to conduct maintenance if required.

A Military Unit is booked on Sommerville Range for non-live firing activities on **Wed 28th 8:00am-6:00pm May 14**. The Unit will be operating by the Markers Gallery entrance, which, is within the Danger Area of Bay/Range 5 of the Collins/HPC Range Complex. To provide appropriate safety requirements for the above trainees operating on Sommerville Range, live firing in Bay/Range 5 (100m Bay/Range) cannot be approved during the time frame of the above date. However, HPC members may have access to Collins/HPC Range through the established booking process for live firing in Bays/Ranges 1 - 4 if required .

Please advise the HPC membership of the above.

Apologies for any inconvenience.

Kind regards



*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club Inc.  
**Cc:** §  
**Bcc:**  
**Subject:** UNCLASSIFIED: Notifications  
**Date:** Thursday, 12 June 2014 9:10:03 a.m.

---

Morning

Please be advised of the following notifications:

**Range Control Away on Fri 13 Jun 14**

I'll be away from work on Fri 13th Jun 14 and as to the established agreement, Collins/HPC Range will be booked from 7:00am to 6:00pm for normal club live firing activities in bays/range 1-4 only as bay/range 5 will be in use by Police for their live firing qualifications. Apologies for the short notice.

**Military Booking**

Have received a Military booking for the use of bay/range 4 on Fri 20th Jun 14 from 8:00am to 12:00 noon. The Military Unit will be conducting live firing with a robot mounted (fixed) shotgun using size No 6 shot from no further than 10m distance. Targets will be presented at the target line directly in front of the bay/range bullet catcher at the appropriate height to completely capture the cone of fire. Bay/range 4 was chosen due to the current condition of the bay/range floor as the robot being a tracked vehicle will mark the bay/range floor and not wanting to damage the floors in other bay's/ranges. The Military Unit will refurbish the bay/range floor as much as practically possible due its current condition.

In accordance with the HPC License, other firing bay's/ranges will be available on the day for HPC Members if they wish to use the range for live firing activities through the established booking system.

**Annual Range Inspection for Recertification**

Range inspections for annual recertification is approaching, which are due by 30 Jun 14. I would like to undertake the inspection of Collins/HPC Range on Thu 19th Jun 13 at 1:00pm. It would be appreciated for a HPC Range Officer/Committee Member to attend the inspection. Also, it would be an ideal time to check all targets and their positioning used for the various shooting disciplines by the club. This would require one of each target type to be displayed in the engagement position on each bay/range. Apologies for any inconvenience this may cause, however, it would be an appropriate time to check and confirm all is compliant.

For any queries please feel free to contact.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp



**From:** LAMB STEVE, MR  
**To:**  
**Subject:** UNCLASSIFIED: KINZPC Range use  
**Date:** Thursday, 12 June 2014 2:59:26 p.m.

---

Afternoon

Yes, 18 1230-1600 Jun 14 is fine at this end.

Afternoon

Is the HPC ok for the below Police booking?

Kind regards both.

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** i  
**Sent:** Thursday, 12 June 2014 11:53 a.m.  
**To:** LAMB STEVE, MR  
**Cc:**  
**Subject:** Range use

Hi Steve

Is it possible to add an additional day to the range use. The date is the 18<sup>th</sup> June 1230-1600hrs.

Given your previous email for this timeframe I haven't attached a request form.

Regards

---

WARNING

The information contained in this email message is intended for the addressee only and may contain privileged information. It may also be subject to the provisions of section 50 of the Policing Act 2008, which creates an offence to have unlawful possession of Police property. If you are not the intended recipient of this message or have received this message in error, you must not peruse, use, distribute or copy this message or any of its contents.

Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately

**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club  
**Cc:** .  
**Bcc:** .  
**Subject:** UNCLASSIFIED: Range Control Away Over Period 10-11 Jul 14  
**Date:** Wednesday, 9 July 2014 3:17:13 p.m.

