

**THA GP Limited**  
**(in its capacity as General Partner of the Tāmaki Housing Association Limited Partnership)**  
**Board Meeting Minutes**

**Date and time:** Monday 4 April, 10.45am

**Venue:** Microsoft Teams

**Directors in attendance:**

Evan Davies, Dr Susan Macken, Madhavan Raman, Diana Puketapu, Kerry Hitchcock

**Observers and advisors in attendance:**

Bill Takerei

**Staff in attendance:**

Neil Porteous (GM Tāmaki Housing Association LP), Shelley Katae (Chief Executive, TRC), Joanna Brain (GM Strategy and Masterplanning), Daniel Henderson (GM Commercial and Development), Jada MacFie (GM Connections and People Experience), Mihi Tibble (GM Outcomes and Community Development), Paul McElwee (Chief Financial Officer), John Chapman (Acting GM Social Transformations)

**Apologies:** Georgie Thompson, Cr Josephine Bartley

**Minutes:** Danielle Parshotam

THA1      Board only time

Karakia      Bill Takerei

THA 3      Apologies, and Directors Interests and Community Advisors and Representatives Registers

It was resolved that the Board:

- a) *accepts the apologies of Community Advisors, Georgie Thompson and Cr Josephine Bartley*
- b) *confirms no changes to the Directors or Community Advisors and Representatives register*

**CARRIED:** Evan Davies / Madhavan Raman

THA 4      2022 board meeting dates

It was resolved that the Board:

- a) acknowledges the 2022 Board meeting dates

**CARRIED:** Kerry Hitchcock / Diana Puketapu

THA 5 Confirmation of THA board meeting minutes 14 February 2022

It was resolved that the THA Board:

- a) *confirms the minutes of the Tāmaki Housing Association Limited Partnership Board of Directors (THA) meeting, held 14 February 2022, are correct*

**CARRIED: Madhavan Raman / Kerry Hitchcock**

THA 6 THA Health and Safety Report February 2022

The Chief Financial Officer, Paul McElwee spoke to the report.

- It was noted, Management is working through its return-to-office approach, taking an evidence-based approach and engaging with an occupational health professional to seek best practice advice. TRC is also taking a proactive approach with flu vaccinations and offering the jab to any staff who would like it.

It was resolved that the THA Board:

- a) *receives the THA Health and Safety Report February 2022*

**CARRIED: Dr Susan Macken / Madhavan Raman**

THA 7 THA Commercial Report February 2022

The Chief Financial Officer, Paul McElwee spoke to the report.

It was resolved that the THA Board:

- a) *receives the THA Commercial Report February 2022*

**CARRIED: Evan Davies / Kerry Hitchcock**

THA 8 THA Operational Report February

The GM Tāmaki Housing Association LP, Neil Porteous, spoke to the report.

- It was noted, there has been an increase in challenges facing the community with anti-social behaviour, and a shooting incident at one of the tenant properties.
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- The Board asked Management to seek confirmation that the transitional housing units on Pilkington could be used for a different use than what they were previously approved for.

It was resolved that the THA Board:

- a) *receives the THA Operational Report February 2022*

**CARRIED: Evan Davies / Diana Puketapu**

There being no further business the meeting concluded at 10.54am

The minutes of this meeting will be confirmed at the THA GP Ltd Board of Directors meeting on 9 May 2022.



Evan Davies  
Chairman

## Actions Register

Tāmaki Housing Association Board of Directors of THA GP Ltd, (in its capacity as General Partner of the Tāmaki Housing Association Limited Partnership)

| Meeting Month | Item | Action   | Responsible   | Due       |
|---------------|------|--|---------------|-----------|
| February 2022 | 6    | Prepare Board report, outlining options THA can pursue in the fire protection and prevention space to advance care for tenants and properties. | Neil Porteous | June 2022 |
| April 2022    | 8    | Seek confirmation that the transitional housing units on Pilkington could be used for a different purpose than what previously approved for.   | Shelley Katae | May 2022  |