

KURANUI COLLEGE
MINUTES OF THE MONTHLY MEETING OF THE BOARD OF TRUSTEES
HELD IN THE PREFECTS ROOM ON THURSDAY 18 NOVEMBER 1993 AT 7.35 PM

PRESENT: R Calvert (Chairman) C Casey
J Prince D Sutherland
J Halford (Principal) J Bird
H James

IN ATTENDANCE: Mrs C Hall, Minute Secretary
Members of the Public and Press

APOLOGIES: There were no apologies

ATTENDANCE: Messrs Te Kani and Theobald attended the meeting from 7.40 pm.
Mr Te Kani requested that he be excused at 9.30 to take a call from Australia.

CONFIRMATION OF MINUTES:

Amendments:

Page 5 - General Business; add, "Dr Casey read a Curriculum Vitae on Ms Georgina Beyer and suggested that she would be a suitable candidate to fill the vacant Carterton seat".

Page 5 - Representative of Maori Community; Dr Casey advised that it was her belief when she put the relevant motion that the Whanau Komiti represented the Maori Community and that their nomination would be co-opted on to the Board. She questioned the action of the Chairman in writing to other Maori groups seeking further nominations. The Chairman said that this matter would be properly addressed in Board Correspondence.

MOTION: THAT THE MINUTES OF THE PREVIOUS MONTHLY BOARD MEETING BE ACCEPTED AS A TRUE AND ACCURATE RECORDING.

SUTHERLAND/PRINCE
CARRIED

MATTERS ARISING: The Board Newsletter was published and it was suggested that in future it should be distributed to the press and made available for publication in the "Kuranui Pages" of the Wairarapa News/Chronicle.

Dr Casey queried the need for a meeting to be held with Miss Beyer prior to her being co-opted onto the Board. The Chairman explained that this was the procedure followed with members coming onto the Board in the past - that they needed to be briefed on the responsibilities/role of a Board Trustee and the Code of Conduct prior to their signing acceptance. A date had been set for this meeting.

FINANCE: The Chairman advised that the Finance Sub-committee had met that afternoon and were satisfied with the accounts and explanations sought.

MOTION: THAT THE ACCOUNTS FOR OCTOBER BE PASSED FOR PAYMENT.

**CALVERT/HALFORD
CARRIED**

Mrs James requested that a consideration be given to adding a further column to the Finance Report showing variance between budget and expenditure. Mrs Prince advised that she had suggested "Trading" be withdrawn from expenditure and added to income. Mr Calvert also advised that although it appeared a number of departments were over budget he had been assured that each had designated funds available to be carried forward.

CORRESPONDENCE:

INCOMING

| | |
|---------------|--|
| 93/11/ic/1.0 | Ministry of Education |
| 93/11/ic/1.1 | Circular 93/42; Relief Teacher Funding 1994 (Copied to MM) |
| 93/11/ic/1.2 | Circular 93/41; Operating Grant 1994 (copied to Finance Committee) |
| 93/11/ic/1.3 | Timeline - update and poster, information given to staff |
| 93/11/ic/1.4 | Circular 93/40; Earthquake Insurance on Board/Community Funded School Buildings - changing scheme. Given to Mrs McKenzie |
| 93/11/ic/1.5 | Circular 93/43; SGM 1994 Funding. Given to Mrs McKenzie |
| 93/11/ic/2.0 | NZQA - NIL |
| 93/11/ic/3.0 | PPTA |
| 3.1 | PPTA News; November 1993 |
| 3.2 | Informing Board of Paid Union meeting between 22/11 and 03/12. |
| 3.3 | Notice to Board of Information Meeting 22.11.93 |
| 93/11/ic/4.0 | NZSTA |
| 4.1 | Trustee Handbook - update sheets - in handbook |
| 4.2 | Link - 1993/22; Model Individual Employment Contract - Secondary teachers - in Administration File |
| 4.3 | Open letter to BOT from les Maxwell |
| 4.4 | Healthy Schools Newsletter No. 5 |
| 93/11/ic/5.0 | Personnel |
| 5.1 | NZ Association of Counsellors; Employment - Counsellors |
| 93/11/ic/6.0 | NZEI |
| 6.1 | Response to STA correction to NZEI request to improve pay and conditions of work for support staff |
| 6.2 | Opinion on Property Taskforce Policy on School Property. Given to Property Committee |
| 93/11/ic/7.0 | McGibbon family - thanks |
| 93/11/ic/8.0 | Minister of Civil Defence; Recent Disaster Reduction Day (13.10.93). Given to Mr McGibbon |
| 93/11/ic/9.0 | Royal Life Saving Society, NZ; Swimsafe 94. Given to Sports Co-ordinator |
| 93/11/ic/10.0 | UDC Finance Package; Request to invest funds with UDC. Given to Finance Committee |