---

Good afternoon

Due to being away Thu and Fri this week (10th and 11th Jul 14) and due to established procedures in these circumstances, have booked Collins/HPC Range for normal HPC live firing activities with daily times of 7:00am to 6:00pm.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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OFFICIAL INFORMATION ACT



**From:** LAMB STEVE, MR  
**To:** ; Heretaunga Pistol Club  
**Cc:**  
**Bcc:**  
**Subject:** JNCLASSIFIED: HPC/Collins Range Booking, 18 Jul 14  
**Date:** Friday, 18 July 2014 11:06:17 a.m.

---

Morning

Yes, your request to access Collins/HPC Range today (18 Jul 14) from 12:00 noon to 12:30 pm for non-live firing activities is approved.

The range key is available for uplift from the Camp Guard Hut.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** .  
**Sent:** Friday, 18 July 2014 8:17 a.m.  
**To:** LAMB STEVE, MR  
**Cc:** hpcincnz@gmail.com  
**Subject:** FW: HPC/Collins Range Booking, Thurs 6 Feb

Morning Steven,

Can I please book the Heretaunga Pistol Club Range for a Non-live activity on today (Friday 18 Jul 14) between the the following times; 12:00-12:30pm.

I am authorised to use the range.

Regards,

**From:** LAMB STEVE, MR  
**To:** [Heretaunga Pistol Club](#)  
**Cc:**  
**Bcc:**  
**Subject:** FW: UNCLASSIFIED: Range Booking  
**Date:** Friday, 18 July 2014 3:19:38 p.m.

---

Hi Kelly,

Further to our telecom this morning, attached (below) are emails that cover your request:

Email dated 26 Mar 13 was in response to email dated 20 Mar 13, requesting to block or blanket book the range.

Email dated 10 Jun 14 from the then Commandant, in response to email dated 5 Jun 14 in regards to range access

I hope all is explained.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** LAMB STEVE, MR  
**Sent:** Tuesday, 26 March 2013 9:03 a.m.  
**To:**  
**Cc:**  
**Subject:** UNCLASSIFIED: HPC Range booking  
Good morning

Due to the responsibility of effectively managing all ranges within the Trentham Defence Area (TDA), which includes safety requirements for all users, not only on Collins/HPC Range but within the whole TDA in general, your request to block or blanket book Collins/HPC Range for midweek use over period 25 Mar 13 to 22 Apr 13 is not approved. Unfortunately, your request is too broad to effectively manage the necessary requirements to maintain safety.

It is acknowledged that Collins/HPC Range was block booked for HPC use over period 11-14 Mar 13 due to my assistance being required at another military base, however, this booking was for the exceptional circumstances and for HPC convenience and is not a precedent for normal circumstances. It is noted that the range was not used by HPC members over the above period, which could be seen as having wasted a valuable resource (time).

HPC bookings will continue to be accepted on an individual basis (less weekends and most public holidays as the range is automatically booked) or block booked in circumstances such as applied over the period 11-14 Mar 13. As established, HPC members may gain access to the range via a phone call (**Please note:** the telecom booking process now includes a follow-up email to be provided for approval (email dated 10 Jun 14, below). It is requested that all information is forwarded at the time of the booking request please.

Regards

*Steve*



I presume that you are referring to [redacted] and can confirm that HPC access arrangements made by him as Commanding Officer were that telephone bookings would be accepted as an easier means of booking the range only. He did not approve non-booked access to the range. This system involved a simple telephone call to my Range Controller to request to book the range for HPC access.

Let me reiterate the established procedure for HPC range access, which is designed to, and is important to, ensure safety for all users of all ranges and their danger areas:

#### **Weekend and Public Holiday Access**

In accordance with the License, during weekends and public holidays, excluding Christmas Day and Good Friday, Collins/HPC Range is automatically booked for HPC live firing activities with daily times from 7:00am to 6:00pm. This process has not changed.

#### **Midweek Access**

The range must be booked prior to entry to maintain safe management within the Defence Area. This was explained to, and accepted by, you in the meetings held lately; and was confirmed in my letter you dated 19 April 2014.

HPC Range Officers may book the range, providing their names are on the list of Authorised Heretaunga Pistol Club (HPC) Range Officers, which is supplied and updated by the HPC Secretary, and held in the Wgtn Regional Support Centre Range Control Procedures. Once the HPC RO is confirmed as being on the current list and date(s) of use, entry and exit times and what the range is to be used for (maintenance, live firing etc) are supplied and agreed the booking is approved. The Guard Hut is then notified for the issue of the range key to the respective HPC RO. This process has not changed.

