

**KURANUI COLLEGE**  
**MINUTES OF THE MONTHLY MEETING OF THE BOARD OF TRUSTEES**  
**HELD IN THE PREFECTS ROOM ON THURSDAY 9 DECEMBER 1993 AT 7.35 PM**

---

**PRESENT:** R Calvert (Chairman) C Casey  
D Theobald D Sutherland  
J Halford (Principal) H James

**IN ATTENDANCE:** Mrs M McKenzie, Administration Officer  
Mrs C Hall, Minute Secretary  
Members of the Public and Press

**APOLOGIES:** Apologies were received from Mrs J Prince and Mr W Te Kani  
**MOTION:** THAT THE APOLOGIES FROM MRS PRINCE AND MR TE KANI BE ACCEPTED.

SUTHERLAND/THEOBALD  
CARRIED

**CONFIRMATION OF MINUTES:**

**Amendments to the minutes of the Monthly Board Meeting held 18 November 1993**

- i) Correspondence 93/11/ic/11.2, Page 3; Letters of endorsement of Mrs Win Morris as Maori Representative on the Board of Trustees from; Taiwhenua Executive, Te Kaunihera Kaumatua O Wairarapa and nomination of Mr Sam Ferris by Wairarapa Kaumatua Council should be listed as Additional Correspondence.
- ii) Student Report Page 4; should read "to keep in perspective *the reason for the Student Representative* being on the Board."
- iii) Top of Page 4; the words "*nominating Mr Sam Ferris as Maori Representative to the Board*" be inserted after Wairarapa Kaumatua Council.
- iv) Page 6; Insert "*Mrs Morris queried if Mr Ferris' nomination was valid and who, the Board or the Whanau, would decide which of the two nominees would finally be nominated to the Board. The Chairman advised that Mr Ferris' nomination was valid and that it would be up to the Maori Community to make the final nomination.*"

**MOTION:** THE MINUTES OF THE MONTHLY BOARD MEETING OF 18 NOVEMBER WERE APPROVED AS A TRUE AND ACCURATE RECORDING SUBJECT TO THE ABOVE AMENDMENTS.

SUTHERLAND/THEOBALD  
CARRIED (Mrs James abstained)

**MATTERS ARISING:** A copy of the latest Board Newsletter to be given to Board Members. It had not been passed on to the press. Mr Calvert advised that the meeting with Ms Georgina Beyer had taken place. Mr McGibbon's letter to be discussed in committee. The projected school roll for 1994 is as per Ministry figures.

**FINANCE:**

- a) **Monthly Accounts;** The Chairman advised that Mrs Prince had met with the Principal and Administration Officer regarding the monthly accounts, was satisfied with explanations given and recommended that the accounts be paid.

**MOTION: THAT THE ACCOUNTS FOR NOVEMBER BE PASSED FOR PAYMENT.**

CALVERT/HALFORD  
CARRIED

Mrs McKenzie, Administration Officer gave explanations for the apparent overspending in some Department Budgets.

- b) **Disposal of Assets;**  
**MOTION: THAT THE BOARD APPROVE THE DISPOSAL OF THE FOLLOWING ASSETS WHICH ARE SURPLUS TO REQUIREMENTS:**

14 Workshop Vices  
25 Manual Typewriters  
1 Microphone

THEOBALD/JAMES  
CARRIED

- c) **Budget;** The Chairman presented the Budget for 1994. Board queries were addressed and the following motion put.

**MOTION: THAT THE BUDGET FOR 1994 BE APPROVED.**

SUTHERLAND/THEOBALD  
CARRIED

**CORRESPONDENCE:**

93/12/ic/1.0

1.1

**Ministry of Education**

Property - Copy of letter to Aedis asking if they wish to be consultant for window replacement job. Copy to D Sutherland

1.2

Property - Copy of letter to Serco asking if they wish to tender for Boiler Control work. Copy to D Sutherland

1.3

Property - Dangerous Goods Store alterations. Information re contract. Copy Mrs McKenzie, Mrs Sutherland.

