

KURANUI COLLEGE

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF TRUSTEES HELD IN THE LIBRARY ON THURSDAY 17 FEBRUARY 1994 AT 7.40 PM

PRESENT:

R Calvert (Chairman)	J Prince
C Casey	G Beyer
D Theobald	D Sutherland
J Halford (Principal)	H James
W Te Kani	

IN ATTENDANCE: Mrs C Hall, Minute Secretary
Members of the Public and Press

APOLOGIES: There were no apologies.

MOTION: THAT ITEM NO. 11 ON THE AGENDA, CO-OPTION OF A REPRESENTATIVE OF THE MAORI COMMUNITY, BE MOVED TO ITEM NO. 6B.

CASEY/JAMES
CARRIED

CONFIRMATION OF MINUTES:

MOTION: THE MINUTES OF THE MONTHLY BOARD MEETING OF 9 DECEMBER WERE APPROVED AS A TRUE AND ACCURATE RECORDING.

CASEY/BEYER
CARRIED

FINANCE:

Mr Calvert advised that he and Mrs Prince had met with the Principal and the Administration Officer regarding the monthly accounts, were satisfied with explanations given and recommended that the accounts for December be paid.

MOTION: THAT THE ACCOUNTS FOR DECEMBER BE PASSED FOR PAYMENT.

CALVERT/PRINCE
CARRIED

The Chairman advised that Mrs Caryl Forrest had been appointed to the position of Administration Officer and requested that she be authorised as a cheque signatory for Kuranui College.

MOTION: THAT MRS CARYL FORREST BE APPOINTED A CHEQUE SIGNATORY FOR KURANUI COLLEGE IN HER CAPACITY AS ADMINISTRATION OFFICER.

THEOBALD/PRINCE
CARRIED

CORRESPONDENCE:

INCOMING

94/02/ic/1.0

Ministry of Education - National

Circulars:

- | | |
|-----|---|
| 1.1 | 1994/01 School Risk Management Scheme; copy to Admin, R Calvert, J Prince, D Sutherland |
| 1.2 | 1994/1 SGM to Admin |
| 1.3 | 1993/44 Operational Funding - Jan 1994 instalment to Admin, Finance Committee. |

Ministry of Education - Central South

- 1.4 Board of Trustee Houses - Tenancy Administration Service. To Admin, D Sutherland
- 1.5 Window Project - Notice that tender has been let. To Admin, Property - D Sutherland
- 1.6 Deferred Maintenance - Request for Completion Certificate. To Admin.

94/02/ic/2.0

NZSTA

94/02/ic/3.0

NZQA

94/02/ic/4.0

PPTA - PPTA News February 1994

94/02/ic/5.0

Wellington College of Education - short courses of Trustees information

94/02/ic/6.0

Longman Professional - Advice on courses offered

94/02/ic/7.0

NZ Payroll - Offer of services to pay Board of Trustee allowances and Support Staff wages.

94/02/ic/8.0

Dr Cathy Casey - Advising Board that 1994 Annual Review of Education published by Victoria University contains a paper by herself entitled "Suspensions and Expulsions in New Zealand State Schools".

94/02/ic/9.0

Telecom - Information re 1994 Roadshow for students

94/02/ic/10.0

SWDC - Request for expression of interest or nomination to fill vacancy on Wairarapa Polytechnic Council - Required by 4 Feb.

94/02/ic/11.0

Student Representation

11.1

John Robinson - supporting. On behalf of Noel Hayes and Des Molloy (with students at Kuranui) and, Awanui Palmer and John Robinson (parents with children intending to attend Kuranui)

11.2

Viv Napier - supporting

11.3

Mr & Mrs Stokes - supporting

11.4

Noel Hayes - supporting

11/5

Dr Cathy Casey - Notice of presentation of petition supporting Student Representation

94/02/ic/12

J W Manks & Co Ltd - Offering composite insurance package to schools. Copies to R Calvert and J Prince

94/02/ic/13

Mrs W Morris - Accepting Code of Conduct of Trustees plus co-option if offered.