#### **Telephone Range Bookings**

Telephone range bookings are accepted and worked satisfactorily until an incident on 20 Nov 2013 when which you did not pass on required safety information to an HPC RO (Mr Porritt); you having booked the range for non-firing activities and he conducting firing which had not been booked or checked for safety. Given your responsible role of HPC President, this incident raised serious concern. Therefore, to provide safe management of the Defence Area, the telephone booking process has been updated to include a follow-up email for records. Please note, we are required to archive range booking details for a minimum of six years.

Telephone booking requests will be received but not actioned until an email request has been received. My Range Controller has been advising HPC RO's of this when individual bookings have been received with HPC ROs willingly complying with this request.

Let me restate the position for the sake of clarity: without exception, both in terms of the Club's Licence and for the sake of safety for all range users, midweek access, whether for maintenance, live firing or for whatever reason, requires the range to be booked; and approval must be obtained through Range Control prior to accessing the range.

#### **WRSC Guard Hut**

Our Security and Orderly Staff within the Camp Guard Hut do not have, and will not be granted, authority to approve range access. The Camp Guard Hut is purely a conduit means for many Camp-related tasks. One of these tasks is to provide range keys for access of approved booked users. This has not changed.

#### **Access When Range Control is Away**

As agreed, when Range Control is away working at another Military establishment or on leave, the HPC Secretary is advised via email and to allow HPC range usage during these periods, the range is then booked for HPC access with the agreed daily usage times (i.e. 7:00am to 6:00pm) unless otherwise requested and approved.

#### **Live Firing Restrictions**

If there are booked activities within the Range Danger Area (i.e. Wet Land Area restoration, Military Units conducting non-live training, contractors operating or other agencies conducting other activities), the HPC Secretary is advised. Live firing restrictions may also be applied to provide the necessary safety requirements for any personnel operating within the Range Danger Area. Sometimes these restrictions are limited to Bay or Range 5 or may included the whole



range, depending on the nature of the request and where the booked personnel will be operating. This has not changed.

#### **HPC Contractors Access**

If the HPC have organised contracted works to be undertaken on the range, Range Control is to be advised detailing the works to be done. To allow contractors onto the range, Range Control is to be advised of the name of the contracting company, the name of the person(s) of the company accessing the range with mobile phone number(s), the date(s) of access with entry and exit times, and expected duration of the work.

I am at a loss as to where you derived your information in regards to the version of agreed range access procedures set out in your email. The Club's License governs range access requirements and has not changed.

---

**From:**

**Sent:** Thursday, 5 June 2014 10:01 p.m.

**To:**

**Cc:** Heretaunga Pistol Club Inc.

**Subject:** Access HPC range a

Hi

Recently there has been a change in our conditions of entry to our range without any consultation what so ever and we are a little concerned that a previous arrangement is not being honoured. HPC came to an arrangement with [redacted] where any of our members who have their name in the book in the guard hut can turn up at any time and to pick up the key with no prior booking with Mr Lamb, no previous notice at all. As long as the booking sheet in the guard hut shows the danger area is clear with no booking for contractors, DOC, NZDF etc the key is to be handed over. Mr Lamb has been informed of this deal previously and has not objected and this has never been brought up at any meeting as being an issue. This allowed for us to use our range at short notice in recognition of the fact our members may need access at short notice for maintenance or shooting should they get a spare moment. This has been the case particularly after hours, we now find out we are barred from our range after 1700hrs if we have not booked with Mr Lamb. We find this deliberate breach of [redacted] agreement unsatisfactory, we dealt with [redacted] in good faith and expect this agreement to be honoured and Mr Lamb to be informed immediately so as the guard hut staff can be informed. Our concern is, if an agreement reached in good faith with a Lt Col can be so easily dismissed by one person without consultation with us as required under our licence then what of any future agreement reached with you or the Crown, will it be dismissed out of hand in favour of something more suitable to Mr Lamb once you have moved on. We find this situation intolerable and would ask you to ensure [redacted] agreement is honoured.