93/11/ic/11.1
93/11/ic/11.2

Te Whanau Awhina a Kuranui - Nomination of Mrs W Morris
Hauariki Marae Trust Board - endorsement of Mrs W Morris'
nomination, also responses from; *Taiwhenua Executive, Papawai
Marae, *Te Kaunihera Kaumatua O Wairarapa, *Wairarapa Kaumatua
Council
** Additional Correspondence*

93/11/ic/12.0
93/11/ic/13.0

ERO - Information Booklet re Effectiveness Reviews
Mr D McGibbon - Notification of intention to apply for leave

OUTGOING

93/11/oc/1.0
93/11/oc/2.0
93/11/oc/3.0
93/11/oc/4.0
93/11/oc/5.0

Mrs K Burt - Student Roll
Mr D Turnbull - Acceptance of resignation
Mr J Preece - Thanks for work on Student Shelters
Representative Maori Groups re BOT representation
Miss Beyer - invitation to be co-opted to BOT

**MOTION: THAT THE INCOMING CORRESPONDENCE BE
RECEIVED AND THE OUTGOING APPROVED.**

TE KANI/PRINCE
CARRIED

MATTERS ARISING:

It was agreed that a response on Mr McGibben's letter be deferred until the next Monthly Board Meeting. This letter to be copied to all Board members for their consideration.

Maori Board Representative

After discussion it became apparent that there was considerable confusion as to whether or not the Whanau Awhina a Kuranui represented the Maori Community of South Wairarapa in making their nomination of Mrs Win Morris as Maori representative. As part of consulting with the Maori Community the Chairman of the Board had also written to other Maori groups traditionally associated with Kuranui College seeking their nominations. Four responses had been received with three still outstanding.

**MOTION: THAT COMMUNICATION IS MADE WITH THOSE
PARTIES THAT HAVE NOT YET REPLIED AND ENQUIRIES
MADE AS TO WHETHER THEY INTEND TO NOMINATE A
CANDIDATE.**

PRINCE/JAMES

**MOTION: THAT MRS WIN MORRIS BE GIVEN SPEAKING
RIGHTS TO ADDRESS THIS SUBJECT.**

CASEY/THEOBALD
CARRIED

Mrs Morris commended the Board in its action in consulting with the community. She suggested that if there was more than one nomination the Maori community could have a Hui and then choose their representative, although she believed that the letter to the Board with her nomination, signed by 6 signatories from South Wairarapa Maori groups constituted the endorsement required.

* nominating Mr Sam Ferris
as Maori Representative to the
Board.

At Dr Casey's request the letter sent to the various Maori groups and that received from the Wairarapa Kaumatua Council* were read out. Both Mr Te Kani and Mrs Morris advised that the Wairarapa Kaumatua Council did not represent the Maori of the South Wairarapa. This to be discussed with Mr Te Kani at a later date.

The motion on approaching the parties who had not yet replied, was put to the vote.

CARRIED
(Dr Casey - against)

The letter from the NZ Association of Counsellors was discussed but it was agreed that all teachers needed to be given similar consideration and this would represent a cost beyond the present budget.

- PRINCIPAL'S REPORT:** The Principal's report was taken as read. Miss Halford also added;
- i) the Modular Course Programme was to be distributed to all families and a public information meeting regarding course selections for 1994 would be held on Tuesday 7 December.
 - ii) the first few pages of the College Magazine as they came off the printer looked good
 - iii) the PTA, staff, students and parents made 1500 pizzas at the last pizza drive.

MATTERS ARISING:

Funding

In discussion on Government Funding for the College Miss Halford advised this has not increased since 1989 yet costs have continued to go up. No further reductions can be made in support staffing levels. The College could make good use of a full time electronics technician if the funding were available. Mesdames Sutherland and Prince suggested the Board should make submission to the Government and the Ministry to look at increased funding for schools, as suggested by Miss Halford in her report.