OUTGOING

94/02/oc/01

Mrs Win Morris - Notice of Board's decision to invite her to consider co-option to Board of Trustees

ADDITIONAL CORRESPONDENCE**Received since 11 February 1994****INCOMING**

94/02/ic/1.7

Circular Letter 1994/03; Annual Financial Reporting Requirements for the Year Ended 31 December 1993 - Guidance and Points of Clarification

- 94/02/ic/2.0 **NZSTA**
- 2.1 STA News - Jan/Feb 1994; Certificate of Loading for buses within the next 6 mths. Comment on Court Action following dismissal of Waimumu BOT
- 2.2 STA Link 1994/1; Primary Teachers
- 2.3 STA Link 1994/2; Human Rights Act 1993 as relates to Employment Practices
- 2.4 STA Link 1994/3; Area Schools - Short Term Relieving Rates
- 2.5 STA Link 1994/4; Primary Staffing
- 2.6 07.02.94; Representation of Maori on National Council of NZSTA. Copy to G Beyer
- 2.7 07.02.94; Secondary Teachers Collective Employment Contract Update
- 2.8 Healthy Schools Newsletter No. 6 - Jan/Feb 94
- 2.9 Immunisation Programme 28 Feb - 04 Mar 94.
- 94/02/ic/4.1 **PPTA - PPTA Advice of Paid Union Meeting. Fri 18 March 1.30 pm**
- 94/02/ic/11.6 Mrs Chris Dopson; supporting Student Representative
- 11.7 Dr Casey; requesting that Board gives parents reasonable notice of Student Representative decision to be made 17 Feb 1994
- 11.8 Dr Casey; request re dates of Student Election
- 11.9 Mr M Lloyd; supporting Student Representative
- 11.10 Mrs H James; re Newsletter regarding Student Representative
- 11.11 Mrs J De Joux; supporting Student Representative
- 94/02/ic/14.0 Telecom; Promoting Fund Cards to raise funds for Healthy Schools. College management to be addressed a future staff discussion.
- 94/02/ic/15.0 Dr Casey; requesting that items 94/02/ic/11.7/8 be included in correspondence

MATTERS ARISING:

Miss Halford suggested that the Board formulate a procedure to address matters arising from correspondence that needed to be actioned between Board meetings. This to be discussed at the next monthly Board Meeting.

It was agreed that the ~~3-00 pm~~ ^{3 day} deadline for correspondence ~~the day~~ ^{before} before each Board Meeting should be upheld to provide time for processing.

Dr Casey requested that the correspondence relating to the election of a Student Trustee be read out. The Chairman ruled that the correspondence had been available to the Board Members to read beforehand as agreed and there was therefore no need for it to be read out.

PRINCIPAL'S REPORT:

The Principal's report was taken as read. Miss Halford added that:

- the Health Committee had met with the Teacher Support Service that day.
- the Intercollegiate Swimming Sports were to be held on Tuesday 22 February and commented on the high level of participation and enjoyment by all at the Kuranui Swimming Sports

- Prefects and Tutor Group Leaders had been announced at a special assembly on Friday 11 followed by morning tea with those students appointed, parents and staff. It is intended that the "buddy system" presently in operation at Level 1 be extended to involve Level 2 classes also.
- the Te Whiti camp for senior students will not now be held as too many of these students are involved with other camps being held at the same time. Leadership activities are to be held at College at a later time.
- Following the TQM training undertaken by a number of staff last year a Chief Facilitator and Steering Committee have been appointed and have identified two initial areas to be addressed.
- Community Education is now under way with a number of courses still having 2/3 vacancies available. Advertisements are currently running in the Wairarapa News.

MOTION: THAT THE BOARD ACCEPT THE PRINCIPAL'S REPORT.
HALFORD/TE KANI
CARRIED

MATTERS ARISING: Dr Casey mentioned that Blair Adams had been chosen for the National Swimming Championships.

It was agreed that the Board should send letters of congratulations to the winners of the Kuranui College Swimming Sports.

CO-OPTION OF MAORI REPRESENTATIVE:

The Chairman advised that following the briefing session with the Principal and himself, Mrs Win Morris had accepted the Board's invitation to become the Maori Trustee on the Board.

MOTION: THAT MRS WIN MORRIS BE CO-OPTED ONTO THE KURANUI COLLEGE BOARD OF TRUSTEES.

CASEY/BEYER
CARRIED

The Chairman advised that the term for this co-option would be until the next Board Elections in April 1995.

PROPERTY REPORT: Mrs Sutherland presented the Property Report as tabled and added that approval had been received for the exterior painting of the Transition Block to start on the following Tuesday.

MEETING DATES 1994: **MOTION:** THAT THE MEETING DATES AS PROPOSED BE APPROVED FOR 1994.

CASEY/SUTHERLAND
CARRIED

STUDENT REPRESENTATIVE:

The Chairman advised that this issue would be addressed strictly according to Standing Orders. He then explained the timing and order of speakers in terms of those Orders to address the following motion:

MOTION: That no Student Trustee be elected to the Board of Kuranui College in 1994 but two prefects to be asked to attend Board Meetings and act as liaison between the Board and the student body.

