



NEW ZEALAND QUALIFICATIONS AUTHORITY  
MANA TOHU MĀTAURANGA O AOTEAROA

QUALIFY FOR THE FUTURE WORLD  
KIA NOHO TAKATŪ KI TŌ ĀMUA AO!

18 July 2022

Noah Fitzgerald  
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Tēnā koe Noah

### Official Information Act Request

Thank you for your request under the Official Information Act 1982 received by NZQA on 13 July 2022 for the following information:

*Could you please provide me with the PDF (or other editable file format) template of the record of achievement.*

*I would like to make my own.*

We are not able to provide you with this template and decline this request under the Official Information Act 1982 sections 6(c) to prevent prejudice to the maintenance of the law; and 9(k) to prevent the disclosure or use of official information for improper gain or improper advantage.

If you require further assistance or believe we have misinterpreted your request, please contact us at [Ministerials@nzqa.govt.nz](mailto:Ministerials@nzqa.govt.nz).

If you are dissatisfied with our response, you have the right, under section 28(3) of the Official Information Act 1982, to lodge a complaint with the Office of the Ombudsman at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz). You can also telephone 0800 802 502 or write to the Ombudsman at PO Box 10152, Wellington, 6143.

Nāku nā

A handwritten signature in black ink, appearing to read 'Grant Klinkum'.

Dr Grant Klinkum  
Pouwhakahaere/Chief Executive