Regards

President HPC

---

**From:** Heretaunga Pistol Club [<mailto:hpcincnz@gmail.com>]

**Sent:** Friday, 18 July 2014 8:37 a.m.

**To:** LAMB STEVE, MR

**Subject:** UNCLASSIFIED: Range Booking

Hi Steve,

Can you please confirm that HPC has a blanket range booking for all after hours and weekends?



If one is not in place, can we please have it set up.

Kind regards

Secretary  
Heretaunga Pistol Club Inc

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OFFICIAL INFORMATION ACT

S.D.LAMB  
Range Control TDA  
Headquarters  
Wellington Regional Support Centre

---

**From:** !  
**Sent:** Wednesday, 20 March 2013 11:39 p.m.  
**To:** LAMB STFVF MR  
**Cc:** !  
**Subject:** Range booking

Hi Steve

Can you book the range for a combination of maintenance and live fire over the following periods. I will also circulate these dates to the membership for those who may want to piggy back on my booking to save time. If you could book this for Heretaunga PC rather than just me it may prove helpful and less confusing should another member wish to piggy back on my booking. We can easily manage ourselves with regards to combining live fire and maintenance.

Monday 25<sup>th</sup> March 2013 through to Friday 29<sup>th</sup> March 0800 – 2000hrs

Monday 1<sup>st</sup> April 2013 through to Friday April 5 2013 0800-2000hrs

Monday 8<sup>th</sup> April 2013 through to Friday April 12<sup>th</sup> 2013 0800-2000hrs

Monday 15<sup>th</sup> April 2013 through to Friday April 19<sup>th</sup> 2013 0800-2000hrs

Monday 22<sup>nd</sup> April 2013 through to Friday April 26<sup>th</sup> 2013 0800-2000hrs

**From:** !  
**Sent:** Tuesday, 10 June 2014 4:33 p.m.  
**To:** !  
**Subject:** FW: Access HPC range UNCLASSIFIED

Receipt of your email is acknowledged. Although there was a subsequent indication that your email was cancelled, nevertheless it had been received and consequently has had to be archived as official information.

Accordingly, I could not let your email go without making the following response to it for the record:

**Range Access**

Firstly, you are incorrect in regards to there being a change to the conditions of HPC gaining access to Collins/HPC Range. To reiterate yet again, HPC access procedures are controlled by the conditions of the HPC License dated 01 Jul 96, specifically, section 4.2:

*"The Club shall at all times:*

- a. *obtain the Crown's permission prior to entering upon the range".*

There has never been any agreed arrangement made for HPC Members to not book the range, nor just turn up at our Guard Hut and be handed the range key. This method would not only breach the conditions within the Club's license by not obtaining the required permission prior to entry and would also jeopardise overall safety management within the Trentham Defence Area. This information was covered in detail in my letter dated 19 April 2014, which appears to have been overlooked when you drafted your email.

Secondly, you are incorrect referring to a \_\_\_\_\_ or the record, there has never been a Commanding Officer of Trentham Camp by that name.



Secretary  
Heretaunga Pistol Club  
M:

On 16/07/2014, at 12:59 pm, "LAMB STEVE, MR" <[STEVEN.LAMB@nzdf.mil.nz](mailto:STEVEN.LAMB@nzdf.mil.nz)>  
wrote:

Afternoon

In case things become lost, have sent through our registry, your request for information that is addressed to the Club's PO box.

Regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

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**From:** LAMB STEVE, MR  
**To:** Heretaunua Pistol Club  
**Cc:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: Request for Information  
**Date:** Wednesday, 23 July 2014 7:33:34 a.m.

---

Good Morning I

had not booked the range but nevertheless was issued the range key from the Camp Guard Hut. However, the Security Guard who issued the key was in error and has consequently been reprimanded for his actions, as I had not contacted Range Control to receive permission to access (booking) the range.