Staffing

Miss Halford confirmed that once an appointment had been made in Computer Studies or Mathematics, staffing requirements for 1994 would be complete. Mrs A Williams has been appointed teacher of Japanese. Miss S Dean Assistant Chemistry and Science Teacher.

School Roll

Miss Halford advised that additional enrolments were being made each week.

STUDENT REPORT:

Miss Bird made her final report for the year, explaining that in becoming Student Representative she had "wanted to give something back to the College". She said she had found it very challenging and that she had gained a lot of insight in to the decision making process undertaken by the Board. It had not been an easy time for her making such vital choices. She thanked the Board members for their patience and for sharing their knowledge, and reminded them of the need to keep in perspective ~~their reasons for being~~ on the Board.

the reason for the Student Representative being

The Chairman thanked Miss Bird for her report.

PROPERTY REPORT: Mrs Sutherland had previously distributed a Property Report which was taken as read.

Trees

A some staff were upset at the clearing of trees on the school grounds. The Chairman reminded Board members of the report given previously by Mr Theobald following the visit of two Parks & Reserves advisors who had advised of the need to thin out those trees that were past their best and/or misshapen, so that replanting could take place.

The Chairman thanked Mrs Sutherland for her report.

Mrs Prince wished to congratulate the Principal on the organisation of the Senior Graduation. She commended the involvement of the Maori and Samoan communities and was pleased to see the Kapa Haka in action. A number of favourable reports had been made on the evening and the number of parents in attendance was tremendous.

POLICIES:

1.5 Complaints Procedure Policy for BOT Members

The Chairman suggested that this should read "Enquiries/Complaints" throughout the policy. There was considerable discussion on aspects of referral of enquiries/complaints and a number of other minor changes were made.

MOTION: THAT 1.5 ENQUIRIES/COMPLAINTS PROCEDURE POLICY FOR BOT MEMBERS INCORPORATING SPECIFIED AMENDMENTS BE ADOPTED BY THE BOARD.

SUTHERLAND/CALVERT

CARRIED

(Dr Casey; against, Mrs James; abstained)

ATTENDANCE:

At 9.30 Mr Te Kani left the meeting.

GENERAL BUSINESS:

No notified General Business.

Mr Calvert made note that it was Miss Bird's last meeting as Student Representative and he expressed his hope that she had enjoyed her experience as a Board Member.

INTO COMMITTEE 9.40 pm:

MOTION: THAT THE BOARD MOVE INTO COMMITTEE TO CONSIDER LEGAL MATTERS. THIS MOTION IS MADE IN RELIANCE OF SECTION 48 PART VII OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 TO PROTECT THE PRIVACY OF NATURAL PERSONS, MAINTAIN LEGAL PROFESSIONAL PRIVILEGE AND THE PROTECTION OF SUCH MEMBERS, EMPLOYEES AND PERSONS FROM IMPROPER PRESSURE OR HARASSMENT.

GROUNDS FOR PASSING THIS RESOLUTION ARE THAT THE PUBLIC CONDUCT OF THE WHOLE OR THE RELEVANT PART OF THE PROCEEDINGS OF THE MEETING WOULD BE LIKELY TO RESULT IN THE DISCLOSURE OF INFORMATION FOR WHICH GOOD REASON FOR WITHHOLDING WOULD EXIST.

CALVERT
CARRIED

* Mrs Morris sought clarification on her nomination as Maori Representative and was advised that her co-option onto the Board would not be automatic on her nomination by the Whanau Komiti but that this was a decision to be made by the Board.

OUT OF COMMITTEE (11.15 PM):

Board members discussed the contents of the next Board newsletter.

The meeting closed at 11.25 pm.

Confirmed as a true and correct record:

CHAIRMAN: Mr Calvert

DATE: 9/12/93

DATE OF NEXT MEETING: Thursday 9 December 1993.

* Mrs Morris queried if Mr Ferris' nomination was valid and who, the Board or the Whanau, would decide which of the two nominees would finally be nominated to the Board. The chairman advised that Mr Ferris' nomination was valid and that it would be up to the Maori Community to make the final nomination.