93/12/ic/2.0

2.1

**NZQA**

Information packs on Qualifications Framework - copied to all Board

2.2

NZQA Newsletter, Issue 21

2.3

New National Qualifications for New Zealand, Issue Eight

2.4

New National Qualifications for New Zealand, Issue Nine

93/12/ic/3.0

**PPTA - December Newsletter**

93/12/ic/4.0

4.1

**STA - Wellington/Wairarapa Branch November Newsletter**

EEO Newsletter and background information - given to Mrs Butler

93/12/ic/5.0

**Personnel**

93/12/ic/6.0

**Te Whanau Awhina A Kuranui - enclosing endorsement of nomination for Mrs W Morris as Board Member, from Ngawaka Maori Committee**

- 93/12/ic/7.0 Earthquake Commission - information re changes in Earthquake Insurance. Copied to Mrs McKenzie, Mrs Sutherland, Mr Calvert
- 93/12/ic/8.0 Telecom - Promotion to fund raise for Kuranui College. Families nominate Kuranui College and Telecom will credit our College with equivalent of 5% of the family's account.
- 93/12/ic/9.0 Contract Water Supply - Layout plan for water pipe
- 93/12/ic/10.0 Letter of Acceptance from Ms Georgina Beyer

**MOTION:** THAT THE INCOMING CORRESPONDENCE BE RECEIVED.

CASEY/JAMES  
CARRIED

**PRINCIPAL'S REPORT:** The Principal made a verbal report covering the following:

- The past year had been an exceptionally demanding one with her working Saturdays/Sundays/evenings - up to 15 hours per day and her hope that she would have more than the five days holiday that she enjoyed last year
- Teaching and Support staff had been particularly busy and particularly productive. As the teaching workload increases so does that of the Support staff. Staff have made great commitments not only to teaching time in the classroom but also to supporting the students in education outside the classroom, sporting and cultural activities.
- Focus on new curriculum developments, Achievement Based Assessment or on Competency. A lot has been achieved in this area - a lot more preparation still to be done.
- Senior and Junior student examinations
- Activities week/staff dedication/24 hours a day for a week - staff to be highly commended
- Junior Reports went out Thursday 9 December. Some to be collected Monday 13 December
- Junior Prizegiving had been a highlight of Thursday 9 December with Mrs Prince Vice Chairperson of the Board addressing the assembly. A celebration of the students remarkable achievements academically, sporting, social and cultural over the year. The junior students of the Kapa Haka group did themselves credit in their performance. It was very pleasing to see a number of students who had caused difficulties earlier in the year walk onto the stage with dignity and honour to be presented awards in various areas of activity. The Junior Endeavour Award sponsored by the South Wairarapa District Council was presented to David Butcher for his remarkable personal achievement.

- Mr Kirk is to be commended for his efforts in promotion sports. He has highlighted the personal financial cost to staff supporting student sports teams at approximately \$600 per staff member for Term II - totalling about \$25 - 30,000 per year.
- On Wednesday a "Breakfast" meeting was held with members of the Greytown Business People and a "Brunch" meeting with members of the farming community to introduce the new Student Challenge Employment Programme that is to become part of the Kuranui College curriculum for Level 5 students next year. Students will be required to complete a week's work experience and meet set criteria under this scheme in order to receive a graduation certificate from Kuranui College. The scheme received a good response from the business and farming sectors.
- Tuesday evening a meeting was held with parents and students to introduce the new Modular Programme for 1994. A good response.
- Monday evening 1994 Level 1 students and their parents were introduced to form teachers and the "Kuranui Way".
- Staffing for 1994 is now complete with the appointment of a Mathematics teacher.
- Property; E Block Toilets are progressing. The new tractor should be arriving on Monday 13 December.
- The Principal reiterated that it had been a very busy year. She was very much looking forward to the break and thanked the Board for their support.

**MATTERS ARISING:**

The Principal advised that although many applications had been received for the Mathematics Teacher's position she could not be specific on the exact number. She also answered a number of queries from the Board relating to the Student Challenge Employment Scheme. Dr Casey expressed her concern at the hours of work the Principal was having to keep. The Chairman thanked Miss Halford for her report.

