

**THA GP Limited**  
**(in its capacity as General Partner of the Tāmaki Housing Association Limited Partnership)**  
**Board Meeting Minutes**

**Date and time:** Monday 14 February, 10.45am

**Venue:** Microsoft Teams

**Directors in attendance:**

Evan Davies, Dr Susan Macken, Madhavan Raman, Diana Puketapu, Kerry Hitchcock

**Observers and advisors in attendance:**

Georgie Thompson

**Staff in attendance:**

Neil Porteous (GM Tāmaki Housing Association LP), Shelley Katae (Chief Executive, TRC), Joanna Brain (GM Strategy and Masterplanning), Jada MacFie (GM Connections and People Experience), Mihi Tibble (GM Outcomes and Community Development), Paul McElwee (Chief Financial Officer), John Chapman (Acting GM Social Transformations)

**Apologies:** Cr Josephine Bartley, Bill Takerei

**Minutes:** Danielle Parshotam

THA1 Board only time

Karakia Jada MacFie

The Board noted their compassion and concern for Community Advisor Bill Takerei's father.

THA 3 Apologies, and Directors Interests and Community Advisors and Representatives Registers

It was resolved that the Board:

- a) *accepts the apologies of Bill Takerei and Cr Josephine Bartley*
- b) *confirms no changes to the Directors or Community Advisors and Representatives register*

**CARRIED: Diana Puketapu / Kerry Hitchcock**

THA 4 2022 board meeting dates

It was resolved that the Board:

- a) acknowledges the 2022 Board meeting dates

**CARRIED: Madhavan Raman / Dr Susan Macken**

THA 5 Confirmation of THA board meeting minutes 8 December 2021

It was resolved that the THA Board:

- a) *confirms the minutes of the Tāmaki Housing Association Limited Partnership Board of Directors (THA) meeting, held 8 December 2021, are correct*

**CARRIED: Evan Davies / Diana Puketapu**

**THA 6** THA Health and Safety Report November/December 2021

The GM Tāmaki Housing Association LP, Neil Porteous, spoke to the report.

- It was noted that Management is waiting for the fire report regarding the fatal fire incident at the end of January 2022. THA have been spending time with the victim's whānau and are supportive of their needs.
- GM Tāmaki Housing Association LP, Neil Porteous noted [REDACTED]
- The Board asked Management to return with options, once a full fire report is received, that THA can pursue in the fire protection and prevention space to advance care for tenants and properties.
- The Board also expressed its concern with the number of high potential health and safety events and asked Management to carry out a health and safety review with Spencers.
- Management agreed it would review the way it presents its information in the monthly incident data graph to make it more meaningful.

It was resolved that the THA Board:

- a) *receives the THA Health and Safety Report November/December 2021*

**CARRIED: Evan Davies / Dr Susan Macken**

THA Commercial Report November/December 2021

The Chief Financial Officer, Paul McElwee spoke to the report.

It was resolved that the THA Board:

- a) *receives the THA Commercial Report November/December 2021*

**CARRIED: Diana Puketapu / Kerry Hitchcock**

**THA 8** THA Operational Report November/December 2021

The GM Tāmaki Housing Association LP, Neil Porteous, spoke to the report.

- It was noted the office bubble system was working well and that Management is looking at how the current process can be adapted to meet changing COVID-19 restrictions.
- GM Tāmaki Housing Association LP, Neil Porteous talked to the significant issue of rehousing and confirmed he is working closely with GM Strategy and Masterplanning, Joanna Brain and Kāinga Ora to address this.

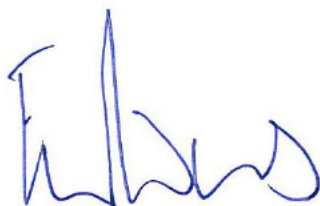
It was resolved that the THA Board:

- a) *receives the THA Operational Report November/December 2021*

**CARRIED: Madhavan Raman / Dr Susan Macken**

There being no further business the meeting concluded at 11.06am

The minutes of this meeting will be confirmed at the THA GP Ltd Board of Directors meeting on 4 April 2022.



Evan Davies  
Chairman

## Actions Register

Tāmaki Housing Association Board of Directors of THA GP Ltd, (in its capacity as General Partner of the Tāmaki Housing Association Limited Partnership)

Meeting Month	Item	Action	Responsible	Due
October 2021	8	Prepare a board paper that outlines how THA can further assist its tenants with financial literacy, credit and mortgage-ready aid, and flexible lending packages for whānau. Scope partnerships with banks and credit unions	Neil Porteous	April 2022
February 2022	6	Prepare Board report, outlining options THA can pursue in the fire protection and prevention space to advance care for tenants and properties.	Neil Porteous	
February 2022	6	Carry out a H&S review with development partners and Spencer's.	Neil Porteous	