Our internal process for range bookings for both civilian and military access is once the initial range request has been received and details confirmed, a Minute is then raised and issued to the Camp Guard Hut, thereby authorising the issue of the key to the person who has made the booking. However, in this case, he did not contact Range Control to seek permission for access (condition 4.2 a of the HPC Licence - 01 Jul 96). The Security Guard did not check to confirm if access had been approved by Range Control. In circumstances such as this, the individual Security Guard should have contacted Range Control to confirm access when I arrived to uplift the range key. This did not occur and the range key was simply handed over.

To reiterate, the Camp Guard Hut is not the authorising point to seek permission to gain access to Trentham Camp Ranges. Authority is with the Officer Commanding Trentham Camp and has been delegated to Range Control. The Camp Guard Hut is basically a conduit of many tasks; only one of which is issuing range keys to authorised (booked) users once approval has been forwarded.

Through requesting permission to access the range on previous occasions, I am fully aware of the established procedure. When questioned by Range Control about his access that afternoon, with our Security Manager present, I replied that according to the procedure he didn't need to book the range.

Kind regards

*Steve Lamb*

Range Control Trentham Defence Area  
Headquarters Wellington Regional Support Centre  
Trentham Military Camp

---

**From:** HPC Inc [mailto:hpcincnz@gmail.com]  
**Sent:** Thursday, 17 July 2014 7:07 p.m.  
**To:** LAMB STEVE, MR  
**Subject:** Re: UNCLASSIFIED: Request for Information

Hi Steve,

I received the army's letter in the post, just one quick question re  
Was he issued the key? Or jump the fence?

Kind regards



**From:** LAMB STEVE, MR  
**To:** Heretaunga Pistol Club: 9  
**Cc:** !  
**Subject:** UNCLASSIFIED: Military Reconnoitre of the Range  
**Date:** Tuesday, 29 July 2014 11:03:23 a.m.

---

Good Morning All,

Please be advised that a request has been approved for a small group of Military personnel to conduct a reconnoitre of both Collins/HPC Range and Seddon Range for the purpose of conducting a possible future activity.

The reconnoitre will occur either on Mon 11<sup>th</sup> or Tue 12<sup>th</sup> Aug 2014 between 11:00am to 2:00pm and will not interfere with current contracted works within the south-eastern area of Seddon Range (between the Demolition Range and Corrections property) and any possible HPC activities on Collins/HPC Range.

For any queries please feel to contact.

Regards

*Steve Lamb*

Range Control

Trentham Defence Area

Headquarters Wellington Regional Support Centre

RELEASED UNDER THE OFFICIAL INFORMATION ACT

**From:** LAMB STEVE, MR  
**To:** HPC Inc  
**Cc:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: Range access  
**Date:** Monday, 18 August 2014 7:50:47 a.m.  
**Attachments:** Email List of HPC RO 190814.docx

---

Good Morning

Yes, I did, however, Monday mornings arrive far to quickly

Attached is the current list (as at 16 Apr 14) of HPC Range Officers authorised to uplift the range key.

Kind regards

*Steve Lamb*

Range Control  
Trentham Defence Area  
Headquarters Wellington Regional Support Centre

**From:** HPC Inc [mailto:hpcincnz@gmail.com]  
**Sent:** Monday, 18 August 2014 7:41 a.m.  
**To:** LAMB STEVE, MR  
**Subject:** Range access

Hi Steve,

Hope all is well and you've had a refreshing weekend.

Are you able to send me the list of HPC members you have annotated as allowed access to the range. I would like to amend and update where applicable.

Kind regards

Secretary  
Heretaunga Pistol Club



**From:** LAMB STEVE, MR  
**To:** HPC Inc  
**Cc:**  
**Bcc:**  
**Subject:** UNCLASSIFIED: Range Control Away From Office  
**Date:** Tuesday, 26 August 2014 11:56:02 a.m.

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Good afternoon

Please be advised that due to taking leave on Fri 29<sup>th</sup> Aug 14 and Mon 1<sup>st</sup> Sep 14 and to our established protocol in these circumstances, have booked Collins/HPC Range for normal club live firing activities (less Bay 4) for Fri 29<sup>th</sup> 8:00am to 5:00pm Aug 14 and Mon 1<sup>st</sup> 8:00am to 5:00pm Sep 14.

Regard

*Steve Lamb*

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