

31 October 2014

The Magic Roast
fyi-request-2036-b792c0db@requests.fyi.nz

Our ref: OIA 50590

Dear Sir/Madam

Official Information Act 1982 Request: Coffee expenditure

I refer to your Official Information Act 1982 (OIA) request to Crown Law dated 19 September 2014 regarding coffee expenditure. Crown Law has been a sub-tenant of the Ministry of Justice ('the Ministry') at the Ministry's National Office in the Justice Centre, Wellington, since 1 July 2013. The Ministry has an agreement with Crown Law under which it charges Crown Law for costs on a monthly basis. These costs also cover the cost of supply of coffee for Crown Law staff.

Accordingly, Crown Law has transferred part of your request to the Ministry under section 14(b)(ii) of the OIA. This area falls under my responsibility as General Manager, Commercial and Property.

I can respond to Questions 1 to 4, covering the 2013/2014 year only.

1) *What is the amount spent on coffee for staff consumption for the 2013/2014 year?*

The total amount spent on coffee for staff consumption for 2013/2014 is \$60,100.00. Please note that this total is for Ministry and Crown Law staff at the Justice Centre – 1400 staff in total.

2) *Who is the supplier of the coffee for staff consumption?*

Staples provides our coffee supplies through an All-of-Government contract.

3) *What is the type of coffee supplied?*

We supply only Fair Trade Instant Coffee and Fair Trade Plunger Coffee.

4) *What is the number of coffee machines available for staff use, and what kind of machines are they?*

The Ministry does not provide coffee machines for staff at the Justice Centre.

I trust you find this information useful. You have the right under s28(3) of the OIA to complain to the Ombudsman about this response.

Yours sincerely



Fraser Gibbs

General Manager, Commercial and Property

CC: Crown Law