SUTHERLAND\CALVERT

Dr Casey wished to move a motion to give the public speaking rights. The Chairman advised that he would not accept such a motion as the decision had to be made by the Board and the issue had been well discussed and aired prior to the Board Meeting. After heated discussion Dr Casey advised that if the Chairman did not grant the public speaking rights she would move a "Vote of No Confidence" against the Chairman. The Chairman again declined to allow the public speaking rights and advised Dr Casey that she could not move the Motion of No Confidence as there was a motion on the table for discussion. Dr Casey refused to accept this advice without clarification and moved a "Vote of No Confidence" against the Chairman which was seconded by Mrs James.

ADJOURNMENT 8.30 PM:

It was agreed that the meeting should be adjourned for 10 minutes to seek clarification on the issue.

RECONVENED 8.40 PM: The meeting was reconvened and the Chairman advised that no reference clarifying the moving of a Vote of No Confidence when another motion was on the table, had been found. He proposed a compromise where one member of the public could speak for 5 minutes in favour of an Elected Student Representative and one person against, with the meeting adjourning for 5 minutes in order for the public to get organised. At this point Dr Casey was not willing to retract her Motion of No Confidence. After some discussion the following motion was put to the vote:

MOTION: THAT 2 MEMBERS OF THE PUBLIC BE GIVEN 5 MINUTES EACH TO SPEAK - 1 FOR THE CONTINUANCE OF AN ELECTED STUDENT REPRESENTATIVE AND 1 AGAINST; ALSO 2 STUDENTS BE GIVEN 3 MINUTES EACH TO SPEAK - 1 FOR AND ONE AGAINST.

MORRIS/BEYER
CARRIED

ADJOURNMENT 8.50 PM\RECONVENED 8.55 PM:

Mrs Prince asked Dr Casey if in the interest of the meeting progressing and the dignity of the Chair, she would withdraw her Motion of No Confidence. Dr Casey agreed.

On the toss of a coin it was decided that the speaker for the continuance of an Elected Student Representative should address the meeting first. Mr Mike Lloyd addressed the meeting in this capacity followed by Mr Denis Fenwick who spoke on behalf of those against. Miss Georgia Bleakley addressed the meeting on behalf of the students, speaking in favour of a Student Representative. There was no student speaker against.

The Chairman then invited Mrs Sutherland to speak to her motion. Mrs James suggested an amendment to the motion but the Chairman ruled that as this amendment essentially changed the intent of the original motion it was not acceptable. Mrs Sutherland addressed the meeting. Following her address the Chairman invited each of the other Board Members to speak to the motion - they spoke in the following order: Mrs Prince, Dr Casey - who also presented a petition signed by 101 people in favour of the continuance of an Elected Student Representative, Ms Beyer, Mr Theobald, Mrs James, Mr Te Kani, Mr Calvert, Mrs Morris and Miss Halford. The Chairman then gave Mrs Sutherland the right to reply, which she did.

Clarification was sought by Board members on a number of details relating to the functioning of the Student Representatives as proposed by the motion and the Chairman asked the Board Members to vote via a show of hands.

5 votes were recorded in favour of the motion; 5 votes against. The Chairman therefore made a Casting Vote in favour of the motion.

CARRIED

Dr Casey objected to the Chairman using the Casting Vote to change the status quo and requested that clarification be sought from the NZSTA and/or the MOE as to whether or not this was acceptable.

The majority of the public present left the meeting at this time.

PUBLIC SPEAKING FORUM:

The guidelines as proposed by Mr Calvert were discussed and the following motion carried:

MOTION: THAT THE GUIDELINES FOR PUBLIC SPEAKING FORUM BE ADOPTED SUBJECT TO ALTERATIONS AS SPECIFIED.

MORRIS/THEOBALD
CARRIED

GENERAL BUSINESS:

- a) **Invitation - Mrs Love-Winter, ERO**
MOTION: THAT THE BOARD INVITE MRS LOVE-WINTER, ERO TO ADDRESS A FUTURE MEETING.

JAMES/MORRIS
CARRIED

It was suggested that BOT members from other schools and staff might also like to attend and therefore an open meeting should be held.

- b) **Teacher Report - Mrs James**
c) **Health Department Report - Mrs James**

Miss Halford made a Point of Order, explaining that both the above agenda items related to the Management of the School rather than Governance and should not therefore be reported on by Mrs James, Staff Trustee but the Principal. Mrs James accepted this.