**COMMUNITY EDUCATION REPORT:**

This report was taken as read. The Principal commended Mr Cairns-Cowan for the energy and vitality he brought to the position of Co-ordinator and in answer to a query from the Board advised that his appointment would be ongoing for next year.

**BOARD MEMBER CO-OPTION:**

- i) The Chairman advised that following the briefing on Board matters/responsibilities with the Chairman, Vice Chairman and the Principal the Board was now in receipt of a Letter of Acceptance from Ms Georgina Beyer.

**MOTION:** THAT MS GEORGINA BEYER BE CO-OPTED ON TO THE BOARD OF TRUSTEES OF KURANUI COLLEGE UNTIL THE END OF THE CURRENT TERM OF THE BOARD.

CASEY/THEOBALD  
CARRIED

Ms Beyer was invited to take a seat with the Board from that point and addressed the meeting. The Chairman welcomed Ms Beyer and said the Board was looking forward to working with her.

ii) **Co-option of a Maori Representative to the Board**

The Chairman advised that the majority of the Maori Community consulted had endorsed the nomination of Mrs Win Morris.

**MOTION:** THAT MRS WIN MORRIS BE CO-OPTED TO THE BOARD OF TRUSTEES OF KURANUI COLLEGE FOR THE REMAINDER OF THIS TERM OF OFFICE.

CASEY/JAMES

It was proposed that the motion be changed to read that "Mrs Win Morris "be invited" to be co-opted" pending a briefing with her of Board matters/responsibilities as with Ms Beyers and previously co-opted members. Dr Casey did not concur. Other Board members also addressed the issue and the following amendment was put to the Board.

**AMENDEDMENT:** THAT THE PREVIOUS MOTION BE AMENDED BY THE INSERTION OF THE WORDS "BE INVITED".

HALFORD/SUTHERLAND  
CARRIED (Mrs James, Dr Casey, Ms Beyer against)

**AMENDED MOTION:** THAT MRS WIN MORRIS BE INVITED TO BE CO-OPTED TO THE BOARD OF TRUSTEES OF KURANUI COLLEGE FOR THE REMAINDER OF THIS TERM OF OFFICE.

CARRIED

The Chairman advised that contact would be made with Mrs Morris and a date set for a briefing meeting so that Mrs Morris could be co-opted onto the Board during the February meeting.

**PUBLIC FORUM AT BOARD MEETINGS:**

Dr Casey read out her Notice of Motion.

**MOTION:** THAT KURANUI COLLEGE BOARD OF TRUSTEES INSTIGATE A "PUBLIC FORUM" AT THE BEGINNING OF EVERY MONTHLY MEETING TO ALLOW MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD.

CASEY/JAMES

A number of Board members spoke to the motion in general agreement but with the proviso that conditions needed to be considered and set before the system was put in place. Suggested criteria to be given in writing to the Chairman. The motion was put to the vote and

CARRIED

**INTO COMMITTEE (9.20 PM):**

**MOTION:** THAT THE BOARD MOVE INTO COMMITTEE TO CONSIDER LEGAL MATTERS. THIS MOTION IS MADE IN RELIANCE OF SECTION 48 PART VII OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 TO PROTECT THE PRIVACY OF NATURAL PERSONS, MAINTAIN LEGAL PROFESSIONAL PRIVILEGE AND THE PROTECTION OF SUCH MEMBERS, EMPLOYEES AND PERSONS FROM IMPROPER PRESSURE OR HARASSMENT.

GROUND'S FOR PASSING THIS RESOLUTION ARE THAT THE PUBLIC CONDUCT OF THE WHOLE OR THE RELEVANT PART OF THE PROCEEDINGS OF THE MEETING WOULD BE LIKELY TO RESULT IN THE DISCLOSURE OF INFORMATION FOR WHICH GOOD REASON FOR WITHHOLDING WOULD EXIST.

THEOBALD/SUTHERLAND  
CARRIED

The Board moved out of committee and the meeting closed at 12.40 am.

Confirmed as a true and correct record:

CHAIRMAN: *J. R. Colwell*

DATE: *17/2/94*

DATE OF NEXT MEETING: Thursday ~~9 December 1993~~  
*17 February 1994*